

MEMORANDUM

TO: South Texas Water Authority Board of Directors
FROM: Brandon Barrera, President
DATE: April 19, 2021
SUBJECT: Meeting Notice and Agenda for the South Texas Water Authority

A Regular Meeting of the STWA Board of Directors is scheduled for:

Tuesday, April 27, 2021
5:30 p.m.
South Texas Water Authority
2302 East Sage Road, Kingsville, Texas

The Board will consider and act upon any lawful subject which may come before it, including among others, the following:

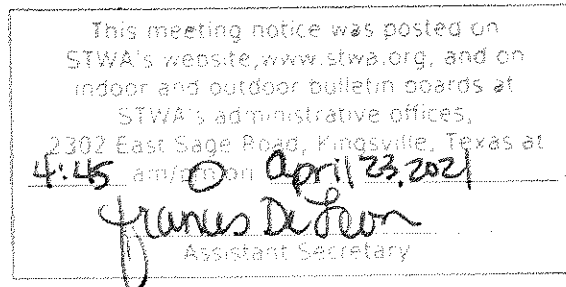
Agenda

1. Call to order.
2. Citizen comments. This is an opportunity for citizens to address the Board of Directors concerning an issue of community interest that is not on the agenda. Comments on the agenda items must be made when the agenda item comes before the Board. The President may place a time limit on all comments. The response of the Board to any comment under this heading is limited to making a statement of specific factual information in response to the inquiry, or, reciting existing policy in response to the inquiry. Any deliberation of the issue is limited to a proposal to place it on the agenda for a later meeting.
3. Approval of Minutes. (Attachment 1)
4. Quarterly Report/Treasurer's Report/Payment of Bills. (Attachment 2)
5. Fiscal Year 2021 Budget Amendments. (Attachment 3)
6. Nueces County project for construction of Banquete Pump Station to serve the Nueces Water Control and Improvement District #5 (Banquete) and Nueces Water Supply Corporation. (Attachment 4)
7. Any and all actions necessary or convenient to facilitate the new executive director recruitment process. (Attachment 5)
8. Wholesale Water Supply Contract with the City of Corpus Christi. (Attachment 6)
9. Nueces County Water Control and Improvement District #5 Wholesale Water Supply Contract and Contract for Operation and Maintenance of Facilities. (Attachment 7)
10. Incremental Increase Policy to address Customers without a Long-Term Contract. (Attachment 8)

11. Review of South Texas Water Authority Personnel Policies – Retiree Benefits. (Attachment 9)
12. **Resolution 21-06.** Resolution adopting the revised South Texas Water Authority Personnel Policies – Retiree Benefits. (Attachment 10)
13. February 2021 winter storm/freeze event. (Attachment 11)
14. Purchase of replacement tablets for Board of Directors. (Attachment 12)
15. Vacation/Personal/Compensatory Leave carryover. (Attachment 13)
16. On-call concerns.
17. Adjournment.

The Board may go into closed session at any time when permitted by Chapter 551, Government Code. Before going into closed session, a quorum of the Board must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551, Government Code, authorizing the closed session.

BB/CGS/fdl
Attachments



ATTACHMENT 1

Approval of Minutes

SOUTH TEXAS WATER AUTHORITY
Regular Board of Directors Meeting
March 23, 2021
Minutes

(This meeting was held remotely by phone and Zoom.)

Board Members Present:

Brandon Barrera
Jose Graveley
Hector Castaneda
Rudy Galvan, Jr.
Frances Garcia
Kathleen Lowman
Patsy Rodgers

Board Members Absent:

Imelda Garza

Staff Present:

Carola G. Serrato
Frances De Leon
Jo Ella Wagner
Dony Cantu
Nigel Gomez

Guests Present:

Baldemar Garcia
Bill Flickinger, Willatt & Flickinger

1. Call to Order.

Mr. Brandon Barrera, Board President, called the Regular Meeting of the STWA Board of Directors to order at 5:30 p.m. A quorum was present.

2. Citizen Comments.

Mr. Barrera opened the floor to citizen's comments. No comments were made.

3. Approval of Minutes.

Mr. Galvan made a motion to approve the minutes of the February 25, 2021 Special Meeting and the March 2, 2021 Regular Meeting as presented. Ms. Rodgers seconded. The motion passed by unanimous vote.

The order of the agenda was changed to accommodate the guest, Bill Flickinger of Willatt & Flickinger.

5. Request from Kleberg County.

Mr. Barrera announced that the Board would convene in Closed Session at 5:33 p.m. pursuant to Section 551.071 of the Government Code to discuss a possible request from Kleberg County with attorney Bill Flickinger. The Board reconvened in Open Session at 5:49 p.m. No action was taken during Closed Session. Since a request had not been received from Kleberg County, no action was taken.

4. Treasurer's Report/Payment of Bills.

The following reports were presented for the Board's consideration:

Treasurer's Report for period ending February 28, 2021
Revenue Fund Income Statement for period ending February 28, 2021
Tax Fund Income Statement for period ending February 28, 2021
Special Services Income Statement for period ending February 28, 2021
STWA Revenue Fund Balance Sheet – February 28, 2021
STWA Revenue Fund GL Account Summary Report as of February 28, 2021
STWA Debt Service Fund Income Statement for period ending February 28, 2021
STWA Debt Service Fund Balance Sheet – February 28, 2021
STWA Debt Service Fund GL Account Summary Report as of February 28, 2021
STWA Capital Projects Fund Income Statement for period ending February 28, 2021
STWA Capital Projects Fund Balance Sheet – February 28, 2021
STWA Capital Projects Fund GL Account Summary Report as of February 28, 2021
FY 2020 Cathodic Protection Expenses Breakdown
2012 Bond Election Report
Anticipated vs. Actual Water Rate Charged
Maintenance & Technical Report from O&M Supervisor
Cathodic Protection Update

The following outstanding invoices were presented for Board approval:

• Kevin Kieschnick-NC Tax Assessor	\$ 3,679.62
• Nueces County Appraisal District	\$ 2,626.00
• Kleberg County Appraisal District	\$ 5,696.04
• City of Corpus Christi	\$ 83,935.58
• Kevin Kieschnick-NC Tax Assessor	\$ 2,491.83

A motion was made by Mr. Galvan and seconded by Mr. Graveley to approve the Treasurer's Report and payment of the bills as presented. The motion carried.

6. Resolution 21-03. Resolution Designating Office and Regular Meeting Places of the Board of Directors of South Texas Water Authority.

Ms. Serrato stated that in case the Board needs to meet in person, it would be best to use a larger meeting place because the conference room will not allow for social distancing. She presented Resolution 21-03 which designates the Kleberg County Courthouse Annex of the Law Enforcement Center at 1500 E. King, Kingsville, Texas as an alternative meeting place. Mr. Graveley made a motion to approve Resolution 21-03. Mr. Galvan seconded. The motion passed unanimously.

7. Nueces County project for construction of Banquete Pump Station to serve the Nueces County Water Control and Improvement District #5 (Banquete) and Nueces Water Supply Corporation.

Ms. Serrato stated that the startup of the new pump station did not go as smoothly as expected. She reported that flow switches on the ground storage tanks on the existing pump station need to be replaced. In addition, the parameters programmed on the SCADA system for most of the pump stations were lost during the weekend. It is possible that this occurred when Mercer's subcontractor performed work on the SCADA system. A Nueces Water Supply Corporation customer filed a complaint of low pressure with TCEQ which she believes may be the result of these parameters being lost. TCEQ has requested information on how the corporation handles complaints and the response is being worked on to meet TCEQ's deadline of March 26, 2021. David Counts of Automated Concepts has been contacted to reset the parameters on the other pump stations. No action was taken by the Board.

8. Any and all actions necessary on convenient to facilitate the new executive director recruitment process.

Ms. Serrato presented an updated salary spreadsheet showing additional positions and entities. She stated that Ms. Ray suggests that the Board consider increasing the salary range. After reviewing the salaries, Mr. Graveley made a motion to set the pay range at \$100,000 to \$125,000 per year. Mr. Galvan seconded. All voted in favor.

9. Wholesale Water Supply Contract with the City of Corpus Christi.

Ms. Serrato stated that a response has not been received from Corpus Christi Assistant City Attorney Lisa Aguilar regarding the revised draft that was sent to the City.

10. February 2021 winter storm/freeze event.

Ms. Serrato stated that staff continues working on gathering information and making repairs. Ms. Wagner has registered STWA, NWSC and RWSC with FEMA. She reported that the Central and Bishop hydro-pneumatic tanks have been blind flanged temporarily. It appears that the Sablatura Park Pump Station was the hardest hit. Insurance claims have been filed on the damage. She noted that although the pipes were insulated, they still froze and the problem was made worse by the slow down of water from the City of Corpus Christi.

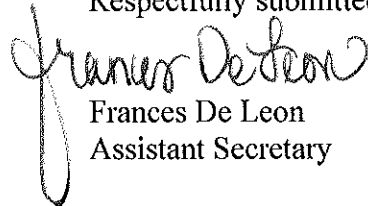
11. Resolution 21-04. Resolution of appreciation for Mr. Filiberto Treviño for his dedicated service as a director of the South Texas Water Authority from 2007 – 2020.
12. Resolution 21-05. Resolution of appreciation for Ms. Lupita Perez for her dedicated service as a director of the South Texas Water Authority from 2009 – 2021.

Mr. Galvan made a motion to adopt Resolution 21-04 and Resolution 21-05. Ms. Lowman seconded. All voted in favor.

13. Adjournment.

With no further business to discuss, Mr. Galvan made a motion to adjourn the meeting at 6:32 p.m. Mr. Graveley seconded. The motion passed by unanimous vote.

Respectfully submitted,

A handwritten signature in cursive script that reads "Frances De Leon". The signature is written in black ink and is positioned to the left of the typed name and title.

Frances De Leon
Assistant Secretary

ATTACHMENT 2

Quarterly Report/Treasurer's Report/Payment of Bills

SOUTH TEXAS WATER AUTHORITY
INVESTMENT REPORT
FOR QUARTER ENDED MARCH 31, 2021

	BEGINNING	BEGINNING	TRANSFERS REVENUES EXPENSES INTEREST				ENDING	ENDING
	BOOK VALUE	MARKET VALUE	JANUARY, FEBRUARY, & MARCH				BOOK VALUE	MARKET VALUE
	1-Jan-21	1-Jan-21					31-Mar-21	31-Mar-21
CASH ACCOUNTS								
GENERAL ACCT - PROSPERITY BANK	124,392.88	124,392.88	400,000.00	522,579.05	737,263.58	325.44	310,033.79	310,033.79
GENERAL ACCT TEXPOOL 1371300002	2,953,345.53	2,954,054.33	(600,000.00)	1,034,341.01	0.00	370.16	3,388,056.70	3,388,632.67
GENERAL ACCT TEXSTAR 1111-000	726,010.92	726,143.78	0.00	0.00	0.00	67.86	726,078.78	726,190.60
PAYROLL ACCT - PROSPERITY BANK	31,200.85	31,200.85	100,000.00	0.00	114,970.50	43.18	16,273.53	16,273.53
OPERATIONS ACCT - PROSPERITY BANK	35,480.84	35,480.84	100,000.00	0.00	105,787.17	52.89	29,746.56	29,746.56
DEBT SERVICE ACCT TEXPOOL 1371300008	178,502.41	178,545.25	0.00	235,629.44	56,725.00	30.71	357,437.56	357,498.32
TOTAL CASH ACCOUNTS	4,048,933.43	4,049,817.93	0.00	1,792,549.50	1,014,746.25	890.24	4,827,626.92	4,828,375.47

	AVG. MAT.	JANUARY	JANUARY	FEBRUARY	FEBRUARY	MARCH	MARCH	TOTALS
	3/31/2021	RATE	EARNING	RATE	EARNING	RATE	EARNING	
GENERAL ACCT - PROSPERITY BANK	immediate	0.5000%	\$116.62	0.5000%	\$87.97	0.5000%	\$120.85	\$325.44
GENERAL ACCT TEXPOOL 1371300002	29 days	0.0909%	\$199.99	0.0431%	\$114.51	0.0187%	\$55.66	\$370.16
GENERAL ACCT TEXSTAR 1111-000	47 days	0.0583%	\$35.94	0.0334%	\$18.63	0.0216%	\$13.29	\$67.86
PAYROLL ACCT - PROSPERITY BANK	immediate	0.5000%	\$10.98	0.5000%	\$16.38	0.5000%	\$15.82	\$43.18
OPERATIONS ACCT - PROSPERITY BANK	immediate	0.5000%	\$14.96	0.5000%	\$18.72	0.5000%	\$19.21	\$52.89
DEBT SERVICE ACCT TEXPOOL 1371300008	29 days	0.0909%	\$14.50	0.0431%	\$10.69	0.0187%	\$5.52	\$30.71
TOTALS			\$392.99		\$266.90		\$230.35	\$890.24

THIS REPORT IS IN COMPLIANCE WITH THE STRATEGIES AS APPROVED AND THE PUBLIC FUNDS INVESTMENT ACT.


CO-INVESTMENT OFFICER


CO-INVESTMENT OFFICER

SOUTH TEXAS WATER AUTHORITY
Treasurer's Report
For Period Ending March 31, 2021

STWA Water Sales:

<u>Entity</u>	<u>Water Usage (1,000 g)</u>	<u>Cost of Water from City of Corpus Christi \$2.625722 per 1000 g</u>	<u>Handling Charge @ \$0.426386/1000g</u>	<u>Incremental Increase @ \$0.426386/1000g</u>	<u>Out of District Surcharge and Pass-Thru Credit</u>	<u>Total Due</u>
Kingsville	6,047	\$15,877.74	\$2,578.36	\$0.00	-\$0.45	\$18,455.65
Bishop	4,707	\$12,359.27	\$2,007.00	\$0.00	\$0.00	\$14,366.27
Agua Dulce	2,262	\$5,939.02	\$964.43	\$0.00	\$0.00	\$6,903.44
RWSC	10,178	\$26,724.60	\$4,339.76	\$0.00	\$0.00	\$31,064.36
Driscoll	3,078	\$8,081.97	\$1,312.42	\$0.00	\$0.00	\$9,394.39
NCWCID #5	1,633	\$4,287.52	\$696.24	\$696.24	\$815.01	\$6,495.01
NWSC	14,009	\$36,784.50	\$5,973.37	\$0.00	\$0.00	\$42,757.87
TOTAL	41,914	\$110,054.62	\$17,871.56	\$696.24	\$814.56	\$129,436.98

Water Cost and Usage for Period of:

	03/01/21	to	03/31/21
City of Corpus Christi Invoice for Cost of Water Purchased:			\$108,311.03
Gallons of Water Recorded by City of Corpus Christi:			41,250,000
Gallons of Water Recorded by STWA from Customer's Master Meters:			41,891,540
Water Loss Percentage:			-1.56%

Annual Usage for FY 2021

	Annual
Gallons of Water Recorded by City of Corpus Christi:	260,050,000
Gallons of Water Recorded by STWA from Customer's Master Meters:	265,345,044
Water Loss Percentage: (year to date)	-2.04%

**REVENUE FUND
INCOME STATEMENT
FOR PERIOD ENDING MARCH 31, 2021**

50.00%

	MONTHLY	YEAR TO DATE	2021 ADOPTED BUDGET	% OF 2021 ADOPTED BUDGET	2020 YEAR TO DATE	2020 FINAL BUDGET
REVENUES						
Water Service Revenue	110,055	643,711	1,400,631	46%	650,331	1,414,144
Handling Charge Revenue	17,872	113,149	229,295	49%	109,223	238,579
Premium Incremental Increase	696	4,448	6,500	68%	18,546	23,200
Surcharge - Out of District	666	3,993	7,986	50%	3,893	9,660
Interest Income	212	2,033	22,000	9%	21,819	26,525
Interest - Note	1,801	4,755	0		0	0
Other Revenue						
Operating & Maintenance Fees	863	5,590	0	0%	0	0
Miscellaneous Revenues	363	5,261	12,000	44%	14,656	46,000
TOTAL REVENUES	132,527	782,940	1,678,412	47%	818,468	1,758,108
EXPENDITURES						
Water Service Expenditures:						
Bulk Water Purchases	108,311	628,486	1,400,631	45%	623,848	1,414,144
Payroll Costs						
Salaries & Wages - Perm. Employees	34,489	175,546	342,332	51%	176,022	363,524
Salaries & Wages - Part-Time	122	404	1,736	23%	454	832
Overtime - NWSC	0	0	0	0%	0	0
Stand-by Pay - NWSC	0	0	0	0%	0	0
Overtime - RWSC	0	0	0	0%	0	0
Stand-by Pay - RWSC	0	0	0	0%	0	0
Overtime - STWA	1,693	11,894	23,500	51%	11,244	23,000
Stand-by Pay - STWA	100	650	1,300	50%	650	1,300
Employee Retirement Premiums	7,862	31,840	51,973	61%	27,380	60,815
Group Insurance Premium	16,042	83,162	176,907	47%	106,292	160,156
Unemployment Compensation	(450)	(880)	933	-94%	1,812	1,612
Workers' Compensation	(559)	9,831	6,654	148%	10,920	7,309
Car Allowance	500	3,000	6,000	50%	3,000	6,000
Hospital Insurance Tax	338	2,133	4,112	52%	2,102	4,379
Supplies & Materials						
Repairs & Maintenance	8,111	73,617	126,000	58%	60,350	127,500
Meter Expense	0	0	5,000	0%	2,500	9,250
Tank Repairs	0	35,794	38,000	94%	45,000	45,000
Major Repairs	0	0	25,000	0%	0	25,000
Other Operating Expenditures:						
Professional Fees						
Legal	1,011	6,266	30,000	21%	25,373	39,000
Auditing	0	9,475	9,475	100%	9,454	9,454
Engineering	0	0	12,500	0%	0	22,535
Management & Consulting	0	0	7,500	0%	0	7,500
Inspection	0	3,100	6,000	52%	1,900	2,000
Banquete Overhead Tank Demolition	0	0	35,000	0%	0	35,000
Consum Supplies/Materials						
Postage	(85)	1,936	7,500	26%	1,793	2,607
Printing/Office Supplies	1,741	12,536	30,000	42%	11,536	17,235
Janitorial/Site Maintenance	592	4,726	8,400	56%	2,626	6,000
Fuel/Lubricants/Repairs	4,065	18,767	30,000	63%	21,317	37,087
Chemicals/Water Samples	4,962	18,030	52,500	34%	16,039	45,500
Safety Equipment	0	0	1,500	0%	0	3,800
Small Tools	122	1,022	2,000	51%	708	2,000

50.00%

	MONTHLY	YEAR TO DATE	2021 ADOPTED BUDGET	% OF 2021 ADOPTED BUDGET	2020 YEAR TO DATE	2020 FINAL BUDGET
Recurring Operating Costs						
Telephone/Communications	1,690	7,246	14,000	52%	6,763	15,555
Utilities	7,648	36,894	110,000	34%	39,890	95,000
D & O Liability Insurance	93	1,821	3,500	52%	1,859	3,250
Property Insurance	0	41,366	47,300	87%	43,973	43,975
General Liability	1,000	5,484	3,200	171%	1,830	1,850
Auto Insurance	0	3,089	2,450	126%	2,443	2,500
Travel/Training/Meetings	1,091	3,061	18,000	17%	2,936	5,500
Rental-Equipment/Uniforms	145	1,084	5,000	22%	1,265	5,250
Dues/Subscriptions/Publication	217	2,746	15,000	18%	4,753	15,000
Pass Through Cost	0	563	400	141%	0	100
Educational Materials	0	0	0	0%	0	0
Miscellaneous						
Miscellaneous Expenditures	540	3,934	7,500	52%	3,660	8,250
Total Administrative & Operations Exp.	201,389	1,238,623	2,668,803	46%	1,271,692	2,675,769
Capital Outlay						
Capital Acquisition	585	215,522	242,763	89%	94,384	254,340
Engineering	0	0	0	0%	7,750	8,610
TOTAL EXPENDITURES (w/o D.S. exp.)	201,974	1,454,146	2,911,566	50%	1,373,826	2,938,719
Excess (Deficiencies) of Revenue Over Expenditures	(69,448)	(671,206)	(1,233,154)	54%	(555,358)	(1,180,611)
OTHER FINANCE SOURCE (USES)						
Transfer to Other Funds						
Transfer from Tax Account	0	(978,690)	(1,523,651)	64%	(952,675)	(1,471,795)
Extra Ordinary Income						
Disposition of Assets (Surplus Sale)	0	0	(1,500)	0%	0	(1,500)
TOTAL OTHER FINANCING SOURCES (USES)	0	(978,690)	(1,525,151)	64%	(952,675)	(1,473,295)
EXCESS (DEFICIENCIES) OF REVENUES OVER OTHER SOURCES (USES)						
	(69,448)	307,483	291,997		397,317	292,684
NET INCOME	(69,448)	307,483	291,997		397,317	292,684

**TAX FUND
INCOME STATEMENT
FOR PERIOD ENDING MARCH 31, 2021**

50.00%

	MONTHLY	YEAR TO DATE	2021 ADOPTED BUDGET	% OF 2021 ADOPTED BUDGET	2020 YEAR TO DATE	2020 FINAL BUDGET
REVENUES						
Ad-Valorem - Current	46,308	1,516,524	1,556,828	97%	1,439,090	1,491,975
Delinquent Tax Revenue	8,209	23,100	30,000	77%	18,429	31,575
Penalty & Interest - Tax Accounts	8,500	14,394	19,000	76%	10,895	23,535
Miscellaneous	0	0	0	0%	8	8
TOTAL TAXES & INTEREST	63,017	1,554,019	1,605,828	97%	1,468,422	1,547,093
EXPENDITURES						
Tax Collector Fees	2,035	54,850	55,106	100%	48,588	50,120
Appraisal Districts	6,796	13,280	27,071	49%	12,584	25,170
TOTAL EXPENDITURES	8,831	68,131	82,177	83%	61,172	75,290
 Transfer to General Fund	 0	 978,690	 1,523,651	 64%	 952,675	 1,471,803
 EXCESS REVENUES & OTHER FINANCING SOURCES OVER(UNDER) EXPENDITURES AND OTHER USES	 54,186	 507,198	 0		 454,575	 0

**SPECIAL SERVICES
INCOME STATEMENT
FOR PERIOD ENDING MARCH 31, 2021**

50.00%

	MONTHLY	YEAR TO DATE	2021 ADOPTED BUDGET	% OF 2021 ADOPTED BUDGET	2020 YEAR TO DATE	2020 FINAL BUDGET
REVENUES						
Ricardo Water Supply Corporation	35,428	151,513	315,894	49%	143,917	310,782
Nueces Water Supply Corporation	37,892	185,553	310,725	55%	194,879	335,543
TOTAL REVENUES	73,320	337,066	626,619	52%	338,796	646,325
EXPENDITURES						
Personnel	25,555	159,245	332,983	50%	167,312	320,964
Overhead	23,673	135,289	293,636	50%	132,999	273,137
TOTAL EXPENDITURES *	49,228	294,534	626,619	50%	300,311	594,101
EXCESS REVENUES & OTHER FINANCING SOURCES OVER(UNDER) EXPENDITURES AND OTHER USES						
	24,092	42,532	0		38,485	52,224

* The Expenditures line items will be adjusted next month to include 50% of the 2 CP techs payroll and benefits that are being assessed to the STWA payroll while assisting the Field Crew. This adjustment will also result in a decrease to Salaries and Wages - Perm. Employees in the Revenue Fund.

**South Texas Water Authority
Balance Sheet
March 31, 2021**

ASSETS

Current Assets

STWA - General	\$ 310,033.78
STWA - Payroll	16,273.52
STWA - Operations	29,746.56
Petty Cash	150.00
TexPool - STWA General	3,388,056.70
Due From Capital Projects Fund	337,568.07
Due from Debt Service Fund	3,193.79
Due from D.S. -Collect Service	12,886.44
Tax Accounts Receivable	190,036.39
Allowance for Uncollect Taxes	(88,575.35)
Service accts receivable	218,296.71
Interlocal Rec-Bishop	275.83
Interlocal Rec-Driscoll	1,940.79
Interlocal Rec-Ricardo	13,826.34
Interlocal Rec-Nueces	34,982.61
Interlocal Rec. - Tax Assessor	7,365.34
Inventory	24,168.32
Notes Receivable-Not Current	85,095.81
Notes Receivable - Current	16,811.78
Prepaid Expenses	31,089.28

Total Assets		\$	<u><u>4,633,222.71</u></u>
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LIABILITIES AND FUNDS EQUITY

Current Liabilities

Trade Accounts Payable	\$ 173,572.41
Salaries & Wages Payable	12,140.80
Hospital Ins Tax Payable	(3.29)
Withholding Taxes Payable	231.79
Unemployment Comp. Pbl.	363.80
Miscellaneous Payables	2,928.68
Compensated Absences	17,875.87
Deferred tax revenue	101,461.04
Due to Debt Service Fund	1,052.97
Due to Capital Projects Fund	9,815.84

Total Liabilities			319,439.91
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Fund Equity

Unassigned Fund Balance	3,436,908.48
Assigned Fund Bal. - Inventory	19,660.50
Current Earning	857,213.82

Total Fund Equity			<u>4,313,782.80</u>
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Total Liabilities & Fund Equity		\$	<u><u>4,633,222.71</u></u>
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**South Texas Water Authority
 GI Account Summary Report
 As of: March 31, 2021**

<u>Account Description</u>	<u>Beginning Balance</u>	<u>Debit Change</u>	<u>Credit Change</u>	<u>Net Change</u>	<u>Ending Balance</u>
Current Assets					
STWA - General	177,017.92	\$ 574,133.00	\$ (441,117.14)	\$ 133,015.86	\$ 310,033.78
STWA - Payroll	52,844.55	15.82	(36,586.85)	(36,571.03)	16,273.52
STWA - Operations	28,393.40	50,019.21	(48,666.05)	1,353.16	29,746.56
Petty Cash	150.00	0.00	0.00	0.00	150.00
Transfers	0.00	350,000.00	(350,000.00)	0.00	0.00
TexPool - STWA General	3,629,925.57	58,131.13	(300,000.00)	(241,868.87)	3,388,056.70
Due From Capital Projects Fund	296,149.88	41,418.19	0.00	41,418.19	337,568.07
Due from Debt Service Fund	153.47	3,040.32	0.00	3,040.32	3,193.79
Due from D.S. -Collect Service	10,903.11	1,983.33	0.00	1,983.33	12,886.44
Tax Accounts Receivable	190,036.39	0.00	0.00	0.00	190,036.39
Allowance for Uncollect Taxes	(88,575.35)	0.00	0.00	0.00	(88,575.35)
Service accts receivable	199,676.18	174,896.85	(156,276.32)	18,620.53	218,296.71
Interlocal Rec-Bishop	851.69	275.86	(851.72)	(575.86)	275.83
Interlocal Rec-Driscoll	1,950.60	862.76	(872.57)	(9.81)	1,940.79
Interlocal Rec-Ricardo	6,229.22	12,730.06	(5,132.94)	7,597.12	13,826.34
Interlocal Rec-Nueces	9,611.95	35,155.64	(9,784.98)	25,370.66	34,982.61
Interlocal Rec. - Tax Assessor	5,429.31	7,365.15	(5,429.12)	1,936.03	7,365.34
Notes Receivable - Current	25,010.70	0.00	(8,198.92)	(8,198.92)	16,811.78
Prepaid Expenses	31,089.28	31,089.28	(31,089.28)	0.00	31,089.28
Inventory	19,660.50	4,507.82	0.00	4,507.82	24,168.32
Notes Receivable-Not Current	85,095.81	0.00	0.00	0.00	85,095.81
Total Assets	4,681,604.18	1,345,624.42	(1,394,005.89)	(48,381.47)	4,633,222.71
Current Liabilities					
Trade Accounts Payable	(238,022.58)	379,744.46	(315,294.29)	64,450.17	(173,572.41)
Salaries & Wages Payable	(5,136.32)	5,136.32	(12,140.80)	(7,004.48)	(12,140.80)
Hospital Ins Tax Payable	3.29	1,490.78	(1,490.78)	0.00	3.29
Withholding Taxes Payable	(231.79)	4,670.42	(4,670.42)	0.00	(231.79)
Emply Retire Prem Payable	0.00	13,392.16	(13,392.16)	0.00	0.00
Unemployment Comp. Pbl.	(346.42)	0.00	(17.38)	(17.38)	(363.80)
Miscellaneous Payables	(2,861.25)	10,341.40	(10,408.83)	(67.43)	(2,928.68)
Compensated Absences	(17,875.87)	0.00	0.00	0.00	(17,875.87)
Deferred tax revenue	(101,461.04)	0.00	0.00	0.00	(101,461.04)
Due to Debt Service Fund	(903.49)	0.00	(149.48)	(149.48)	(1,052.97)
Due to Capital Projects Fund	(9,815.84)	0.00	0.00	0.00	(9,815.84)
Total Liabilities	(376,651.31)	414,775.54	(357,564.14)	57,211.40	(319,439.91)
Fund Equity					
Unassigned Fund Balance	(3,436,908.48)	0.00	0.00	0.00	(3,436,908.48)
Assigned Fund Bal. - Inventory	(19,660.50)	0.00	0.00	0.00	(19,660.50)
Total Fund Equity	(3,456,568.98)	0.00	0.00	0.00	(3,456,568.98)
Totals	848,383.89	\$ 1,760,399.96	\$ (1,751,570.03)	\$ 8,829.93	\$ 857,213.82

**DEBT SERVICE FUND
INCOME STATEMENT
FOR PERIOD ENDING MARCH 31, 2021**

50.00%

	MONTHLY	YEAR TO DATE	2021 ADOPTED BUDGET	% OF 2021 ADOPTED BUDGET	2020 YEAR TO DATE	2020 FINAL BUDGET
REVENUES						
Ad-Valorem - Current	10,401	340,618	366,898	95%	346,168	359,300
Delinquent Tax Revenue	1,885	5,733	9,500	66%	5,023	8,680
Penalty & Interest - Tax Accounts	1,270	2,770	5,500	55%	2,218	5,050
Out-of-District Surcharge	149	897	1,772	46%	937	1,950
Interest on Temporary Investments	6	59	4,250	3%	1,464	1,850
Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>	0%	<u>1</u>	<u>1</u>
TOTAL TAXES & INTEREST	13,711	350,077	387,920	93%	355,811	376,831
OTHER FINANCING SOURCES						
Excess Bond Proceeds	<u>0</u>	<u>0</u>	<u>0</u>	0%	<u>0</u>	<u>0</u>
TOTAL OTHER FINANCE SOURCES	0	0	0		0	0
TOTAL REVENUE AND OTHER FINANCE SOURCES	13,711	350,077	387,920	93%	355,811	376,831
EXPENDITURES						
Fiscal Agent Fees	0	100	200	50%	100	200
Bond Interest Expense	0	56,625	113,250	48%	58,925	117,850
Bond Principal Payments	0	0	235,000	0%	0	230,000
Tax Collector Fees	457	12,487	12,371	104%	11,687	12,056
Appraisal District Fees	1,526	2,983	6,077	49%	3,027	6,054
Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>	0%	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	1,983	72,195	366,898	20%	73,739	366,160
EXCESS REVENUES OVER(UNDER) EXPENDITURES AND OTHER USES	11,728	277,882	21,022		282,072	10,671

**STWA Debt Service Fund
Balance Sheet
March 31, 2021**

ASSETS

Current Assets

Debt Service Acct. - TexPool	\$ 357,437.56
Due from General	1,052.97
Interlocal Rec.-Tax Assessors	1,729.89
Taxes Receivable	53,435.76
Allowance for Uncollectibles	(11,370.61)

Total Current Assets 402,285.57

Other Assets

Total Other Assets 0.00

Total Assets \$ 402,285.57

LIABILITIES AND FUNDS EQUITY

Current Liabilities

Deferred Tax Revenue	\$ 42,065.15
Due to General Fund	16,080.23

Total Current Liabilities 58,145.38

Long-Term Liabilities

Total Long-Term Liabilities 0.00

Total Liabilities 58,145.38

Funds Equity

Fund Balance	66,257.98
Net Income	277,882.21

Total Funds Equity 344,140.19

Total Liabilities & Funds Equity \$ 402,285.57

STWA Debt Service Fund
 Gl Account Summary Report
 As of: March 31, 2021

<u>Account Number</u>	<u>Account Description</u>	<u>Beginning Balance</u>	<u>Debit Change</u>	<u>Credit Change</u>	<u>Net Change</u>	<u>Ending Balance</u>
10400	Debt Service Acct. - TexPool	341,330.23	\$ 16,107.33	\$ 0.00	\$ 16,107.33	\$ 357,437.56
12200	Due from General	903.49	149.48	0.00	149.48	1,052.97
13001	Interlocal Rec.-Tax Assessor	1,235.36	1,729.89	(1,235.36)	494.53	1,729.89
13300	Taxes Receivable	53,435.76	0.00	0.00	0.00	53,435.76
13301	Allowance for Uncollectibles	(11,370.61)	0.00	0.00	0.00	(11,370.61)
21700	Deferred Tax Revenue	(42,065.15)	0.00	0.00	0.00	(42,065.15)
24000	Due to General Fund	(11,056.58)	0.00	(5,023.65)	(5,023.65)	(16,080.23)
39100	Fund Balance	(66,257.98)	0.00	0.00	0.00	(66,257.98)
	Totals	<u>266,154.52</u>	<u>\$ 17,986.70</u>	<u>\$ (6,259.01)</u>	<u>\$ 11,727.69</u>	<u>\$ 277,882.21</u>

**CAPITAL PROJECTS FUND
INCOME STATEMENT
FOR PERIOD ENDING MARCH 31, 2021**

50.00%

	MONTHLY	YEAR TO DATE	2021 ADOPTED BUDGET	% OF 2021 ADOPTED BUDGET	2020 YEAR TO DATE	2020 FINAL BUDGET
REVENUES						
Bond Proceeds	0	0	0	0%	0	758
Interest Income	13	237	7,850	3%	6,824	7,775
Other Income	0	0	0	0%	0	10,000
TOTAL REVENUE AND OTHER FINANCE SOURCES	13	237	7,850	1%	6,824	18,533
 EXPENDITURES						
Right of Way Acquisition	0	0	0	0%	0	0
Engineering Fees	0	2,175	0	0%	0	0
Construction Costs	0	216,443	305,000	71%	0	305,000
42" Line-Cathodic Protection	41,418	105,214	150,000	70%	62,481	150,000
Pipeline Condition Assessment	0	0	0	0%	0	0
Legal & Administrative Fees	0	0	0	0%	0	0
Cost of Bond Issuance	0	0	0	0%	0	0
Miscellaneous Fees	<u>0</u>	<u>0</u>	<u>10,000</u>	0%	<u>4,369</u>	<u>10,000</u>
TOTAL EXPENDITURES	41,418	323,832	465,000	70%	66,850	465,000
 EXCESS REVENUES OVER(UNDER) EXPENDITURES AND OTHER USES						
	(41,405)	(323,595)	(457,150)		(60,026)	(446,467)

**STWA Capital Projects Fund
Balance Sheet
March 31, 2021**

ASSETS

Current Assets

TexSTAR - Construction Fund	\$	726,078.78	
Due from General Fund		9,815.84	
Total Current Assets			735,894.62

Property and Equipment

Total Property and Equipment			0.00
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Other Assets

Total Other Assets			0.00
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Total Assets			\$ 735,894.62
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LIABILITIES AND FUNDS EQUITY

Current Liabilities

Due to General Fund	\$	337,568.09	
Total Current Liabilities			337,568.09

Long-Term Liabilities

Total Long-Term Liabilities			0.00
Total Liabilities			337,568.09

Fund Balance

Fund Balance		721,921.43	
Net Income		(323,594.90)	
Total Fund Balance			398,326.53

Total Liabilities & Fund Balance			\$ 735,894.62
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STWA Capital Projects Fund
 GI Account Summary Report
 As of: March 31, 2021

<u>Account Number</u>	<u>Account Description</u>	<u>Beginning Balance</u>	<u>Debit Change</u>	<u>Credit Change</u>	<u>Net Change</u>	<u>Ending Balance</u>
11300	TexSTAR - Construction	726,065.49	\$ 13.29	\$ 0.00	\$ 13.29	\$ 726,078.78
12100	Due from General Fund	9,815.84	0.00	0.00	0.00	9,815.84
2400	Due to General Fund	(296,149.90)	0.00	(41,418.19)	(41,418.19)	(337,568.09)
39100	Fund Balance	(721,921.43)	0.00	0.00	0.00	(721,921.43)
Totals		<u>(282,190.00)</u>	<u>\$ 13.29</u>	<u>\$ (41,418.19)</u>	<u>\$ (41,404.90)</u>	<u>\$ (323,594.90)</u>

**CATHODIC PROTECTION
FY2021**

	Payroll	Construction Materials & Engineering	Total
October 2020	\$10,239.29	\$8,885.90	\$19,125.19 Due from Capital Projects Fund
November 2020	\$10,404.64	\$1,040.36	\$11,445.00 Due from Capital Projects Fund
December 2020	\$14,089.46	\$919.33	\$15,008.79 Due from Capital Projects Fund
January 2021	\$10,442.64	\$218,815.76	\$229,258.40 Due from Capital Projects Fund
February 2021	\$6,257.74	\$1,318.35	\$7,576.09 Due from Capital Projects Fund
March 2021	\$6,100.27	\$35,317.92	\$41,418.19 Due from Capital Projects Fund
April 2021	\$0.00	\$0.00	\$0.00 Due from Capital Projects Fund
May 2021	\$0.00	\$0.00	\$0.00 Due from Capital Projects Fund
June 2021	\$0.00	\$0.00	\$0.00 Due from Capital Projects Fund
July 2021	\$0.00	\$0.00	\$0.00 Due from Capital Projects Fund
August 2021	\$0.00	\$0.00	\$0.00 Due from Capital Projects Fund
September 2021	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u> Due from Capital Projects Fund
Totals	\$57,534.04	\$266,297.62	\$323,831.66

**CATHODIC PROTECTION
MATERIALS**

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	10/1/18	Beginning Balance			
52101	Repairs & Maint-42" line	10/15/18	FERGUSON ENTERPRISES, INC #61 - MASTIC	277.50		
52101	Repairs & Maint-42" line	10/19/18	W. W. Grainger, Inc. - AIR CHISEL SCALER, MULTIMETER	730.26		
52101	Repairs & Maint-42" line	10/23/18	CITIBANK CORPORATE CARD - Wire dispenser, wiere, electrode, Cu-Sulfate	441.35		
52101	Repairs & Maint-42" line	10/23/18	W. W. Grainger, Inc. - chisel	11.07		
52101	Repairs & Maint-42" line	10/26/18	CITIBANK CORPORATE CARD - Harbor Freight Tools CP	46.38		
52101	Repairs & Maint-42" line	10/26/18	CORPUS CHRISTI ELECT. CO - Splice kit, wire, tape etc.	407.55		
52101	Repairs & Maint-42" line		Current Period Change	1,914.11		1,914.11
		10/31/18	Ending Balance			1,914.11

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	11/1/18	Beginning Balance			
52101	Repairs & Maint-42" line	11/5/18	CORPUS CHRISTI ELECT. CO - Fuse- CP Rectifiers	152.20		
52101	Repairs & Maint-42" line	11/6/18	CITIBANK CORPORATE CARD - CP Supplies- Tools and Accessories	370.02		
52101	Repairs & Maint-42" line	11/7/18	W. W. Grainger, Inc. - Canvas Cover	164.69		
52101	Repairs & Maint-42" line	11/8/18	McCOY'S BUILDING SUPPLY CENTER - CP Supplies	15.48		
52101	Repairs & Maint-42" line	11/9/18	LOWE'S BUSINESS ACCOUNT - shoval, tarp straps, ratchet bag, ladder	272.54		
52101	Repairs & Maint-42" line	11/16/18	LOWE'S BUSINESS ACCOUNT - Test leads	15.19		
52101	Repairs & Maint-42" line	11/19/18	McCOY'S BUILDING SUPPLY CENTER - Fogger and screws-	18.32		
52101	Repairs & Maint-42" line	11/28/18	LOWE'S BUSINESS ACCOUNT - Cord Storage and Plastic Clamps CP	9.85		
	Thompson Pipe Grinders	11/16/18		1,083.60		
	Corpro Companies	11/26/18		466.98		
	Repairs & Maint-42" line		Current Period Change	2,568.87		2,568.87
		11/30/18	Ending Balance			4,482.98

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	12/1/18	Beginning Balance			
52101	Repairs & Maint-42" line	12/6/18	LOWE'S BUSINESS ACCOUNT - CP - Tools	50.27		
52101	Repairs & Maint-42" line	12/10/18	O'REILLY AUTO SUPPLY - Filter Wrench -CP use	11.99		
52101	Repairs & Maint-42" line	12/21/18	O'REILLY AUTO SUPPLY - track hoe items	47.99		
52101	Repairs & Maint-42" line	12/27/18	LOWE'S BUSINESS ACCOUNT - CP TOOLS	20.87		
52101	Repairs & Maint-42" line		Current Period Change	131.12		131.12
		12/31/18	Ending Balance			4,614.10

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	1/1/19	Beginning Balance			
52101	Repairs & Maint-42" line	1/2/19	CITIBANK CORPORATE CARD - Kubota L3901 Tractor with loader Rental	525.00		
52101	Repairs & Maint-42" line	1/11/19	Petty Cash - CP - CC Electronics - clips	31.00		
52101	Repairs & Maint-42" line	1/15/19	LOWE'S BUSINESS ACCOUNT - CP washer bolts Nuts, and tool box	74.97		
52101	Repairs & Maint-42" line	1/21/19	O'REILLY AUTO SUPPLY - Adapter- CP	14.99		
52101	Repairs & Maint-42" line	1/21/19	LOWE'S BUSINESS ACCOUNT - TOOL BAGS MATERIALS	95.03		
52101	Repairs & Maint-42" line	1/23/19	PRAXAIR DISTRIBUTION INC - Welder's helmet	239.95		
52101	Repairs & Maint-42" line	1/24/19	CITIBANK CORPORATE CARD - tools- bolts, gang blank cover	62.55		
52101	Repairs & Maint-42" line	1/28/19	O'REILLY AUTO SUPPLY - Battery charger	35.98		
52101	Repairs & Maint-42" line		Current Period Change	1,079.47		1,079.47
		1/31/19	Ending Balance			5,693.57

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
		2/1/19	Beginning Balance			
52101	Repairs & Maint-42" line	2/1/19	CORPUS CHRISTI ELECT. CO - cathodic wire	351.00		
52101	Repairs & Maint-42" line	2/11/19	McCOY'S BUILDING SUPPLY CENTER - Masonry cement type S, marking spray	20.03		
52101	Repairs & Maint-42" line	2/26/19	McCOY'S BUILDING SUPPLY CENTER - winged wire nuts	10.56		
52101	Repairs & Maint-42" line		Current Period Change	381.59		381.59
		2/28/19	Ending Balance			6,075.16
Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	3/1/19	Beginning Balance			
52101	Repairs & Maint-42" line	3/1/19	CORRPRO COMPANIES, INC. - Test Stations Actual pipe with Electrical	422.11		
52101	Repairs & Maint-42" line	3/5/19	McCOY'S BUILDING SUPPLY CENTER - CP Sand	19.65		
52101	Repairs & Maint-42" line	3/5/19	McCOY'S BUILDING SUPPLY CENTER - Cement CP	28.49		
52101	Repairs & Maint-42" line	3/8/19	CORPUS CHRISTI ELECT. CO - Splice kit	215.00		
52101	Repairs & Maint-42" line	3/12/19	TRACTOR SUPPLY CREDIT PLAN - Flux Coat Bronze-Brazing Rod not for welding but for	16.99		
52101	Repairs & Maint-42" line	3/18/19	McCOY'S BUILDING SUPPLY CENTER - CP Test Stations, Treated pine	54.20		
52101	Repairs & Maint-42" line	3/19/19	LOWE'S BUSINESS ACCOUNT - Wire connectors- CP Test Stations	17.82		
52101	Repairs & Maint-42" line	3/19/19	W. W. Grainger, Inc. - silicone sealant	4.08		
52101	Repairs & Maint-42" line	3/19/19	W. W. Grainger, Inc. - Color reflector 3" (50)	86.50		
52101	Repairs & Maint-42" line	3/20/19	McCOY'S BUILDING SUPPLY CENTER - screws/bolts ? CP	8.67		
52101	Repairs & Maint-42" line	3/20/19	CORPUS CHRISTI ELECT. CO - CP Test Stations- straps / bolts	124.98		
52101	Repairs & Maint-42" line	3/28/19	LOWE'S BUSINESS ACCOUNT - test stations self tap screws and lumber	91.09		
52101	Repairs & Maint-42" line	3/29/19	CORRPRO COMPANIES, INC. - Cott Big Fink - Test Stations Actual piping for the Test Stat	1,148.86		
52101	Repairs & Maint-42" line		Current Period Change			2,238.44
		3/31/19	Ending Balance			8,313.60
Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	4/1/19	Beginning Balance			
52101	Repairs & Maint-42" line	4/8/19	W. W. Grainger, Inc. - Color reflectors for Test Stations	69.20		
52101	Repairs & Maint-42" line	4/9/19	PRAXAIR DISTRIBUTION INC - Welding Rods CP-50pounds	170.00		
52101	Repairs & Maint-42" line	4/9/19	CORPUS CHRISTI ELECT. CO - Test Stations materials	98.85		
52101	Repairs & Maint-42" line	4/30/19	THOMPSON PIPE GROUP-PRESSURE - Bonding clips (200)	1,023.47		
11900	Corrpro Companies	4/16/19	CORRPRO COMPANIES, INC. - 500 Anodes	42,625.00		
52101	Repairs & Maint-42" line		Current Period Change			43,986.52
		4/30/19	Ending Balance			52,300.12
52101	Repairs & Maint-42" line	5/1/19	Beginning Balance			
52101	Repairs & Maint-42" line	5/1/19	LOWE'S BUSINESS ACCOUNT - cement and hex bolts	17.75		
52101	Repairs & Maint-42" line	5/3/19	TRACTOR SUPPLY CREDIT PLAN - Brazing Rod	16.99		
52101	Repairs & Maint-42" line	5/17/19	CITIBANK CORPORATE CARD - 2 55# Rapid Set Mortar	32.80		
52101	Repairs & Maint-42" line	5/17/19	CORPUS CHRISTI ELECT. CO - #10 Stranded blue wire (500 ft)	97.50		
52101	Repairs & Maint-42" line	5/31/19	CITIBANK CORPORATE CARD - Concrete mix, electric tape	87.24		
52101	Repairs & Maint-42" line		Current Period Change	252.28		252.28
		5/31/19	Ending Balance			52,552.40

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	6/1/19	Beginning Balance			
52101	Repairs & Maint-42" line	6/4/19	CITIBANK CORPORATE CARD - dealer electric- splice kits	38.00		
52101	Repairs & Maint-42" line	6/10/19	CORPUS CHRISTI ELECT. CO - Wire connectors	247.40		
52101	Repairs & Maint-42" line	6/12/19	W. W. Grainger, Inc. - Reflective strips	5.58		
52101	Repairs & Maint-42" line	6/14/19	CITIBANK CORPORATE CARD - Rapid set concrete mix	25.60		
52101	Repairs & Maint-42" line	6/18/19	McCOY'S BUILDING SUPPLY CENTER - Rustpre Spray Black	5.16		
52101	Repairs & Maint-42" line	6/25/19	LOWE'S BUSINESS ACCOUNT - Test Stations	21.21		
52101	Repairs & Maint-42" line	6/27/19	McCOY'S BUILDING SUPPLY CENTER - Screws for test stations	17.34		
52101	Repairs & Maint-42" line		Current Period Change	360.29		360.29
		6/30/19	Ending Balance			52,912.69

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	7/1/19	Beginning Balance			
52101	Repairs & Maint-42" line	7/8/19	McCOY'S BUILDING SUPPLY CENTER - Black enamel paint for ARV	34.12		
52101	Repairs & Maint-42" line	7/15/19	CORPUS CHRISTI ELECT. CO - nylon wire 500 foot roll	92.50		
52101	Repairs & Maint-42" line	7/19/19	CITIBANK CORPORATE CARD - Home Depot- Wire connectors	18.84		
52101	Repairs & Maint-42" line	7/26/19	HOSE of SOUTH TEXAS - Wormgear clamps for ARV openings	86.38		
52101	Repairs & Maint-42" line	7/29/19	CITIBANK CORPORATE CARD - 3 - 60lbs bags Rapid Set Concrete Mix	38.40		
52101	Repairs & Maint-42" line		Current Period Change	270.24		270.24
		7/31/19	Ending Balance			53,182.93

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	8/1/19	Beginning Balance			
52101	Repairs & Maint-42" line	8/13/19	McCOY'S BUILDING SUPPLY CENTER - Flat washers, hex nuts	18.31		
52101	Repairs & Maint-42" line	8/30/19	CITIBANK CORPORATE CARD - Rapid set concrete mix & screws	45.16		
52101	Repairs & Maint-42" line		Current Period Change	63.47		63.47
		8/31/19	Ending Balance			53,246.40

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	9/1/19	Beginning Balance			
52101	Repairs & Maint-42" line	9/3/19	CORRPRO COMPANIES, INC. - Test station	710.00		
52101	Repairs & Maint-42" line	9/3/19	CORRPRO COMPANIES, INC. - Added 5 more	160.00		
52101	Repairs & Maint-42" line	9/5/19	CORPUS CHRISTI ELECT. CO - 100 sure splice kits	215.00		
52101	Repairs & Maint-42" line	9/6/19	CITIBANK CORPORATE CARD - water proof wire connectors	18.84		
52101	Repairs & Maint-42" line		Current Period Change	1,103.84		1,103.84
		9/30/19	Ending Balance			54,350.24

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	10/1/19	Beginning Balance			
52101	Repairs & Maint-42" line	10/23/19	McCOY'S BUILDING SUPPLY CENTER - Treated Pine- CP Posts for test stations	37.31		
52101	Repairs & Maint-42" line	10/23/19	CORPUS CHRISTI ELECT. CO - Split Bolts (20) Brass Wire connector for test stations	30.16		
52101	Repairs & Maint-42" line	10/30/19	W. W. Grainger, Inc. - Erosion Control Blanket- 42" line	722.78		
52101	Repairs & Maint-42" line		Current Period Change	790.25		790.25
		10/30/19	Ending Balance			55,140.49

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	11/1/19	Beginning Balance			
52101	Repairs & Maint-42" line	11/11/19	TRACTOR SUPPLY CREDIT PLAN - Brazing Rod- CP	16.99		
52101	Repairs & Maint-42" line	11/12/19	TRACTOR SUPPLY CREDIT PLAN - Brazing rods-CP	15.99		
52101	Repairs & Maint-42" line	11/15/19	McCOY'S BUILDING SUPPLY CENTER - Safety Yellow Paint	34.12		
52101	Repairs & Maint-42" line	11/25/19	CITIBANK CORPORATE CARD - Rapid set cement-CP	51.20		
52101	Repairs & Maint-42" line		Current Period Change	118.3		118.3
			Ending Balance			55258.79

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	12/1/19	Beginning Balance			
52101	Repairs & Maint-42" line	12/10/19	CITIBANK CORPORATE CARD - home depot Concrete mix-	28.25		
52101	Repairs & Maint-42" line	12/18/19	W. W. Grainger, Inc. - Test Stations- Color reflector	42.80		
52101	Repairs & Maint-42" line	12/23/19	LOWE'S BUSINESS ACCOUNT - Treated lumberCP Stations	32.15		
52101	Repairs & Maint-42" line		Current Period Change	103.20		103.20
			Ending Balance			55,361.99

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	1/1/20	Beginning Balance			
52101	Repairs & Maint-42" line	1/6/20	LOWE'S BUSINESS ACCOUNT - Wire twist, conn yellow	2.93		
52101	Repairs & Maint-42" line	1/6/20	CITIBANK CORPORATE CARD - RAPID SET CONCRETE MIX	38.40		
52101	Repairs & Maint-42" line	1/13/20	CITIBANK CORPORATE CARD - RAPID SET CONCRETE MIX	38.40		
52101	Repairs & Maint-42" line	1/16/20	THOMPSON PIPE GROUP-PRESSURE - Bonding clips 200	800.00		
52101	Repairs & Maint-42" line	1/20/20	TRACTOR SUPPLY CREDIT PLAN - Brazin Rods for Anodes	31.98		
52101	Repairs & Maint-42" line	1/21/20	CITIBANK CORPORATE CARD - Home Depot-Rapid set cement	128.00		
52101	Repairs & Maint-42" line	1/22/20	LOWE'S BUSINESS ACCOUNT - self drill screws	12.31		
52101	Repairs & Maint-42" line		Current Period Change	1,052.02		1,052.02
			Ending Balance			56,414.01

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	2/1/20	Beginning Balance			
52101	Repairs & Maint-42" line	2/7/20	CITIBANK CORPORATE CARD - Rapid Cement, seft tapping screws	142.76		
52101	Repairs & Maint-42" line	2/11/20	CORPUS CHRISTI ELECT. CO - clip connector and straps for test stations	349.94		
52101	Repairs & Maint-42" line		Current Period Change	492.70		492.70
			Ending Balance			56,906.71

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	3/1/20	Beginning Balance			
52101	Repairs & Maint-42" line	3/4/20	Pace Analytical Services, LLC - Soil Test on 42	82.00		
52101	Repairs & Maint-42" line	3/4/20	CORPUS CHRISTI ELECT. CO - Sure splice kit w/ wire nuts	430.00		
52101	Repairs & Maint-42" line	3/11/20	Core & Main - 1 gal Bitumastic-3	156.00		
52101	Repairs & Maint-42" line	3/17/20	CORPUS CHRISTI ELECT. CO - THHn10 BluSol- Wires for Bonding clips	92.50		
52101	Repairs & Maint-42" line	3/18/20	PRAXAIR DISTRIBUTION INC - Acetylene	67.25		
52101	Repairs & Maint-42" line	3/26/20	LOWE'S BUSINESS ACCOUNT - 4x4x8 treated and Quickrete	132.28		
52101	Repairs & Maint-42" line		Current Period Change	960.03		960.03
			Ending Balance			57,866.74

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	4/1/20	Beginning Balance			
52101	Repairs & Maint-42" line	4/1/20	TRACTOR SUPPLY CREDIT PLAN - Brazing rods	16.99		
52101	Repairs & Maint-42" line	4/1/20	TRACTOR SUPPLY CREDIT PLAN - Alum Electro	19.99		
52101	Repairs & Maint-42" line	4/14/20	CITIBANK CORPORATE CARD - Stuart Steel Protection - anodes CP project	34,350.00		
52101	Repairs & Maint-42" line	4/23/20	TRACTOR SUPPLY CREDIT PLAN - BRAZING ROD-BONDING CLIPS	15.99		
52101	Repairs & Maint-42" line	4/30/20	THOMPSON PIPE GROUP-PRESSURE - Bonding clips	815.78		
52101	Repairs & Maint-42" line		Current Period Change	35,218.75		35,218.75
		4/30/20	Ending Balance			93,085.49

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	5/1/20	Beginning Balance			
52101	Repairs & Maint-42" line	5/7/20	LOWE'S BUSINESS ACCOUNT - reflector screws	9.49		
52101	Repairs & Maint-42" line	5/14/20	TRACTOR SUPPLY CREDIT PLAN - Brazing rods	31.98		
52101	Repairs & Maint-42" line	5/20/20	CITIBANK CORPORATE CARD - Rapid set concrete	76.80		
52101	Repairs & Maint-42" line	5/26/20	TRACTOR SUPPLY CREDIT PLAN - Cut off wheel metal	6.38		
52101	Repairs & Maint-42" line		Current Period Change	124.65		124.65
		5/31/20	Ending Balance			93,210.14

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	6/1/20	Beginning Balance			
52101	Repairs & Maint-42" line	6/1/20	THOMPSON PIPE GROUP-PRESSURE - Bonding clips	498.00		
52101	Repairs & Maint-42" line	6/2/20	CITIBANK CARD- MUELLER CO, 3"X10' REFLECTOR METAL	188.50		
52101	Repairs & Maint-42" line	6/23/20	PRAXAIR DISTRIBUTION INC - WELDING RODS	166.00		
52101	Repairs & Maint-42" line	6/26/20	CORPUS CHRISTI ELECT. CO - CATHODIC WIRE	253.50		
52101	Repairs & Maint-42" line	6/26/20	CORPUS CHRISTI ELECT. CO - FAST ACTING FUSE	69.66		
52101	Repairs & Maint-42" line		Current Period Change	1,175.66		1,175.66
		6/30/20	Ending Balance			94,385.80

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	7/1/20	Beginning Balance			
52101	Repairs & Maint-42" line	7/6/20	THOMPSON PIPE GROUP-PRESSURE - Bonding clips Was in dispute due to shipping fee J:	862.42		
52101	Repairs & Maint-42" line	7/29/20	McCOY'S BUILDING SUPPLY CENTER - nuts & bolts (CP)	10.88		
52101	Repairs & Maint-42" line		Current Period Change	873.30		873.30
		7/31/20	Ending Balance			95,259.10

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
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No materials purchased in August 2020

95,259.10

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	9/1/20	Beginning Balance			
52101	Repairs & Maint-42" line	9/1/20	TRACTOR SUPPLY CREDIT PLAN - Gas Mount Air Compressor W/ service plan-Theft repla	2,489.98		
52101	Repairs & Maint-42" line	9/1/20	LOWE'S BUSINESS ACCOUNT - Replacement tools for Trailer and air Compressor=Theft rep	131.25		
52101	Repairs & Maint-42" line	9/1/20	TRACTOR SUPPLY CREDIT PLAN - Tools replaced after Theft- Grease Gun	33.97		
52101	Repairs & Maint-42" line	9/4/20	PRAXAIR DISTRIBUTION INC - WELDER THEFT REPLACEMENTS	5,507.85		
52101	Repairs & Maint-42" line	9/10/20	TRACTOR SUPPLY CREDIT PLAN - TOOL BOX- THEFT REPLACEMENT	366.97		
52101	Repairs & Maint-42" line	9/10/20	LOWE'S BUSINESS ACCOUNT - CP TOOL REPLACEMENT	136.67		
52101	Repairs & Maint-42" line	9/11/20	McCOY'S BUILDING SUPPLY CENTER - 13" Ratchet tiedown	14.75		
52101	Repairs & Maint-42" line	9/11/20	McCOY'S BUILDING SUPPLY CENTER - Flat bar steel	21.22		
52101	Repairs & Maint-42" line	9/11/20	McCOY'S BUILDING SUPPLY CENTER - REPLACE THEFT EQUIPMENT- MATERIAL- 5	44.19		
52101	Repairs & Maint-42" line	9/14/20	CORPUS CHRISTI ELECT. CO - 200 Northstar sure splice kits w/ wrie nut	430.00		
52101	Repairs & Maint-42" line	9/25/20	PRAXAIR DISTRIBUTION INC - Torch cylinders	99.02		
52101	Repairs & Maint-42" line		Current Period Change	9,275.87		9,275.87
		9/30/20	Ending Balance			104,534.97

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	10/1/20	Beginning Balance			
52101	Repairs & Maint-42" line	10/10/20	EXIQUIO VILLARREAL WELDING INC - Construct and weld ladders for test stations. (Bond	6,050.00		
52101	Repairs & Maint-42" line	10/14/20	Hydromax - Anode Bond repair-North of Cr 14	2,575.00		
52101	Repairs & Maint-42" line	10/16/20	TRACTOR SUPPLY CREDIT PLAN - CP Inventory	13.98		
52101	Repairs & Maint-42" line	10/19/20	CITIBANK CORPORATE CARD - CP Inventory	137.42		
52101	Repairs & Maint-42" line	10/19/20	CORPUS CHRISTI ELECT. CO - Wire for test stations	109.50		
52101	Repairs & Maint-42" line	10/31/20	CP EXPENSES			
52101	Repairs & Maint-42" line		Current Period Change	8,885.90		8,885.90
		10/31/20	Ending Balance			113,420.87

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	11/1/20	Beginning Balance			
52101	Repairs & Maint-42" line	11/10/20	TRACTOR SUPPLY CREDIT PLAN - Braze Rods for CP Clips	15.99		
52101	Repairs & Maint-42" line	11/24/20	W. W. Grainger, Inc. - Center mount reflectors- Test stations	77.20		
52101	Repairs & Maint-42" line	11/25/20	CDW GOVERNMENT, INC - CP Laptop and case	898.86		
52101	Repairs & Maint-42" line	11/25/20	McCOY'S BUILDING SUPPLY CENTER - Treated pine for Test Stations	48.31		
52101	Repairs & Maint-42" line	11/30/20	CP MATERIALS			
52101	Repairs & Maint-42" line		Current Period Change	1,040.36		1,040.36
		11/30/20	Ending Balance			114,461.23

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	12/1/20	Beginning Balance			
52101	Repairs & Maint-42" line	12/4/20	CORPUS CHRISTI ELECT. CO - Wire connectors	30.16		
52101	Repairs & Maint-42" line	12/4/20	CORPUS CHRISTI ELECT. CO - CP Supplies	18.62		
52101	Repairs & Maint-42" line	12/7/20	THOMPSON PIPE GROUP-PRESSURE - 200.00 steel bonding clips	840.00		
52101	Repairs & Maint-42" line	12/23/20	TRACTOR SUPPLY CREDIT PLAN - ELECTRIC TAPE, TERMINAL RING, QUICK COUP.	30.55		
52101	Repairs & Maint-42" line	12/31/20	DECEMBER MATERIALS			
52101	Repairs & Maint-42" line		Current Period Change	919.33		919.33
		12/31/20	Ending Balance			115,380.56

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	1/1/21	Beginning Balance			
52101	Repairs & Maint-42" line	1/5/21	TRACTOR SUPPLY CREDIT PLAN - 2 Brazen Rods	31.98		
52101	Repairs & Maint-42" line	1/8/21	CITIBANK CORPORATE CARD - Waterproof wire connect	9.42		
52101	Repairs & Maint-42" line	1/20/21	TRACTOR SUPPLY CREDIT PLAN - Term ring- P Sendejo	13.98		
52101	Repairs & Maint-42" line	1/20/21	CITIBANK CORPORATE CARD - Concrete Bags or Wire connectors for CP	142.28		
11900	Capital Acquisition	1/31/21	CAPITAL PROJECTS CONTRIBUTION- New Banquete Pump Station	216,443.10		
11900	Engineering	1/6/21	LNV, INC. - 42" Transmission Main Line Mapping	2,175.00		
			Current Period Change	218,815.76		218,815.76
		1/31/21	Ending Balance			334,196.32

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	2/1/21	Beginning Balance			
52101	Repairs & Maint-42" line	2/4/21	CORPUS CHRISTI ELECT. CO - 40 3" 2hole rigid strap	49.60		
52101	Repairs & Maint-42" line	2/4/21	CORRPRO COMPANIES, INC. - Cott Big Fink 300 (20)	828.51		
52101	Repairs & Maint-42" line	2/22/21	McCOY'S BUILDING SUPPLY CENTER - Bolts/ vault ladders	19.11		
52101	Repairs & Maint-42" line	2/23/21	McCOY'S BUILDING SUPPLY CENTER - Wedge for Vault ladders	23.82		
52101	Repairs & Maint-42" line	2/28/21	CORRPRO COMPANIES, INC. - Bond straps	88.31		
52101	Repairs & Maint-42" line	2/28/21	CORRPRO COMPANIES, INC. - mastic	309.00		
52101	Repairs & Maint-42" line		Current Period Change	1,318.35		1,318.35
		2/28/21	Ending Balance			335,514.67

Account ID	Account Description	Date	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	3/1/21	Beginning Balance			
52101	Repairs & Maint-42" line	3/5/21	CITIBANK CORPORATE CARD - Stewart Steel - Anodes 450	35,208.00		
52101	Repairs & Maint-42" line	3/9/21	LOWE'S BUSINESS ACCOUNT - 4x4x8 treated CP Inventory	109.92		
52101	Repairs & Maint-42" line		Current Period Change	35,317.92		35,317.92
		3/31/21	Ending Balance			370,832.59

**SOUTH TEXAS WATER AUTHORITY
2012 BOND ELECTION**

Cost of Bond Issuance:	\$107,386.40	
Proposition #1: REGIONAL WATERLINE	\$1,900,000.00	36.54%
Proposition #2: KINGSVILLE PUMP STATION	\$2,925,000.00	56.25%
Proposition #3: BISHOP FACILITY	<u>\$375,000.00</u>	<u>7.21%</u>
TOTAL BOND PROCEEDS:	\$5,307,386.40	100.00%

Cost of Bond Issuance		
Financial Advisory Fee (First Southwest)	\$30,385.00	
Computer Structure Fee (for bidding securities)	\$6,000.00	
Bond Counsel - Leroy Grawunder (MP&H)	\$39,000.00	
Attorney General - State Fees and Review	\$5,110.00	
Standard & Poor's - Rating Agency	\$11,000.00	
Paying Agent - Bank processing bonds/paid semi annually	\$200.00	
Document Preparation/Printing	\$5,000.00	
Miscellaneous	\$1,973.90	
Accrued Interest - use to make first Debt Payment	<u>\$8,717.50</u>	
TOTAL Cost of Bond Issuance	\$107,386.40	

Proposition #1: REGIONAL WATERLINE

36.54%

	Engineer Estimate	Contract Amount	Amount Expended	Amount Remaining
TOTAL PROPOSITION #1:	\$1,900,000.00			\$1,900,000.00
Engineering: HDR		\$209,300.00	\$209,300.00	\$1,690,700.00
Construction: Lewis Construction		\$1,035,100.00	\$1,035,100.00	
Change Order #1		\$4,320.85	\$0.00	
Change Order #2		\$30,815.17	\$30,815.17	
Change Order #3		-\$5,100.00	-\$5,100.00	
Change Order #4		\$13,954.16	\$13,954.16	
		<u>\$1,079,090.18</u>	<u>\$1,074,769.33</u>	
ROW Acquisition:		<u>\$57,436.31</u>	<u>\$57,436.31</u>	
		\$1,136,526.49	\$1,132,205.64	
Verizon Wireless - Prepay			\$4,688.46	
Verizon Wireless - Additional amount due			\$911.04	
J. V. Oilfield			<u>\$3,528.80</u>	
			\$1,141,333.94	\$549,366.06
HDR Pipeline Condition Assessment		\$105,900.00	\$100,605.00	\$448,761.06
HDR LAS Booster -Driscoll		\$71,100.00	\$31,998.00	\$416,763.06
LAS Booster - Construction		\$369,000.00	\$369,000.00	
Change Order #1		\$45,586.84	\$45,586.84	
Change Order #2		\$1,705.00	\$1,705.00	
Change Order #3		<u>\$10,650.00</u>	<u>\$10,650.00</u>	
		\$426,941.84	\$426,941.84	-\$10,178.78
Rock Engineering			\$1,051.00	
Rock Engineering			\$201.00	
Rock Engineering			<u>\$2,026.00</u>	
			\$3,278.00	-\$13,456.78
Non-Construction Related Costs:		<u>\$22,650.42</u>	<u>\$20,031.42</u>	
TOTAL Proposition #1	\$1,900,000.00	\$1,763,118.75	\$1,933,488.20	-\$33,488.20

Proposition #2: KINGSVILLE PUMP STATION

56.25%

	Engineer Estimate	Contract Amount	Amount Expended	Amount Remaining
TOTAL PROPOSITION #2	\$2,925,000.00			
Construction Related Costs:	\$2,242,000.00			\$2,242,000.00
PreLoad - 1 million gallon ground storage tank		\$1,319,700.00		
Change Order #1		-\$4,802.06		
Change Order - Liquidated Damages		-\$66,295.39		
Ground Storage Tank - PreLoad		\$1,248,602.55 *	\$1,206,897.95	
Final - Payment #8 - Liquidated damages			\$41,704.60	
			\$1,248,602.55	
Mission Automated - additional work on mixing system (not a subcontractor of PreLoad)			\$1,750.00	
Rock Engineering - Soil samples			\$1,521.50	
			\$1,251,874.05	
Liquidated Damages				
Liquidated Damages - HDR Eng.		\$48,000.00		
Mission Automated		\$11,854.14		
Reimburse STWA-water/employee overtime		\$6,441.25		
Total Liquidated Damages		\$66,295.39		
Total Construction cost of Ground Storage Tank			\$1,318,169.44	\$923,830.56
ACP - New Kingsville Pumps		\$295,000.00	\$295,000.00	
Change Order #1		\$12,310.75	\$12,310.75	
Odessa Pumps		<u>\$20,162.00</u>	<u>\$20,162.00</u>	
		\$327,472.75	\$327,472.75	\$596,357.81
D & H United Fueling Solutions - Generator		\$123,586.38	\$123,586.39	\$472,771.42
Engineering Costs:	\$560,500.00			\$560,500.00
HDR Engineering - GST*		\$234,800.00	\$234,800.00	
HDR Engineering - Kingsville Pumps		\$91,600.00	\$91,600.00	
LNV - Generator		\$30,000.00	<u>\$30,000.00</u>	
			\$356,400.00	\$204,100.00
Non-Construction Related Costs:	\$122,500.00	\$0.00	\$30,836.54	\$91,663.46
TOTAL Proposition #2	\$2,925,000.00		\$2,086,898.23	\$768,534.88

Proposition #3: BISHOP FACILITY

7.21%

	Engineer Estimate	Contract Amount	Amount Expended	Amount Remaining
Construction Related Costs:	\$277,100.00			\$277,100.00
Mercer - Bishop West Pumps		\$109,900.00	\$109,900.00	
Change Order: Change Order #1 - Paint Building		\$3,996.50	\$3,996.50	
Change to WYE		<u>\$3,700.00</u>	<u>\$3,700.00</u>	
		\$117,596.50	\$117,596.50	\$159,503.50
Engineering Costs:	\$69,300.00			
LNV Engineering		\$52,200.00	\$52,200.00	\$17,100.00
Non-Construction Related Costs:	\$28,600.00		\$3,952.55	\$24,647.45
				\$201,250.95

TOTAL	\$936,297.63
INTEREST EARNINGS	\$73,610.77
MISCELLANEOUS INCOME	\$9,835.00
BALANCE	\$1,019,743.10
CATHODIC PROTECTION	\$404,972.57
NEW BANQUETE PUMP STATION	\$216,443.10
REMAINING BOND FUNDS	\$398,327.73

INV DATE	VENDOR	INV #	DESCRIPTION	STATUS	AMOUNT
3/30/2021	Willatt & Flickinger		March 2021 Legal	pending	\$1,010.60
4/6/2021	City of Corpus Christi		March Water Usage	paid	\$108,311.03
4/8/2021	Camacho Demolition, LLC	4450	Banquete Overhead Tower	pending	<u>\$41,985.00</u>
					\$151,306.63

WILLATT & FLICKINGER, PLLC
ATTORNEYS AT LAW

12912 HILL COUNTRY BLVD., SUITE F-232 · AUSTIN, TEXAS 78738 · (512) 476-6604 · FAX (512) 469-9148

March 30, 2021

Ms. Carola Serrato
Executive Director
South Texas Water Authority
2302 E. Sage Road
Kingsville, Texas 78363

FOR PROFESSIONAL SERVICES RENDERED since the date of last billing:

GENERAL

BILL FLICKINGER

- 03/02/21 Receive email from Carola Serrato on employee issue. (0.2 Hours). Telephone conference with Carola Serrato on same. (0.2 Hours).
- 03/03/21 Telephone conference with Carola Serrato on last night's Board meeting. (0.2 Hours).
- 03/05/21 Emails with Carola Serrato on indemnity questions. Review Attorney General opinions on same. (0.5 Hours).
- 03/08/21 Telephone conference with Carola Serrato on Kleberg County Commissioners Court meeting. (0.2 Hours).
- 03/09/21 Telephone conference with Carola Serrato on yesterday's Kleberg Commissioners Court meeting and adjustment to invoice from Corpus Christi on wholesale water invoice. (0.2 Hours).
- 03/15/21 Telephone conference with Carola Serrato on remote Board meetings and status of response from Corpus Christi on amended water purchase agreement. (0.2 Hours). Email to Lisa Aguilar on status of review of last redline draft of Corpus Christi agreement that was sent on February 13, 2021. (0.2 Hours).
- 03/18/21 Telephone conference with Carola Serrato on agenda for next Board meeting and possible Board appointments. (0.2 Hours).

POSTED

March 30, 2021

Page 2

03/23/21 Telephone conference with Carola Serrato regarding tonight's Board meeting. (0.2 Hours). Complete preparation for and attend Board meeting via Zoom. (0.5 Hours).

03/29/21 Telephone conference with Carola Serrato on recent conversation with Kleberg County Attorney. (0.2 Hours).

Attorney BF: 3.0 Hours

Attorney BF: 3.0 Hours @ \$325.00 per hour	\$975.00
Attorney MM: 0 Hours @ \$325.00 per hour	
Legal Assistant AN: 0 Hours @ \$115.00 per hour	

CLIENT EXPENSES

38 Photocopies @ \$0.20 each \$7.60

56 Color photocopies @ \$0.50 each \$28.00

Total Client Expenses \$35.60

TOTAL AMOUNT DUE \$1,010.60



**CITY OF
CORPUS
CHRISTI**

Monthly Statement of Utility Services
City of Corpus Christi
P.O. Box 9257 • Corpus Christi, TX 78469-9257
(361) 826-CITY • www.cctexas.com

Account Name: SOUTH TX WATER AUTH
Account Number: 20004093
Statement Date: 4/6/2021
Due Date: 4/27/2021
Page: Page 1 of 2

SERVICE INFORMATION

Account Name: SOUTH TX WATER AUTH
Account Number: 20004093
Service Address: 0 END DR WTR5 RAW
Account Type: PA
Invoice Number: 4634572

QUESTIONS ABOUT YOUR BILL?

Customer Call Center
Monday - Friday:
7:00am - 6:00pm
(361) 826-CITY(2489)
WWW.CCTEXAS.COM

IMPORTANT MESSAGES

Stage 1 Drought Response Remains in Effect

Residential conservation efforts are under the following guidelines and enforcement:

- Residents can use their irrigation system once per week, on your trash collection day, before 10 a.m. and after 6 p.m.
- Home foundations can be watered once per week on your trash collection day with a hose or drip irrigation.
- Hand watering is allowed on any day with a shut-off spray nozzle.
- Learn more at cctexas.com/conserve

Water Utility Bill Relief Program Deadline

The deadline for Water Utility Bill Relief is Friday, April 16, 2021, at 5 p.m. This program is designed to offset unusually high water charges due to extreme weather events that occurred in February.

Call 826-CITY (2489) and ask for the Utility Business Office, 8 a.m. to 5 p.m., Monday through Friday, to speak with a billing specialist to learn more.

ACCOUNT SUMMARY

PREVIOUS BALANCE	\$83,935.58
TOTAL PAID SINCE LAST BILL	-\$83,935.58
NEW CHARGES	
*WATER	\$60,956.03
RWCA \$1.148/TGAL	\$47,355.00
TOTAL WATER	\$108,311.03
NEW CHARGES DUE BY 4/27/2021:	\$108,311.03
AMOUNT DUE	\$108,311.03

PLEASE ALLOW 5 BUSINESS DAYS BEFORE DUE DATE TO ENSURE PROPER CREDIT.

*A portion of your water charges are used to pay for stormwater management and infrastructure maintenance, which help prevent flooding and keep pollution from getting into our creeks, bays, estuaries, and ocean.

**Annual pipeline safety and regulatory program fee pursuant to Texas Administrative Code Title 16 Rule 8.201.

KEEP TOP PORTION FOR YOUR RECORDS AND RETURN BOTTOM STUB WITH YOUR PAYMENT.



**CITY OF
CORPUS
CHRISTI**

P.O. Box 9257 • Corpus Christi, TX 78469-9257
(361) 826-CITY • www.cctexas.com

Service Address: 0 END DR WTR5 RAW
Cycle-Route #: 01-60

Account Number	Due Date	Amount Due
20004093	4/27/2021	\$108,311.03

If payment is received after the due date, a five percent penalty will be assessed.

AMOUNT ENCLOSED \$

MAKE CHECKS PAYABLE TO: CITY OF CORPUS CHRISTI

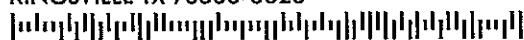
Working to Serve YOU Better.

BATCH 1



SOUTH TX WATER AUTH
2302 E SAGE RD
KINGSVILLE TX 78363-3328

CITY OF CORPUS CHRISTI
PO BOX 659880
SAN ANTONIO TX 78265-9143



200040930108311031



**CITY OF
CORPUS
CHRISTI**

Monthly Statement of Utility Services
City of Corpus Christi
P.O. Box 9257 • Corpus Christi, TX 78469-9257
(361) 826-CITY • www.cclexas.com

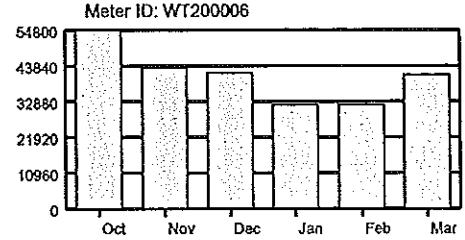
Account Name: SOUTH TX WATER AUTH
Account Number: 20004093
Statement Date: 4/6/2021
Due Date: 4/27/2021
Page: Page 2 of 2

METER INFORMATION

SERVICE PERIOD: 3/1/2021 - 3/31/2021 30 days

Meter ID	Service Type	Current Read	Previous Read	Consumption 3/31/2021
WT200006	WA	5771550	5730300	41250

CONSUMPTION HISTORY



Moving or Discontinuing your Services?
To stop or change utility services, please call Customer Call Center
(361) 826-CITY (2489)

***** * *****

PLEASE HELP US TO SERVE YOU BETTER

- DO NOT SEND CASH
- Sign your check or money order
- Write account number on your check
- Enclose your stub with your check
- No Staples, No Paper Clips
- Thank you for your assistance

***** * *****

OPTIONS AVAILABLE TO PAY YOUR BILL

- Mail payment along with stub in return envelope provided.
- Bank Draft available via Dynamic Portal at www.cclexas.com.
- Online Payment - Register via Dynamic Portal at www.cclexas.com available 24/7.
- By phone 24/7 with a credit or debit card at 361-885-0751.

***** * *****

AUTHORIZED PAY STATIONS

All local HEB locations
Please allow 2 business days before due date to ensure proper credit.

***** * *****



**CAMACHO
DEMOLITION, LLC**

Invoice

Date	Invoice #
4/8/2021	4450

Bill To
<p>South Texas Water Authority Carola Serrato 2302 East Sage Rd Kingsville, TX 78363</p>

Jobsite Address
<p>Banquete Water Tower Demo Banquete, TX</p>

Owner	PO	Terms	Rep	Job Number
			WWA	2102-01
Description	Quantity	Price Each		Amount
Scope of work: Demo and remove approx. 110' water tower and base. To include tower only. Does not include abatement, slab, or any underground piping. <div style="text-align: center; font-size: 2em; font-weight: bold; border: 1px solid black; padding: 5px;">POSTED</div>	1	41,985.00		41,985.00
Thank you for your Business!!			Total \$41,985.00	
Camacho Demolition, LLC 5113 Agnes St, Corpus Christi, TX 78405			Payments/Credits \$0.00	
<i>Please remit to address above!!</i>		Phone Number: 361 289-1095 Fax Number: 361 882-1944		Balance Due \$41,985.00

ANTICIPATED (BUDGETED) vs. ACTUAL WATER RATE CHARGED

	ANTICIPATED (BUDGETED) CHARGES			ACTUAL CHARGES			Difference: Actual vs. Budgeted
	Handling Charge	CC Cost	Total	Handling Charge	CC Cost	Total	
Oct-20	\$0.426386	\$2.5122	\$2.9385	\$0.426386	\$2.510093	\$2.936479	-\$0.0021
Nov-20	\$0.426386	\$2.5135	\$2.9399	\$0.426386	\$2.513835	\$2.940221	\$0.0003
Dec-20	\$0.426386	\$2.5138	\$2.9401	\$0.426386	\$2.527490	\$2.953876	\$0.0137
Jan-21	\$0.426386	\$2.6249	\$3.0513	\$0.426386	\$2.631209	\$3.057595	\$0.0063
Feb-21	\$0.426386	\$2.6271	\$3.0535	\$0.426386	\$1.789671	\$2.216057	-\$0.8374
Mar-21	\$0.426386	\$2.6254	\$3.0518	\$0.426386	\$2.625722	\$3.052108	\$0.0003
Apr-21	\$0.426386	\$2.6247	\$3.0511	\$0.426386		\$0.426386	-\$2.6247
May-21	\$0.426386	\$2.6233	\$3.0497	\$0.426386		\$0.426386	-\$2.6233
Jun-21	\$0.426386	\$2.6239	\$3.0503	\$0.426386		\$0.426386	-\$2.6239
Jul-21	\$0.426386	\$2.6212	\$3.0476	\$0.426386		\$0.426386	-\$2.6212
Aug-21	\$0.426386	\$2.6206	\$3.0470	\$0.426386		\$0.426386	-\$2.6206
Sep-21	\$0.426386	\$2.6232	\$3.0496	\$0.426386		\$0.426386	-\$2.6232
Avg Cost	\$0.426386	\$2.5961	\$3.0225	\$0.426386	\$2.545657	\$2.972043	-\$0.0505

February rate from CC the result of freeze event adjustment - ~15MG usage credit

ANTICIPATED (BUDGETED) vs. ACTUAL WATER USAGE

All Customers	Budgeted			Actual			Difference
	Budgeted	Actual	Difference	Budgeted	Actual	Difference	
Oct-20	43,985,423	54,520,780	10,535,357	Oct-20	13,409,136	16,272,510	2,863,374
Nov-20	40,781,789	45,588,200	4,806,411	Nov-20	11,938,724	16,094,900	4,156,176
Dec-20	40,241,637	41,449,800	1,208,163	Dec-20	11,858,380	14,504,350	2,645,970
Jan-21	42,096,374	36,679,410	-5,416,964	Jan-21	12,731,444	12,833,310	101,866
Feb-21	37,586,040	45,205,310	7,619,270	Feb-21	11,286,148	15,178,920	3,892,772
Mar-21	40,974,824	41,914,040	939,216	Mar-21	12,087,707	14,009,290	1,921,583
Apr-21	42,699,878	0		Apr-21	12,566,915	0	
May-21	46,406,955	0		May-21	14,220,525	0	
Jun-21	44,756,612	0		Jun-21	13,875,887	0	
Jul-21	53,195,923	0		Jul-21	16,689,681	0	
Aug-21	55,569,452	0		Aug-21	16,858,313	0	
Sep-21	46,458,380	0		Sep-21	14,238,446	0	
TOTAL	534,753,285	265,357,540	19,691,455	TOTAL	161,761,306	88,893,280	15,581,741

Kingsville	Budgeted			Actual			Difference
	Budgeted	Actual	Difference	Budgeted	Actual	Difference	
Oct-20	10,746,844	11,688,000	941,156	Oct-20	8,399,400	9,046,000	646,600
Nov-20	10,746,844	4,723,000	-6,023,844	Nov-20	7,425,200	9,351,000	1,925,800
Dec-20	10,746,844	6,184,000	-4,562,844	Dec-20	7,360,600	8,234,000	873,400
Jan-21	10,746,844	5,026,000	-5,720,844	Jan-21	7,556,200	7,936,000	379,800
Feb-21	10,746,844	6,457,000	-4,289,844	Feb-21	6,294,000	9,062,000	2,768,000
Mar-21	10,746,844	6,047,000	-4,699,844	Mar-21	7,591,600	10,178,000	2,586,400
Apr-21	10,746,844	0		Apr-21	8,177,600	0	
May-21	10,746,844	0		May-21	8,927,600	0	
Jun-21	10,746,844	0		Jun-21	8,240,000	0	
Jul-21	10,746,844	0		Jul-21	10,438,400	0	
Aug-21	10,746,844	0		Aug-21	11,457,200	0	
Sep-21	10,746,844	0		Sep-21	9,424,800	0	
TOTAL	128,962,123	40,125,000	-24,356,061	TOTAL	101,292,600	53,807,000	9,180,000

Bishop	Budgeted	Actual	Difference
Oct-20	3,976,000	10,079,000	6,103,000
Nov-20	3,715,000	8,117,000	4,402,000
Dec-20	3,289,200	6,128,000	2,838,800
Jan-21	3,684,200	4,137,000	452,800
Feb-21	2,578,200	7,640,000	5,061,800
Mar-21	3,347,267	4,707,000	1,359,733
Apr-21	3,511,822	0	
May-21	4,082,000	0	
Jun-21	3,568,200	0	
Jul-21	5,725,400	0	
Aug-21	6,963,800	0	
Sep-21	3,308,200	0	
TOTAL	47,749,289	40,808,000	20,218,133

Banquete	Budgeted	Actual	Difference
Oct-20	2,050,176	1,634,680	-415,496
Nov-20	1,972,674	1,985,700	13,026
Dec-20	1,987,012	1,784,340	-202,672
Jan-21	2,034,876	1,991,150	-43,726
Feb-21	1,879,532	1,402,100	-477,432
Mar-21	1,901,436	1,632,890	-268,546
Apr-21	1,998,254	0	
May-21	2,096,482	0	
Jun-21	1,997,954	0	
Jul-21	2,351,988	0	
Aug-21	2,482,388	0	
Sep-21	2,073,826	0	
TOTAL	24,826,598	10,430,860	-1,394,846

Driscoll	Budgeted	Actual	Difference
Oct-20	3,271,571	3,711,000	439,429
Nov-20	3,126,325	3,275,000	148,675
Dec-20	3,053,569	2,920,000	-133,569
Jan-21	3,399,680	3,113,000	-286,680
Feb-21	3,065,060	3,846,000	780,940
Mar-21	3,394,360	3,078,000	-316,360
Apr-21	3,518,440	0	
May-21	3,834,880	0	
Jun-21	3,771,200	0	
Jul-21	4,532,200	0	
Aug-21	4,448,313	0	
Sep-21	4,373,140	0	
TOTAL	43,788,739	19,943,000	632,435

Agua Dulce	Budgeted	Actual	Difference
Oct-20	2,132,296	2,089,590	-42,706
Nov-20	1,857,022	2,041,600	184,578
Dec-20	1,946,032	1,695,110	-250,922
Jan-21	1,943,130	1,642,950	-300,180
Feb-21	1,736,256	1,619,290	-116,966
Mar-21	1,905,611	2,261,860	356,249
Apr-21	2,180,004	0	
May-21	2,498,624	0	
Jun-21	2,556,528	0	
Jul-21	2,711,410	0	
Aug-21	2,612,594	0	
Sep-21	2,293,124	0	
TOTAL	26,372,631	11,350,400	-169,947

Kingsville Bell Chart Values

	Target	Actual	Difference
	Volume	Volume	
Oct-20	12,523,440	11,688,000	-835,440
Nov-20	7,389,359	4,723,000	-2,666,359
Dec-20	5,905,073	6,184,000	278,927
Jan-21	4,650,000	5,026,000	376,000
Feb-21	6,784,078	6,457,000	-327,078
Mar-21	8,352,855	6,047,000	-2,305,855
Apr-21	10,965,223	0	
May-21	12,570,213	0	
Jun-21	14,329,855	0	
Jul-21	15,813,135	0	
Aug-21	16,015,817	0	
Sep-21	13,952,654	0	
TOTAL	129,251,702	40,125,000	-5,479,805

Net Revenue per Thousand (1,000) Gallons

Kingsville					NWSC			
	Actual	Net Rev	Per 1000g			Actual	Net Rev	Per 1000g
Oct-20	11,688,000	\$2,568.97	\$0.2198	2 months	Oct-20	16,272,510	\$5,046.94	\$0.3102
Nov-20	4,723,000	\$0.00	\$0.0000		Nov-20	16,094,900	\$5,707.73	\$0.3546
Dec-20	6,184,000	\$1,682.00	\$0.2720	Dec-20	14,504,350	\$4,415.41	\$0.3044	
Jan-21	5,026,000	\$1,187.40	\$0.2363	Jan-21	12,833,310	\$3,922.18	\$0.3056	
Feb-21	6,457,000	\$1,864.12	\$0.2887	Feb-21	15,178,920	\$4,395.42	\$0.2896	
Mar-21	0	\$0.00	#DIV/0!	Mar-21	0	\$0.00	#DIV/0!	
Apr-21	0	\$0.00	#DIV/0!	Apr-21	0	\$0.00	#DIV/0!	
May-21	0	\$0.00	#DIV/0!	May-21	0	\$0.00	#DIV/0!	
Jun-21	0	\$0.00	#DIV/0!	Jun-21	0	\$0.00	#DIV/0!	
Jul-21	0	\$0.00	#DIV/0!	Jul-21	0	\$0.00	#DIV/0!	
Aug-21	0	\$0.00	#DIV/0!	Aug-21	0	\$0.00	#DIV/0!	
Sep-21	0	\$0.00	#DIV/0!	Sep-21	0	\$0.00	#DIV/0!	
TOTAL	34,078,000	\$7,302.49	\$0.2143		TOTAL	74,883,990	\$23,487.68	\$0.3137

Bishop					RWSC			
	Actual	Net Rev	Per 1000g			Actual	Net Rev	Per 1000g
Oct-20	10,079,000	\$3,358.01	\$0.3332		Oct-20	9,046,000	\$2,586.82	\$0.2860
Nov-20	8,117,000	\$2,444.13	\$0.3011		Nov-20	9,351,000	\$2,743.53	\$0.2934
Dec-20	6,128,000	\$1,618.44	\$0.2641		Dec-20	8,234,000	\$2,157.61	\$0.2620
Jan-21	4,137,000	\$914.27	\$0.2210		Jan-21	7,936,000	\$1,959.50	\$0.2469
Feb-21	7,640,000	\$1,861.08	\$0.2436		Feb-21	9,062,000	\$2,491.62	\$0.2750
Mar-21	0	\$0.00	#DIV/0!		Mar-21	0	\$0.00	#DIV/0!
Apr-21	0	\$0.00	#DIV/0!		Apr-21	0	\$0.00	#DIV/0!
May-21	0	\$0.00	#DIV/0!		May-21	0	\$0.00	#DIV/0!
Jun-21	0	\$0.00	#DIV/0!		Jun-21	0	\$0.00	#DIV/0!
Jul-21	0	\$0.00	#DIV/0!		Jul-21	0	\$0.00	#DIV/0!
Aug-21	0	\$0.00	#DIV/0!		Aug-21	0	\$0.00	#DIV/0!
Sep-21	0	\$0.00	#DIV/0!		Sep-21	0	\$0.00	#DIV/0!
TOTAL	36,101,000	\$10,195.93	\$0.2824		TOTAL	43,629,000	\$11,939.08	\$0.2737

Driscoll					Banquete			
	Actual	Net Rev	Per 1000g			Actual	Net Rev	Per 1000g
Oct-20	3,711,000	\$1,036.83	\$0.2794		Oct-20	1,634,680	\$231.06	\$0.1413
Nov-20	3,275,000	\$937.05	\$0.2861		Nov-20	1,985,700	\$545.72	\$0.2748
Dec-20	2,920,000	\$836.83	\$0.2866		Dec-20	1,784,340	\$357.18	\$0.2002
Jan-21	3,113,000	\$815.72	\$0.2620		Jan-21	1,991,150	\$432.04	\$0.2170
Feb-21	3,846,000	\$1,107.32	\$0.2879		Feb-21	1,402,100	\$213.49	\$0.1523
Mar-21	0	\$0.00	#DIV/0!		Mar-21	0	\$0.00	#DIV/0!
Apr-21	0	\$0.00	#DIV/0!		Apr-21	0	\$0.00	#DIV/0!
May-21	0	\$0.00	#DIV/0!		May-21	0	\$0.00	#DIV/0!
Jun-21	0	\$0.00	#DIV/0!		Jun-21	0	\$0.00	#DIV/0!
Jul-21	0	\$0.00	#DIV/0!		Jul-21	0	\$0.00	#DIV/0!
Aug-21	0	\$0.00	#DIV/0!		Aug-21	0	\$0.00	#DIV/0!
Sep-21	0	\$0.00	#DIV/0!		Sep-21	0	\$0.00	#DIV/0!
TOTAL	18,865,000	\$4,733.75	\$0.2807		TOTAL	8,797,970	\$1,779.49	\$0.2023

Agua Dulce					All Customers			
	Actual	Net Rev	Per 1000g			Actual	Net Rev	Per 1000g
Oct-20	2,089,590	\$535.86	\$0.2564		Oct-20	54,520,780	\$15,364.49	\$0.2818
Nov-20	2,041,600	\$619.39	\$0.3034		Nov-20	45,588,200	\$12,997.55	\$0.2851
Dec-20	1,695,110	\$389.99	\$0.2301		Dec-20	41,449,800	\$11,457.46	\$0.2764
Jan-21	1,642,950	\$341.34	\$0.2078		Jan-21	36,679,410	\$9,572.45	\$0.2610
Feb-21	1,619,290	\$183.71	\$0.1135		Feb-21	45,205,310	\$12,116.76	\$0.2680
Mar-21	0	\$0.00	#DIV/0!		Mar-21	0	\$0.00	#DIV/0!
Apr-21	0	\$0.00	#DIV/0!		Apr-21	0	\$0.00	#DIV/0!
May-21	0	\$0.00	#DIV/0!		May-21	0	\$0.00	#DIV/0!
Jun-21	0	\$0.00	#DIV/0!		Jun-21	0	\$0.00	#DIV/0!
Jul-21	0	\$0.00	#DIV/0!		Jul-21	0	\$0.00	#DIV/0!
Aug-21	0	\$0.00	#DIV/0!		Aug-21	0	\$0.00	#DIV/0!
Sep-21	0	\$0.00	#DIV/0!		Sep-21	0	\$0.00	#DIV/0!
TOTAL	9,088,540	\$2,070.29	\$0.2278		TOTAL	223,443,500	\$61,508.71	\$0.2753

Memorandum

To: South Texas Water Authority Board of Directors and Carola G. Serrato, Executive Director
From: Dony Cantu, O&M Supervisor
Date: April 23, 2021
Re: O&M Activities

During the Week of March 28th-April 2nd:

- Generators were exercised, GPS records were reviewed and line locates were performed.
- NAP samples were collected/monitored.
- Residuals (Total, Mono, FAA, Free) were taken for the Driscoll Booster Station on the 42" line, CR 16 and Kingsville Meter Run.
- A Safety meeting was held.
- Bac-T Samples were collected.
- Office maintenance.
- Delivered LAS to PS's for NWSC, RWSC, and STWA.
- Meter leak fixed for NWSC acct. # 1099.
- Final reading for NWSC acct.#1041.
- CSI for RWSC acct. # 568.
- Check leak at meter RWSC acct. #1155 (customer side).
- Master meters tested at all PS by Fluid Services.
- Flush NWSC and RWSC.
- Checked on new Banquete PS for NWSC.
- Activate new service on RWSC extension on CR 2150 East of FM 2619.
- Training Session on CL2, LAS pump for new Banquete PS.- NWSC.

During the Week of April 5th-April 9th:

- Generators were exercised, GPS records were reviewed and line locates were performed.
- NAP samples were collected/monitored.
- Residuals (Total, Mono, FAA, Free) were taken for the Driscoll Booster Station on the 42" line, CR 16 and Kingsville Meter Run.
- A Safety meeting was held.
- Bac-T Samples were collected.
- LAS delivered to all PS.
- Remote meter readings collected for NWSC.
- Unit #5 new mirror glass installed.
- Cleaned up shop area.
- TCEQ reports DLQOR.
- Replace valve 3"on Bypass Driscoll.
- Installed flow meter with Mercer Controls on RWSC Disinfection Booster at Kingsville site.
- Reservice acct. #1291 NWSC.
- Lock-outs on acct. #891, acct. #563 and un-locks.
- Meeting at RWSC # 2 with Insurance Claim Adjuster.
- Retail meter Re-reads for NWSC.
- Clean-up Hydro tanks and touching up with paint for NWSC.
- RWSC-Read Meter Routes 1-4.
- Replace 4" valve on Hydro at Bishop East PS.

During the Week of April 12th-April 16th:

- Generators were exercised, GPS records were reviewed and line locates were performed.

O&M Supervisor Report

04/23/21

Page 2 of 2

- NAP samples were collected/monitored.
- Residuals (Total, Mono, FAA, Free) were taken for the Driscoll Booster Station on the 42" line, CR 16 and Kingsville Meter Run.
- A Safety meeting was held.
- Bac-T Samples were collected.
- Mowed PS and office.
- Interviews with two (2) candidates for Field Tech.
- Installed 2 ½ waterline for RWSC Extension on CR 2140, Flores.
- Checked on possible leaks at meter RWSC and NWSC.
- Performed reservices for NWSC/RWSC.
- Performed Field verifies for NWSC/RWSC.
- Cleaned up around office.
- Staff meeting.

During the Week of April 19th-April 23rd:

- Generators were exercised, GPS records were reviewed and line locates were performed.
- NAP samples were collected/monitored.
- Residuals (Total, Mono, FAA, Free) were taken for the Driscoll Booster Station on the 42" line, CR 16 and Kingsville Meter Run.
- A Safety meeting was held.
- Bac-T Samples were collected.
- Repaired piping on GST at RWSC #3.
- Installed more 2 ½' waterline for RWSC Extension, Flores, CR 2140.
- Flushing for NWSC/RWSC.
- Performed service orders for CSIs, Field verify, meter problem, multiple taps.

To: Carola G. Serrato, Executive Director

From: Patrick Sendejo, CP Technician
Oscar Ortegon, CP Technician

Date: April 23, 2021

Re: CP Update

From the middle of March towards the end of April, CP installed 540 anodes on 368 joints on the 42" water line as compared to March's report with 491 anodes on 338 joints. We have replaced 43 old test stations since then. In March, the footage was 43,603 LF. We have completed 44,683 feet out of 51,511 feet in Contract 2. In addition to this work, CP gathered quotes and purchased as authorized by the Board 450 anodes from Stuart Steel at the beginning of March that are scheduled to arrive on 5/10/2021.

We continue to work on CP related work and helping the other field personnel as follows:

- Continue to perform maintenance and test rectifiers/test stations.
- Continue to maintain grass with herbicide around vaults, manholes, test stations and rectifiers along 42" line.
- Continued to build lock bars, brackets and handles for easy access to manhole entrances.
- Continued to place new padlocks on lock bars CP built for vault/manhole lids.
- Exercised valves on 42" water main @ FM 2826, Driscoll, and Bishop.
- Performed locates for the 42" water main.
- Performed locates for Nueces and Ricardo Water Supply Corporations.
- Performed flushing for Nueces and Ricardo Water Supply Corporations.
- Assist Third Coast Environmental Services to gather samples out in the distribution systems.

ATTACHMENT 3

FY 2021 Budget Amendments

Memorandum

To: South Texas Water Authority Board of Directors
From: Carola G. Serrato, Executive Director
Date: April 23, 2021
Re: Fiscal Year 2021 Budget Amendments

Background:

Enclosed are staff's recommended amendments for the FY 2021 Budget. These amendments are provided at the 6-month time frame per past operating procedures.

Analysis:

1. **Total Revenues increased by \$2,053** based on a decrease in interest income but an increase of approximately \$8,600 in interest on Driscoll pay plan and \$11,300 on Driscoll's M&O agreement.
2. **Total Administrative/Operations Expenditures without Capital Outlay increased by approximately \$21,000** primarily associated with the recruitment consultant although it should be noted that RAI fees are actually \$25,500.
 - **Payroll Costs are unchanged.** The Board should note that this item will definitely require adjustment prior to year end due to the two (2) replacement field techs, the hiring of a new executive director, the payment of the current executive director's leave balances and the adjustment for CP personnel providing NWSC/RWSC with Special Services tasks.
 - **Supplies and Materials increased by \$3,000** due to a replacement meter at Bishop East PS and some troubleshooting with the Agua Dulce rural meter in recent weeks.
 - **Professional Fees had a net increase of \$23,275** primarily due to the increase for RAI by \$25,500, a decrease of \$10,000 in legal and a \$7,000 increase for the demolition of the Banquete EST.
 - **Consumable Supplies/Materials/Tech Support increased by \$8,600** primarily due to fuel costs.
 - **Recurring Operating Costs decreased by \$13,855** due to lower utility costs and insurance adjustments. Please note that this line item may need an adjustment due to the new recurring ADT (camera system) bill.
 - **Miscellaneous Cost is unchanged.**
3. **Capital Outlay** including engineering services is **increased by \$12,437** and is based on the approved budget expenses as well as the new camera security system at a cost of \$14,600.
4. **Other Finance Sources increased by \$3,527** as a result of unexpected delinquent tax collections from Nueces County.
5. **Deficiencies of Revenues over Expenditures is increased by \$27,877 for a Net Income of \$264,120** as compared to the original budget's ending balance of \$291,997. There are two (2) items that were not budgeted last year, RAI recruitment services and camera system purchase/services for a total of \$40,100.

Staff Recommendation:

Approve the FY 2021 Six-Month Budget amendments.

Board Action:

Determine whether to approve the recommended amendments.

Summarization:

The attached amended budget includes providing \$120,000 for the Banquete Pump Station (an additional \$300,000 is being provided from bond funds) and \$41,985 for the demolition of the EST in Banquete. Items approved by the Board in the original budget include a new field tech truck, three (3) desktop computers, portable tower lights, new digital chemical scales, three (3) replacement chlorine buildings, and new accounting software for a total of \$112,763.

**SOUTH TEXAS WATER AUTHORITY
GENERAL FUND
PROPOSED AMENDED FY2021 BUDGET**

**2021
O & M TAX RATE: \$0.070971
I & S TAX RATE: \$0.015940
HANDLING CHARGE: \$0.426386**

	2021 ADOPTED BUDGET	YEAR TO DATE 3/31/2021	% of 2021 ADOPTED BUDGET	PROPOSED 2021 AMENDED BUDGET	VARIANCE
REVENUES					
Water Service Revenue	\$1,400,631	\$643,711	46%	\$1,400,631	\$0
Handling Charge Revenue	\$229,295	\$113,149	49%	\$229,295	\$0
Premium Incremental Increase	\$6,500	\$4,448	68%	\$6,500	\$0
Surcharge - Out of District	\$7,986	\$3,993	50%	\$7,986	\$0
Interest Income	\$22,000	\$2,033	9%	\$4,100	-\$17,900
Interest Income - Driscoll Note	\$0	\$4,755	0%	\$8,653	\$8,653
Other Revenue					
Operating & Maintenance Fees	\$0	\$5,590		\$11,300	\$11,300
Miscellaneous Revenues	\$12,000	\$5,261	44%	\$12,000	\$0
TOTAL REVENUES	\$1,678,412	\$782,940	67%	\$1,680,465	\$2,053
EXPENDITURES					
Water Service Expenditures:					
Bulk Water Purchases	\$1,400,631	\$628,486	45%	\$1,400,631	\$0
Water Loss	\$0	\$0	0%	\$0	\$0
TOTAL WATER SERVICE	\$1,400,631	\$628,486	45%	\$1,400,631	\$0
Payroll Costs					
Salaries & Wages -					
Regular Employees	\$342,332	\$175,546	51%	\$342,332	\$0
Part-Time Employee	\$1,736	\$404	23%	\$1,736	\$0
Overtime - NWSC	\$0	\$0	0%	\$0	\$0
Stand-by Pay - NWSC	\$0	\$0	0%	\$0	\$0
Overtime - RWSC	\$0	\$0	0%	\$0	\$0
Stand-by Pay - RWSC	\$0	\$0	0%	\$0	\$0
Overtime - STWA	\$15,000	\$7,592	51%	\$15,000	\$0
Stand-by Pay - STWA	\$1,300	\$650	50%	\$1,300	\$0
Janitorial Pay - STWA Overtime	\$8,500	\$4,302	51%	\$8,500	\$0
Employee Retirement Premiums	\$51,973	\$31,840	61%	\$51,973	\$0
Group Insurance Premium	\$176,907	\$83,162	47%	\$176,907	\$0
Unemployment Compensation	\$933	-\$880	-94%	\$933	\$0
Workers' Compensation	\$6,654	\$9,831	148%	\$6,654	\$0
Car Allowance	\$6,000	\$3,000	50%	\$6,000	\$0
Hospital Insurance Tax	\$4,112	\$2,133	52%	\$4,112	\$0
TOTAL PERSONNEL	\$615,447	\$317,580		\$615,447	\$0
Supplies & Materials					
Repairs & Maintenance	\$126,000	\$73,617	58%	\$126,000	\$0
Meter Expense	\$5,000	\$0	0%	\$8,000	\$3,000
Tank Repairs	\$38,000	\$35,794	94%	\$38,000	\$0
Major Repairs	\$25,000	\$0	0%	\$25,000	\$0
TOTAL SUPPLIES & MATERIALS	\$194,000	\$109,411		\$197,000	\$3,000

	2021 ADOPTED BUDGET	YEAR TO DATE 3/31/2021	% of 2021 ADOPTED BUDGET	PROPOSED 2021 AMENDED BUDGET	VARIANCE
Other Operating Expenditures:					
Professional Fees					
Legal	\$30,000	\$6,266	21%	\$20,000	-\$10,000
Auditing	\$9,475	\$9,475	100%	\$9,750	\$275
Engineering	\$12,500	\$0	0%	\$12,500	\$0
Management & Consulting	\$7,500	\$0	0%	\$35,500	\$28,000
Inspections	\$6,000	\$3,100	52%	\$4,000	-\$2,000
Banquete Overhead Tank Demolition	\$35,000	\$0	0%	\$42,000	\$7,000
TOTAL PROFESSIONAL FEES	\$100,475	\$18,841		\$123,750	\$23,275
Consum Supplies/Materials					
Postage	\$7,500	\$1,936	26%	\$7,500	\$0
Printing/Office Supplies/Tech Support	\$30,000	\$12,536	42%	\$30,000	\$0
Janitorial/Site Maintenance	\$8,400	\$4,726	56%	\$9,500	\$1,100
Fuel/Lubricants/Repairs	\$30,000	\$18,767	63%	\$37,500	\$7,500
Chemicals/Water Samples	\$52,500	\$18,030	34%	\$52,500	\$0
Safety Equipment	\$1,500	\$0	0%	\$1,500	\$0
Small Tools	\$2,000	\$1,022	51%	\$2,000	\$0
TOTAL CON. SUPPLIES/MATERIALS	\$131,900	\$57,017		\$140,500	\$8,600
Recurring Operating Costs					
Telephone/Communications	\$14,000	\$7,246	52%	\$14,000	\$0
Utilities	\$110,000	\$36,894	34%	\$100,000	-\$10,000
D & O Liability Insurance	\$3,500	\$1,821	52%	\$2,250	-\$1,250
Property Insurance	\$47,300	\$41,366	87%	\$41,370	-\$5,930
General Liability	\$3,200	\$5,484	171%	\$5,500	\$2,300
Auto Insurance	\$2,450	\$3,089	126%	\$3,100	\$650
Travel/Training/Meetings	\$18,000	\$3,061	17%	\$18,000	\$0
Rental-Equipment/Uniforms	\$5,000	\$1,084	22%	\$5,000	\$0
Dues/Subscriptions/Publication	\$15,000	\$2,746	18%	\$15,000	\$0
Pass Through Cost	\$400	\$563	141%	\$775	\$375
Educational Materials	\$0	\$0	0%	\$0	\$0
TOTAL RECURRING OPER. COSTS	\$218,850	\$103,354		\$204,995	-\$13,855
Miscellaneous					
Miscellaneous Expenditures	\$7,500	\$3,934	52%	\$7,500	\$0
TOTAL MISCELLANEOUS	\$7,500	\$3,934		\$7,500	\$0
Total Administrative & Operations Exp.	\$2,668,803	\$1,238,623	46%	\$2,689,823	\$21,020
Capital Outlay					
Capital Acquisition	\$242,763	\$215,522	89%	\$255,200	\$12,437
Engineering	\$0	\$0	0%	\$0	\$0
TOTAL CAPITAL OUTLAY	\$242,763	\$215,522		\$255,200	\$12,437
TOTAL EXPENDITURES (w/o D.S. exp.)	\$2,911,566	\$1,454,145		\$2,945,023	\$33,457
Excess (Deficiencies) of Revenue Over Expenditures	-\$1,233,154	-\$671,205		-\$1,264,558	

	2021 ADOPTED BUDGET	YEAR TO DATE 3/31/2021	% of 2021 ADOPTED BUDGET	PROPOSED 2021 AMENDED BUDGET	VARIANCE
OTHER FINANCE SOURCE (USES)					
Transfer to Other Funds					
Disposition of Assets (Surplus Sale) *	\$1,500	\$0	0%	\$1,500	\$0
Transfer from Tax Accounts	\$1,523,651	\$978,690	64%	\$1,527,178	\$3,527
TOTAL OTHER FINANCING SOURCES (USES)	\$1,525,151	\$978,690	64%	\$1,528,678	\$3,527
TOTAL EXPENDITURES	\$1,386,415	\$475,455		\$1,416,345	\$29,930
EXCESS (DEFICIENCIES) OF REVENUES OVER OTHER SOURCES (USES)	\$291,997	\$307,485		\$264,120	-\$27,877
NET INCOME	\$291,997	\$307,485		\$264,120	-\$27,877

ATTACHMENT 4

Banquete Pump Station

Memorandum

To: South Texas Water Authority Board of Directors
From: Carola G. Serrato, Executive Director
Date: April 19, 2021
Re: Update on Banquete Pump Station (PS) Project to Serve the Nueces Water Supply Corporation (NWSC) and Nueces County Water Control and Improvement District #5

Background:

Enclosed are the most recent emails pertaining to the Banquete Pump Station. As the Board is aware, Nueces County has invoiced STWA for the entire amount of its committed funds on this project. The Nueces Water Supply Corporation is now being invoiced for the funds it committed to the project. On April 15th, the Texas Water Development Board was scheduled to perform a final walk-through of the project in order to determine if the project was complete and finalize the documents. If this had occurred, Nueces County would have accepted the project and the retainage would have been released to the contractor, JS Haren.

Analysis:

Although the new pump station and the existing pump station improvements are providing service, there were several items that were not complete. Enclosed is Joe Trejo's email with the attached Punch List. Many of the Exterior Items are cosmetic in nature. Most notably, the plugging of the existing well belonging to Cyndie Park II WSC has not (to date) been done. With regards to the Interior Items, there are corrections to the SCADA system that need to be done and O&M Supervisor Dony Cantu and Field Foreman Nigel Gomez have questions regarding the way the hydro-pneumatic controls are working.

Once the final walk-through is complete and Nueces County accepts the project, title transfer of the facilities will need to be done. On April 15th, I visited with Nueces County Grant Administrator Maria Bedia about the preferences on the paperwork. Rather than have the entire project transfer to STWA, the waterlines in The Ranch, Cyndie Park and the new pump station facilities should transfer directly to the Nueces Water Supply Corporation. Having discussed the matter with Bill Flickinger, Willatt and Flickinger, I suggested that the improvements to the existing pump station could transfer directly to the Nueces County Water Control and Improvement District #5 (Banquete) with a contingency that if NCWCID#5 failed to accept the facilities within a certain time frame that STWA would accept the improvements. Ms. Bedia indicated that these items seemed reasonable. She also reported that County Attorney Laura Jimenez had retired. I do not know what county employee will be assigned to drafting the documents.

Staff Recommendation:

Keep the Board updated on this project.

Board Action:

Provide feedback to staff.

Summarization:

The status of the project is known as "substantially complete." However, the final details need to be addressed and proper paperwork finalized. This will be done with formal action by Nueces County and the Nueces Water Supply Corporation on the above-mentioned items. On the improvements to the existing station, formal action will be taken by Nueces County and possibly NCWCID#5, if not STWA.

From: Joe Trejo <jtrejo@ardurra.com>
Sent: Tuesday, April 13, 2021 1:48 PM
To: J. S. Haren
Cc: Robert Viera; Hector Castaneda; Joe Trejo; mcserrato@stwa.org; John Miller; Joe Trejo
Subject: Punch List - Banquete Cyndie Park II Booster Pump Station Project
Attachments: Banquete Walk Thru and Punch List.docx

Sky –

Please see attached punch list requirements for project completion-

Also, we will be getting signed approval next week from the well site area property owner for plugging the well –

Thanks Sky



Joe Trejo, PE RPLS
Senior Project Engineer

jtremo@ardurra.com

O: 361-883-1984

801 Navigation BLVD, STE 300
Corpus Christi TX, 78408

www.ardurra.com





Banquete Walk-Thru and Punch List

Exterior:

Repair South Gate.

Fill and Level South Gate Entrance.

Grade and Level Grounds.

Rake Concrete and Metal from Grounds.

Replace White Stone.

Backfill along Building.

Provide and Install Ground Rod at Communication Pole.

Add Concrete to the Drain Basin at Ground Storage Tank to direct water to drain line.

Touch up painting on all Piping.

Secure all Strapping at Pipe Supports.

Repair and Replace Down Spout Over Automatic Transfer Switch.

Install Cover over Automatic Transfer Switch.

Repair Chips on all Concrete Slabs.

Remove Dirt and Repair Paved Access Road.

Plug Water Well at Cindy Park.



Interior:

Housekeeping.

Remove Extra Materials.

Repair Torn Insulation on Walls.

Repair Insulation on Ceiling.

Repair Opening at Vent Fan.

Finish All Controls.

Finish Scada System.

Install Cover on JBox for Lighting.

Remove Extra Electrical Panel.

Make sure all equipment is on and working.

Anchor CL 17 Pump to Concrete Floor.

Submit As-Built Drawings.

Submit O&M Manuals.

Windstorm Certification – (WP 8)

From: mcserrato@stwa.org
Sent: Tuesday, April 20, 2021 9:14 AM
To: 'Joe Trejo'; 'J. S. Haren'; 'Maria M. Bedia'; 'Natalie Eckstrom'
Cc: 'Robert Viera'; 'John Miller'; 'Hector Castaneda'; 'Joe Martinez'; 'holmestead2014@outlook.com'; 'Dony Cantu'; ngomez@stwa.org
Subject: RE: Banquete Cyndie Park II Project - Water Well Plugging Signed Permission Letter

Joe,

The following are items that STWA/NWSC are questioning whether actually complete or not:

Probes on sight glass for hydro at existing station may not be set correctly – pumps are turning off/on too often – cycling about every minute

New PS is running on backup - Not running on SCADA

Definitely at new PS and possibly at existing station - Hydro tank sight glass have leaks on top flanges

EST levels displaying on SCADA – shouldn't be displaying anything

Double checking – seem to now be correct - SCADA parameters – not displaying properly Upper/Lower Set Points (USP/LSP) and Motor Operating Valve (MOV)

SCADA GST CL2 Conc. Incorrect – for example -3.97 displaying

Also, will there be training on the Prime Analyzer?

Please contact Dony or Nigel if you need any additional information.

Carola

Carola G. Serrato
Executive Director

South Texas Water Authority

2302 East Sage Rd
Kingsville, Texas 78363
361-592-9323 x112

From: Joe Trejo <jtrejo@ardurra.com>
Sent: Monday, April 19, 2021 3:35 PM
To: J. S. Haren <jsharen@jsharen.com>; Maria M. Bedia <maria.bedia@nuecesco.com>; mcserrato@stwa.org; Natalie Eckstrom <natalie.eckstrom1@nuecesco.com>
Cc: Robert Viera <rviera@ardurra.com>; John Miller <jamiller@ardurra.com>; Hector Castaneda <hcastaneda@ardurra.com>; Joe Martinez <jmartinez@bathgroup.com>; holmestead2014@outlook.com; 'Dony Cantu' <dcantu@stwa.org>
Subject: RE: Banquete Cyndie Park II Project - Water Well Plugging Signed Permission Letter

Thank You Sky -



Joe Trejo, PE RPLS
Senior Project Engineer

jtrepo@ardurra.com

O: 361-883-1984

801 Navigation BLVD, STE 300
Corpus Christi TX, 78408

www.ardurra.com



From: J. S. Haren <jsharen@jsharen.com>

Sent: Monday, April 19, 2021 3:29 PM

To: Joe Trejo <jtrepo@ardurra.com>; Maria M. Bedia <maria.bedia@nuecesco.com>; mgserrato@stwa.org; Natalie Eckstrom <natalie.eckstrom1@nuecesco.com>

Cc: Robert Viera <rviera@ardurra.com>; John Miller <jamiller@ardurra.com>; Hector Castaneda <hcastaneda@ardurra.com>; Joe Martinez <jmartinez@bathgroup.com>; holmestead2014@outlook.com; 'Dony Cantu' <dcantu@stwa.org>

Subject: Re: Banquete Cyndie Park II Project - Water Well Plugging Signed Permission Letter

Received, thanks. I am reaching out to well contractor to re schedule.
Sky

J S Haren

J S Haren Company

1175 Hwy 11 N

Athens, Tennessee 37303

(423)745-5000

(423)745-5252 Fax

From: Joe Trejo <jtrepo@ardurra.com>

Sent: Monday, April 19, 2021 3:45 PM

To: Maria M. Bedia <maria.bedia@nuecesco.com>; mgserrato@stwa.org <mgserrato@stwa.org>; J. S. Haren <jsharen@jsharen.com>; Natalie Eckstrom <natalie.eckstrom1@nuecesco.com>

Cc: Robert Viera <rviera@ardurra.com>; John Miller <jamiller@ardurra.com>; Hector Castaneda <hcastaneda@ardurra.com>; Joe Martinez <jmartinez@bathgroup.com>; holmestead2014@outlook.com <holmestead2014@outlook.com>; 'Dony Cantu' <dcantu@stwa.org>; Joe Trejo <jtrepo@ardurra.com>

Subject: Banquete Cyndie Park II Project - Water Well Plugging Signed Permission Letter

Attached please find letter signed by Mr. Burleson –

The letter has been sent to the Contractor –

Thank You – please advise on any questions.



Joe Trejo, PE RPLS
Senior Project Engineer

jtrepo@ardurra.com

O: 361-883-1984

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Corpus Christi TX, 78408

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ATTACHMENT 5

Recruitment of Executive Director

Memorandum

To: South Texas Water Authority Board of Directors
From: Carola G. Serrato, Executive Director
Date: April 22, 2021
Re: Proposal for Recruitment Services – Ray Associates, Inc. (RAI) – Executive Director Retirement

Background:

Enclosed are the most recent communications between RAI and STWA. Since the last meeting, advertisement of the executive director position has occurred on several websites. As of today's date, Ms. Katherine Ray, RAI, has received six (6) applications. She has extended the deadline for applications until the end of April.

Analysis:

Staff believes Ms. Ray is the expert in this field. Therefore, her recommendations should be considered by the Board and acted upon as necessary.

Staff Recommendation:

Approve payment of RAI Invoice #21-6 in the amount of \$12,119 which includes RAI's first and second installment payments of \$5,250 each and \$1,619 in reimbursable expenses. Continue to keep an open line of communications with RAI. Update the Board as necessary.

Board Action:

Provide feedback to RAI and staff. Determine whether any action is necessary regarding the agreed upon recruitment process. Determine whether to approve payment of RAI Invoice #21-6 in the amount of \$1,619. Provide feedback to RAI and staff.

Summarization:

The recruitment process should be considered a fluid process that will likely require modifications from time to time such as extending deadlines and other aspects.

From: Katherine Ray <kray@rayassociates.com>
Sent: Monday, April 19, 2021 2:07 PM
To: mcserrato@stwa.org
Cc: Jim Ray; Frances Rosales; Jo Ella Wagner
Subject: Re: STWA Board Meeting - April 27, 2021

Thank you so much, Carola. I will get you an initial invoice and progress report before Thursday morning. At this point, I am convinced we will need to extend the open period for applications. We have received only 3 and I'm not really excited about any of them. I'll prepare a written progress report for you. I'm in San Antonio today, returning late afternoon.

Thanks again,
Katherine

Sent from my mobile device

On Apr 19, 2021, at 1:53 PM, mcserrato@stwa.org wrote:

Good Afternoon Katherine,

This week STWA staff is working on the agenda packet for the Board meeting next Tuesday, April 27th. The agenda packet will be sent out via email to the Board on Friday, April 23rd. The agenda and packet will also be posted that same day. One of the items on the agenda is:

Any and all actions necessary or convenient to facilitate the new executive director recruitment process.

I am wondering if you have any specific information to report. Also, typically any invoices associated with a particular project/job would be presented as part of the agenda item. It would be very helpful if any information/invoices could be provided by the morning of Thursday, April 22nd.

Please let me know if you have any questions/concerns.

Thanks and have a good week,
Carola

Carola G. Serrato
Executive Director
South Texas Water Authority
2302 East Sage Rd
Kingsville, Texas 78363
361-592-9323 x112

From: Katherine Ray <kray@rayassociates.com>
Sent: Thursday, April 22, 2021 5:51 AM
To: mcserrato@stwa.org
Cc: Jim Ray; 'Jackie Hickethier (jackie.hickethier@gmail.com)'
Subject: First and Second of Four Installments for Executive Director Search
Attachments: Invoice_2021_04-21_with attached advertising expenses.pdf

Hello, Carola. Attached is our first invoice for the Executive Search work to find a new Executive Director for STWA. I have described what has been done to date in the invoice body, but I will be sending you a brief progress report shortly for you to share with the Board of Directors.

Please don't hesitate to give me a call if you have any questions. And thank you again for all of the work you have done to make this possible.

Have a wonderful day!

Katherine

Katherine B. Ray, SPHR

President/CEO

Ray Associates, Inc.

1304 Guadalupe Street

Austin, Texas 78701

Email: kray@rayassociates.com

Cell: (512) 913-0331



Ray Associates, Inc.
Resource Management and Leadership Strategies

1304 Guadalupe Street
Austin, Texas 78701
(512) 913-0331
E-mail: kray@rayassociates.com

Ms. Carola G. Serrato
Executive Director
South Texas Water Authority
2302 East Sage Rd
Kingsville, Texas 78363

Date: April 21, 2021

Invoice No. 21-6

INVOICE

1st & 2nd of 4 invoices

Professional Services:

Professional services provided to the Authority in relation to executive search for a new Executive Director, in accordance with contract dated January 27, 2021, as follows:

Conferred with Carola Serrato regarding schedule and course of the work and coordinated regarding Board meeting. Gathered comparative salary data first from cities on City Managers to present to STWA Board of Directors; then gathered data from water districts and authorities for additional comparisons; presented to Board of Directors for setting salary for new Executive Director. Discussed the desired qualifications and characteristics the Board seeks, as well as gathered information from Board members about the communities STWA serves; received photos from current Executive Director of STWA facilities and of Kingsville and gathered others from websites; drafted Position Profile brochure and made revisions and edits after review. Executed advertising campaign, posting the job on 14 websites (Carola Serrato posted on 3 of the 14 because STWA received a member discount) and sent personal emails and the brochure to 48 City Managers and Assistant City Managers in the South Texas Region of TMCA. To date have received 6 applications, 5 for candidates who appear to meet the basic qualifications.

First and Second of 4 invoices (\$5,250 each).....\$10,500.00
(Explanation: Reduced initial cost from \$25,500 to \$21,000 in exchange for current Executive Director preparing documents very useful for brochure and assisting with some of the advertising.)

Reimbursable Expenses:

Charges for posting job on the following electronic job boards (documentationattached): ASCE (\$495), APWA (\$425), Local Government Hispanic Network (\$75), TML (\$150), TSPE (\$299), and WaterDistrictJobs.com (\$175)\$ 1,619.00

TOTAL INVOICE.....\$12,119.00

If you have any questions about this invoice, please do not hesitate to call me or Jackie Hickethier at (512) 913-0331.

Katherine B. Ray
Katherine B. Ray, SPHR

THANK YOU!

Since 1977

Ray Associates, Inc. Chase Ink Business Credit Card - April 1-21, 2021

Card	Transaction Date	Post Date	Description	Amount	Memo
9291	4/16/2021	4/18/2021	TRANSITALENT.COM	-175	WaterDistrictJobs.com posting
9291	4/16/2021	4/16/2021	YOURMEMBER-CAREERS	-299	TSPE Posting for STWA
9291	4/15/2021	4/16/2021	AMERICAN PUBLIC WORKS	-425	APWA Posting for STWA
9291	4/6/2021	4/7/2021	YOURMEMBER-CAREERS	-150	TML Posting for STWA
9291	4/5/2021	4/6/2021	ASCE CAREER CENTER	-495	ASCE Posting for STWA

Katherine Ray

From: service@paypal.com
Sent: Thursday, April 22, 2021 1:03 AM
To: Katherine Ray
Subject: Receipt for Your Payment to Local Government Hispanic Network

Hello, Katherine Ray



You sent a payment of \$75.00 USD to Local
Government Hispanic Network
(jbeckstedt@ihnonline.org)

It may take a few moments for this transaction to appear in your account.

Transaction ID

7TH61343XB220230W

Transaction date

Apr 22, 2021 01:02:45 CDT

Merchant

Local Government Hispanic Network
jbeckstedt@ihnonline.org
513-861-5400

Instructions to merchant

You haven't entered any instructions.

Shipping address - confirmed

Katherine Ray
518 Cliff Drive

Shipping details

The seller hasn't provided any shipping
details yet.

AUSTIN, TX 78704

United States



Get \$10 for referring a friend
When they join and spend \$5, you both can earn \$10.
Terms apply. May be modified or terminated at any time.

Get Started

Description	Unit price	Qty	Amount
Order #0002666. (Local Government Hispanic Network).	\$75.00 USD	1	\$75.00 USD
	Subtotal		\$75.00 USD
	Total		\$75.00 USD
	Payment		\$75.00 USD

Charge will appear on your credit card statement as "PAYPAL *LOC GOV HIS"

Payment sent to jbeckstedt@ihnonline.org

Payment sent from kray@rayassociates.com

Funding Sources Used (Total)

Visa x-9291 \$75.00 USD

Issues with this transaction?

You have 180 days from the date of the transaction to open a dispute in the Resolution Center.



[Help & Contact](#) | [Security](#) | [Apps](#)



your membership

YourMembership.com, Inc
Tel. 727-497-6565

RECEIPT

PURCHASER INFO
Ray Associates, Inc. 1304 Guadalupe St. Austin, Texas 78701 United States Attn: Katherine Ray

ORDER #	R60419374
DATE	04/15/21
IO / PO #	..
AMOUNT PAID	USD 299.00
PURCHASED BY	
Katherine Ray 5124784699 kray@rayassociates.com	

PRODUCT	DESCRIPTION	AMOUNT
30 Day Job Posting Job Posting - Web	Texas Society of Professional Engineers (paid - creditcard) Job ID: 56578941 Job Name: Executive Director Job Title: Exec. Dir., South TX Water Authority	USD 299.00

SUBTOTAL	USD 299.00
TAXES	USD 0.00
TOTAL PAID	USD 299.00
AMOUNT DUE	USD 0.00

Katherine Ray

From: APWA <workzoneadmin@apwa.net>
Sent: Thursday, April 15, 2021 2:44 PM
To: Katherine Ray
Subject: APWA WorkZone Purchase - Payment Completed



Dear Katherine,

Congratulations on your WorkZone purchase! Your credit card payment has been received. Please return to www.apwa.net/ and click the "Post a Job" link from the menu to start posting your job.

ORDER #: 25308

Date: 2021-04-15 14:43:08.69

Ray Associates, Inc. Katherine Ray Austin	Items ordered	Price
	(1) Nonmember Job Posting: 1 post / 45-days	\$ 425.0
TX 887635		
		Item(s) subtotal: \$ 425.0

PAYMENT INFORMATION

Payment Method	Item(s) subtotal	\$ 425.0
Visa Last 4 digits: 9291	Total before Tax	\$ 425.0
Authorization Code: 02411G	Estimated Tax	\$0.00
Transaction id: AQ0O6E32D8B2	Transaction Total: \$ 425.0	
Transaction type: Purchase		

1200 Main St. Suite 1400 Kansas City, MO 64105-2100

Order placed: 2021-04-15 14:43:08.69

<http://workzone.apwa.net>

Sincerely,
The APWA WorkZone Team

Invoice Detail (3674157)

Ray Associates, Inc.
Katherine Ray
1304 Guadalupe Street
Austin, TX 78701 USA
5129130331
kray@rayassociates.com

Monday, April 5, 2021
Invoice #: 3674157
Aged: PAID
Total: \$495.00
Balance: \$0.00
PO Number: -

Type	Date	Amount	Description
Invoice	Apr 5, 2021	\$495.00	30-Day Job Posting
Payment	Apr 5, 2021	\$(495.00)	Paid by Visa card ending in 9291

Any credit card charges appear on your statement as "ASCE Career Center."

ATTACHMENT 6

Water Supply Contract – City of Corpus Christi

Memorandum

To: South Texas Water Authority Board of Directors
From: Carola G. Serrato, Executive Director
Date: April 23, 2021
Re: City of Corpus Christi Wholesale Water Supply Contract (Contract)

Background:

In mid-February a revised Contract was sent in response to a draft Contract from Assistant City Attorney Lisa Aguilar. Reminder emails requesting feedback and a possible meeting have been sent in mid-March and again on April 19th. Today, Ms. Aguilar responded to the latest inquiry. See attached emails.

Analysis:

Staff continues to hope that a meeting with City representatives will be scheduled to discuss provisions including the deletion of the Take or Pay clause, reduction of the Quantity, reference to the Settlement Agreement, pricing according to Public Agency for Resale as well as Restrictions on Resale.

Bill Flickinger, Willatt and Flickinger, will be responding to Ms. Aguilar concerning Section 18 mentioned in her email. This clause was from the original contract with the City and written in terms of STWA's Regional System still needing to be constructed. Since the system is now constructed, the section was deleted. However, if the City is concerned regarding demand for *future* customers, STWA believes reference to any future facility capacities would be based on meeting TCEQ requirements.

Staff Recommendation:

Continue to work with legal counsel on negotiating a contract with the City of Corpus Christi.

Board Action:

Provide feedback to legal counsel and staff.

Summarization:

As the Board is aware, my retirement should occur in the latter part of this summer. I had thought that some negotiation discussions would have begun on this Contract prior to my departure. Staff and legal counsel will continue to work on setting up a meeting nonetheless.

From: Bill Flickinger <bflickinger@wfaustin.com>
Sent: Friday, April 23, 2021 9:51 AM
To: Lisa Aguilar [LGL]
Cc: Carola Serrato (mcserrato@stwa.org); Allison Nix
Subject: RE: Draft Contract between the City of Corpus Christi and South Texas Water Authority for Supply of Treated Water

Hi Lisa:

We deleted that section for several reasons, which are:

1. It is one of several clauses in the old contract that do not appear to be needed or appropriate.
2. STWA's system and its customers' systems are already constructed.
3. It appears this section was intended to even out the demand on the City's system and given the current demands placed on the City's system by STWA, that does not appear to be a real or current concern.
4. All future system construction and modifications will comply with TCEQ requirements, which may or may not conflict with this section.

If you believe that section or some form of it is needed, please let us know the reasons for retaining it. Thank you.

Very truly yours,

Bill Flickinger

Willatt & Flickinger, PLLC
Attorneys at Law
12912 Hill Country Blvd., Suite F-232
Austin, Texas 78738

Phone: (512) 476-6604
Facsimile: (512) 469-9148

Email: bflickinger@wfaustin.com

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From: Lisa Aguilar [LGL] <LisaA@cctexas.com>
Sent: Friday, April 23, 2021 8:17 AM
To: Bill Flickinger <bflickinger@wfaustin.com>
Cc: Carola Serrato (mcserrato@stwa.org) <mcserrato@stwa.org>; Allison Nix <anix@wfaustin.com>
Subject: Re: Draft Contract between the City of Corpus Christi and South Texas Water Authority for Supply of Treated Water

Good morning Bill,

I'm reviewing the requested changes to provide responses, but I was wondering why Section 18 "Storage and Pumping Requirements" was deleted?

Thank you,

Lisa Aguilar
Senior Assistant City Attorney
City of Corpus Christi
1201 Leopard
Corpus Christi, Texas 78401
lisaa@cctexas.com
(361) 826-3378

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From: Bill Flickinger <bflickinger@wfaustin.com>
Sent: Monday, April 19, 2021 2:17 PM
To: Lisa Aguilar [LGL] <LisaA@cctexas.com>
Cc: Carola Serrato (mcgserrato@stwa.org) <mcgserrato@stwa.org>; Allison Nix <anix@wfaustin.com>
Subject: FW: Draft Contract between the City of Corpus Christi and South Texas Water Authority for Supply of Treated Water

[[**WARNING: External e-mail. Avoid clicking on links or attachments. We will NEVER ask for a password, username, payment or to take action from an email. When in doubt, please forward to SecurityAlert@cctexas.com.]]**

Lisa:

Can you please let me know when we should expect a response to my prior emails copied below? STWA has a Board meeting next Tuesday and we need to provide the Board with an update. Thank you.

Very truly yours,

Bill Flickinger

Willatt & Flickinger, PLLC
Attorneys at Law
12912 Hill Country Blvd., Suite F-232
Austin, Texas 78738

Phone: (512) 476-6604
Facsimile: (512) 469-9148

Email: bflickinger@wfaustin.com

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From: Bill Flickinger

Sent: Monday, March 15, 2021 11:48 AM

To: Lisa Aguilar (LisaA@cctexas.com) <lisa@cctexas.com>

Cc: Carola Serrato (mogserrato@stwa.org) <mogserrato@stwa.org>; Allison Nix <anix@wfaustin.com>

Subject: FW: Draft Contract between the City of Corpus Christi and South Texas Water Authority for Supply of Treated Water

Lisa:

Have you had a chance to review this revised draft? Thank you.

Very truly yours,

Bill Flickinger

Willatt & Flickinger, PLLC

Attorneys at Law

12912 Hill Country Blvd., Suite F-232

Austin, Texas 78738

Phone: (512) 476-6604

Facsimile: (512) 469-9148

Email: bflickinger@wfaustin.com

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From: Bill Flickinger

Sent: Saturday, February 13, 2021 2:05 PM

To: Lisa Aguilar [LGL] <LisaA@cctexas.com>; mogserrato@stwa.org

Cc: Kevin Norton <KevinN@cctexas.com>; Gabriel Ramirez <GabrielR@cctexas.com>; Allison Nix <anix@wfaustin.com>

Subject: Draft Contract between the City of Corpus Christi and South Texas Water Authority for Supply of Treated Water

Dear Lisa:

Please see the attached redline draft of the above-captioned Contract. I have provided the document in Word and pdf formats. I have indicated on the attached proposed changes from your initial draft dated 10/30/20. I have also added some notes to the attached draft to facilitate future discussions.

After you have had a chance to review the attached, please let me know when the group would be available via Zoom or telephone to discuss in detail.

Thank you.

Very truly yours,

Bill Flickinger

Willatt & Flickinger, PLLC
Attorneys at Law
12912 Hill Country Blvd., Suite F-232
Austin, Texas 78738

Phone: (512) 476-6604
Facsimile: (512) 469-9148

Email: bflickinger@wfaustin.com

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From: Lisa Aguilar [LGL] <LisaA@cctexas.com>
Sent: Friday, October 30, 2020 2:53 PM
To: mcgserrato@stwa.org; Bill Flickinger <bflickinger@wfaustin.com>
Cc: Kevin Norton <KevinN@cctexas.com>; Gabriel Ramirez <GabrielR@cctexas.com>
Subject: Re: Executed Agreement City and STWA - Meter Relocation - 42" waterline

Good afternoon,

Here is a preliminary draft of a new treated water contract for your review, pending City staff review. Many of the sections are from the current agreement. Please review and let us know of some times you are available to discuss.

Thank you,

Lisa Aguilar
Senior Assistant City Attorney
City of Corpus Christi
1201 Leopard
Corpus Christi, Texas 78401
lisaa@cctexas.com
(361) 826-3378

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City agrees not to sell water directly to any customer located within Authority's boundaries to whom Authority is willing and able to provide water service at regular established and published Authority water rates. The City and the Authority retain the right to sell treated water at points and to customers that are located either within or outside of the boundaries of the Authority, consistent with applicable law, and they will consult with each other about plans for extensions into new areas.

18. STORAGE AND PUMPING REQUIREMENTS.

Authority shall construct and maintain or require each of its customers to construct and maintain ground or overhead water storage facilities, or a combination of both, in total capacity equal to one day's supply based on the highest daily use of each customer for any one day during the previous five years or a reasonable estimate of the highest daily use of Authority's customers for the upcoming year, whichever is greatest, or install rate controllers to assure an even daily rate of take. Pump intakes directly connected to the water lines of Authority's or City's supply main are prohibited. Each ground storage unit shall be equipped with pumps and filling devices and operated so that Authority's daily rate of take from the point of delivery will be even throughout each twenty-four hour period with peak hour demands over the daily average being supplied from Authority's ground and overhead water storage. The pumps shall be sized to meet the peak hourly demands. Authority shall require its customers of treated water to install the proper valves or rate controllers to insure an even rate of take from Authority's water line. The water supply of Authority and of each customer served by Authority shall meet the requirements of the State Department of Health for approval of the State Department of Health, if the customer is directly connected to Authority's water line.

19. WATER RIGHTS.

a. It is mutually agreed and understood that City shall have complete and exclusive rights to all water impounded by City reservoirs during the time this contract shall remain in force. City binds and obligates itself to take the necessary actions within its power and to make the necessary applications to obtain whatever additional water rights as might be necessary to adequately meet the needs of its existing contracts, this contract with Authority, and any future contractual obligations of City. It is also mutually agreed and understood that this contract is subject to City obtaining any necessary permission from the Texas Commission on Environmental Quality or other regulatory authority over such matters to sell water to Authority and Authority agrees to support any future City requests to the Texas Commission on Environmental Quality or other regulatory authority for said permission. Should it develop that Authority requires a permit

ATTACHMENT 7
NCWCID#5 Contracts

Memorandum

To: South Texas Water Authority Board of Directors
From: Carola G. Serrato, Executive Director
Date: April 19, 2021
Re: Nueces County Water Control and Improvement District #5 (NCWCID #5 - Banquete) Wholesale Water Supply Contract and Contract for Operation and Maintenance of Facilities

Background:

Enclosed are the most recent emails related to STWA's service to NCWCID#5 – Banquete. As reported in a recent update, I attended the April 14th NCWCID#5 Board meeting. Attached is the information provided to their board including recent emails, a slightly revised, redline Wholesale Water Supply Contract and a brief summary of the contract. The contract and the separate operation of the existing station and new station were also covered during our meeting. The NCWCID#5 Board did not take any action on the Wholesale Contract. The Maintenance and Operations Contract was briefly discussed. I indicated that STWA staff would revisit the prorated (allocated) costs previously calculated.

Analysis:

As reported in the recent update, the NCWCID#5 Board, according to State Law, should consist of five (5) members. There are currently three (3) members serving. If the number of members remains at three (3), the decision to enter into a contract with STWA would mean a properly worded posting of the item with all three (3) members voting in favor of approving the contract.

It warrants mention that the history of negotiations was also discussed during the April 14th meeting. I reminded their board that they expressed disapproval in sharing any facilities with another entity. The first contract was written detailing prorated shares of pump, ground storage and elevated storage capacities based on NCWCID#5 connections compared the NWSC connections – per TCEQ requirements. Once it became evident a new pump station would be built, the second offered contract was written based on constructing a new station thereby eliminating any prorated capacities. Finally, as mentioned above, the most recent contract is written without any reference to a future station since it is now constructed.

To date, STWA has not received any requests for modification of any language to any of the offered contract versions. With regards to NCWCID#5's legal counsel's input, you will note that Mr. Bill Flickinger, Willatt and Flickinger, has contacted Mr. Gerald Benadum. However, he has not received any responses.

Staff Recommendation:

Attached is a draft letter summarizing the recent discussions, notifying the NCWCID#5 of possible action regarding the Incremental Fee (another agenda item) and operation of the stand-alone, existing station.

Board Action:

Determine whether to approve sending the enclosed letter which pertains to this agenda item and the next agenda item. Determine whether any other action is necessary.

Summarization:

I deliberately went prepared to discuss the total Incremental Fees paid by NCWCID #5 (see contract summary). I emphasized STWA has been trying for quite some time to negotiate a contract with their district.

From: Bill Flickinger <bflickinger@wfaustin.com>
Sent: Thursday, April 22, 2021 1:02 PM
To: mcserrato@stwa.org
Cc: Jo Ella Wagner; Frances Rosales
Subject: RE: Draft Letter - NCWCID#5

Carola:

The draft letter looks good. I do not have any changes. Thank you.

Very truly yours,

Bill Flickinger

Willatt & Flickinger, PLLC
Attorneys at Law
12912 Hill Country Blvd., Suite F-232
Austin, Texas 78738

Phone: (512) 476-6604
Facsimile: (512) 469-9148

Email: bflickinger@wfaustin.com

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From: mcserrato@stwa.org <mcserrato@stwa.org>
Sent: Thursday, April 22, 2021 12:24 PM
To: Bill Flickinger <bflickinger@wfaustin.com>
Cc: Jo Ella Wagner <jwagner@stwa.org>; Frances Rosales <fvrosales@stwa.org>
Subject: Draft Letter - NCWCID#5

Bill,

As we discussed after the Banquete board meeting on April 14th, attached is a draft letter that I will be including in the agenda packet to be sent tomorrow to the Board. Neither Jo Ella or Frances have reviewed it – so it is a draft. Please let me no if you have any recommended changes.

Thanks,
Carola

Carola G. Serrato
Executive Director
South Texas Water Authority
2302 East Sage Rd

DRAFT FOR DISCUSSION
April 28, 2021

Mr. Billy King, President
Nueces County WC&ID No. 5
P.O. Box 157
Banquete, Texas 78339

Re: Wholesale Water Supply Contract, Maintenance and Operations Agreement and STWA Order
Establishing Incremental Fee

Dear Mr. King:

The South Texas Water Authority (STWA) Board met on Tuesday, April 27, 2021 and revisited the enclosed Wholesale Water Supply Contract (Contract) with the Nueces County Water Control and Improvement District #5 (District #5). It is the same redline Contract provided to District #5 during your April 14th board meeting. As discussed during the meeting, the Contract is modified from the April 2020 version by deleting reference to new pump station construction since the new station is now providing service to the Nueces Water Supply Corporation (NWSC) customers. The Contract stipulates a Fees in Lieu of Taxes that District #5 pays as an out of district customer. Otherwise, the Contract contains the same provisions as STWA's contracts with other wholesale customers purchasing 100% of their needs from the Authority.

With regards to ownership of facilities, as discussed during the April 14th meeting, the new pump station facilities will belong to the NWSC upon transfer of ownership by Nueces County. The improvements at the *existing* station – controls, hydro-pneumatic tank and air compressor – can be transferred directly to District #5 or STWA. The NWSC has agreed to transfer their pumps at the existing station at no cost to STWA. The Contract is based on District #5 owning the facilities downstream of the master meter (pumps, new pressure plane facilities, emergency generator, etc.).

During the meeting, there was a brief discussion about the Maintenance and Operations Agreement. Since the last Allocation Cost provided in previous correspondence is more than a year old, the STWA Board instructed staff to update the Allocation spreadsheet and provide that information by separate cover letter.

As also discussed during the April 14th meeting, District #5 continues to pay an Incremental Fee adopted by the STWA Board in the latter part of 2017 for customers that do not have a long-term wholesale contract. During the meeting we reviewed the amounts paid by District #5 to date. The STWA Board also reviewed this information as part of an agenda item related to the Contract. Further, they reviewed the 2017 Order and have determined [description of any STWA Board action per April 27 agenda item].

In conclusion, STWA would appreciate the Contract being placed on District #5's next agenda. Please let me know if you have any questions.

Sincerely,

Carola G. Serrato
Executive Director

CGS//

Enclosures

cc: STWA Board of Directors, Mr. Bill Flickinger, Willatt and Flickinger, PLLC

From: ncwcid5@aol.com
Sent: Tuesday, April 13, 2021 9:46 AM
To: mcserrato@stwa.org
Subject: Agenda for 4/14
Attachments: G Agenda for Board Meeting.docx

Good morning,

Attached is the agenda requested. So far we do have a quorum for tomorrow night but I will let you know if anything changes. Have a great day!

Anavi King
Office Manager
Nueces County WCID #5
361-387-7612
Fax: 361-387-4144



***Nueces County Water Control
& Improvement District #5***

P. O. Box 157 – 4394 Fm. Rd. 666
Banquete, Texas 78339

Phone: 361-387-7612

Fax: 361-387-4144

REGULAR MEETING

Notice is hereby given that a Regular Meeting of the Nueces County Water Control & Improvement District #5 Board of Directors is scheduled for:

Wednesday, April 14, 2021
7:00 P. M.
The N.C.W.C.I.D. #5 Boardroom
4394 Fm. Rd. 666
Banquete, Texas

AGENDA

1. Call to Order.
2. Visitor's comment and questions.
_____-Carola Serrato- STWA (Contracts)
3. Discussion and/or Action to:
 - (A) Approve the Minutes of the Regular Meeting for March 17th
 - (B) Approve the March. 2021 Disbursements.
 - (C) Approve the Bank Balance Sheet for March 2021
4. Other Business
 - Pumps @ sewer plant
 - NRA Contract
5. Adjournment

Sent: Tuesday, April 6, 2021 9:39 PM

To: ncwcid5 <ncwcid5@aol.com>

Cc: Billy King <b.king8085@yahoo.com>; Bill Flickinger <bflickinger@wfaustin.com>

Subject: Re: NCWCID#5 Agenda - April 14, 2021

There will not be any changes to the invoices. The cost per thousand gallons will remain the same unless the STWA Board decides to change the incremental fee as a result of your district still not having a contract.

Carola G. Serrato

Sent from my iPhone

On Apr 6, 2021, at 9:23 PM, ncwcid5 <ncwcid5@aol.com> wrote:

Good evening,

I'm not sure if you have spoken with Jo Ella, I apologize if that is misspelled, but invoice S20- 133 has been paid in full and half of S20-148 or vice versa.

Per our conversation last week, said items will be put on the agenda. We hope to see the major difference in our billing from STWA since the pump station is only serving our community now.

Respectfully, we understand that neighboring towns have signed said contracts but that does not mean anything to NCWCID #5.

Have a great night,

A. king

Sent from the all new AOL app for IOS

On Tuesday, April 6, 2021, 5:43 PM, mcgserrato@stwa.org wrote:

From: mcserrato@stwa.org
Sent: Tuesday, April 6, 2021 5:44 PM
To: NCWCID#5 (ncwcid5@aol.com); Billy King
Cc: Bill Flickinger
Subject: NCWCID#5 Agenda - April 14, 2021

Importance: High

Anavi and Mr. King,

I spoke with Selena (excuse if misspelled) this afternoon about being placed on the NCWCID#5 agenda for next week. I was hoping to confirm the three (3) items that Anavi and I discussed last week. To be certain, I respectfully request that the following items are listed on the agenda:

1. Water Supply Contract between the Nueces County Water Control and Improvement District #5 and the South Texas Water Authority.
2. Contract for Operations and Maintenance of Facilities between the Nueces County Water Control and Improvement District #5 and South Texas Water Authority
3. Payment of Invoice S20-133 (August 2020 Usage) and S20-148 (September 2020 Usage) to South Texas Water Authority

As you are aware, the new pump station is now in operation. As such the existing pump station is servicing only NWCID#5 customers. This is a major difference that is reflected in the two contracts.

As mentioned to Anavi in a recent telephone conversation, the offered water supply contract is virtually identical to the contracts entered into with STWA's other six (6) wholesale customers. The STWA Board believes the contracts are fair to all parties and are the results of numerous months of negotiations.

The same is true for the Contract for O&M services that STWA has with the City of Driscoll. STWA's other customers – Agua Dulce, Bishop and Kingsville – utilize their own resources to operate and maintain the facilities providing their services. And, as you know, STWA provides turn-key services for the Nueces WSC and Ricardo WSC.

In closing, Anavi has mentioned that she has discussed the contract with your legal counsel, Mr. Gerald Benadum. Mr. Benadum is very familiar with the provisions of the water supply contract since he is the City of Bishop's legal counsel, which we thought would facilitate the matter.

Please contact me if you have any questions,

Carola G. Serrato
Executive Director
South Texas Water Authority
2302 East Sage Rd
Kingsville, Texas 78363
361-592-9323 x112

From: ncwcid5
To: Joella Wagner
Cc: mcgserrato@stwa.org; Fances Rosales
Subject: Re: NCWCID#5 Agenda - April 14, 2021
Date: Wednesday, April 7, 2021 12:34:52 PM

I knew I had sent it and was hoping it did not get lost in the mail. Thank you for letting me know.

Sent from the all new AOL app for iOS

On Wednesday, April 7, 2021, 12:27 PM, Joella Wagner <jwagner@stwa.org> wrote:

My sincere apologies Anavi. It was deposited without my knowledge. I will make sure this does not happen again.

Thank You for the payment!!!

Jo Ella Wagner

From: ncwcid5 <ncwcid5@aol.com>
Sent: Wednesday, April 7, 2021 12:12
To: Joella Wagner <jwagner@stwa.org>
Cc: mcgserrato@stwa.org
Subject: Re: NCWCID#5 Agenda - April 14, 2021

I just checked and the check cleared on 4/6/2021 for \$9561.03. The check number is 20942.

Sent from the all new AOL app for iOS

On Wednesday, April 7, 2021, 8:45 AM, Joella Wagner <jwagner@stwa.org> wrote:

Anavi,
Last night you indicated to Carola that S20-133 was paid in full and that half of S20-148 was paid or vice versa. I still do not show that anything was paid on the 2 invoices. Could you please forward a copy of the cancelled check or another form of documentation that shows the payment

was made? When preparing the monthly Treasurer's Reports I review the payments to balance back to my bank balance. No discrepancies have occurred. If by chance the payment was posted incorrectly the correction will be made; however, without documentation showing payment the correction cannot be made.

Thank You,
Jo Ella

From: mcserrato@stwa.org
Sent: Wednesday, March 10, 2021 4:00 PM
To: NCWCID#5 (ncwcid5@aol.com)
Cc: Billy King; 'Joe Trejo'; 'John Miller'; 'Robert Viera'; 'Dony Cantu (dcantu@stwa.org)'; 'Frances Rosales'; 'Jo Ella Wagner'; ngomez@stwa.org
Subject: New Banquete PS and Improvements to Existing PS

Importance: High

Tracking:	Recipient	Read
	NCWCID#5 (ncwcid5@aol.com)	
	Billy King	
	'Joe Trejo'	
	'John Miller'	
	'Robert Viera'	
	'Dony Cantu (dcantu@stwa.org)'	
	'Frances Rosales'	
	'Jo Ella Wagner'	
	ngomez@stwa.org	Read: 3/12/2021 10:19 AM
	Joe Trejo	Read: 3/10/2021 4:17 PM
	Joella Wagner	Read: 3/10/2021 4:14 PM
	dcantu@stwa.org	Read: 3/10/2021 4:57 PM
	Frances Rosales - De Leon	Read: 3/11/2021 9:38 AM

Good Afternoon Anavi:

Dony has reported that the new hydro-pneumatic tank is now providing the pressure plane to NCWCID#5 and the NWSC rural system. The elevated storage tank (EST) is not being utilized to provide a pressure plane at this time and should not be placed back in service. The EST is scheduled to be demolished by the end of this month, March 2021.

The project is very close to being complete but has not been accepted.

The new PS should be online by next week. It is important to note that operations at the existing PS is the same as before with the exception of the new hydro tank providing pressure instead of the EST.

Please let me know if you have any questions.

Have a good afternoon. Take Care.

Carola

Carola G. Serrato
Executive Director
South Texas Water Authority
2302 East Sage Rd
Kingsville, Texas 78363
361-592-9323 x112

mcserrato@stwa.org

In formation
Hand delivered
to NCWCID#5
4-14-21
Board Meeting

From: mcserrato@stwa.org
Sent: Tuesday, April 6, 2021 5:44 PM
To: NCWCID#5 (ncwcid5@aol.com); Billy King
Cc: Bill Flickinger
Subject: NCWCID#5 Agenda - April 14, 2021

Importance: High

Anavi and Mr. King,

I spoke with Selena (excuse if misspelled) this afternoon about being placed on the NCWCID#5 agenda for next week. I was hoping to confirm the three (3) items that Anavi and I discussed last week. To be certain, I respectfully request that the following items are listed on the agenda:

1. Water Supply Contract between the Nueces County Water Control and Improvement District #5 and the South Texas Water Authority.
2. Contract for Operations and Maintenance of Facilities between the Nueces County Water Control and Improvement District #5 and South Texas Water Authority
3. Payment of Invoice S20-133 (August 2020 Usage) and S20-148 (September 2020 Usage) to South Texas Water Authority

As you are aware, the new pump station is now in operation. As such the existing pump station is servicing only NWCID#5 customers. This is a major difference that is reflected in the two contracts.

As mentioned to Anavi in a recent telephone conversation, the offered water supply contract is virtually identical to the contracts entered into with STWA's other six (6) wholesale customers. The STWA Board believes the contracts are fair to all parties and are the results of numerous months of negotiations.

The same is true for the Contract for O&M services that STWA has with the City of Driscoll. STWA's other customers – Agua Dulce, Bishop and Kingsville – utilize their own resources to operate and maintain the facilities providing their services. And, as you know, STWA provides turn-key services for the Nueces WSC and Ricardo WSC.

In closing, Anavi has mentioned that she has discussed the contract with your legal counsel, Mr. Gerald Benadum. Mr. Benadum is very familiar with the provisions of the water supply contract since he is the City of Bishop's legal counsel, which we thought would facilitate the matter.

Please contact me if you have any questions,

Carola G. Serrato
Executive Director
South Texas Water Authority
2302 East Sage Rd
Kingsville, Texas 78363
361-592-9323 x112

From: mcserrato@stwa.org
Sent: Wednesday, March 10, 2021 4:00 PM
To: NCWCID#5 (ncwcid5@aol.com)
Cc: Billy King; 'Joe Trejo'; 'John Miller'; 'Robert Viera'; 'Dony Cantu (dcantu@stwa.org)'; 'Frances Rosales'; 'Jo Ella Wagner'; ngomez@stwa.org
Subject: New Banquete PS and Improvements to Existing PS

Importance: High

Tracking:	Recipient	Read
	NCWCID#5 (ncwcid5@aol.com)	
	Billy King	
	'Joe Trejo'	
	'John Miller'	
	'Robert Viera'	
	'Dony Cantu (dcantu@stwa.org)'	
	'Frances Rosales'	
	'Jo Ella Wagner'	
	ngomez@stwa.org	Read: 3/12/2021 10:19 AM
	Joe Trejo	Read: 3/10/2021 4:17 PM
	Joella Wagner	Read: 3/10/2021 4:14 PM
	dcantu@stwa.org	Read: 3/10/2021 4:57 PM
	Frances Rosales - De Leon	Read: 3/11/2021 9:38 AM

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The project is very close to being complete but has not been accepted.

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Please let me know if you have any questions.

Have a good afternoon. Take Care.

Carola

Carola G. Serrato
Executive Director
South Texas Water Authority
2302 East Sage Rd
Kingsville, Texas 78363
361-592-9323 x112

From: mcserrato@stwa.org
Sent: Tuesday, August 18, 2020 12:21 PM
To: NCWCID#5 (ncwcid5@aol.com)
Cc: Jo Ella Wagner; Frances Rosales; Dony Cantu (dcantu@stwa.org); Bill Flickinger
Subject: Follow-up on Water Supply Contract/O&M Contract Conversation - Aug 18, 2020

Importance: High

Tracking:	Recipient	Read
	NCWCID#5 (ncwcid5@aol.com)	
	Jo Ella Wagner	
	Frances Rosales	
	Dony Cantu (dcantu@stwa.org)	
	Bill Flickinger	
	Joella Wagner	Read: 8/18/2020 1:01 PM
	Frances Rosales - De Leon	Read: 8/18/2020 2:13 PM

Anavi,

As a follow-up to our conversation this morning:

- You indicated that Mr. Cavazos is no longer on the board and there is a vacancy. Based on the timing of my emails with Mr. Cavazos and the fact that the NCWCID #5 Board has not met in two (2) months, I am thinking that another board member has not been elected in his place. If that is not the case, please let me know in order for us to update our contact list. Also, should we direct communication to the vice-president? Could you please provide that person's name and an email address?
- You also indicated that the NCWCID #5 is no longer utilizing the services of Leo Villarreal as its attorney. Rather, Mr. Gerald Benadum is now the district's counsel. I should have asked whether Mr. Benadum has received a copy of the offered contracts. Has he received the two (2) contracts?
- With regards to contract questions mentioned in previous emails, we reviewed several items from notes provided by Mr. Cavazos. This is my recollection of the review:
 - You indicated that there was a question about an analyzer on page 3. I could not find that reference. However, we discussed the chlorine analyzer and whether it was working. I reported that when the previous O&M Supervisor left STWA employment last September that many of the CL17 analyzers were not working. Armando Yruegas worked to get all of them in operation. I indicated that the analyzer may not be "on" because of the residual being boosted upstream of Banquete at the Central PS. We agreed you would ask Raul for an update and he could call me directly about anything not working.
 - On page 3, we also discussed the "air gap" requirement. I indicated that the existing ground storage tanks provide the necessary air gap and this would not change with the construction of the new pump station.
 - We also discussed the calibration of the meters. Mr. Cavazos wondered whether the meter would be calibrated with the signing of a contract. I stated that the meters are tested every year and if the test shows the meter is registering within the AWWA standard of +/-2% then a calibration is not needed and therefore not done. However, if the meter is outside the accepted range then the meter sometimes be calibrated to meet the standard – but is often replaced instead.
 - We also discussed the section pertaining to the annual budget and the notice from STWA with its proposed budget. You confirmed that NCWCID#5 had received the recent letter with a copy of the budget including the proposed rates. We also discussed how the budget is developed – historical costs, estimated expenses, and actual quotes for items such as insurances, etc.
 - We briefly discussed the SCADA (Supervisory, Control and Data Acquisition) system. I indicated that maintenance and operation of the SCADA system would remain as STWA's responsibility. I stated that the SCADA system is

what provides our field personnel with alarms that hopefully allow us to address a problem before it becomes a failure. You asked whether STWA would take care of problems such as overflows of the tank and I confirmed that would still be done by STWA.

- We also briefly discussed what entity would be responsible for equipment – I mentioned the O&M Contract listing the items that would be the district's responsibility – I should have clarified that those items would be the district's responsibility if the district did NOT sign that contract.
- Finally, you indicated that the NCWCID#5 Board would likely not meet in August and the next scheduled meeting would be on Wednesday, September 9th. Please provide a notice and copy of the agenda for your next meeting, whether in August or September.

Please let me know if you need any additional information. The STWA Board is scheduled to meet on Tuesday, September 8th – the day before your district's meeting.

Have a good day,

Carola

Carola G. Serrato
Executive Director

South Texas Water Authority

2302 East Sage Rd
Kingsville, Texas 78363
361-592-9323 x112

mcserrato@stwa.org

From: mcserrato@stwa.org
Sent: Tuesday, July 28, 2020 12:41 PM
To: 'Alex Cavazos'; 'ncwcid5@aol.com'
Cc: 'fvrosales@stwa.org'; 'jwagner@stwa.org'
Subject: RE: Past Due Invoice - December 2019 Invoice for November Water

Mr. Cavazos,

I am not aware of any questions on the water contract. We have not received a letter or email as such. I have been calling every month about attending a NCWCID#5 Board meeting. My calendar shows there have not been any in June or July except one that your board wanted to be able to discuss the contract.

Carola G. Serrato
Executive Director
South Texas Water Authority
2302 East Sage Rd
Kingsville, Texas 78363
361-592-9323 x112

From: Alex Cavazos <ac@beecroftconstruction.com>
Sent: Tuesday, July 28, 2020 12:15 PM
To: ncwcid5@aol.com; mcserrato@stwa.org
Cc: fvrosales@stwa.org; jwagner@stwa.org
Subject: RE: Past Due Invoice - December 2019 Invoice for November Water

Why didn't we pay Decembers bill? Was there any over flows they haven't credited for? Have we got responses for the question on water contract?

Alex Cavazos
Superintendent

B.E. Beecroft Co., Inc.
Phone: (361) 882-6791
Mobile: (361) 533-3035
Fax: (361) 882-6392
www.beecroftconstruction.com



From: ncwcid5@aol.com <ncwcid5@aol.com>
Sent: Tuesday, July 28, 2020 11:42 AM
To: mcserrato@stwa.org
Cc: Alex Cavazos <ac@beecroftconstruction.com>; fvrosales@stwa.org; jwagner@stwa.org
Subject: Re: Past Due Invoice - December 2019 Invoice for November Water

Good morning,

I will mail this out by the end of the week. This months bill was a drastic increase with the previous bill being 6256.13 and last months bill being 7080.50.

Anavi King
Office Manager
Nueces County WCID #5
361-387-7612
Fax: 361-387-4144

In a message dated 7/27/2020 1:57:53 PM Central Standard Time, mogserrato@stwa.org writes:

Good Afternoon Anavi,

Our records indicate that there is still an outstanding invoice in the amount of \$7,175.52 for the December 2019 invoice (November usage). The other invoices have been paid. The current bill which was mailed about a week or so ago has not been paid. That bill is in the amount of \$9,390.43 for a total due of \$16,555.95.

Please let me know if there is a discrepancy between our figures and NCWCID#5's.

Thanks,

Carola

Carola G. Serrato
Executive Director

South Texas Water Authority

2302 East Sage Rd
Kingsville, Texas 78363

361-592-9323 x112

Water Supply Contract
Nueces County Water Control and Improvement District #5
and South Texas Water Authority

The Offered contract has 14 sections:

Section 1 – Definitions – Standard definitions included in all of STWA’s Wholesale Water Supply Contracts with City of Agua Dulce, City of Bishop, City of Driscoll, City of Kingsville, Nueces Water Supply Corporation and Ricardo Water Supply Corporation (Wholesale Customers).

Section 2 – Quantity – the same language is used for customers that depend on STWA for 100% of its needs. The TCEQ requires the 0.6 gpm to be available per connection.

Section 3 – Quality – same language used with other Wholesale Customers.

Section 4 – Points of Delivery and Title, and Dedication of Capacity in Facilities – the description is specific to NCWCID #5 (Banquete) since the delivery point is unique to each customer. *Paragraphs 1 and 3 have been updated since the new pump station is now complete.* The separation of the facilities means Banquete can own (and operate) the pumps and pressure plane facilities providing service to its customers. STWA is offering a M&O contract for an additional monthly fee if Banquete is interested in that service. The City of Driscoll entered into such a contract.

Section 5 – Measuring Equipment – Subparagraphs A, B, C, D and E are standard language used in the original contract and used in the current contract with Wholesale Customers.

Section 6 – Measurement and Unit of Measurement – again, standard language used in the contracts with Wholesale Customers.

Section 7 – Delivery Pressure – this is the same language as used in the past. Please note that the delivery is into Banquete’s ground storage tanks (GSTs). The new hydro-pneumatic tanks and air compressor create the pressure plane for Banquete’s system.

Section 8 – Prices and Terms – the method to charge Banquete will be the same as currently charged with the cost of water from the City of Corpus Christi passed through and a STWA Handling Charge. The Handling Charge of about 43 cents per 1000 gallons has remained the same for the last eleven (11) years. *Section (A) has been updated to include the fee-in-lieu of taxes that is currently assessed.* This fee is due to the fact that the properties within Banquete’s boundaries do not pay the M&O and I&S taxes that are collected for STWA districts’ property owners. However, the Incremental Fee of about 43 cents currently being charged as a result of Banquete not having a contract will not be charged. STWA has invoice Banquete for \$31,978.66 in Incremental Fees since December of 2017.

With the separation of the facilities, the March invoice is based on approximately ½ of the month with both entities using the existing station and ½ of the month with the new station in operation. The March invoice should be the last invoice with a credit in the form of a deduction from Banquete’s purchased volume. Going forward, the invoices will show an *added* volume for the customers receiving service from the Nueces Water Supply Corporation’s (NWSC) distribution system in The Plains Subdivision and Banquete High School meters but are Banquete customers.

Section 9 – Special Conditions – standard language used in other Wholesale Customer contracts. Portions of this section are required according to STWA’s bond counsel.

Section 10 – Corpus Christi Contract and Drought Contingency Plan – standard language used in other Wholesale Customer contracts. This section acknowledges that during a drought all customers are subject to a reduction of available water. This language is very similar to previous contract language.

Section 11 – Force Majeure – this is language very similar to language from previous contracts. This provision can be found in most contracts that cover various transaction and is intended to acknowledge that there will be times when both parties are unable to carry out their obligations due to factors beyond our control.

Section 12 – Term of the Contract – again, this is used in STWA’s other contracts. It totals 20 years. However, it consists of four (4) five-year terms with the ability of either party to notify the other about termination with a proper lead notice.

Section 13 – Remedies Upon Default – The provisions in this section are very similar in the other Wholesale Contract and covers what are the available recourses in the event of a default or other dispute.

Section 14 – General Provisions – this Section contains numerous Subsections, which were included in STWA’s other Wholesale Customer contracts:

- Covenants of Good Faith and Fair Dealings – the parties will deal in good faith with each other.
- Tax Exempt Bonds – language stipulated as necessary by STWA’s bond counsel.
- Notices – standard language to ensure both parties receive information. *This paragraph has been updated since STWA is now using a mail box at its office location on Sage Road.*
- Approvals – language included in STWA’s other Wholesale Customer contracts.
- Waiver – language included in STWA’s other Wholesale Customer contracts.
- Severability – language included in STWA’s other Wholesale Customer contracts.
- Attorney’s Fees – language included in STWA’s other Wholesale Customer contracts.
- Governing Law – language included in STWA’s other Wholesale Customer contracts.
- Binding Effect – language included in STWA’s other Wholesale Customer contracts.
- Time – language included in STWA’s other Wholesale Customer contracts.
- No Partnership, Agency or Third-Party Beneficiaries Intended – language included in STWA’s other Wholesale Customer contracts.
- Authority – language included in STWA’s other Wholesale Customer contracts.
- Headings – language included in STWA’s other Wholesale Customer contracts.
- Entire Contract – language included in STWA’s other Wholesale Customer contracts.
- Counterparts – language included in STWA’s other Wholesale Customer contracts.
- Effective Date – language included in STWA’s other Wholesale Customer contracts.

List of Exhibits – *No longer includes Exhibit “C”*

WATER SUPPLY CONTRACT

THE STATE OF TEXAS §
 §
COUNTY OF KLEBERG §

This Contract is by and between the South Texas Water Authority, a governmental agency, conservation and reclamation District and body politic and corporate, having been created under Chapter 436 Acts of the 66th Legislature, Regular Session, 1979, of the laws of the State of Texas, all pursuant to Article XVI, Section 59 of the Texas Constitution (hereinafter called the “Authority”) and Nueces County Water Control and Improvement District No. 5, a water control and improvement district created and functioning under Article XVI, Section 59 of the Texas Constitution as well as Chapters 49 and 54 of the Texas Water Code (hereinafter called the “Wholesale Customer”), and is as follows.

RECITALS

WHEREAS, the Authority owns a water transmission line extending from the City of Corpus Christi O.N. Stevens Water Treatment Plant to the Authority’s offices at 111 E. Sage Road, Kingsville, Texas 78363; and

WHEREAS, the Authority has entered into that certain Water Supply Agreement by and between the Authority and the City of Corpus Christi dated October 14, 1980, pursuant to which the Authority purchases water for resale to its customers; and

WHEREAS, the Authority is willing to sell, and the Wholesale Customer is willing to buy, water available to the Authority from the City of Corpus Christi.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained the Authority and the Wholesale Customer agree as follows:

SECTION 1. DEFINITIONS. Terms and expressions as used in this Contract, unless the context clearly shows otherwise, shall have the following meanings:

(A) “Corpus Christi Water Supply Agreement” shall mean the Water Supply Agreement by and between the Authority and the City of Corpus Christi dated October 14, 1980, as amended and supplemented from time to time and as modified by the Settlement Agreement and Mutual Release between the Authority, San Patricio Municipal Water District and the City of Corpus Christi effective as of August 13, 2013.

(B) "Fiscal year" shall mean the twelve month period beginning on October 1 and ending September 30 or such other twelve month period as designated by the Authority.

(C) "Maintenance and Operating Expenses" shall mean all costs of the Authority for operation, maintenance, repair and replacement of the System to the point of delivery for each Wholesale Customer, including, but not limited to, accounting, administration, engineering, and legal expenses and a reasonable reserve to pay for any extraordinary or nonrecurring expenses of operation or maintenance of the System and for replacements and repairs if such expenses should become necessary. Maintenance and Operating Expenses shall include payments under contracts for the purchase of water supply or other services for the System. Maintenance and Operating Expenses shall not include any costs or expenses incurred by the Authority in connection with Special Services.

(D) "Maintenance and Operations Tax" shall mean the ad valorem tax levied by the Authority in accordance with Chapter 49 of the Texas Water Code as authorized by the election of August 11, 2001, at a rate not to exceed \$0.12 per \$100 taxable value.

(E) "Special Services" shall mean services provided by the Authority to a Wholesale Customer or other entity for the operation, maintenance or management of any facilities or operations of such party that are not part of the Authority's System.

(F) "System" shall mean the Authority's existing water supply and distribution system, together with all future extensions, improvements, enlargements and additions thereto, and all replacements thereof.

(G) "System Operating Charge" shall mean the monthly charge, per 1,000 gallons described in Section 8 consisting of the "pass through charge" for the purchase of water from the City of Corpus Christi and the "handling charge" to pay Maintenance and Operating Expenses.

(H) "Wholesale Customers" shall mean the Cities of Agua Dulce, Bishop, Driscoll and Kingsville, Nueces County Water Control and Improvement District No. 5, Nueces Water Supply Corporation and Ricardo Water Supply Corporation, and any other future contracting parties that purchase water from the Authority for municipal, industrial or agricultural purposes.

SECTION 2. QUANTITY. The Authority agrees to sell and deliver to Wholesale Customer at the delivery point hereinafter specified, and Wholesale Customer agrees to purchase and take at said delivery point, all water required by Wholesale Customer during the period of this agreement for its own use and for distribution to all customers served by Wholesale Customer's water distribution system at a maximum authorized daily purchase rate which, together with the actual production capacity of the Wholesale Customer's system, is at least 0.6 gallon per minute per connection in the Wholesale Customer's water distribution system. The word "connection" as used in this paragraph shall have the same meaning as in Texas Administrative Code Title 30, Part 1, Chapter 290, Subchapter D, Section 290.38(14) in an amount up to 0.6 gpm per connection.

The Authority will use its best efforts to remain in the position to furnish water sufficient for the reasonable demands of Wholesale Customer, but its obligations shall be limited to the quantity of water available to it under its contract with the City of Corpus Christi. If the Authority determines that it is not able to furnish the Wholesale Customer with the foregoing amount of water, the Wholesale Customer shall be authorized to obtain water in an amount equal to that which the Authority cannot provide from any other source.

SECTION 3. QUALITY. The water which will be delivered to the Wholesale Customer by the Authority will be as received from the City of Corpus Christi, as changed by the transportation process. The Authority may add additional disinfection. The Wholesale Customer has satisfied itself that this water will be suited for its needs.

SECTION 4. POINTS OF DELIVERY AND TITLE, AND DEDICATION OF CAPACITY IN FACILITIES.

Attached hereto as Exhibit "A" is a schematic diagram involving the transfer of water from the Authority to the Wholesale Customer's distribution system. The Point of Delivery of the water by the Authority to the Wholesale Customer shall be the outlet of the Authority's meter located immediately before the water enters the 100,000 gallon ground storage tank and 40,000 gallon ground storage tank, which are owned by Wholesale Customer, shown on Exhibit "A" attached hereto, and any other points of delivery mutually agreed upon by the Wholesale Customer and the Authority. The Wholesale Customer shall provide and maintain a clean air gap between the Authority's system and the Wholesale Customer's distribution system at the Point of Delivery shown on Exhibit "A," and any other points of delivery mutually agreed upon by the Wholesale Customer and the Authority. ~~Until construction of a new pump station is completed, the volume of water that is billed to the Wholesale Customer shall be the amount of water delivered through the foregoing Point of Delivery minus the amount of water delivered by the Authority through that Point of Delivery that is delivered to Nueces Water Supply Corporation, as shown in Exhibit "A" attached to this Agreement.~~

Title to all water supplied hereunder shall remain in the Authority to the Point of Delivery, and upon passing through the Authority's meter or meters installed at the specified Point of Delivery such title to the water shall pass to the Wholesale Customer. Each of the parties hereto shall be responsible for and agrees to save and hold the other party harmless from all claims, demands and causes of action which may be asserted by anyone on account of the transportation, delivery and disposal of said water while title remains in such party.

~~The Authority is in the process of constructing a new pump station. It is anticipated that the new pump station will be completed in the next 240 days. After completion of the new pump station, the Authority will execute a bill of sale substantially in the same form as that attached hereto as Exhibit "B," thereby conveying to the Wholesale Customer the pumps, controls, piping, hydro-pneumatic tank, controls and compressor, shown on Exhibit "C" as well as an emergency generator.~~

SECTION 5. MEASURING EQUIPMENT.

(A) Authority shall furnish, install, operate and maintain at its own expense the necessary metering equipment of standard type for measuring properly the quantity of water delivered under this agreement. Such metering equipment shall be located on the Authority's supply main at a location already designated by Authority. Such meter or meters and other equipment so installed shall remain the property of Authority. The reading, calibration and adjustment of the meter equipment shall be done only by the employees or agents of the Authority. However, the Wholesale Customer shall have access to such metering equipment at all reasonable times. For the purpose of this Agreement, the original record or reading of the main meter shall be the journal or other record book of the Authority in its office in which the records of the employees or agents of the Authority who take the reading are or may be transcribed. Upon written request of Wholesale Customer, the Authority will give the Wholesale Customer a copy of such journal or record book, or permit the representative designated by Wholesale Customer Board resolution to have access to the same in the office of the Authority during reasonable business hours.

(B) Not more than once in each calendar year, on a date as near the end of the Authority's fiscal year as practical, the Authority shall calibrate its main meter or meters and present to the Wholesale Customer accuracy certification. This calibration shall be performed in the presence of a representative of Wholesale Customer, and the parties shall jointly observe any adjustments which are made to the meter in case any adjustments shall be necessary, and if the check meter hereinafter provided for has been installed, the same shall also be calibrated in the presence of a representative of the Wholesale Customer and the parties shall jointly observe any adjustments which are made to the meter in case any adjustments shall be necessary. The Authority shall give Wholesale Customer notice of the time when any such calibration is to be made. If a representative of Wholesale Customer is not present at the time set, the Authority may proceed with calibration and adjustment in the absence of any representative of the Wholesale Customer.

(C) If either party at any time observes a variation between a main delivery meter and the check meter, if any such check meter shall be installed, such party will promptly notify the other party, and the meters shall then be adjusted to accuracy. Each party shall give the other party forty-eight (48) hours notice of the time of any test of meter so that the other party may conveniently have a representative present.

(D) If, upon any test, the percentage of inaccuracy of metering equipment is found to be in excess of two percent (2%), registration thereof shall be corrected for a period extending back to the time when such inaccuracy began, if such time is ascertainable, and if such time is not ascertainable, then for a period extending back one-half ($\frac{1}{2}$) of the time elapsed since the last date of calibration, but in no event farther back than a period of six (6) months. If, for any reason, the main meter is out of service or out of repair so that the amount of water delivered cannot be ascertained or computed from the reading thereof, the water delivered, through the period such meter is out of service or out of repair, shall be estimated and agreed upon by the parties thereto upon the basis of the best data available. For such purpose, the best data available shall be deemed to be the registration of any check meter if the same has been installed and is accurately registering. Otherwise, the amount of water delivered during such period may be estimated (i) by correcting

the error if the percentage of error is ascertainable by calibration tests of mathematical calculation, or (ii) by estimating the quantity of delivery by deliveries during the preceding periods under similar conditions when the meter was registering accurately.

(E) The Wholesale Customer may, at its option and its own expense, install and operate a check meter to check the meter installed by the Authority, but the measurement of water for the purpose of this agreement shall be solely by the Authority's meter, except in the cases hereinabove specifically provided to the contrary. Such check meter shall be of standard make and shall be subject at all reasonable times to inspection and examination by any employee or agent of the Authority, but the reading, calibration and adjustment thereof shall be made only by the Wholesale Customer, except during any period when a check meter may be used under the provisions hereof for measuring the amount of water delivered, in which case the reading, calibration, and adjustment thereof shall be made by the Authority with like effect as if such check meter had been furnished or installed by the Authority.

SECTION 6. MEASUREMENT AND UNIT OF MEASUREMENT. The volume of water that is billed to the Wholesale Customer shall be the amount of water delivered through the points of delivery described in the exhibits attached to this Agreement minus the amount of water delivered by the Authority through those points of delivery that is delivered to other customers, as shown in the exhibits attached to this Agreement. The unit of measurement for water delivered hereunder shall be 1,000 gallons of water, U.S. Standard Liquid Measure.

SECTION 7. DELIVERY PRESSURE. The water shall be delivered by the Authority at the point of delivery at the Wholesale Customer's system at "0" pressure.

SECTION 8. PRICES AND TERMS.

(A) System Operating Charge. The System Operating Charge shall be billed monthly as a price per 1000 gallons of water purchased by the Wholesale Customer. The System Operating Charge shall consist of the sum of (1) a "pass through charge" to recover the cost of water purchased pursuant to the Corpus Christi Water Supply Agreement at a rate equal to the cost of water, per 1000 gallons, from the City of Corpus Christi, and (2) a "handling charge" which shall be a rate equal to the estimated annual Maintenance and Operating Expenses per 1000 gallons, less the amount of Maintenance and Operations Tax revenues budgeted for payment of Maintenance and Operating Expenses. In addition, because Wholesale Customer is located outside of the Authority's boundary it shall also pay a "fee in-lieu of taxes" which shall be equal to the Wholesale Customer's most recent certified tax roll multiplied by the Authority's adopted tax rate, to be calculated annually and billed as a separate monthly charge. Maintenance and Operating Expenses shall not include any management fees or similar expenses related to Special Services. All rates charged for Maintenance and Operating Expenses shall be set to recover the cost of service, based on generally accepted rate making principles, including those set forth in the American Water Works Association ("AWWA") Manual M1 on water rates. The amount of the Maintenance and Operations Tax shall be determined by the board of directors of the Authority in its sole discretion.

Wholesale Customer shall be responsible for the cost of operation, maintenance, repair and replacement of the facilities located after the point of delivery.

Each year after the Authority receives its audit, the Authority will conduct a "true-up" for the year to which the audit applies; i.e., the prior year, using audited costs to determine if there was any over-recovery or under-recovery of costs during that year. Any over-recovery or under-recovery of costs will be carried over as a credit or debit, as appropriate, to the costs included in the budget that are considered to determine the price for the following year. (There will be a one-year delay in each "true-up").

(B) Authority Budget. The Authority's fiscal year shall be from October 1 through September 30 of each year, or such other period as the Authority, after sixty (60) days written notice to the Wholesale Customer, shall adopt. Not later than the forty-fifth (45th) day before the beginning of the Authority's next fiscal year, commencing with the Authority's fiscal year in which this Agreement becomes effective, the Authority shall provide the Wholesale Customer with a copy of the Authority's proposed budget for the following fiscal year, showing the budgeted total annual rate, and the components thereof, to be paid by the Wholesale Customer to the Authority for the fiscal year of the Authority to which the budget applies for sale and purchase of water under this Agreement. The Wholesale Customer shall have thirty (30) days to review and provide written comments on the proposed budget. The Authority shall adopt its fiscal year budget as soon as practicable following the expiration of such thirty (30) day period and shall deliver to the Wholesale Customer a copy of the fiscal year budget within five (5) days after the adoption thereof.

(C) Unconditional Obligation to Pay - The Wholesale Customer shall be obligated to pay, each month, the payments required by this Agreement, without offset or counterclaim. This covenant shall be for the benefit of the holders of the Authority's bonds, secured in whole or in part from the revenues of the System, if as and when any bonds are outstanding.

(D) Billing and Payment - The Authority shall bill the Wholesale Customer monthly for the amounts due the Authority hereunder for the preceding billing period which bill shall disclose the nature of the amounts due. Such monthly bills shall be normally delivered to the Wholesale Customer within ten business days after the end of each calendar month. All such bills shall be paid by the Wholesale Customer on or before the last day of the month in which they are received, at the office of the Authority in Kingsville, Texas. Any mistakes in calculations or figures shall not alleviate the Wholesale Customer's obligation to pay the bill in full. Any mistakes in any calculations or figures shall be corrected immediately upon discovery and the corrected bill will be furnished to the Wholesale Customer. An adjustment in the amount paid as a result of such mistake in calculation or figure will be added or deducted from the following month's bill, as appropriate. If the Wholesale Customer disputes a bill, it shall nevertheless pay the bill, in full, pending any refund, as may be determined as a result of appeal of the disputed bill. The dispute may be resolved by agreement, or by appropriate administrative agency or court decision.

(E) Late Payment - In the event the Wholesale Customer shall fail to make any payment required to be made to the Authority under this Contract, within the time specified herein, interest on the amount due shall accrue from the time payment is due at the rate of fifteen percent (15%)

per annum, or the maximum rate allowed by law, whichever is less. In the event any such payment is not made within sixty days from date such payment becomes due, the Authority may, at its option, discontinue the delivery of water to the Wholesale Customer until the amount then due the Authority is paid in full with interest as above specified.

SECTION 9. SPECIAL CONDITIONS.

(A) Wholesale Customer represents and covenants that the water supply to be obtained pursuant to this Contract is essential and necessary to the operation of its waterworks system, and that all payments to be made hereunder by it will constitute reasonable and necessary "operating expenses" of Wholesale Customer's waterworks system, and that all such payments will constitute reasonable and necessary operating expenses of Wholesale Customer's waterworks system under any and all revenue bond issues of Wholesale Customer, with the effect that the Wholesale Customer's obligation to make payments from its waterworks revenues under this Contract shall have priority over its obligations to make payments of the principal of and interest on any and all of its revenue bonds.

(B) Wholesale Customer agrees to fix and collect such rates and charges for water and services to be supplied by its waterworks system as will make possible the prompt payment of all expenses of operating and maintaining its waterworks system, including all payments contracted hereunder, and the prompt payment of the principal of and interest on its obligations payable from the revenues of its waterworks system.

(C) During any period of time when, in the judgment of the Authority, there is a critical shortage of water in the sources of supply available to Authority, which makes it impractical or inadvisable for Authority to deliver to the Wholesale Customer and its other customers with whom it has water supply contracts the full amounts of water required to be delivered thereunder, the water deemed available by the Authority from its sources of supply, shall be rationed to the Wholesale Customer and the other customers during each month of such period of time, in accordance with the "Drought Contingency Plan for the South Texas Water Authority" adopted on April 24, 2018, as it may be amended from time to time. Such rationing shall also be subject to the requirements of Section 10 of this Contract.

(D) The Wholesale Customer is participating in the Federal Flood Insurance Program and will continue to do so during the term of this Contract.

SECTION 10. CORPUS CHRISTI CONTRACT AND DROUGHT CONTINGENCY PLAN.

The Wholesale Customer acknowledges that it is required by Sec. 11.1272, Water Code, to develop a drought contingency plan consistent with the appropriate approved regional water plan. Wholesale Customer also acknowledges that the Corpus Christi Water Supply Agreement requires that, if the City of Corpus Christi implements any measures under its Water Conservation and Drought Contingency Plan, the Authority shall within thirty (30) days of notice of the implementation of any restrictions, surcharges or rationing by the City of Corpus Christi, impose similar restrictions, surcharges or rationing measures on its Wholesale Customers. Any contract for the resale of water furnished by the Authority shall contain a similar condition.

Accordingly, the Wholesale Customer agrees that it will adopt a water conservation plan and drought contingency plan consistent with those of the City of Corpus Christi, as the latter may be amended from time to time.

Wholesale Customer understands and agrees that all Wholesale Customers shall be subject to and bound by the same provisions regarding priorities of user of water and that, therefore, should there be a shortage in the basic supply of water, from the City of Corpus Christi or otherwise, which requires the restriction or curtailing of any Wholesale Customer of water (a/k/a rationing of water), the Authority will limit and restrict all of its Wholesale Customers, to the same extent and on a pro rata basis, and will require its Wholesale Customers to treat all of their customers equally.

SECTION 11. FORCE MAJEURE. In case by reason of force majeure either party hereto shall be rendered unable wholly or partially to carry out its obligations under this Contract, other than the obligation of Wholesale Customer to make the payments required under the terms hereof, then if such party shall give notice and full particulars of such force majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied on, the obligation of the party giving such notice, so far as it is affected by such force majeure, shall be suspended during the continuance of the inability then claimed, but for no longer period, and any such party shall endeavor to remove or overcome such inability with all reasonable dispatch. The term "Force Majeure" as employed herein, shall mean acts of God, strikes, lockouts, or other industrial disturbances, acts of a public enemy, orders of any kind of the Government of the United States or the State of Texas or any civil or military authority, insurrections, riots, epidemics, landslides, lightning, earthquake, fires, hurricanes, storms, floods, washouts, droughts, arrests, restraint of government and people, civil disturbances, explosions, breakage or accidents to machinery, pipe lines or canals, partial or entire failure of water supply, or inability on the part of the Authority to delivery water hereunder on account of any other causes not reasonably within the control of the Authority. It is understood and agreed that the settlement of strikes and lockouts may be difficult, and that the above requirement that any Force Majeure shall be remedied with all reasonable dispatch shall not require the settlement of strikes and lockouts by acceding to the demands of the opposing party or parties when such settlement is unfavorable to it in the judgment of the party having the difficulty.

SECTION 12. TERM OF CONTRACT. The initial term of this Contract shall be for five (5) years ("Initial Term") and will be automatically renewed for three (3) sequential terms of five (5) years each, unless one Party gives the other Party written notice of termination at least 365 days and not more than 545 days prior to the end of the Initial Term or any subsequent term.

SECTION 13. REMEDIES UPON DEFAULT

(A) Remedies. The parties agree that the Authority's undertaking to provide water is an obligation, failure in the performance of which cannot be adequately compensated in money damages alone. Accordingly, the Authority agrees, in the event of any default on its part, that the

Wholesale Customer shall be entitled to specific performance in addition to any other available legal or equitable remedies.

(B) Remedies Cumulative/Not Exclusive. The remedies provided for herein are not exclusive remedies. All other remedies at law or in equity may be availed of by either party and shall be cumulative except to the extent otherwise specifically provided, or limited, under this Agreement.

(C) CONSEQUENTIAL DAMAGES. NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED IN THIS AGREEMENT, NEITHER PARTY SHALL BE LIABLE TO THE OTHER PARTY FOR SPECIAL, CONSEQUENTIAL, INCIDENTAL, PUNITIVE, EXEMPLARY OR INDIRECT DAMAGES OR LOST PROFITS WHETHER ARISING IN AGREEMENT, TORT, STRICT LIABILITY OR OTHERWISE.

(D) Jurisdiction. The Authority and the Wholesale Customer agree that, if either of them disputes the rate charged pursuant to this contract, either of them may appeal the rate to the Public Utility Commission ("PUC"). If the PUC for any reason refuses to hear the appeal for want of jurisdiction, or otherwise, the dispute may be resolved by the district court of Kleberg County, Texas.

SECTION 14. GENERAL PROVISIONS

(A) Covenant of Good Faith and Fair Dealings. The Authority and the Wholesale Customer agree to cooperate and to deal with one another fairly and in good faith at all times to effectuate the purposes and intent of this Contract. They also agree to execute and deliver such further legal documents or instruments and to perform such further acts as are reasonably necessary to effectuate the purposes and intent of this Contract.

(B) TAX-EXEMPT BONDS. The Wholesale Customer understands that the Authority has issued or will issue bonds the interest on which is excludable from the gross income of the owners thereof for federal income tax purposes ("Tax-Exempt Bonds") for improvements to the System and that the federal income tax laws impose certain restrictions on the use of proceeds of any such Tax-Exempt Bonds and on the use of the facilities and property financed by the Tax-Exempt Bonds and the output produced from such facilities and property. Accordingly, the Wholesale Customer will not enter into a water supply contract or other agreement with a customer of such Wholesale Customer which contains take-or-pay, contract minimums, output requirements, special rates and charges or similar provisions, unless it has notified the Authority in writing of the Wholesale Customer's intent to enter into such contract at least 60 days prior to the execution of such contract or agreement. The parties may rely on the opinion of nationally-recognized bond counsel to ensure compliance with this Section. This Section shall no longer apply to any Wholesale Customer if any of the outstanding bonds of the Authority allocable to the portion of the System used by the Wholesale Customer are not Tax-Exempt Bonds.

(C) Notices. Any notice to be given hereunder by either party to the other party shall be in writing and may be effected by personal delivery, by facsimile, or by sending said notices by registered or certified mail, return receipt requested, to the address set forth below. Notice shall

be deemed given when received by facsimile or by personal delivery, or three days after deposited with the United States Postal Service with sufficient postage affixed.

Any such notice mailed to the Authority shall be addressed:

South Texas Water Authority
2302 East Sage Road P.O. Box 1701
Kingsville, Texas 78363-78364
Attn: Executive Director
Fax: (361) 592-5965

Any such notice mailed to the Wholesale Customer shall be addressed:

Nueces County Water Control and Improvement District No. 5
P.O. Box 157
Banquete, Texas 78339
Attn: Office Manager
Fax: (361) 387-4144

Either party may change the address or facsimile number for notice to it by giving notice of such change in accordance with the provisions of this paragraph.

(D) Approvals. Whenever the term “approve” or “approval” is used in this Contract, the party whose approval is required will not unreasonably withhold or delay it. Where approval is necessary, the party seeking approval may request approval in writing. If the party whose approval is requested fails to either approve the submittal or provide written comments specifically identifying the required changes within 21 working days, the submittal, as submitted by the requesting party, will be deemed to have been approved by the party whose approval is requested.

(E) Waiver. The failure on the part of either party to require performance by the other of any portion of this Contract shall not be deemed a waiver of, or in any way affect that party’s rights to enforce such provision. Any waiver by either party or any provision of this Contract shall not be a waiver of any other provision hereof.

(F) Severability. The invalidity or unenforceability of any provision of this Contract shall not affect the validity or enforceability of any other provision of this Contract.

(G) Attorney’s Fees. In the event either party shall become a party to any litigation against the other to enforce or protect any rights or interest under this Contract and shall prevail, the losing party shall reimburse the prevailing party for all investigative and court costs and attorney’s fees incurred in such litigation.

(H) Governing Law. This Contract shall be governed by the laws of the State of Texas and venue shall lie in Kleberg County, Texas.

(I) Binding Effect. The Contract shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

(J) Time. Time is of the essence. Unless otherwise specified, all references to “days” means calendar days. If the date for performance of any obligation falls on a Saturday, Sunday, or legal public holiday, the date for performance will be the next following regular business day.

(K) No Partnership, Agency or Third Party Beneficiaries Intended. Nothing in this Contract will be construed as creating any form of partnership or joint venture relationship between the parties, nor shall either party be authorized to act as an agent for the other party. Nothing in this Contract shall be construed to confer any right, privilege or benefit on, or to otherwise create any vested right or third-party beneficiary relationship with any person or entity not a party to the Contract.

(L) Authority. Each of the persons signing on behalf of the Wholesale Customer and the Authority hereby confirm that they have the authority to execute this Contract on behalf of the party indicated by their signature and have the authority to bind such party hereto.

(M) Headings. The captions and headings appearing in this Contract are inserted merely to facilitate reference and will have no bearing upon its interpretation.

(N) Entire Contract. This Contract contains all agreements between the parties hereto and any agreement not contained herein shall not be recognized by the parties. The captions used herein are for convenience only and shall not be used to construe this Agreement. Words of gender shall be construed to include any other gender, and words in the singular shall included the plural and vice versa unless the context requires otherwise.

(O) Counterparts. This Agreement may be executed by the parties in any number of counterparts, each of which when so executed and delivered shall be deemed an original instrument, but all such counterparts together shall constitute but one and the same instrument.

(P) Effective Date. The effective date of this Contract shall be the date on which it has been executed by both the Authority and the Wholesale Customer.

[Signatures to follow.]

SOUTH TEXAS WATER AUTHORITY

By: _____
President, Board of Directors
Date of execution: _____

ATTEST:

Secretary, Board of Directors

[AUTHORITY'S SEAL]

**NUECES COUNTY WATER CONTROL AND
IMPROVEMENT DISTRICT NO. 5**

By: _____
President

Date Signed: _____

ATTEST:

By: _____
Secretary

[DISTRICT'S SEAL]

LIST OF EXHIBITS

Exhibit "A" - Schematic diagram involving the transfer of water from the Authority to Wholesale Customer's distribution system

Exhibit "B" - Bill of Sale

Exhibit "C" - ~~Schematic diagram involving the transfer of water from the Authority to Wholesale Customer's distribution system, after construction of the new pump station.~~

ATTACHMENT 8

Incremental Increase Policy

Memorandum

To: South Texas Water Authority Board of Directors
From: Carola G. Serrato, Executive Director
Date: April 22, 2021
Re: Incremental Fee Policy - Reconsideration

Background:

Attached please find the policy adopted by the Board in late 2017 following a study by NewGen Strategies which examined STWA's financial risk in terms of wholesale customers that did not have a long-term contract.

Analysis:

Three (3) wholesale customers paid Incremental Fees after the adoption of the policy. The City of Bishop, the City of Driscoll and the Nueces County Water Control and Improvement District #5 paid these fees. The City of Bishop was the first entity to enter into a Wholesale Water Supply Contract, followed by the City of Driscoll. To date, District #5 (Banquete) has not entered into a contract.

Staff Recommendation:

The Board should consider authorizing staff to request a proposal from NewGen Strategies to revisit the matter and provide an updated report.

Board Action:

Determine whether to authorize staff to request a proposal from NewGen to update the previous report.

Summarization:

With six (6) out of seven (7) customers having contracted with STWA, NewGen Strategies will likely have a new perspective on the financial risk.

**ORDER ESTABLISHING RATES FOR
MONTHLY WHOLESALE CUSTOMERS
AND ESTABLISHING
AN ADDITIONAL REVENUES FUND**

October 24, 2017

THE STATE OF TEXAS §
 §
COUNTY OF KLEBERG §

WHEREAS, the Board of Directors (“Board”) of South Texas Water Authority (the “Authority”) has received and duly approved the Wholesale Rate Study by NewGen Strategies & Solutions, LLC dated July 21, 2017 (the “Rate Study”) which includes a proposed incremental increase to the current Handling Charge for Monthly Wholesale Customers, which are customers of the Authority which receive water without a long-term water supply contract.

WHEREAS, the Board recognizes that certain customers of the Authority desire to receive service from the Authority, but would like to do so outside of a long-term wholesale contract.

WHEREAS, the impact of such service is that it introduces a certain level of risk that may not be adequately compensated under the current charges which would raise the required Handling Charge for remaining customers that are not Monthly Wholesale Customers.

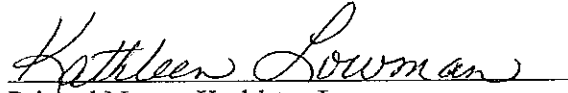
IT IS, THEREFORE, ORDERED BY THE BOARD OF DIRECTORS OF SOUTH TEXAS WATER AUTHORITY as follows:

1. The Board hereby establishes an additional charge (“Incremental Increase”) for Monthly Wholesale Customers, which is an “added fee” to the current Handling Charge. Such Incremental Increase shall be \$0.426386 per 1,000 gallons, resulting in Premium Handling Charge of \$0.852772 per 1,000 gallons for all Monthly Wholesale Customers effective December 1, 2017. Each fiscal year the Incremental Increase to be charged to Monthly Wholesale Customers shall be set at an amount equal to 100% of the Handling Charge charged to customers of the Authority other than Monthly Wholesale Customers.

2. The Board hereby establishes an Incremental Increase Revenue Fund to which all revenue received as a result of the Incremental Increases set forth herein shall be allocated. Such funds will accumulate to a maximum balance of \$500,000 and no longer than a maximum of five (5) years, whichever occurs first, whereupon such funds will be applied to Operation and Maintenance expenses of the Authority.

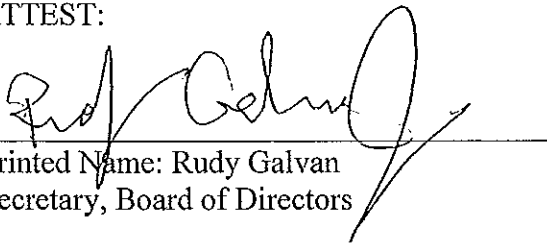
3. No later than five (5) years after the effective date above, the Executive Director of the Authority will consult with the Authority’s rate consultant to review the Incremental Increase calculations to assess the adequacy and sufficiency of the percentage of the increase and report such findings to the Board.

PASSED AND APPROVED on the 24th day of October, 2017.

A handwritten signature in cursive script, reading "Kathleen Lowman", written over a horizontal line.

Printed Name: Kathleen Lowman
President, Board of Directors

ATTEST:

A handwritten signature in cursive script, reading "Rudy Galvan", written over a horizontal line.

Printed Name: Rudy Galvan
Secretary, Board of Directors

ATTACHMENT 9

STWA Personnel Policies – Retiree Benefits

Memorandum

To: South Texas Water Authority Board of Directors
From: Carola G. Serrato, Executive Director
Date: April 20, 2021
Re: Review of STWA Personnel Policies – Medical Insurance Benefits - Retirees

Background:

This subject was last reviewed a year ago in April 2020. Enclosed are memoranda from January, February, March and April 2020 pertaining to a Retiree Benefit in the form of temporary medical insurance coverage. During the April 2020 meeting, as a result of the pandemic, concerns were expressed that discussions would be facilitated if the Board were meeting in person. It was agreed to revisit the subject when the Board began to meet again in person.

Analysis:

As expressed in the four enclosed memoranda, staff is of the opinion that a temporary, limited benefit should be available to dedicated employees. A retiree would be eligible for the benefit based on a minimum number of service years to STWA – such as twenty (20) or more years. If the Board believes it is fair, the number of years could be cumulative. However, in my opinion, the latest round of service would need to be stipulated and should be a minimum of ten (10) years. In addition, the number of benefit months would be set to between three (3) to six (6) months with coverage ceasing upon eligibility of Medicare or other government healthcare coverage. The coverage would be for the employee only. Finally, the benefit could be offered as a percentage of the monthly premium. It should be noted that a percentage will create accounting issues and possible problems with collecting payment.

Staff Recommendation:

Consider whether to offer a retiree medical insurance benefit.

Board Action:

Determine whether to offer a retiree medical insurance benefit.

Summarization:

STWA's staff number historically has been 15 or fewer persons. Although, it is conceivable that about ½ of staff could be retiring at any one time, staff believes that 2-3 persons could be retiring in any one fiscal year.

Memorandum

To: South Texas Water Authority Board of Directors
From: Carola G. Serrato, Executive Director
Date: January 21, 2020
Re: Review of STWA Personnel Policies – Medical Insurance Benefits - Retirees

Background:

A number of STWA employees have dedicated numerous years of service to South Texas Water Authority. Prior to the retirement of the Receptionist/Clerk, one-third (5 out of 15) of full-time employees had more than 20 years of service. Three current (3) employees have more than 25 years of service. Five (5) current employees have at least 15 years of service. I requested that the Board allow me to research retiree medical insurance as a means of rewarding dedicated employees and an incentive for employee retention.

Analysis:

Gregg Kronenberger, attorney at law, was contacted regarding the matter. Mr. Kronenberger was recommended several years ago by the late Mike Willatt, Willatt and Flickinger, regarding a labor law issue. Mr. Kronenberger and I discussed the possible benefit in terms of limiting the Authority's financial exposure by defining a qualifying retiree based on a minimum number of consecutive years of full-time service and employee age within a set number of years/months of qualifying for Medicare. In addition, we discussed limiting the financial responsibility by setting the maximum amount of time the benefit would be provided.

Mr. Kronenberger advised to discuss the matter with the Authority's insurance agent of record. Phil Esquivel and Erica Scramuzza were contacted and following their confirmation with the Authority's current medical insurance provider (Blue Cross/Blue Shield), advised that coverage could be available for a maximum period of nine (9) months. Since the Authority has fewer than 20 employees and COBRA, the federal law, does not apply, the time period is set by the Texas Continuation law. Mr. Esquivel indicated if a longer time frame is considered that coverage could be provided by securing private insurance directly.

Finally, Mr. Kronenberger indicated that he believes it would be a relatively simple task to write a policy to provide the coverage. However, he recommended and was authorized to check on any conflicts with ERISA (Employee Retirement Income Security Act of 1974), which is a federal law that sets minimum standards for most voluntarily established retirement and health plans in private industry.

Staff Recommendation:

Consider whether to continue researching the possibility of offering a retiree medical insurance benefit for a maximum period for retirees with a set number of consecutive years working full-time.

Board Action:

Provide feedback to staff and determine whether to authorize the Executive Director to continue researching a possible medical insurance benefit for qualified retirees.

Summarization:

It is no secret that medical insurance coverage – or lack of – is a major concern all across the USA. It is also no secret that the insurance costs as well as medical expenses (doctor visits, medication, tests, procedures) are increasing. This is the first time, however, that this subject has been broached by staff in the thirty-seven (37) years of the Authority's operations.

Memorandum

To: South Texas Water Authority Board of Directors
From: Carola G. Serrato, Executive Director
Date: February 21, 2020
Re: Review of STWA Personnel Policies – Medical Insurance Benefits - Retirees

Background:

During the last Board meeting, the Board discussed whether any policy considered should address eligibility in terms of cumulative years of service as opposed to consecutive. In addition, staff indicated that area utilities, districts and political subdivisions could be surveyed with regards to any retiree medical insurance benefits provided. Following the Board meeting, staff contacted Gregg Kronenberger to follow-up on the Board's discussion regarding years of service either cumulatively or consecutively.

Analysis:

Mr. Kronenberger will be providing draft language to incorporate into STWA's personnel policy. During our conversation, I indicated that the Board had expressed a desire to consider providing the benefit to employees that have returned (cumulative years of service). In addition, we discussed the need to limit the amount of time, possibly nine (9) months, that the benefit was available. Finally, we discussed the option that the benefit would be provided at a certain percentage of the full cost.

With regards to other entities, I contacted the following political subdivisions:

- San Pat Municipal Water District – Continued medical insurance is offered under COBRA at the retirees cost. However, the District offers a benefit that is somewhat atypical. Their retirement plan is through the Texas County and District Retirement System (TDRS). SPMWD provides a cost of living adjustment to retirees based on a CPI index.
- Nueces County Water Control and Improvement District #3 (Robstown and River Acres WSC) – This district offers retiree coverage through COBRA at retiree's cost. Their retirement plan is also through TDRS.
- Nueces County Water Control and Improvement District #4 (Port Aransas) – This district provides retiree medical insurance at the district's expense until the age of Medicare eligibility. The district is currently provided coverage through TML.
- Nueces County – Retirees are provided coverage at their own cost. The County carries an insurance plan that has the identical coverage as full-time employees and is not subject to time limits under COBRA or the added administrative charge.
- Kleberg County – The County previously provided full coverage to its retirees. However, since the County is self-funded, with a safety net third party administrator named Entrust, the County made changes several years ago for budgetary reasons. Retirees are provided, at no cost, with a Medical Essential Coverage. This program provides for a doctor's visit, specialist's visit, preventative care, emergency room visit, urgent care visit, labs, and generic Rx at economical co-pay rates. There is not a deductible for these services. The coverage, however, does not pay for hospitalization, surgeries or more expensive testing such as an MRI. Retirees are eligible until the age of 65. They qualify (1) by having 20 years of service and (2) based on a 75 – point system, such as 18 years of service plus 57 years of age.
- City of Corpus Christi – A retiree can stay insured through the City's plan(s) until the age of 65. The retiree is responsible for 100% of the premium. The retiree can switch to an Over 65-Plan carried by the City. Based on the name of the plan, I believe it is a Medicare substitute plan.
- City of Kingsville – The City offers retirees coverage at a reduced cost. Currently, the cost for a full-time employee is about \$630. Retirees can continue that coverage until the age of 65 for a cost of about \$320.

Staff Recommendation:

Consider whether to continue researching the possibility of offering a retiree medical insurance benefit for a maximum period for retirees with a set number of full-time years.

Board Action:

Provide feedback to staff and determine whether to authorize the Executive Director to continue researching a possible medical insurance benefit for qualified retirees.

Summarization:

Should the Board determine that this type of benefit should be researched further, staff believes it must be considered in a manner that (1) requires a minimum number of years of service such as twenty (20) years whether cumulative or consecutive, (2) requires the retiree to be employed by STWA at the time of retirement for a minimum number of years such as ten (10) years, and (3) ceases to be provided once the retiree reaches Medicare eligibility.

Memorandum

To: South Texas Water Authority Board of Directors
From: Carola G. Serrato, Executive Director
Date: March 19, 2020
Re: Review of STWA Personnel Policies – Medical Insurance Benefits - Retirees

Background:

During the last Board meeting, the Board reviewed information pertaining to retiree benefits provided by San Pat Municipal Water District, Nueces County Water Control and Improvement District #3, Nueces County Water Control and Improvement District #4, Nueces County, Kleberg County and the City of Corpus Christi. District #4 is the only entity that covers the cost of retiree's medical insurance. Kleberg County provided retirees, at no cost, with "Medical Essential Coverage." Enclosed is additional information on that program.

In addition, Mr. Gregg Kronenberger provided draft language to incorporate into STWA's personnel policy. The Board discussed whether consideration should be given to employees that return to work for STWA in order to qualify for a retiree benefit based on cumulative years as compared to consecutive years.

Analysis:

Staff continues to regard this benefit as being limited by the 9-month availability of insurance under the State Continuation Coverage. Therefore, with regards to budgeting for the benefit, management would need to consider (1) any percentage of coverage established by the Board (2) the ages of employees eligible for the benefit and when the employees will reach Medicare eligibility in order to calculate the possible number of months of coverage and (3) the insurance's coverage cost for a Single status person. Of course, the Board could select a set number of month's rather than utilizing the 9-month availability period.

Staff Recommendation:

Consider whether to continue researching the possibility of offering a retiree medical insurance benefit.

Board Action:

Provide feedback to staff.

Summarization:

I continue to believe that at least twenty (20) years whether cumulative or consecutive should be a criteria for service. In addition, I believe the retiree must be employed by STWA at the time of retirement also for at least a minimum of 10 years. Finally, upon reaching Medicare eligibility, the benefit will cease regardless of whether the available months have transpired.

Memorandum

To: South Texas Water Authority Board of Directors
From: Carola G. Serrato, Executive Director
Date: April 22, 2020
Re: Review of STWA Personnel Policies – Medical Insurance Benefits - Retirees

Background:

In the last meeting, the Board agreed to consider this item as part of the April agenda. During the last Board meeting, the Board reviewed information pertaining to Kleberg County's "Medical Essential Coverage" provided specifically for retirees, at no cost to the previous employees. However, that program does not provide any hospitalization or major diagnostic benefits.

Analysis:

Enclosed is the draft policy provided by attorney Gregg Kronenberger with bold font sections requiring Board input. As the Board can see, staff continues to regard this possible benefit as being limited by the 9-month availability of insurance. The Board could choose to limit the time to any number of months. In addition, staff is asking for feedback on the number of years an individual must be employed to qualify for the benefit. The Board will recall there was a discussion about returning employees with a cumulative number of years. Staff believes an individual with cumulative years needs a minimum of 10 years on the "second go round." Otherwise, an employee could return to work for a brief time and then decide to "retire" and be eligible for the benefit. Finally, although it is not a bold font item, the Board may want to offer the benefit by paying for a percentage of the retiree's coverage.

Staff Recommendation:

Consider whether to offer a retiree medical insurance benefit.

Board Action:

Determine whether to offer a retiree medical insurance benefit.

Summarization:

Since STWA is a small group from an insurance perspective, the creation of a retiree program for STWA is not feasible – the number of retirees in any given year even at 50% of the total work force would be 7 to 8 persons. If the Board believes this type of benefit is worth considering, staff is of the opinion that extending coverage for a set amount of time is the best option.

Proposed STWA Policy

HEALTH INSURANCE BENEFITS AFTER RETIREMENT

A. Purpose

The STWA acknowledges the contributions to the Authority made by long-serving employees, and wishes to compensate for those contributions. In recognition that health insurance for employees at or near retirement age is expensive, the STWA will provide long-serving employees upon their retirement with health insurance coverage as provided in this policy.

B. Definitions

“Long-serving employee” means a full-time employee who, upon retirement, has been employed by the STWA for a total of __ [a number is needed here – staff suggests 20 years- which can be cumulative but with at least the last 10 years working for STWA] or more years.

“Health insurance coverage” means the same coverage under a health insurance plan for STWA employees that the employee had immediately prior to his or her retirement, provided as continuation coverage under applicable Texas law.

“Medicare” means the federal health insurance program for persons 65 or older, or any successor federal program that provides health insurance benefits to persons upon reaching a certain age.

C. Policy

If a long-serving employee retires before he or she is entitled to health insurance benefits under Medicare, the STWA will pay to continue the employee’s health insurance coverage until the earlier of: (a) nine (9) months after the employee’s retirement date; or (b) the date the employee becomes eligible for Medicare benefits. **[The nine (9) month time period is set by Blue Cross – Blue Shield. The Board could decide on a shorter time frame. A longer time frame is not recommended since it would require purchase on the open market.]**

The retiring employee is responsible for electing the continuation coverage and fulfilling all the requirements under Texas law for obtaining such coverage from the carrier provided the health insurance coverage.

SOUTH TEXAS WATER AUTHORITY

Resolution 20-10

RESOLUTION AMENDING THE PERSONNEL POLICIES OF THE SOUTH TEXAS
WATER AUTHORITY – HEALTH INSURANCE BENEFITS AFTER RETIREMENT.

WHEREAS, the South Texas Water Authority has adopted Personnel Policies as
guidelines for the Authority, and

WHEREAS, it is advisable and necessary to amend these policies from time to time to
facilitate the operations of the Authority.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the South
Texas Water Authority approves the attached amendments to the Personnel Policies.

Duly adopted this 28th day of April, 2020.

KATHLEEN LOWMAN, PRESIDENT

ATTEST:

RUDY GALVAN, JR., SECRETARY/TREASURER

ATTACHMENT 10

Resolution 21-06

SOUTH TEXAS WATER AUTHORITY

Resolution 21-06

RESOLUTION AMENDING THE PERSONNEL POLICIES OF THE SOUTH TEXAS
WATER AUTHORITY – HEALTH INSURANCE BENEFITS AFTER RETIREMENT.

WHEREAS, the South Texas Water Authority has adopted Personnel Policies as
guidelines for the Authority, and

WHEREAS, it is advisable and necessary to amend these policies from time to time to
facilitate the operations of the Authority.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the South
Texas Water Authority approves the attached amendments to the Personnel Policies.

Duly adopted this 27th day of April, 2021.

BRANDON W. BARRERA, PRESIDENT

ATTEST:

IMELDA GARZA, SECRETARY/TREASURER

ATTACHMENT 11
February 2021 Freeze Event

Memorandum

To: South Texas Water Authority Board of Directors
From: Carola G. Serrato, Executive Director
Date: April 22, 2021
Re: February 2021 Freeze Event – Status Update

Background:

Enclosed are the April memos to the Nueces and Ricardo Water Supply Corporation Boards. As you can see, there are a few items that still require attention. In addition, as reported, insurance claims have been filed and FEMA registration has been done. Both Corporations have been invoiced for overtime associated with the freeze. Enclosed are spreadsheets with a breakdown by pump station.

Analysis:

As expected, the time and materials associated with the Sablatura Park Pump Station were the most expensive. The failure of the emergency generator's control panel, which staff believes is as a result of the power going off and on repeatedly, exacerbated the weather event that was compounded by the lower flows from the City of Corpus Christi and therefore staff's ability to produce water out of the Central Pump Station.

Staff Recommendation:

Keep the Board updated on any insurance claims. Should it be necessary, file claims with FEMA.

Board Action:

Provide feedback to staff.

Summarization:

As stated in the Corporation's memos, this is an event that, at least for me, will likely remain a long-term memory.

Memorandum

To: Nueces Water Supply Corporation Board of Directors
From: Carola G. Serrato, General Manager
Date: April 9, 2021
Re: February 2021 Freeze Event

Background:

As discussed during the Board's March meeting, enclosed is a table with a list of the main items affected during the freeze, the cost of overtime associated with the station, a list of the outside vendors/services used during and after the event, the materials expense and any South Texas Water Authority Work Orders pertaining to replacement/repairs. Staff estimates the total cost to the Corporation is \$29,483. At this time, the remaining items needing repair or replacement are:

- Leaking seals on a Central PS pump
- Cracked valve on a Meter Run Bypass Valve at the Driscoll PS
- Install drain valves (now blind flanged) on Bishop East PS, Agua Dulce PS and Central PS hydro-pneumatic tanks

Analysis:

According to the National Weather Service, the February freeze marks only the second time that a disaster of its magnitude has occurred – the first happened over 100 years ago in February of 1895. As you can see from the attached tables, all six (6) pump stations experienced problems of some kind. As reported during last month's meeting, Sablatura Park Pump Station had the most issues as a result of the control panel on the generator burning out, which we believe was as a result of power coming off and on repeatedly and the automatic transfer switch (ATS) attempting to activate the generator to power the station and then shut down the generator when power came back on. The rental of a generator, repair to the generator and replacement of three (3) valves at that station are \$19,300.

Frances DeLeon, Business/Risk Manager, has contacted AIA Insurance (AIA), the Corporation's property insurance provider. At this time, AIA has not indicated a need for any site visits. It should be noted that South Texas Water Authority's insurance provider, Texas Municipal League, may become involved due to how the property schedules are listed, particularly the generators. In the event insurance coverage excludes certain expenses, claims will be submitted to FEMA. Finance Manager Jo Ella Wagner has participated in the required online class and successfully applied for an entity ID in order to submit a claim.

Staff Recommendation:

Keep the Board updated on the status of costs, insurance reimbursements and any necessary FEMA claims.

Board Action:

Provide feedback to staff.

Summarization:

The event will certainly remain as a memory in my mind for some time to come. Thankfully, STWA has dedicated employees that worked diligently to address problems and restore service as quickly as possible.

Memorandum

To: Ricardo Water Supply Corporation Board of Directors
From: Carola G. Serrato, General Manager
Date: April 9, 2021
Re: February 2021 Freeze Event

Background:

Enclosed is a list of the main items affected during the freeze. The cost of overtime associated with the event was \$1,990.70. Staff estimates the total, to-date cost to the Corporation is \$3,849.35. However, there are items needing to be addressed; those are:

- Crack at the top of GST at PS #2
- Yard piping at PS #3
- 10" Valve on Bypass at PS #1 – Valve in stock – cost was \$1,816.37.

Analysis:

According to the National Weather Service, the February freeze marks only the second time that a disaster of its magnitude has occurred – the first happened over 100 years ago in February of 1895. As you can see from the attached tables, all three (3) pump stations experienced problems of some kind.

Frances DeLeon, Business/Risk Manager, has contacted AIA Insurance (AIA), the Corporation's property insurance provider. At this time, AIA has indicated a need to inspect the tank at PS #2. In the event insurance coverage excludes certain expenses, claims will be submitted to FEMA. Finance Manager Jo Ella Wagner has participated in the required online class and successfully applied for an entity ID in order to submit a claim.

Staff Recommendation:

Keep the Board updated on the status of costs, insurance reimbursements and any necessary FEMA claims.

Board Action:

Provide feedback to staff.

Summarization:

The event will certainly remain as a memory in my mind for some time to come. Thankfully, STWA has dedicated employees that worked diligently to address problems and restore service as quickly as possible.

**Freeze Event Totals - All Nueces Stations
as of 4-23-2021**

Materials	\$12,240.00
Scott Electric	\$3,254.62
Stewart and Stevenson	\$5,976.85
MNI	\$5,598.43
Miscellaneous	\$253.07
Overtime	<u>\$4,735.86</u>
	\$32,058.83
NWSC Cost	\$28,075.29
STWA Cost	<u>\$3,983.55</u>
	\$32,058.83

Location: Agua Dulce PS -Intersection of CR 38 & King Ave, Agua Dulce, TX

Description	Material Cost	Complete?	Update
Valve leaking from Stem on Bypass Meter Run Line	None	Yes	Field Personnel able to rework and leaking stopped.
Cracked 10" Valve on Ground Storage Tank Overflow	\$1,674.36	Yes	Replaced during regular hrs about 12 manhours (3 techs).
Control Panel for Pumps not Operating	None	Yes	Invoice from Scott Electric \$385
Emergency Generator operating erratically	None	Yes	Invoice from Scott Electric - see above line
Disinfection lines cracked and frozen	\$55.90	Yes	Included with OT above
Transmitter & gauges not working on Tank level & pumps	None	Yes	Included with OT above

Location: Agua Dulce PS -Intersection of CR 38 & King Ave, Agua Dulce, TX

Description	Material Cost	Complete?	Update
Valve leaking from Stem on Bypass Meter Run Line	None	Yes	Field Personnel able to rework and leaking stopped.
Cracked 10" Valve on Ground Storage Tank Overflow	\$1,674.36	Yes	Replaced during regular hrs about 12 manhours (3 techs).
Control Panel for Pumps not Operating	None	Yes	Invoice from Scott Electric \$385
Emergency Generator operating erratically	None	Yes	Invoice from Scott Electric - see above line
Disinfection lines cracked and frozen	\$55.90	Yes	Included with OT above
Transmitter & gauges not working on Tank level & pumps	None	Yes	Included with OT above

Location: Banquete PS - 5011 County Road 40, Banquete, TX

Description	Material Cost	Complete?	Update
Couplings on Ground Storage Tank Transmitter cracked	\$ 55.90	Yes	Repaired during freeze event
Couplings on Meter Run Transmitter cracked	See Above	Yes	Repaired during freeze event
Elevated Tank Transmitter not working-pumps not turning on	None	Yes	Scott Electric assisted with repair.

Location: Bishop East PS - South Birch St/Joyce Ave @ City Park, Bishop, TX

Description	Material Cost	Complete?	Update
Flow control switches and Motor Operated Valve control switch frozen	None	Yes	Repaired during freeze event
Couplings/Piping on Disinfection Lines cracked	\$111.79	Yes	Repaired during freeze event
Cracked Valve on Hydro-pneumatic tank	\$499.42	Yes	Blind flanged to stop leak - fixed during Reg hrs by FTs
Automatic Transfer Switch (ATS) on Emergency Generator stopped working	None	Yes	Repaired during freeze event

Location: Central PS - Northwest Corner of FM 2826 & County Road 79

Description	Material Cost	Complete?	Update
Couplings on Pressure Transmitters broke	\$ 55.90	Yes	Repaired during freeze event
Valve on Hydro-pneumatic tank cracked (STWA Hydro)	\$ 499.42	Yes	Blind flanged to stop leak - fixed during Reg hrs by FTs
Motor Operated Valve stopped working	None	Yes	Repaired during freeze event
One of 5 pumps leaking from seals	None yet	No	This still needs to be repaired.

Location: Driscoll PS - NE Corner of 4th Street & West Ave E, Driscoll, Tx

Description	Material Cost	Complete?	Update
Rosemont Pressure Transmitter on City's Elevated Tank not working so pumps would not turn on	None	Yes	Repaired during Reg Hrs by Field Personnel
Piping on Disinfection Lines cracked	\$55.90	Yes	Repaired during Reg Hrs by Field Personnel
Valve on Meter Run Bypass cracked	1006.79	Yes	Repaired during Reg Hrs by Field Personnel
Coupling on Flow Switch Cracked	See Disinfection item	Yes	
Pump for Elevated Tank would not work in Automatic	None	Yes	
City Pump Check Valve - may not be associated with freeze	\$730.69	No	Check Valve needs replacing - ordered/delivered

ATTACHMENT 12

Replacement Tablets

Memorandum

To: South Texas Water Authority Board of Directors
From: Carola G. Serrato, Executive Director
Date: April 20, 2021
Re: Replacement of Electronic Tablets for STWA Board of Directors

Background:

This item was placed on the agenda in response to a recent comment from a Board member regarding the age of the current electronic tablets. In some cases, the tablets have been unable to update programs and have experienced problems accessing the internet. Enclosed is a copy of the purchase order from May of 2013. The tablets were purchased specifically for receiving/reviewing the STWA agenda packets. This eliminated the copying, printing and mailing of paper agenda packets. The cost for eleven (11) tablets in 2013 was just under \$3,630. Each tablet cost \$329.99.

Recently, the Nueces and Ricardo Water Supply Corporation Boards decided to utilize tablets. Enclosed is a copy of the order for twelve (12) tablets in the amount of \$2,946.17. This amount includes sales tax since NWSC and RWSC are subject to that tax on those types of purchases. (STWA was reimbursed for five (5) tablets by NWSC and seven (7) tablets by RWSC.) Each tablet cost \$229.99.

Analysis:

Staff has checked on the cost of tablets similar to those purchased in September 2020 for NWSC and RWSC. The Samsung Galaxy 2019 tablet has been replaced with a 2020 version and sells for the same amount (\$229.99). The cost to purchase twelve (12) tablets – nine members plus three staff persons – would be \$2,759.88. Enclosed is information printed from the Best Buy website.

Staff Recommendation:

Staff believes the tablets should be replaced if not now then in the near future.

Board Action:

Determine whether to authorize staff to purchase replacement electronic tablets for the Board and three (3) staff members.

Summarization:

I have experienced some problems with the current tablets when attempting to access the internet and download STWA's agenda packet. Eventually, I have been able to access the packet. However, I am not certain how much longer this will be possible. Eight (8) years for an electronic device is considered fairly old.

**SOUTH TEXAS WATER AUTHORITY (STWA)
PURCHASE ORDER**

To: Best Buy
(Company Name)

The following articles to be furnished and charged to STWA:

Requisition to be issued in duplicate -- all invoices should be issued to STWA and mailed to Executive Director as soon as possible after purchase is made. Statement to be mailed to Executive Director no later than the fifteenth of month following the purchase.

3. Department/Station/Location - Check ALL that Apply:

Office Vehicle Unit # ___ Mobile Equipment Uniforms
Pump Station _____ City Rural Both
42" Line Spur Line CP

4. USE - Check ALL that Apply:

Chemicals Controls Disinfection Electrical Generator
Hydro/Compress Meters Piping/Valves Pump/Motor
Safety SCADA Site/Security Tanks

QUANTITY(#)	ARTICLE - ITEM	UNIT COST	ITEM TOTAL
11	Galaxy TAB 2	329 ⁰⁰	3629.89
1	Linksys wifi router		99.99
	Less return Linksys wifi router		(99.99)

Credit CARD

PURCHASE ORDER TOTAL 3629.89

ORDERED BY: J. Rosales DATE: 05-03-13
APPROVED BY: [Signature] DATE: 5-28-13
Executive Director

From: BBFBCustomerSupport@bestbuy.com
Sent: Tuesday, September 8, 2020 5:12 PM
To: mcserrato@stwa.org
Subject: Thank you for your Best Buy For Business order



Thank you for your order

Order Date: 09/08/2020
Order Number: 237623836



Tab A from
Sep 2020
2019 Version

Billing Address

Carola Serrato
South Texas Water Authority
2302 E SAGE RD
KINGSVILLE, TX 78363

Shipping Address

Carola Serrato
South Texas Water Authority
2302 E SAGE RD
KINGSVILLE, TX 78363

Dear Carola Serrato ,

We've received your order and are preparing it for shipment. A Best Buy For Business™ representative will contact you if we need any additional information.

CHECK ORDER STATUS

When your order ships or is ready for store pickup, or when a home delivery date has been confirmed, you will receive another e-mail notification. If you have any questions, please see our [Shipping Policy](#).

Qty	Product Description	Price	Total Price
12	Samsung - Galaxy Tab A (2019) - 10.1" - 32GB - Black Item BB21189309 Retek SKU 6335112 Return Process <u>In-store or by mail. See Policy.</u>	\$229.99	\$2,759.88

Standard Delivery
Get it in 4-7 business days

Total: \$2,759.88

Tax: \$186.29

Tax exemption doesn't apply to any item

ORDER TOTAL \$2,946.17

Protect your investment

From: BBFBCustomerSupport@bestbuy.com
Sent: Wednesday, September 9, 2020 6:16 PM
To: mcserrato@stwa.org
Subject: Your Best Buy For Business order has been shipped



Shipment Notification

Order Date: 09/08/2020
Order Number: 237623836

Billing Address

Carola Serrato
South Texas Water Authority
2302 E SAGE RD
KINGSVILLE, TX 78363

Shipping Address

Carola Serrato
South Texas Water Authority
2302 E SAGE RD
KINGSVILLE, TX 78363

Dear Carola Serrato ,

The following item(s) from your recent Best Buy For Business order have been shipped via the method you selected at the time of purchase.

If your order includes additional services or warranties, you may receive an additional e-mail with more details.

CHECK ORDER STATUS

Qty Ordered	Product Description	Qty Shipped
12	Samsung - Galaxy Tab A (2019) - 10.1" - 32GB - Black Item BB21189309 Retek SKU 6335112 Return Process In-store or by mail. See Policy. Shipping Method Standard Parcel Shipped via UPS on 9/9/2020 with Tracking # <u>1ZW490610333631183</u>	12

Please note that delivery time may vary based on the item(s) ordered, order placement time and processing, and shipping method. If you ordered more than one item, your products may be shipped in separate boxes and may be delivered at different times.

Protect your investment

It's not too late to purchase a Geek Squad® Protection plan to safeguard your technology while you get on with the business at hand. These plans offer full parts and labor coverage, and, in some cases, full



Back to results Best Buy Computers & Tablets Tablets All Tablets

Samsung

Samsung - Galaxy Tab A7 10.4" Wi-Fi 32GB - Gray

Model: SM-T500NZAAXAR SKU: 6429419

4.7 (1,730 Reviews) 4 Expert Reviews 139 Answered Questions

Tab A7

Share Print

Price Match Guarantee

\$229.99

15-DAY FREE & EASY RETURNS
You get 15 days to return or exchange this item. Learn more >

Free 3-month security software A \$14.99 value

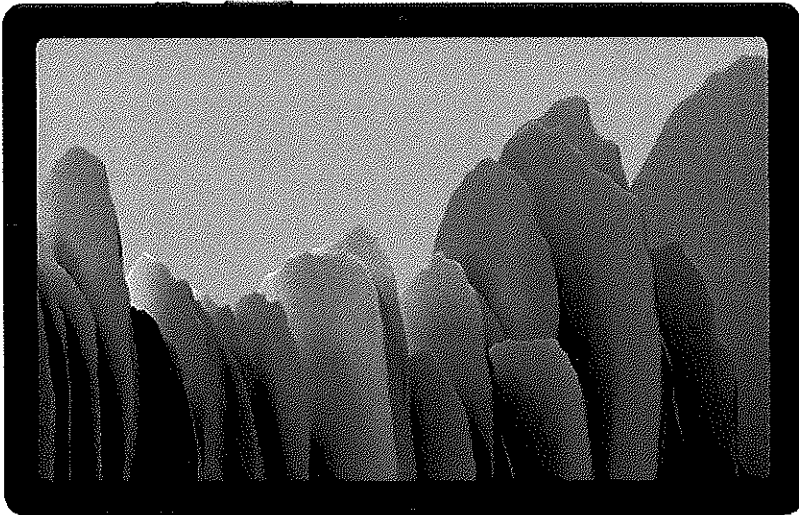
Hot offer 15-Month Microsoft 365 Offer with Device

Open-Box: from \$199.99

Total Storage Capacity:

32GB

Color: Gray



Protect your tablet

4.7 (2,431)

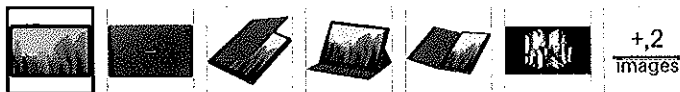
Most popular protection plan for your product

- 1-Year Accidental Geek Squad Protection **\$49.99**
About \$4.17/mo.
- 2-Year Accidental Geek Squad Protection **\$99.99**
About \$4.17/mo.

Learn more

Get more done with Microsoft 365

- Microsoft 365 Personal (1 Person) (15-Month Subscription-Auto Renew) - Mac, Windows, Android, iOS [Digital] **\$69.99**
~~\$87.49~~
Auto-renewing subscription. Cancel any time. See terms.



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Pickup: Ready in 1 hour at City Base
Act Fast - Only 3 left at your store!
See all pickup locations

FREE Shipping: Get it by tomorrow
See all shipping options for 78363

Help

See it in-store: North Star (12.3 miles away) is the closest store with a demo model on display.

Max: 2 ⓘ

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Build A Bundle

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20% Off External Disc Drive with Device

Save 30% on Select Mouse with Tablet

Save \$10 on Malwarebytes with Purchase

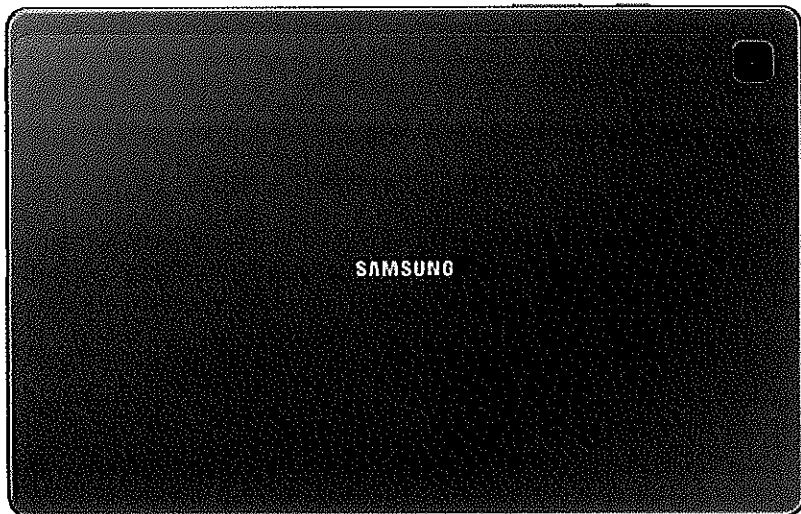
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Save \$20 on Select Acrobat with Device

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Samsung - Galaxy Tab S7 Plus - 12.4" - 128GB - With S Pen - Wi-Fi - ...

★★★★★ (462)

\$749.99

~~\$849.99~~

Compare



Amazon - Fire HD 8 10th Generation - 8" - Tablet - 32GB - Black

★★★★★ (1,342)

\$89.99

Compare



Samsung - Galaxy Tab S5e - 10.5" - 64GB - Wi-Fi + 4G LTE Carrier - Black

★★★★★ (40)

\$479.99

Compare

Overview

Description

Galaxy Tab A7 combines the slim, lightweight design you need, with the immersive entertainment experience you crave.

Features

Made to entertain.

Stream and browse on a 10.4-inch¹ ultra-widescreen display designed to bring your content to life without weighing you down. The front-facing, landscape-oriented camera allows you to transition between entertainment and video calls seamlessly.

Big sound for big entertainment

With an enhanced quad speaker system that plays everything in Dolby Atmos surround sound, you'll always feel like you're listening from the front row.

Premium entertainment, on us

With purchase of Galaxy Tab A7, get two months of free YouTube Premium³ and six months of free Spotify Premium.³

Do more of what you love.

Powerful processing speeds and upgraded⁴ memory means you can do more, and keep more, of the things you love: apps, videos, playlists and beyond.

Binge-worthy battery

Galaxy Tab A7's enhanced battery⁴ is designed for busy days and includes a fast-charging USB-C port that quickly gets you back to 100 percent.

Connect to your Galaxy.

Samsung devices work together to elevate your downtime. Connecting your tablet with your Galaxy Watch3, for example, is as easy as logging into your Samsung account.

Your moments, shared in a moment.

Sharing content⁵ can be fast and simple. Galaxy Tab A7 has the option to connect to family members' devices so you can easily exchange photos, reminders,⁶ notes and calendar events.

¹Measured diagonally as a full rectangle without accounting for the rounded corners. Actual viewable area is less due to the rounded corners and camera hole.

²Credit or debit card required as form of payment. After trial, \$11.99/month will be billed on a recurring monthly basis. Cancel anytime. No refunds for partial billing periods. Full terms: https://www.youtube.com/t/premium_restrictions.

³The Spotify[®] Premium and Samsung New 6 Month Free Trial Offer subject to additional terms. After 6- month trial period, Spotify Premium will renew at \$9.99/mo. unless you cancel.

⁴Offer not available to users who already tried Premium. Full terms: <https://www.samsung.com/us/mobile/galaxy/offers/spotify/>

⁵As compared to Galaxy Tab A 10.1

⁶A data connection is required for sharing.⁶The Reminder app does not come pre-installed and must be downloaded from Galaxy Store.

Included Free



Trend Micro Internet Security (3-Device) (3-Month Subscription) - Android, Mac, Windows, iOS [Digital]
A \$14.99 value!

Software to protect up to three devices - any combination of PCs, Macs, as well as Android, iOS, and Windows tablets, mobile phones, which defends against viruses, malware, phishing attacks, and other online threats. Includes identity protection and parental controls.

Manuals & Guides

User Manual (PDF)
English

Specifications

Key Specs

Total Storage Capacity	32 gigabytes
Screen Size ⓘ	10.4 inches
Screen Resolution ⓘ	2000 x 1200
Processor Model ⓘ	Qualcomm Snapdragon
Internet Connectivity	Wi-Fi
Operating System ⓘ	Android 10
Battery Type	Lithium-ion

General

Product Name Galaxy Tab A7 10.4" Wi-Fi 32GB

Help

2020



Brand	Samsung
Model Number	SM-T500NZAAXAR
Model Family	Samsung Galaxy Tab A7
Year of Release	2020
Color	Gray
Color Category	Gray

Feature **Total Storage Capacity** 32 gigabytes

Camera

Rear-Facing Camera Yes

Rear Facing Camera Megapixels ⓘ 8 megapixels

Front-Facing Camera Yes

Front Facing Camera Megapixels ⓘ 5 megapixels

Display

Screen Size ⓘ 10.4 inches

Screen Resolution ⓘ 2000 x 1200

Display Type LCD

Screen Type TFT

Performance

System Memory (RAM) ⓘ 3 gigabytes

Processor Brand Qualcomm

Processor Model ⓘ Qualcomm Snapdragon

Connectivity

Internet Connectivity Wi-Fi

Bluetooth Enabled ⓘ Yes

Compatibility

Operating System Compatibility Android

Operating System ⓘ Android 10

Power

Charging Interface(s) ⓘ USB Type C

Battery Type Lithium-ion

Warranty

Manufacturer's Warranty - Parts 1 year

Manufacturer's Warranty - Labor 1 year

Other **Internal Carrier** Not Applicable

ATTACHMENT 13

Vacation/Personal/Comp Time Carryover

Memorandum

To: South Texas Water Authority Board of Directors
From: Carola G. Serrato, Executive Director
Date: April 21, 2021
Re: Vacation, Personal and Compensatory Leave Carryover

Background:

In July 2020, staff requested the Board consider, on a temporary basis, the suspension of maximum hours for vacation and personal leave. For compensatory leave, staff reported that the policy is to pay overtime for any hours exceeding the maximum number. The Board agreed, due to the unforeseen circumstances of the pandemic in terms of available personnel and continuing to provide essential services, that the maximum hours for vacation leave and the 8-hour/December 31st carryover limit on personal leave could be temporarily suspended.

Analysis:

At this time, Governor Gregg Abbott has ordered that Texas is 100% open. Although news reports are indicating that a fourth wave is upon us, staff thought it prudent to revisit the matter since ¾ of a year has now transpired.

All *active* employees will earn sixteen (16) hours of personal leave between now and the end of 2021. There are eight (8) employees with at least sixteen (16) hours as of the *first of the month* when personal leave is posted. Of these eight (8) employees, there are three (3) with hours exceeding the 480 maximum vacation hours. These three (3) employees will earn ten (10) hours at the end of each month. One of those employees has filed leave requests that will reduce their vacation balance by thirty-two (32) hours.

In terms of staffing, my upcoming retirement and the hiring of my replacement, there are concerns that upcoming work load and typical summer conditions may result in these excess hours remaining on the books. As the Board is aware, staff is in the process of hiring two (2) field technicians. However, those individuals will need to be trained. As the hotter months arrive, water demand will increase which can translate into additional repair and troubleshooting work.

Staff Recommendation:

Consider keeping the suspension in place for another eight (8) to nine (9) months. For any employee separations, due to retirement, termination or resignation, pay the employee for any excess hours.

Board Action:

Determine whether to remove the suspension pertaining to vacation and personal leave or keep the suspension in place. If left in place, determine how to address excess hours for any employee separations.

Summarization:

Hopefully, with all current employees vaccinated, staffing will be stable and employees will be able to begin using leave in a manner similar to “pre-pandemic” times. A quick check of the State of Texas website for COVID -19 data (<https://dshs.texas.gov/coronavirus/AdditionalData.aspx>) shows that between April 1 – April 20 there have been 28 confirmed cases in Kleberg County, 425 confirmed cases in Nueces County and 47,105 confirmed cases in Texas. During that same time period, there have been 2 deaths in Kleberg County, 5 deaths in Nueces County and 299 deaths in Texas.