

MEMORANDUM

TO: South Texas Water Authority Board of Directors
FROM: Jose M. Graveley, President
DATE: April 21, 2023
SUBJECT: Public Hearing Notice and Agenda for the South Texas Water Authority

A public hearing of the STWA Board of Directors is scheduled for:

Tuesday, April 25, 2023
5:30 p.m.
South Texas Water Authority
2302 East Sage Road, Kingsville, Texas

to consider and act upon any lawful subject which may come before it, including among others, the following:

Agenda

1. Call to order.
2. Petition for Addition of Certain Lands to the South Texas Water Authority.
 - a. Gabino Anzaldua, Jr. and Sylvia G. Anzaldua, Tract Ten (10) of Tierra Verde Unit II, a subdivision in Nueces County, Texas
3. Public Comment
4. Adjournment.

The Board may go into closed session at any time when permitted by Chapter 551, Government Code. Before going into closed session a quorum of the Board must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551, Government Code, authorizing the closed session.

JMG/JM/fdl

This meeting notice was posted on STWA's website, www.stwa.org, and on indoor and outdoor bulletin boards at STWA's administrative offices, 2302 East Sage Road, Kingsville, Texas at 1200 am/pm on April 21, 2023
Francisco De Leon
Assistant Secretary

MEMORANDUM

TO: South Texas Water Authority Board of Directors
FROM: Jose M Graveley, President
DATE: April 21, 2023
SUBJECT: Meeting Notice and Agenda for the South Texas Water Authority

A Regular Meeting of the STWA Board of Directors is scheduled for:

Tuesday, April 25, 2023
Immediately following the 5:30 p.m. STWA Public Hearing
South Texas Water Authority
2302 East Sage Road, Kingsville, Texas

The Board will consider and act upon any lawful subject which may come before it, including among others, the following:

Agenda

1. Call to order.
2. Citizen comments. This is an opportunity for citizens to address the Board of Directors concerning an issue of community interest that is not on the agenda. Comments on the agenda items must be made when the agenda item comes before the Board. The President may place a time limit on all comments. The response of the Board to any comment under this heading is limited to making a statement of specific factual information in response to the inquiry, or, reciting existing policy in response to the inquiry. Any deliberation of the issue is limited to a proposal to place it on the agenda for a later meeting.
3. New Board member's oath of office.
4. Election of Officers.
5. Approval of Minutes. (Attachment 1)
6. Quarterly Report/Treasurer's Report/Payment of Bills. (Attachment 2)
7. Operation and Maintenance Reports. (Attachment 3)
 - O&M Report
 - CP Update
8. Approval of Annexation of Certain Lands to the South Texas Water Authority.
 - a. Gabino Anzaldua, Jr. and Sylvia G. Anzaldua, Tract Ten (10) of Tierra Verde Unit II, a subdivision in Nueces County, Texas. (Attachment 4)
9. **Resolution 23-09.** Resolution approving Annexation of Certain Lands to the South Texas Water Authority (Gabino Anzaldua, Jr. and Sylvia G. Anzaldua) (Attachment 5)

10. Administration Report.

11. Adjournment.

The Board may go into closed session at any time when permitted by Chapter 551, Government Code. Before going into closed session, a quorum of the Board must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551, Government Code, authorizing the closed session.

JMG/JM/fdl
Attachments

This meeting notice was posted on
STWA's website, www.stwa.org, and on
indoor and outdoor bulletin boards at
STWA's administrative offices,
2302 East Sage Road, Kingsville, Texas at
12:00 am/pm on April 21, 2023
James DeJum
Assistant Secretary

ATTACHMENT 1

Approval of Minutes

SOUTH TEXAS WATER AUTHORITY
Public Hearing Minutes
March 28, 2023

Board Members Present:

Jose Graveley
Frances Garcia
Imelda Garza
Rudy Galvan, Jr.
Joe Morales
Angela Pena
Arturo Rodriguez

Board Members Absent:

Kathleen Lowman
Patsy Rodgers

Staff Present:

John Marez
Frances De Leon
Nigel Gomez

Guests Present:

Rogelio Rodriguez, WFX
Daniel Martinez, Winstead PC

1. Call to Order.

Mr. Jose Graveley, Board President, called the Public Hearing of the STWA Board of Directors to order at 5:30 p.m.

2. Petition for Addition of Certain Lands to the South Texas Water Authority.

- a. Adam Edward Frederiksen, South half of Tract 23 and all of Tract 24, Cyndie Park Unit 2 in Nueces County, Texas

Property owner Adam Edward Frederiksen approached the Nueces Water Supply Corporation requesting service outside of the Authority's district boundaries. Approval of the annexation petition enables the landowner to receive service and pay in-district rates to the Nueces Water Supply Corporation, and allows the property to be placed on STWA tax rolls. A resolution approving annexation will be presented at the Regular Board Meeting.

3. Public Comment.

Mr. Graveley called for public comment. No comments from the public were made.

4. Adjournment.

With no further business to discuss, Mr. Morales made a motion to adjourn the Public Hearing at 5:33 p.m. Ms. Garza seconded and all voted in favor.

Respectfully submitted,


Frances De Leon, Assistant Secretary

SOUTH TEXAS WATER AUTHORITY
Regular Board of Directors Meeting
March 28, 2023
Minutes

Board Members Present:

Jose Graveley
Frances Garcia
Imelda Garza
Rudy Galvan, Jr.
Joe Morales
Angela Pena
Arturo Rodriguez

Board Members Absent:

Kathleen Lowman
Patsy Rodgers

Staff Present:

John Marez
Frances De Leon
Nigel Gomez

Guests Present:

Rogelio Rodriguez, WFX
Daniel Martinez, Winstead PC

1. Call to Order.

Mr. Jose Graveley, Board President, called the Regular Meeting of the STWA Board of Directors to order at 5:33 p.m. A quorum was present.

2. Citizen Comments.

Mr. Graveley opened the floor to citizen's comments. No comments were made.

3. Approval of Minutes.

Mr. Morales made a motion to approve the minutes of the February 28, 2023 Regular Meeting as presented. Mr. Galvan seconded. The motion passed by unanimous vote.

4. Treasurer's Report/Payment of Bills.

Mr. Marez stated that the November 2022 Treasurer's Report should be finalized in the next few days. Ms. Wagner will send it to the board when it is ready and will present it at the next meeting for approval.

5. Reports from O&M and CP.

The Board reviewed the O&M and CP reports. Mr. Marez reported that the newest truck should be delivered later this week.

6. Approval of Annexation of Certain Lands to the South Texas Water Authority.
 - a. Adam Edward Frederiksen, South half of Tract 23 and all of Tract 24, Cyndie Park Unit 2 in Nueces County, Texas.

The Public Hearing on the Annexation Petition from Adam Edward Frederiksen was conducted prior to this meeting.

7. Resolution 23-06. Resolution approving Annexation of Certain Lands to the South Texas Water Authority. (Adam Edward Frederiksen).

Mr. Galvan made a motion to adopt Resolution 23-06. The motion was seconded by Ms. Garcia and passed unanimously.

8. Petition for Addition of Certain Lands to the South Texas Water Authority and setting of public hearing date, time and place (Gabino Anzaldua, Jr. and Sylvia G. Anzaldua, Tract Ten (10) of Tierra Verde Unit II, a subdivision in Nueces County, Texas).

The Board reviewed the Annexation Petition. The property owner recently approached the Nueces Water Supply Corporation requesting service outside of the Authority's district boundaries and filed an Annexation Petition to begin the process of obtaining water service on the property. Mr. Marez recommended approval of Resolution 23-07 setting the Public Hearing on April 25, 2023 at 5:30 p.m. at the STWA conference room.

9. Resolution 23-07. Resolution of determination of validity of Petition for Addition of Certain Lands to the South Texas Water Authority and setting the date, time and place for a public hearing and authorizing publication of public hearing notice. (Gabino Anzaldua, Jr. and Sylvia G. Anzaldua.)

Mr. Galvan made a motion to adopt Resolutions 23-07 setting the Public Hearing on April 25, 2023 at 5:30 p.m. at the STWA conference room and authorizing publication of the public hearing notice. The motion was seconded by Mr. Rodriguez and passed unanimously.

10. Bond Counsel Engagement Letter with Daniel M. Martinez of Winstead PC for services pertaining to improvements at STWA facilities.

Mr. Marez presented a Bond Counsel Engagement Letter and a Reimbursement Resolution provided by Dan Martinez of Winstead. Mr. Martinez and Rogelio Rodriguez of Water Finance Exchange were present to answer questions and provide additional information. Mr. Martinez requested approval of the Engagement Letter and explained that he will be available to handle matters related to bond issuance should that be needed for financing future projects. Mr. Rodriguez also explained that it was a matter of getting things prepared ahead of time in case that option is needed. Mr. Martinez also requested adoption of Resolution 23-08 in order to allow for reimbursement of eligible project expenditures. Mr. Galvan made a motion to approve the Engagement Letter. Ms. Pena seconded and all voted in favor.

11. Resolution 23-08. Resolution declaring intention to reimburse certain expenditures.

Mr. Galvan made a motion to adopt Resolution 23-08. Mr. Morales seconded. All voted in favor.

12. Administration Report.

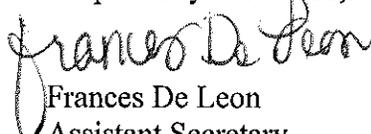
Mr. Marez reported that Project X is moving forward. He added that Nueces County is looking into possible road improvements to that area. In addition, a company is considering building a hydrogen solar plant on FM 70 and has indicated they would need about 250,000 gallons of water per day. The company is in the process of purchasing land. He reminded the Board that he and Mr. Graveley and Mr. Rodriguez will attend Rural Water Con. He also reported that ICE will be scheduling a walk-thru of STWA's facilities soon and will have a presentation for the Board at the April 25th meeting. He expects to schedule a workshop two weeks later for the Board to provide input.

Mr. Marez also informed the Board that he spoke with City of Corpus Christi representatives about reimbursement of the December ARV repair expense that was paid by STWA. The City has indicated that they are willing to provide reimbursement. Additionally, the meter being relocated to CR 52 will remain a 16" meter rather than the 14" that Corpus Christi Water was suggesting.

13. Adjournment.

With no further business to discuss, Mr. Galvan made a motion to adjourn the meeting at 6:01 p.m. Mr. Rodriguez seconded. All voted in favor.

Respectfully submitted,


Frances De Leon
Assistant Secretary

ATTACHMENT 2

Quarterly Report/Treasurer's Report/Payment of Bills

SOUTH TEXAS WATER AUTHORITY

Treasurer's Report

For Period Ending November 30, 2022

STWA Water Sales:

<u>Entity</u>	<u>Water Usage (1,000 g)</u>	<u>Cost of Water from City of Corpus Christi \$2.134378 per 1000 g</u>	<u>Handling Charge @ \$0.50/1000g</u>	<u>Incremental Increase @ \$0.50/1000g</u>	<u>Out of District Surcharge and Pass- Thru Credit</u>	<u>Total Due</u>
Kingsville	10,712	\$22,863.46	\$5,356.00	\$0.00	\$0.00	\$28,219.46
Bishop	4,582	\$9,779.72	\$2,291.00	\$0.00	\$0.00	\$12,070.72
Agua Dulce	2,003	\$4,274.75	\$1,001.41	\$0.00	\$0.00	\$5,276.16
RWSC	9,698	\$20,699.20	\$4,849.00	\$0.00	\$0.00	\$25,548.20
Driscoll	2,245	\$4,791.68	\$1,122.50	\$0.00	\$0.00	\$5,914.18
NCWCID #5	1,521	\$3,245.79	\$760.36	\$760.36	\$1,004.76	\$5,771.27
NWSC	9,848	\$21,019.57	\$4,924.05	\$0.00	\$0.00	\$25,943.62
TOTAL	40,609	\$86,674.17	\$20,304.32	\$760.36	\$1,004.76	\$108,743.60

Water Cost and Usage for Period of:

	11/01/22	11/30/22
City of Corpus Christi Invoice for Cost of Water Purchased:		\$84,628.08
Gallons of Water Recorded by City of Corpus Christi:		39,650,000
Gallons of Water Recorded by STWA from Customer's Master Meters:		40,608,630
Water Loss Percentage:		-2.42%

Annual Usage for FY 2023

	Annual
Gallons of Water Recorded by City of Corpus Christi:	82,200,000
Gallons of Water Recorded by STWA from Customer's Master Meters:	86,610,920
Water Loss Percentage: (year to date)	-5.37%

**REVENUE FUND
INCOME STATEMENT
FOR PERIOD ENDING NOVEMBER 30, 2022**

16.39%

	MONTHLY	YEAR TO DATE	2023 ADOPTED BUDGET	% OF 2023 ADOPTED BUDGET	2022 YEAR TO DATE	2022 FINAL BUDGET
REVENUES						
Water Service Revenue	86,674	186,605	1,294,624	14%	192,956	1,304,353
Handling Charge Revenue	20,304	43,732	283,772	15%	31,303	250,500
Premium Incremental Increase	760	1,594	5,000	32%	1,533	9,665
Surcharge - Out of District	831	1,662	12,058	14%	1,305	7,740
Interest Income	13,210	23,362	30,000	78%	456	22,200
Interest - Note	302	2,218	1,275	174%	1,311	5,680
Other Revenue						
Operating & Maintenance Fees	629	1,323	11,300	0%	1,472	10,170
Miscellaneous Revenues	0	870	12,000	7%	1,211	16,750
TOTAL REVENUES	122,711	261,367	1,650,029	16%	231,547	1,627,058
EXPENDITURES						
Water Service Expenditures:						
Bulk Water Purchases	84,628	175,375	1,294,624	14%	190,943	1,304,353
Payroll Costs						
Salaries & Wages - Perm. Employees	10,309	39,247	394,996	10%	79,199	346,903
Salaries & Wages - Vacation Buyback	0	5,113	8,500	60%	254	10,500
Overtime - NWSC	0	0	0	0%	0	0
Stand-by Pay - NWSC	0	0	0	0%	0	0
Overtime - RWSC	0	0	0	0%	0	0
Stand-by Pay - RWSC	0	0	0	0%	0	0
Overtime - STWA	1,880	4,081	15,000	27%	4,036	22,250
Stand-by Pay - STWA	150	250	1,300	19%	200	1,300
Employee Retirement Premiums	(2,811)	(2,966)	65,026	-5%	8,083	62,800
Group Insurance Premium	10,439	21,137	220,700	10%	24,492	192,699
Unemployment Compensation	1	1	1,094	0%	(105)	325
Workers' Compensation	519	13,931	8,903	156%	1,054	8,850
Car Allowance	0	0	0	0%	0	0
Hospital Insurance Tax	489	955	5,431	18%	847	5,520
Supplies & Materials						
Repairs & Maintenance	6,446	10,671	150,000	7%	18,448	133,500
Meter Expense	0	0	5,000	0%	0	4,500
Tank Repairs	0	0	10,000	0%	0	0
Major Repairs	0	0	25,000	0%	0	25,000
Other Operating Expenditures:						
Professional Fees						
Legal	553	928	25,000	4%	1,813	15,000
Auditing	8,940	9,500	10,500	90%	460	9,750
Engineering	0	0	12,500	0%	0	12,500
Management & Consulting	0	0	7,500	0%	0	7,500
JMAE Management Consulting LLC	5,833	11,666	70,000	17%	16,666	100,000
Inspection	0	0	7,500	0%	0	6,000
Consum Supplies/Materials						
Postage	(58)	1,963	8,050	24%	(27)	3,500
Printing/Office Supplies	1,496	3,736	33,000	11%	2,166	23,550
Janitorial/Site Maintenance	925	2,239	17,750	13%	1,201	16,800
Fuel/Lubricants/Repairs	3,474	8,965	80,000	11%	8,098	67,500
Chemicals/Water Samples	8,746	10,593	57,750	18%	6,756	43,500
Safety Equipment	0	0	1,750	0%	(1,984)	1,500
Small Tools	0	0	2,800	0%	691	2,000

16.39%

	MONTHLY	YEAR TO DATE	2023 ADOPTED BUDGET	% OF 2023 ADOPTED BUDGET	2022 YEAR TO DATE	2022 FINAL BUDGET
Recurring Operating Costs						
Telephone/Communications	2,124	5,756	29,000	20%	4,281	18,800
Utilities	6,958	14,520	115,000	13%	8,980	105,500
D & O Liability Insurance	0	1,705	2,800	61%	55	4,000
Property Insurance	0	44,647	45,000	99%	0	44,300
General Liability	0	1,820	4,765	38%	0	3,200
Auto Insurance	0	2,866	3,000	96%	0	3,000
Travel/Training/Meetings-Staff	382	1,126	10,000	11%	3,261	22,500
Travel/Training/Meetings-Board of Dir.	358	795	10,000	8%		0
Travel/Training/Meetings-Legislation	0	0	2,500	0%		0
Rental-Equipment/Uniforms	486	836	6,000	14%	65	5,000
Dues/Subscriptions/Publication	1,045	2,277	16,500	14%	711	12,000
Pass Through Cost	0	92	400	23%	1	400
Educational Materials	0	0	0	0%	0	0
Miscellaneous						
Miscellaneous Expenditures	1,515	1,658	11,000	15%	5,899	13,000
Total Administrative & Operations Exp.	154,827	395,483	2,795,639	14%	386,544	2,659,300
Capital Outlay						
Capital Acquisition	0	0	204,675	0%	0	83,000
Engineering	0	0	0	0%	0	10,000
TOTAL EXPENDITURES (w/o D.S. exp.)	154,827	395,483	3,000,314	13%	386,544	2,752,300
Excess (Deficiencies) of Revenue Over Expenditures	(32,116)	(134,115)	(1,350,285)	10%	(154,997)	(1,125,242)
OTHER FINANCE SOURCE (USES)						
Transfer to Other Funds						
Transfer from Tax Account	0	0	(1,636,842)	0%	0	(1,620,400)
Extra Ordinary Income						
Disposition of Assets (Surplus Sale)	0	0	(1,500)	0%	0	0
TOTAL OTHER FINANCING SOURCES (USES)	0	0	(1,638,342)	0%	0	(1,620,400)
EXCESS (DEFICIENCIES) OF REVENUES OVER OTHER SOURCES (USES)						
	(32,116)	(134,115)	288,057		(154,997)	495,158
NET INCOME	(32,116)	(134,115)	288,057		(154,997)	495,158

**TAX FUND
INCOME STATEMENT
FOR PERIOD ENDING NOVEMBER 30, 2022**

16.39%

	MONTHLY	YEAR TO DATE	2023 ADOPTED BUDGET	% OF 2023 ADOPTED BUDGET	2022 YEAR TO DATE	2022 FINAL BUDGET
REVENUES						
Ad-Valorem - Current	80,322	193,934	1,674,136	12%	209,295	1,620,450
Delinquent Tax Revenue	3,098	6,164	30,000	21%	4,451	49,350
Penalty & Interest - Tax Accounts	1,287	2,590	19,000	14%	2,272	27,750
Miscellaneous	-4	(49)	0	0%	-2	0
TOTAL TAXES & INTEREST	84,703	202,639	1,723,136	12%	216,016	1,697,550
 EXPENDITURES						
Tax Collector Fees	2,128	46,716	57,132	82%	4,515	51,200
Appraisal Districts	8,185	8,185	29,162	28%	15,342	25,950
TOTAL EXPENDITURES	10,313	54,901	86,294	64%	19,857	77,150
 Transfer to General Fund	 0	 0	 1,636,842	 0%	 0	 1,620,400
 EXCESS REVENUES & OTHER FINANCING SOURCES OVER(UNDER) EXPENDITURES AND OTHER USES	 74,390	 147,738	 0		 196,159	 0

**SPECIAL SERVICES
INCOME STATEMENT
FOR PERIOD ENDING NOVEMBER 30, 2022**

16.39%

	MONTHLY	YEAR TO DATE	2023 ADOPTED BUDGET	% OF 2023 ADOPTED BUDGET	2022 YEAR TO DATE	2022 FINAL BUDGET
REVENUES						
Ricardo Water Supply Corporation	32,216	54,471	372,555	15%	54,721	308,904
Nueces Water Supply Corporation	26,789	57,872	361,255	16%	43,461	333,515
TOTAL REVENUES	59,005	112,344	733,810	15%	98,182	642,419
EXPENDITURES						
Personnel	52,109	81,408	415,005	20%	50,947	342,188
Administrator	2,500	5,000	30,000	17%	0	0
Overhead	28,607	54,220	288,805	19%	46,015	316,157
TOTAL EXPENDITURES *	83,216	140,628	733,810	19%	96,962	658,345
EXCESS REVENUES & OTHER FINANCING SOURCES OVER(UNDER) EXPENDITURES AND OTHER USES						
	(24,211)	(28,284)	0		1,220	(15,926)

04/19/23
14:56:17

SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 11 / 22

Page: 1 of 2
Report ID: L150

101 Water

Assets

Current Assets

STWA - Operations	14,857.95
STWA - General	75,270.62
STWA - Payroll	(484.15)
Petty Cash	150.00
TexPool	4,228,575.38
Tax Accounts Receivable	208,328.27
Allowance for Uncollect Taxes	(88,575.35)
Interlocal Rec - Tax Assessor	12,661.49
Agua Dulce-Water	12,382.69
Bishop - Water	23,261.96
Driscoll - Water	12,412.76
Kingsville - Water	62,152.69
NCWCID 5 - Water	12,000.29
Ricardo WSC - Water	25,548.19
Nueces WSC - Water	25,943.62
Ricardo WSC - General & Admin	18,630.70
Nueces WSC - General & Admin	18,040.42
Interlocal Rec-Bishop	468.50
Interlocal Rec-Driscoll	1,289.26
Interlocal Rec-Ricardo	13,397.84
RWSC-Credit Card	216.39
Interlocal Rec-Nueces	8,561.41
NWSC Credit Card	28.08
Due From Capital Projects Fund	121,152.78
Due from Debt Service Fund	2,897.57
Due from D.S .-Collect Service	44,899.52
Notes Receivable - Current	(18,629.18)
Prepaid Expenses	34,000.63
Inventory	41,746.65

Total Current Assets

4,911,186.98

Other Assets

Notes Receivable-Not Current	50,040.62
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Total Other Assets

50,040.62

Total Assets

4,961,227.60

04/19/23
14:56:17

SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 11 / 22

Page: 2 of 2
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101 Water

Liabilities and Equity

Current Liabilities		
Trade Accounts Payable	120,775.62	
Conversion Trade Accounts Payable	333.16	
Federal WH Taxes Payable	231.79	
Medicare Payable	665.32	
Unemployment Ins Payable	7,051.56	
Emply Loan WH Payble	(668.66)	
Emply Insurance WH Payble	(1,959.42)	
Emply AFLAC Ins WH Payble	(1,605.25)	
Emply Nationwide WH Payble	200.00	
Emply Advance WH Payble	(539.46)	
Emply Other WH Payble	6,149.45	
Miscellaneous Payables	4,017.06	
Compensated Absences	15,784.58	
Deferred Tax Revenue	119,752.92	

Total Current Liabilities		270,188.67
Other Liabilities		
Due to Debt Service Fund	5,532.48	
Due to Capital Projects Fund	9,815.84	

Total Other Liabilities		15,348.32

Total Liabilities		285,536.99
Equity		
Retained Earnings	4,651,006.32	
Assigned Fund Bal. - Inventory	39,346.85	
CURRENT YEAR INCOME/(LOSS)	(14,662.56)	

Total Equity		4,675,690.61

Total Liabilities & Equity		4,961,227.60

SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 11 / 22

101 Water

Account	Beginning	Debit	Credit	Net Change	Ending Balance
ASSETS					
10100 STWA - Operations	54,653.41	196.60	39,992.06 (39,795.46)	14,857.95
10200 STWA - General	204,784.12	173,288.43	302,801.93 (129,513.50)	75,270.62
10400 STWA - Payroll	44,881.16	59,251.55	104,616.86 (45,365.31) (484.15)
10800 Petty Cash	150.00	0.00	0.00	0.00	150.00
11300 TexPool	4,125,768.65	102,806.73	0.00	102,806.73	4,228,575.38
12100 Tax Accounts Receivable	207,890.06	438.21	0.00	438.21	208,328.27
12101 Allowance for Uncollect Taxes	(88,575.35)	0.00	0.00	0.00	(88,575.35)
12120 Interlocal Rec - Tax Assessor	18,885.00	12,661.30	18,884.81 (6,223.51)	12,661.49
12201 Agua Dulce-Water	12,250.76	5,276.16	5,144.23	131.93	12,382.69
12202 Bishop - Water	22,744.42	12,070.72	11,553.18	517.54	23,261.96
12203 Driscoll - Water	12,358.48	5,914.18	5,859.90	54.28	12,412.76
12204 Kingsville - Water	49,336.61	28,219.46	15,403.38	12,816.08	62,152.69
12205 NCWCID 5 - Water	11,781.22	5,771.27	5,552.20	219.07	12,000.29
12206 Ricardo WSC - Water	26,816.84	25,548.20	26,816.85 (1,268.65)	25,548.19
12207 Nueces WSC - Water	33,309.94	25,943.62	33,309.94 (7,366.32)	25,943.62
12208 Ricardo WSC - General & Admin	18,351.83	18,630.70	18,351.83	278.87	18,630.70
12209 Nueces WSC - General & Admin	17,697.21	18,040.42	17,697.21	343.21	18,040.42
12500 Interlocal Rec-Bishop	468.50	0.00	0.00	0.00	468.50
12700 Interlocal Rec-Driscoll	1,300.76	629.27	640.77 (11.50)	1,289.26
12900 Interlocal Rec-Ricardo	3,716.11	13,585.34	3,903.61	9,681.73	13,397.84
12901 RWSC-Credit Card	338.19	19.98	141.78 (121.80)	216.39
13000 Interlocal Rec-Nueces	13,198.24	8,748.91	13,385.74 (4,636.83)	8,561.41
13001 NWSC Credit Card	114.08	0.00	86.00 (86.00)	28.08
13510 Due From Capital Projects Fund	115,277.36	5,875.42	0.00	5,875.42	121,152.78
13520 Due from Debt Service Fund	2,795.63	101.94	0.00	101.94	2,897.57
13530 Due from D.S.-Collect Service	44,454.40	445.12	0.00	445.12	44,899.52
13900 Notes Receivable - Current	(18,629.18)	0.00	0.00	0.00	(18,629.18)
14200 Prepaid Expenses	27,872.37	34,000.63	27,872.37	6,128.26	34,000.63
15500 Inventory	41,746.65	0.00	0.00	0.00	41,746.65
18910 Notes Receivable-Not Current	64,424.00	0.00	14,383.38 (14,383.38)	50,040.62
Total ASSETS	5,070,161.47	557,464.16	666,398.03 (108,933.87)	4,961,227.60
LIABILITIES AND FUND EQUITY					
20300 Trade Accounts Payable	225,422.83	258,954.48	154,307.27 (104,647.21)	120,775.62
20310 Conversion Trade Accounts Payable	333.16	0.00	0.00	0.00	333.16
20400 Salaries & Wages Payable	21,574.40	21,574.40	0.00 (21,574.40)	0.00
21051 Federal WH Taxes Payable	231.79	0.00	0.00	0.00	231.79
21052 Medicare Payable	665.32	0.00	0.00	0.00	665.32
21062 Unemployment Ins Payable	7,051.56	0.00	0.00	0.00	7,051.56
21063 Empl Loan WH Payble	(668.66)	0.00	0.00	0.00	(668.66)
21064 Empl Insurance WH Payble	(1,469.24)	490.18	0.00 (490.18)	(1,959.42)
21065 Empl AFLAC Ins WH Payble	(770.86)	2,337.40	1,503.01 (834.39)	(1,605.25)
21067 Empl Nationwide WH Payble	200.00	0.00	0.00	0.00	200.00

04/19/23
14:56:47

SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 11 / 22

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101 Water

Account	Beginning	Debit	Credit	Net Change	Ending Balance
21068 Empl Advance WH Payble	(539.46)	0.00	0.00	0.00	(539.46)
21069 Empl Other WH Payble	6,239.44	89.99	0.00	(89.99)	6,149.45
21100 Miscellaneous Payables	3,550.95	455.85	921.96	466.11	4,017.06
21500 Compensated Absences	15,784.58	0.00	0.00	0.00	15,784.58
21700 Deferred Tax Revenue	119,752.92	0.00	0.00	0.00	119,752.92
24100 Due to Debt Service Fund	5,358.68	0.00	173.80	173.80	5,532.48
24200 Due to Capital Projects Fund	9,815.84	0.00	0.00	0.00	9,815.84
28400 Retained Earnings	4,651,006.32	0.00	0.00	0.00	4,651,006.32
28410 Assigned Fund Bal. - Inventory	39,346.85	0.00	0.00	0.00	39,346.85
28999 Net Income Current Year	(32,724.95)	283,685.40	301,747.79	18,062.39	(14,662.56)
Total LIABILITIES AND FUND EQUITY	5,070,161.47	567,587.70	458,653.83	(108,933.87)	4,961,227.60

**DEBT SERVICE FUND
INCOME STATEMENT
FOR PERIOD ENDING NOVEMBER 30, 2022**

16.39%

	MONTHLY	YEAR TO DATE	2023 ADOPTED BUDGET	% OF 2023 ADOPTED BUDGET	2022 YEAR TO DATE	2022 FINAL BUDGET
REVENUES						
Ad-Valorem - Current	16,800	40,575	367,422	11%	45,999	358,160
Delinquent Tax Revenue	690	1,417	10,500	13%	1,620	12,520
Penalty & Interest - Tax Accounts	251	568	2,085	27%	784	6,150
Out-of-District Surcharge	174	348	6,250	6%	288	1,731
Interest on Temporary Investments	456	765	3,450	22%	7	1,560
Miscellaneous	<u>0</u>	<u>-10</u>	<u>0</u>	0%	<u>0</u>	<u>0</u>
TOTAL TAXES & INTEREST	18,371	43,662	389,707	11%	48,698	380,121
OTHER FINANCING SOURCES						
Excess Bond Proceeds	<u>0</u>	<u>0</u>	<u>0</u>	0%	<u>0</u>	<u>0</u>
TOTAL OTHER FINANCE SOURCES	0	0	0		0	0
TOTAL REVENUE AND OTHER FINANCE SOURCES	18,371	43,662	389,707	11%	48,698	380,121
EXPENDITURES						
Fiscal Agent Fees	0	0	200	0%	0	200
Bond Interest Expense	0	0	101,350	0%	0	113,250
Bond Principal Payments	0	0	245,000	0%	0	235,000
Tax Collector Fees	445	9,771	14,427	68%	4,811	12,500
Appraisal District Fees	0	0	6,445	0%	998	6,000
Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>	0%	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	445	9,771	367,422	3%	5,809	366,950
EXCESS REVENUES OVER(UNDER) EXPENDITURES AND OTHER USES						
	17,926	33,891	22,285		42,889	13,171

03/20/23
18:52:06

SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 11 / 22

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310 Debt Service

Assets

Current Assets

TexPool	160,557.99
Tax Accounts Receivable	58,238.39
Allowance for Uncollect Taxes	(11,370.61)
Interlocal Rec - Tax Assessor	2,671.10
Due from General Fund	5,532.48

Total Current Assets 215,629.35

Total Assets 215,629.35

Liabilities and Equity

Current Liabilities

Deferred Tax Revenue	46,867.78
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Total Current Liabilities 46,867.78

Other Liabilities

Due to General Fund	47,797.09
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Total Other Liabilities 47,797.09

Total Liabilities 94,664.87

Equity

Fund Balance	87,073.69
CURRENT YEAR INCOME/(LOSS)	33,890.79

Total Equity 120,964.48

Total Liabilities & Equity 215,629.35

03/20/23
18:55:08

SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 11 / 22

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310 Debt Service

Account	Beginning	Debit	Credit	Net Change	Ending Balance
ASSETS					
11300 TexPool	141,041.26	19,516.73	0.00	19,516.73	160,557.99
12100 Tax Accounts Receivable	58,238.39	0.00	0.00	0.00	58,238.39
12101 Allowance for Uncollect Taxes	(11,370.61)	0.00	0.00	0.00	(11,370.61)
12120 Interlocal Rec - Tax Assessor	3,888.90	2,671.10	3,888.90	(1,217.80)	2,671.10
13511 Due from General Fund	5,358.68	173.80	0.00	173.80	5,532.48
Total ASSETS	197,156.62	22,361.63	3,888.90	18,472.73	215,629.35
LIABILITIES AND FUND EQUITY					
21700 Deferred Tax Revenue	46,867.78	0.00	0.00	0.00	46,867.78
24300 Due to General Fund	47,250.03	0.00	547.06	547.06	47,797.09
28300 Fund Balance	87,073.69	0.00	0.00	0.00	87,073.69
28999 Net Income Current Year	15,965.12	547.06	18,472.73	17,925.67	33,890.79
Total LIABILITIES AND FUND EQUITY	197,156.62	547.06	19,019.79	18,472.73	215,629.35

**CAPITAL PROJECTS FUND
INCOME STATEMENT
FOR PERIOD ENDING NOVEMBER 30, 2022**

16.39%

	MONTHLY	YEAR TO DATE	2023 ADOPTED BUDGET	% OF 2023 ADOPTED BUDGET	2022 YEAR TO DATE	2022 FINAL BUDGET
REVENUES						
Bond Proceeds	0	0	0	0%	0	0
Interest Income	1,152	2,104	1,500	140%	7	1,750
Other Income	0	0	0	0%	0	0
TOTAL REVENUE AND OTHER FINANCE SOURCES	1,152	2,104	1,500	140%	7	1,750
 EXPENDITURES						
Right of Way Acquisition	0	0	0	0%	0	0
Engineering Fees	0	0	0	0%	0	0
Construction Costs	0	0	0	0%	0	0
42" Line-Cathodic Protection	5,875	13,605	247,355	6%	6,529	50,000
Pipeline Condition Assessment	0	0	0	0%	0	0
Legal & Administrative Fees	0	0	0	0%	0	0
Cost of Bond Issuance	0	0	0	0%	0	0
Miscellaneous Fees	0	0	0	0%	0	0
TOTAL EXPENDITURES	5,875	13,605	247,355	6%	6,529	50,000
 EXCESS REVENUES OVER(UNDER) EXPENDITURES AND OTHER USES						
	(4,723)	(11,500)	(245,855)		(6,522)	(48,250)

04/19/23
15:03:22

SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 11 / 22

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410 Capital Projects

Assets

Current Assets		
TexStar	395,038.22	
Due from General Fund	9,815.84	

Total Current Assets		404,854.06

	Total Assets	404,854.06

Liabilities and Equity

Other Liabilities		
Due to General Fund	128,881.91	

Total Other Liabilities		128,881.91

	Total Liabilities	128,881.91
Equity		
Fund Balance	287,472.50	
CURRENT YEAR INCOME/(LOSS)	(11,500.35)	

Total Equity		275,972.15

	Total Liabilities & Equity	404,854.06

04/19/23
15:02:39

SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 11 / 22

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Account	Beginning	Debit	Credit	Net Change	Ending Balance
410 Capital Projects					
	ASSETS				
11400 TexStar	393,886.09	1,152.13	0.00	1,152.13	395,038.22
13511 Due from General Fund	9,815.84	0.00	0.00	0.00	9,815.84
Total ASSETS	403,701.93	1,152.13	0.00	1,152.13	404,854.06
	LIABILITIES AND FUND EQUITY				
24300 Due to General Fund	123,006.48	0.00	5,875.43	5,875.43	128,881.91
28300 Fund Balance	287,472.50	0.00	0.00	0.00	287,472.50
28999 Net Income Current Year	(6,777.05)	5,875.43	1,152.13 (4,723.30) (11,500.35)
Total LIABILITIES AND FUND EQUITY	403,701.93	5,875.43	7,027.56	1,152.13	404,854.06

Payroll Costs - CP Tech #2 FY2023	Noah	Daniel											
	October 2022	November 2022	December 2022	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023	July 2023	August 2023	September 2023	Year to Date Total
	56.02%	18.23%											
Payroll	\$1,907.12	\$1,183.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,090.91
Medicare	\$27.65	\$17.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44.82
Retirement	\$228.85	\$142.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$370.91
Worker's Comp	\$55.61	\$35.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90.97
Texas Workforce	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Health	\$1,734.90	\$564.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,299.47
LTD/ADD/Life	\$21.13	\$6.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27.46
Dental	\$33.07	\$10.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.38	\$0.00	\$49.22
Total	\$4,008.34	\$1,960.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.38	\$0.00	\$5,973.76

Payroll Costs - CP Tech #1 FY2023	Oscar	Oscar	December 2022	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023	July 2023	August 2023	September 2023	Year to Date Total
	October 2022	November 2022											
	76.31%	56.97%											
Payroll	\$2,504.61	\$2,854.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,358.81
Medicare	\$36.32	\$41.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$77.70
Retirement	\$275.51	\$313.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$589.47
Worker's Comp	\$73.03	\$85.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$158.30
Texas Workforce	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Health	\$787.80	\$588.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,375.91
LTD/ADD/Life	\$30.93	\$23.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54.02
Dental	\$12.58	\$9.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4.69	\$0.00	\$26.66
Total	\$3,720.78	\$3,915.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4.69	\$0.00	\$7,640.86

CATHODIC PROTECTION

FY2023

	Payroll	Construction & Materials	Engineering	Total
October 2022	\$7,729.12	\$0.00	\$0.00	\$7,729.12 Due from Capital Projects Fund
November 2022	\$5,875.43	\$0.00	\$0.00	\$5,875.43 Due from Capital Projects Fund
December 2022				
January 2023				
February 2023				
March 2023				
April 2023				
May 2023				
June 2023				
July 2023				
August 2023				
September 2023				
Totals	<u>\$13,604.55</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$13,604.55</u>



INVOICE

DATE:

Bill To:
 South Texas Water Authority (STWA) 2302
 E.Sage Rd
 Kingsville TX 78363

April 10, 2023

INVOICE # STWA-MP-01

Attention: Mr. John Marez, Executive Director

PROJECT: STWA Water Master Plan

DESCRIPTION	CONTRACT AMOUNT	PERCENT COMPLETE	PREVIOUSLY INVOICED	CURRENT AMOUNT DUE	REMAINING BALANCE
PROFESSIONAL SERVICES BREAKDOWN					
1. Project Kickoff Meeting	\$ 1,920.00	100.00%		\$ 1,920.00	\$ -
2. Planning and Coordination with Client and Other Agencies	\$ 3,484.00	80.00%		\$ 2,787.20	\$ 696.80
3. Develop Master Water Plant Time frame and Schedule	\$ 208.00	0.00%		\$ -	\$ 208.00
4. Data Collection / Site Visits / Field Observations	\$ 9,444.00	75.00%		\$ 7,083.00	\$ 2,361.00
5. Baseline Study / Analyze current Conditions	\$ 4,732.00	50.00%		\$ 2,366.00	\$ 2,366.00
6. Review Existing Water Infrastructure Needs	\$ 6,584.00	50.00%		\$ 3,292.00	\$ 3,292.00
7. Assess Environmental Impact	\$ 6,504.00	0.00%		\$ -	\$ 6,504.00
8. Forecast Future Growth / Identify Second Source	\$ 13,664.00	25.00%		\$ 3,416.00	\$ 10,248.00
9. GIS Model Review / Coordination for Improvements	\$ 6,400.00	0.00%		\$ -	\$ 6,400.00
10. Identification of Area of Concern	\$ 6,888.00	25.00%		\$ 1,722.00	\$ 5,166.00
11. Perform Financial and Economic Analysis	\$ 9,152.00	0.00%		\$ -	\$ 9,152.00
12. CIP Recommendations	\$ 12,392.00	0.00%		\$ -	\$ 12,392.00
ADDITIONAL SERVICES					
				\$ -	\$ -
				\$ -	\$ -
TOTAL	\$ 81,372.00		\$ -		\$58,785.80
			TOTAL DUE	\$22,586.20	

Please remit to:
 International Consulting Engineers
 261 Saratoga Blvd
 Corpus Christi, TX 78401

DATE: April 4th 2023
 TO: STWA Executive Director John Marez
 SUBJECT: STWA Water Master Plan Progress Report – Progress Invoice REPORTING
 PERIOD: January thru March 31, 2023

At the beginning of January, International Consulting Engineers (ICE) received project award notice for the STWA Masterplan Development.

The following is a summary of the tasks conducted:

January 10-30	<i>Went over material from previous STWA meetings and discussion in preparation of STWA Water Master Plan</i>
February 6 - 10	<i>Research and reviewed other municipalities Water Master Plans</i>
February 13 - 17	<i>Research and review several Texas Aquifer Studies</i>
February 20	<i>Internal Meeting to discuss STWA Water Master Plan</i>
February 23	<i>Started drafting Master Water Plan Document - Ongoing</i>
March 15	<i>Setup Meeting with Seven Seas to discuss desalination and their current project Alice TX desalination plant project</i>
March 17	<i>Video conference meeting with Seven Seas to discuss desalination plant on Alice TX and desalination as an alternative for STWA supplemental water source. Attendees: Richard Whiting, John Marez, Jesus Jimenez, Hugo Gonzalez, Ivan Luna, Sergio Luna and Tomas Hinojosa</i>
March 20	<i>Internal Meeting to discuss and review Seven Seas desalination information</i>
March 21	<i>Internal Meeting to discuss current material on Water Master Plan draft</i>
March 30	<i>Video conference meeting with Seven Seas to discuss Tie-in with EV Ranch Supply as an alternative for STWA supplemental water source Attendees: Richard Whiting, John Marez, Ivan Luna, Sergio Luna</i>
March 31	<i>Internal Meeting to discuss and review Tie-in with EV Ranch Supply</i>
April 3	<i>Looking into groundwater options – Ongoing</i>
April 6	<i>Field visit to STWA Facilities with Nigel Gomez – We visited the R.W.S.C Water Distribution Facility 1, 2 and 3 and discussed issues and possible solutions at each one.</i>

The following weeks will continue to do more field visits to the several STWA facilities to assess current equipment facilities that may need repairs or replacement

ATTACHMENT 3

Field Reports

Memorandum

To: South Texas Water Authority Board of Directors and John Marez, Administrator
From: Nigel Gomez, O&M Manager
Date: April 21, 2023
Re: O&M Activities

During the Week of March 6th:

Admin:

Review GPS records
City Gallons Report

Operations:

Collect/Monitor NAP samples – STWA, RWSC & NWSC
Monitor residuals (Total, Free, Mono, FAA) for the Driscoll Booster Station on
the 42” line – Driscoll Before, Ave G, CR 16, Kingsville Meter Run &
RWSC Meter Run @ Office
Collect Bac-T Samples
Weekly CL 17 Verification
Locates – STWA, RWSC, NWSC
Completed service orders for NWSC and RWSC
Remote Readings – NWSC
RWSC Meter Readings

Safety & Maintenance:

Safety Meetings:

“Holding On To Hand Safety”

Generators – Exercise Transfer Switch
Weekly Preventative Maintenance – Heavy Equipment
Disinfect Pump Stations
Office AC Maintenance, Main AC Filter Change out & Clean Ice Machine
Daily Vehicle Maintenance Report – Interior, Exterior & Under The Hood
Inspections
Office AC Maintenance

During the Week of March 13th:

Admin:

Review GPS records
Water Loss Report
Cross Connection Control Class

Operations:

Collect/Monitor NAP samples – STWA, RWSC & NWSC
Monitor residuals (Total, Free, Mono, FAA) for the Driscoll Booster Station on the 42” line – Driscoll Before, Ave G, CR 16, Kingsville Meter Run & RWSC Meter Run @ Office
Collect Bac-T Samples
Weekly CL17 Verification
Completed service orders for NWSC and RWSC
DR 900 Calibration
Completed Taps - 1

Safety & Maintenance:

Generators – Exercise Transfer Switch
Weekly Preventative Maintenance – Heavy Equipment
Daily Vehicle Maintenance Report - Interior, Exterior & Under The Hood Inspections

During the Week of March 20th:

Admin:

Review GPS records

Operations:

Collect/Monitor NAP samples – STWA, RWSC & NWSC
Monitor residuals (Total, Free, Mono, FAA) for the Driscoll Booster Station on the 42” line – Driscoll Before, Ave G, CR 16, Kingsville Meter Run & RWSC Meter Run @ Office
Collect Bac-T Samples
Weekly CL 17 Verification
Completed service orders for NWSC and RWSC
Flushing – NWSC & RWSC
Completed Taps - 1
Lockouts – NWSC
GST, EST & Hydro Tank Inspections

Safety & Maintenance:

Safety Meetings:
“Eyes On Safety”
Generators – Exercise Transfer Switch
Weekly Preventative Maintenance – Heavy Equipment
Daily Vehicle Maintenance Report - Interior, Exterior & Under The Hood Inspections

During the Week of March 27th:

Admin:

- Review GPS records
- TRWA Apprenticeship Updates
- Rain For Rent Pump Station Walk Thru
- Meeting w/ Thermal Scientific & CD Electric

Operations:

- Collect/Monitor NAP samples – STWA, RWSC & NWSC
- Monitor residuals (Total, Free, Mono, FAA) for the Driscoll Booster Station on the 42” line – Driscoll Before, Ave G, CR 16, Kingsville Meter Run & RWSC Meter Run @ Office
- Collect Bac-T Samples
- Weekly CL 17 Verification
- Taps- RWSC & NWSC
- Completed service orders for NWSC and RWSC
- Completed Taps - 1

Safety & Maintenance:

Safety Meetings:

Online Ladder Safety Training “Stepladder Safety”

- Generators – Exercise Transfer Switch
- Weekly Preventative Maintenance – Heavy Equipment
- Daily Vehicle Maintenance Report - Interior, Exterior & Under The Hood Inspections
- Completed service orders for NWSC and RWSC
- Lockouts – RWSC

To: John Marez, Executive Director
From: Oscar Ortegon, CP Technician
Danny Hinojosa, Assistant CP Technician

Date: April 18, 2023

Re: CP Update

For the month of March 2023, we have started back north of CR 30 at US Ecology due to bad bond between STA #852+90 to STA#877+02 once completed and fixed we will continue north of FM 2826. Martin Marietta, has still been cleaning up our easement so that we have access to install anodes but not completed. CP crew has installed 576 anodes on 397 joints on Contract 2 of the 42" water line. We have replaced 46 old test stations since the beginning of the project. We have completed 45,259 feet out of 51,511 feet in Contract 2. Once all Contracts are complete, we can contact to submit quotes for a survey to determine continuity throughout the 42" water main, but the crew has remained busy with other CP related tasks and assisting with other field work for all three entities.

We continue to work on CP related work and helping with other field personnel as follows:

- Perform maintenance and test rectifiers/test stations.
- Maintain grass with herbicide around vaults, manholes, test stations and rectifiers along 42" line.
- Exercise valves on 42" water main @ FM 2826, Driscoll, Bishop, CR 36, Stevens Plant & Kingsville valve.
- Perform locates for 42" water main.
- Assist O&M with ongoing operations.
- Worked on getting quotes for a new rectifier on CR 28 & Highway 77 to provide better Cathodic Protection for Contract 2.
- Worked in RWSC to extend casing on Cr 2170 and Hwy 77 to provide better support in ditch area extended 8 ft east of existing casing.
- Worked with contractors for AEP to hydro vac 42" line to install new and replace poles north of Cr 28 for Tesla project.

ATTACHMENT 4
Annexation Petition

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Executive Director
Date: April 21, 2023
Re: Annexation Petition – Final Approval:
Resolution 23-09 – Gabino Anzaldua Jr & Sylvia G Anzaldua –Tract 10, Tierra Verde Unit II, in Nueces County, Texas

Background:

On March 28, 2023 the South Texas Water Authority approved holding an Annexation hearing set for its April 25, 2023 Board Meeting. Property owners requesting retail water service from the Nueces Water Supply Corporation are required to be annexed into STWA's district boundaries. This results in the new NWSC member paying the same costs as all other NWSC customers, specifically, a retail water bill from NWSC and property taxes to STWA.

Gabino Anzaldua Jr & Sylvia G Anzaldua requests retail water service from the Nueces Water Supply Corporation and annexation into the STWA's boundary. This brings about in the new NWSC member paying the same costs (NWSC retail water bill and STWA property taxes) as all other NWSC customers.

Analysis:

The annexation petition and property described is owned by Gabino Anzaldua Jr & Sylvia G Anzaldua and seeks entry into the STWA's district boundary. This is similar request to previous petitioners that the Board has approved admittance into the STWA area and as a NWSC retail customer.

Staff Recommendation:

Adopt Resolution 23-09

Board Action:

Determine whether to adopt Resolution

Summary:

The annexation process is established by State law and staff is following the required steps. The Gabino Anzaldua Jr & Sylvia G Anzaldua property will be extended into the NWSC's distribution system. Both Gabino Anzaldua Jr & Sylvia G Anzaldua have paid the cost of the extension.

PETITION FOR ADDITION OF CERTAIN LANDS TO
THE SOUTH TEXAS WATER AUTHORITY

STATE OF TEXAS :
COUNTY OF NUECES :

TO THE BOARD OF DIRECTORS OF THE SOUTH TEXAS WATER AUTHORITY:

The undersigned (herein called "Petitioner"), holder of title to the territory described by metes and bounds in Exhibit "A" which is attached hereto and incorporated herein for all purposes, being all of the residents and landowners of such territory, as shown by the tax rolls of Nueces County, Texas, and acting pursuant to the provisions of Section 7, Chapter 436, Acts of the 66th Legislature, Regular Session, 1979, respectfully petitions the Board of Directors of South Texas Water Authority that the territory described by metes and bounds in Exhibit "A" be added to and become a part of the established South Texas Water Authority, and in support of this petition would show as follows:

I.

Fee simple title and full ownership of the aforesaid territory, which lies wholly within Nueces County, Texas, is vested in Petitioner.

II.

The addition of said territory to South Texas Water Authority is feasible and practical, would be to the best interest both to the territory and to the Authority and would benefit said territory.

III.

The Authority will be able to supply water, or have water supplied, to the added territory.

IV.

This petition shall constitute an election on the part of the Petitioner, its successors and assigns, for the aforesaid land and any improvements which may be constructed thereon to become liable for all present and future debts of the Authority in the same manner and to the same extent as other lands and improvements in the Authority are liable for the Authority's debts.

V.

Petitioner hereby authorizes the Board of Directors of the Authority to levy taxes and set rates sufficient to pay their share of the aforementioned outstanding indebtedness.

WHEREFORE, Petitioner prays that this petition be properly filed, as provided by law;

Exhibit "A"

To

PETITION FOR ADDITION OF CERTAIN LANDS TO
THE SOUTH TEXAS WATER AUTHORITY

Tract Ten (10), of Tierra Verde Unit II, a subdivision in Nueces County, Texas, according to map or plat recorded in Volume 50, Page 92, Map Records of Nueces County, Texas.

that the Board of Directors of South Texas Water Authority hear and consider the petition in keeping with the provisions of Section 7, Chapter 436, Acts of the 66th Legislature, Regular Session, 1979; and that this petition in all things be granted and that the territory described in Exhibit "A" be added to and become a part of the established South Texas Water Authority; that after this petition is granted the Board's order thereon be filed of record and be recorded in the Deed Records of Nueces County, Texas; and that the area described in Exhibit "A" be thereafter a component part of South Texas Water Authority.

EXECUTED this 7th day of March, 2023.

Gabino Anzaldua, Jr.
Gabino Anzaldua, Jr.

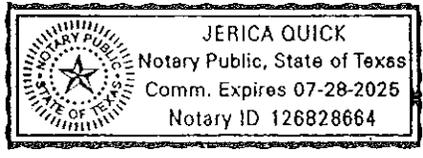
Sylvia G. Anzaldua
Sylvia G. Anzaldua

ACKNOWLEDGEMENTS

STATE OF TEXAS

COUNTY of Nueces

Subscribed and sworn to before me Gabino Anzaldua, Jr. on this the 7 day of March, 2023.



Jerica Quick
Notary Public

My Commission Expires: 07-28-2025

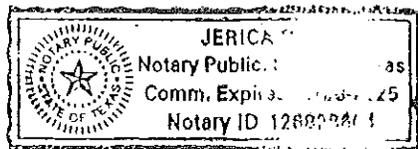
NOTARY SEAL

ACKNOWLEDGEMENTS

STATE OF TEXAS

COUNTY of Nueces

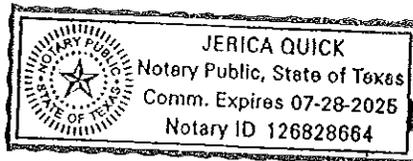
Subscribed and sworn to before me Sylvia G. Anzaldua on this the 7 day of March, 2023.



Jerica Quick
Notary Public

My Commission Expires: 07-28-2025

NOTARY SEAL



ATTACHMENT 5

Resolution 23-09

CERTIFICATE FOR
RESOLUTION APPROVING ANNEXATION

THE STATE OF TEXAS §
COUNTIES OF KLEBERG AND NUECES §
SOUTH TEXAS WATER AUTHORITY §

We, the undersigned officers of the Board of Directors of said Authority, hereby certify as follows:

1. The Board of Directors of said Authority convened in REGULAR MEETING ON THE 25TH DAY OF APRIL, 2023, at the regular designated meeting place, and the roll was called of the duly constituted officers and members of said Board, to-wit:

Jose M. Graveley, President	Kathleen Lowman
Frances Garcia, Vice-President	Joe Morales
Imelda Garza, Secretary/Treasurer	Angela N. Pena
Rudy Galvan, Jr.	Patsy A. Rodgers
	Arturo Rodriguez

and all of said persons were present, except the following absentees: _____ thus constituting a quorum. Whereupon, among other business the following was transacted at said Meeting: a written

RESOLUTION APPROVING ANNEXATION

was duly introduced for the consideration of said Board and read in full. It was then moved and seconded that said Resolution be passed; and, after due discussion, said motion, carrying with it the passage of said Resolution, prevailed and carried by the following vote:

AYES: _____.

NOES: _____.

2. That a true, full, and correct copy of the aforesaid Resolution passed at the Meeting described in the above and foregoing paragraph is attached to and follows this Certificate; that said Resolution has been duly recorded in said Board's minutes of said Meeting; that the above and foregoing paragraph is a true, full, and correct excerpt from said Board's minutes of said Meeting pertaining to the passage of said Resolution; that the persons named in the above and foregoing paragraph are the duly chosen, qualified, and acting officers and members of said Board as indicated therein; that each of the officers and members of said Board was duly and sufficiently notified officially and personally, in advance, of the time, place, and purpose of the aforesaid Meeting, and that said Resolution would be introduced and considered for passage at said Meeting, and each of said officers and members consented, in advance, to the holding of said Meeting for such purpose; and the said Meeting was open to the public, and public notice of the time, place, and purpose of said Meeting was given all as required by

Chapter 551, Texas Government Code.

SIGNED AND SEALED the 25th day of April, 2023.

Imelda Garza, Secretary
Board of Directors

Jose M. Graveley, President
Board of Directors

SOUTH TEXAS WATER AUTHORITY

Resolution 23-09

THE STATE OF TEXAS §
COUNTIES OF KLEBERG AND NUECES §
SOUTH TEXAS WATER AUTHORITY §

WHEREAS, the Board of Directors conducted a hearing on this date in reference to the annexation of the territory described in Exhibit A attached hereto; and

WHEREAS, it was deemed advisable by the Board to approve the annexation of such territory to the Authority; and

WHEREAS, it is officially found and determined: that a case of emergency or urgent public necessity exists which required the holding of the meeting at which this Resolution was adopted and that said meeting was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Texas Government Code.

THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF SOUTH TEXAS WATER AUTHORITY:

1. That the annexation of the territory described in Exhibit A is hereby approved by this Board, and it is hereby found that there will be benefit to the territory as amended.
2. That pursuant to Article 7, Chapter 436, Acts of the 66th Legislature, Regular Session, 1979, no election is required to approve the annexation as the petition was signed by all residents and landowners of the annexed territory.
