

MEMORANDUM

TO: South Texas Water Authority Board of Directors
FROM: Kathleen Lowman, President
DATE: April 20, 2020
SUBJECT: Public Hearing Notice and Agenda for the South Texas Water Authority

A public hearing of the STWA Board of Directors is scheduled for:

Tuesday, April 28, 2020

5:30 p.m.

South Texas Water Authority
2302 East Sage Road
Kingsville, Texas

to consider and act upon any lawful subject which may come before it, including among others, the following:

PLEASE NOTE: THIS MEETING WILL BE HELD BY REMOTE ACCESS ONLY IN ACCORDANCE WITH THE MARCH 16, 2020 ORDER BY GOVERNOR ABBOTT TEMPORARILY SUSPENDING CERTAIN REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT TO ADVANCE THE GOAL OF LIMITING FACE-TO-FACE MEETINGS TO SLOW THE SPREAD OF COVID-19. NO PERSONS WILL BE AT THE MEETING LOCATION AND NO EQUIPMENT WILL BE AT THE MEETING FOR ACCESS TO THE MEETING. HOWEVER, MEMBERS OF THE PUBLIC MAY ACCESS THIS MEETING BY TELEPHONE AND PARTICIPATE IN THE MEETING BY CALLING ONE OF THE FOLLOWING TOLL-FREE NUMBERS AND ENTERING THE MEETING ID AND PASSWORD BELOW:

(877) 853 5257 OR (888) 475 4499
MEETING ID: 835 1761 6170
PASSWORD: 954319

PLEASE SEE THE AUTHORITY'S WEBSITE AT WWW.STWA.ORG FOR THE MEETING PACKET.

Agenda

1. Call to order.
2. Petition for Addition of Certain Lands to the South Texas Water Authority.
 - a. Santos Ramirez, Jr. – Cyndie Park Unit 1, Lot 11 and 12, aka 4590 Cyndie Ln., Robstown in Nueces County, Texas

3. Public Comment

4. Adjournment.

The Board may go into closed session at any time when permitted by Chapter 551, Government Code. Before going into closed session a quorum of the Board must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551, Government Code, authorizing the closed session.

KL/CGS/fdl

This meeting notice was posted on
STWA's website, www.stwa.org, and on
indoor and outdoor bulletin boards at
STWA's administrative offices,
2302 East Sage Road, Kingsville, Texas at
4:30 am/pm on April 24, 2020
Frances DeLeon
Assistant Secretary

MEMORANDUM

TO: South Texas Water Authority Board of Directors
FROM: Kathleen Lowman, President
DATE: April 20, 2020
SUBJECT: Meeting Notice and Agenda for the South Texas Water Authority

A Regular Meeting of the STWA Board of Directors is scheduled for:

Tuesday, April 28, 2020
5:35 p.m.
South Texas Water Authority
2302 East Sage Road, Kingsville, Texas

The Board will consider and act upon any lawful subject which may come before it, including among others, the following:

PLEASE NOTE: THIS MEETING WILL BE HELD BY REMOTE ACCESS ONLY IN ACCORDANCE WITH THE MARCH 16, 2020 ORDER BY GOVERNOR ABBOTT TEMPORARILY SUSPENDING CERTAIN REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT TO ADVANCE THE GOAL OF LIMITING FACE-TO-FACE MEETINGS TO SLOW THE SPREAD OF COVID-19. NO PERSONS WILL BE AT THE MEETING LOCATION AND NO EQUIPMENT WILL BE AT THE MEETING FOR ACCESS TO THE MEETING. HOWEVER, MEMBERS OF THE PUBLIC MAY ACCESS THIS MEETING BY TELEPHONE AND PARTICIPATE IN THE MEETING BY CALLING ONE OF THE FOLLOWING TOLL-FREE NUMBERS AND ENTERING THE MEETING ID AND PASSWORD OR THE LINK BELOW:

(877) 853 5257 OR (888) 475 4499
MEETING ID: 835 1761 6170
PASSWORD: 954319

PLEASE SEE THE AUTHORITY'S WEBSITE AT WWW.STWA.ORG FOR THE MEETING PACKET.

Agenda

1. Call to order.
2. Citizen comments. This is an opportunity for citizens to address the Board of Directors concerning an issue of community interest that is not on the agenda. Comments on the agenda items must be made when the agenda item comes before the Board. The President may place a time limit on all comments. The response of the Board to any comment under this heading is limited to making a statement of specific factual information in response to the inquiry, or, reciting existing policy in response to the inquiry. Any deliberation of the issue is limited to a proposal to place it on the agenda for a later meeting.

3. Approval of Minutes. (Attachment 1)
4. Quarterly Report/Treasurer's Report/Payment of Bills. (Attachment 2)
5. Fiscal Year 2020 Budget Amendments. (Attachment 3)
6. Permanent Easement with City of Bishop for Pump Station Facilities. (Attachment 4)
7. Relocation of meter at O.N. Stevens Plant. (Attachment 5)
8. Nueces County project for construction of Banquete Pump Station to serve the Nueces Water Control and Improvement District #5 (Banquete) and Nueces Water Supply Corporation. (Attachment 6)
9. Purchase of existing pumps at the Banquete Pump Station from Nueces Water Supply Corporation. (Attachment 7)
10. Nueces County Water Control and Improvement District #5 Wholesale Water Supply Contract and Contract for Operation and Maintenance of Facilities. (Attachment 8)
11. Water Supply Contract with the City of Driscoll. (Attachment 9)
12. Operations and Maintenance Contract – City of Driscoll. (Attachment 10)
13. Chloramine Booster Station – Kingsville Pump Station for Ricardo WSC 12-inch waterline. (Attachment 11)
14. Review of South Texas Water Authority Personnel Policies – Retiree Benefits. (Attachment 12)
15. **Resolution 20-10.** Resolution adopting the revised South Texas Water Authority Personnel Policies – Retiree Benefits. (Attachment 13)
16. TCAP Strategic Hedging Program. (Attachment 14)
 - Professional Services Agreement – TCAP
 - Commercial Electric Service Agreement – GEXA Energy
17. **Resolution 20-07.** Resolution adopting TCAP's Professional Services Agreement and GEXA Energy's Commercial Electric Service Agreement for power to be provided on and after January 1, 2023. (Attachment 15)
18. Corpro Close Interval Potential Survey on Contract 1. (Attachment 16)
19. Approval of Annexation of Certain Lands to the South Texas Water Authority. (Attachment 17)

a. Santos Ramirez, Jr. – Cyndie Park Unit 1, Lot 11 and 12, aka 4590 Cyndie Ln., Robstown in Nueces County, Texas

20. **Resolution 20-13.** Resolution approving Annexation of Certain Lands to the South Texas Water Authority (Santos Ramirez, Jr. – Cyndie Park Unit 1, Lot 11 and 12, aka 4590 Cyndie Ln., Robstown in Nueces County, Texas). (Attachment 18)

21. Petition for Addition of Certain Lands to the South Texas Water Authority and setting of public hearing date, time and place. (Attachment 19)

a. Jose A. Garcia and Mary L. Garcia – Lot 7, Block G of The Ranch Subdivision in Nueces County, Texas

b. John Hernandez – Tract Twenty-One-H (21-H), The Ranch Subdivision in Nueces County, Texas

22. **Resolution 20-14.** Resolution of determination of validity of Petition for Addition of Certain Lands to the South Texas Water Authority and setting the date, time and place for a public hearing and authorizing publication of public hearing notice. (Jose A. Garcia and Mary L. Garcia.) (Attachment 20)

23. **Resolution 20-15.** Resolution of determination of validity of Petition for Addition of Certain Lands to the South Texas Water Authority and setting the date, time and place for a public hearing and authorizing publication of public hearing notice. (John Hernandez.) (Attachment 21)

24. Adjournment.

The Board may go into closed session at any time when permitted by Chapter 551, Government Code. Before going into closed session a quorum of the Board must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551, Government Code, authorizing the closed session.

KL/CGS/fdl
Attachment

This meeting notice was posted on STWA's website, www.stwa.org, and on indoor and outdoor bulletin boards at STWA's administrative offices, 2302 East Sage Road, Kingsville, Texas at 4:30 am on April 24, 2020
James DeLeon
Assistant Secretary

ATTACHMENT 1
Approval of Minutes

SOUTH TEXAS WATER AUTHORITY
Regular Board of Directors Meeting
March 24, 2020
Minutes

Board Members Present:

Kathleen Lowman
Brandon Barrera
Rudy Galvan, Jr.
Jose Graveley
Patsy Rodgers

Board Members Absent:

Filiberto Treviño
Lupita Perez

Staff Present:

Carola G. Serrato
Frances De Leon
Jo Ella Wagner

Guests Present:

None

1. Call to Order.

Ms. Kathleen Lowman, Board President, called the Regular Meeting of the STWA Board of Directors to order at 5:30 p.m. A quorum was present.

2. Citizen Comments.

Ms. Lowman opened the floor to citizen's comments. No Comments were made.

3. Approval of Minutes.

Ms. Rodgers made a motion to approve the minutes of the February 25, 2020 Regular Meeting and the March 3, 2020 Special Meeting as presented. Mr. Barrera seconded. The motion passed by unanimous vote.

4. Treasurer's Report/Payment of Bills.

The following reports were presented for the Board's consideration:

Treasurer's Report for period ending February 29, 2020
Revenue Fund Income Statement for period ending February 29, 2020
Tax Fund Income Statement for period ending February 29, 2020
Special Services Income Statement for period ending February 29, 2020
STWA Revenue Fund Balance Sheet – February 29, 2020
STWA Revenue Fund GL Account Summary Report as of February 29, 2020
STWA Debt Service Fund Income Statement for period ending February 29, 2020
STWA Debt Service Fund Balance Sheet – February 29, 2020
STWA Debt Service Fund GL Account Summary Report as of February 29, 2020
STWA Capital Projects Fund Income Statement for period ending February 29, 2020
STWA Capital Projects Fund Balance Sheet – February 29, 2020
STWA Capital Projects Fund GL Account Summary Report as of February 29, 2020

FY 2020 Cathodic Protection Expenses Breakdown through February, 2020
2012 Bond Election Report
Anticipated vs. Actual Water Rate Charged
Maintenance & Technical Report from O&M Supervisor
CP Update from CP Technician

The following outstanding invoices were presented for Board approval:

• Willatt & Flickinger	\$ 2,381.60
• Kleberg County Appraisal District	\$ 5,340.59
• City of Corpus Christi	\$ 79,895.47
• Kevin Kieschnick-Nueces Tax Assessor	\$ 4,258.81

A motion was made by Mr. Barrera and seconded by Mr. Graveley to approve the Treasurer's Report and payment of the bills as presented. The motion carried.

5. Granting of Permanent Easement to Nueces County for the new Banquete Pump Station.

Ms. Serrato presented email correspondence between her and the Nueces County Grant Administration office regarding a Site Certification for the Banquete Pump Station. Because STWA is not the grant recipient, STWA must grant a permanent easement to Nueces County and the easement will be assigned to Nueces Water Supply Corporation by the County. She presented a permanent easement and recommended approval in order for construction of the project to begin. Mr. Graveley made a motion to approve the permanent easement. Mr. Barrera seconded. The motion passed by unanimous vote.

6. Permanent Easement with City of Bishop for Pump Station Facilities.

Ms. Serrato presented a permanent easement for the Bishop Pump Station facilities which attorney Bill Flickinger drafted as a result of the latest negotiations. She requested authorization to provide the proposed permanent easement to the Bishop committee members. Mr. Galvan made a motion to authorize staff to send the proposed permanent easement to the Bishop committee. Mr. Graveley seconded. All voted in favor.

7. Quotes for zinc anode purchase for STWA 42-inch waterline cathodic protection project.

Ms. Serrato provided quotes from Aegion/Corrpro, Farwest CCC and Stuart Steel for the purchase of 250 or 500 anodes for the cathodic protection project on the Authority's 42-inch waterline. She recommended the purchase of 500 anodes from Stuart Steel at a cost of \$34,350. She noted that Stuart Steel requires the order to be placed and locked in on the day of purchase. She added that if the Stuart Steel's price on the day of the order exceeds the cost quoted by Aegion/Corrpro, then Aegion/Corrpro should be selected instead.

8. Resolution 20-11. Award of bid for the purchase of anodes.

Mr. Galvan made a motion to adopt Resolution 20-11 authorizing the purchase of 500 anodes from Stuart Steel contingent on Stuart Steel's bid remaining the lowest; otherwise purchasing from Aegion/Corpro. Ms. Rodgers seconded the motion and all voted in favor.

9. Relocation of meter at O.N. Stevens Plant.

Ms. Serrato stated that the City of Corpus Christi has made a request for relocation of the master meter used to measure STWA's purchases at the O. N. Stevens Water Treatment Plant to US 77 and CR 52. Relocation of the meter would result in transferring title of a portion of STWA's 42" waterline to the City. Ms. Serrato requested authorization to work with Mr. Flickinger to negotiate the terms of a transfer of a portion of the 42" waterline to the City. She added that prior to approval of a conveyance document, the Board would declare the section of the line as surplus and approve the relocation of the City's master meter. Mr. Flickinger advises that the conveyance be contingent on the City paying all costs associated with the relocation. Mr. Gravely made a motion to authorize Ms. Serrato to work with Mr. Flickinger on negotiating terms of transfer of the section of waterline. Mr. Barrera seconded and all voted in favor.

10. Replacement of main STWA server.

Ms. Serrato presented an updated quote from High Touch Technologies in the amount of \$11,114.18 for replacement of the main STWA server. She explained that High Touch previously provided a quote of \$14,020.28 but since the cost was more than anticipated, they were notified that the purchase would need to wait until mid-year budget amendments. However, continued issues with the server have made the upgrade necessary sooner. Mr. Galvan made a motion to authorize purchase of a server in the amount of \$11,114.18 from High Touch Technologies. Ms. Rodgers seconded. All voted in favor.

11. Petition for Addition of Certain Lands to the South Texas Water Authority and setting of public hearing date, time and place (Santos Ramirez, Jr. – Cyndie Park Unit 1, Lot 11 and 12, aka 4590 Cyndie Ln., Robstown in Nueces County, Texas).

The Board reviewed the Annexation Petition. The owner of the property recently approached the Nueces Water Supply Corporation requesting service outside of the Authority's district boundaries as a result of the ongoing project to extend water service to the Cyndie Park area. Requesting annexation is the first step in the process to obtain service on the property. Ms. Serrato recommended approval of Resolutions 20-12 setting the Public Hearing on April 28, 2020 at 5:30 p.m. at the STWA conference room.

12. Resolution 20-12. Resolution of determination of validity of Petition for Addition of Certain Lands to the South Texas Water Authority and setting the date, time and place for a public hearing and authorizing publication of public hearing notice. (Santos Ramirez, Jr.)

Ms. Rodgers made a motion to adopt Resolutions 20-12 setting the Public Hearings on April 28, 2020 at 5:30 p.m. at the STWA conference room and authorizing publication of the public hearing notices. The motion was seconded by Mr. Galvan and passed unanimously.

13. COVID-19 response.
 - Technology and services for providing audio conference of Board meetings and staff remote access of STWA network.

Ms. Serrato reported that staff has been making preparations for operations to continue despite the pandemic situation. She requested authorization to begin using Zoom or a similar service at a cost between \$1,200 and \$2,400 per year in order to conduct future Board meetings by telephone. Mr. Galvan made a motion to authorize use of an audio-conferencing service. Ms. Rodgers seconded and all voted in favor.

14. Nueces County project for construction of Banquete Pump Station to serve the Nueces Water Control and Improvement District #5 (Banquete) and Nueces Water Supply Corporation.

Ms. Serrato stated that the storage building for housing the Nueces Water Supply Corporation's inventory has been delivered. She had nothing further to report.

15. Purchase of existing pumps at the Banquete Pump Station from Nueces Water Supply Corporation.

Ms. Serrato stated that at Nueces Water Supply Corporation's March 3, 2020 meeting the NWSC Board discussed transfer of the existing pumps to STWA. These pumps are currently used by both the NWSC and the Banquete Water District. It is estimated that the current value of the pumps is \$15,200. The NWSC decided to approach STWA about making an offer for the pumps. After discussion, the STWA Board declined by consensus to make an offer. Ms. Serrato said she would make NWSC aware of the decision.

16. Nueces County Water Control and Improvement District #5 Wholesale Water Supply Contract and Contract for Operation and Maintenance of Facilities.

Ms. Serrato stated that Mr. Flickinger has been working on a revised Water Supply Contract between STWA and Nueces County Water Control and Improvement District #5 and a revised Contract for Operation and Maintenance of Facilities based on construction of the new pump station. Ms. Rodgers made a motion to authorize staff to offer the revised Wholesale Water Supply Contract and Contract for Operation and Maintenance of Facilities to the Banquete Water District. Mr. Galvan seconded. All voted in favor.

17. Chloramine Booster Station – Kingsville Pump Station for Ricardo WSC 12-inch waterline.

Ms. Serrato reported that she recently spoke with Sherrel Mercer of Mercer Controls who indicated that work on the construction of modifications to the controls for the transfer of chlorine and LAS injections from the Kingsville meter run to the Ricardo Water Supply

Corporation 12" waterline should be starting soon. Mr. Mercer also mentioned some changes that may result in cost savings. She had nothing else to report.

18. Water Supply Contract with the City of Driscoll.

Ms. Serrato reported that that the City of Driscoll approved the Wholesale Water Supply Contract and now needs to execute and return the Contract. She added that the City will be making a decision on whether to enter into a Maintenance Contract for the facilities. She had nothing further to report.

19. Operations and Maintenance Contract – City of Driscoll.

Ms. Serrato stated that the Driscoll City Council met and considered the O&M Contract which was offered by STWA. The Council expressed an interest in entering into the O&M Contract but requested additional time to review the information. No action was taken by the Board.

20. Review of South Texas Water Authority Personnel Policies – Retiree Benefits.

Ms. Serrato stated that she had nothing additional to add but suggested tabling this item until April. Ms. Rodgers made a motion to table the item. Mr. Galvan seconded. All voted in favor.

21. Resolution 20-10. Resolution adopting the revised South Texas Water Authority Personnel Policies – Retiree Benefits.

No action was taken by the Board.

22. TCAP Strategic Hedging Program.

- Professional Services Agreement – TCAP
- Commercial Electric Service Agreement – GEXA Energy

Ms. Serrato stated that Kingsville City Attorney Courtney Alvarez advised that the City has not taken action on this matter and may do so in April. She did not have further information to report.

23. Resolution 20-07. Resolution adopting TCAP's Professional Services Agreement and GEXA Energy's Commercial Electric Service Agreement for power to be provided on and after January 1, 2023.

Ms. Rodgers made a motion to table Resolution 20-07. Mr. Barrera seconded. All voted in favor.

24. Update on Corrpro Close Interval Potential Survey on Contract 1.

Ms. Serrato presented an updated Close Interval Potential Survey Report from Aegion/Corrpro. O&M Supervisor Armando Yruegas has been in touch with the company and another report might be submitted. She explained that the report indicates that the first 3,000 to 4,000 feet are inadequately protected, but Mr. Yruegas feels that there has been an improvement. She added

that the report indicates that there are spikes which Aegion/Corrpro believes are the location of discontinuous bonds. Staff will work on checking those areas and make changes as necessary.

25. Adjournment.

With no further business to discuss, Ms. Lowman adjourned the meeting at 6:15 p.m.

Respectfully submitted,


Frances De Leon
Assistant Secretary

ATTACHMENT 2

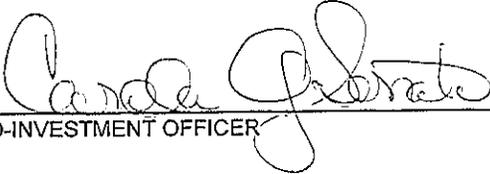
Quarterly Report/Treasurer's Report/Payment of Bills

SOUTH TEXAS WATER AUTHORITY
INVESTMENT REPORT
FOR QUARTER ENDED MARCH 31, 2020

	BEGINNING	BEGINNING	FOR OCTOBER, NOVEMBER, & DECEMBER				ENDING	ENDING
	BOOK VALUE 1-Jan-20	MARKET VALUE 1-Jan-20	TRANSFERS	REVENUES	EXPENSES	INTEREST	BOOK VALUE 31-Mar-20	MARKET VALUE 31-Mar-20
CASH ACCOUNTS								
GENERAL ACCT - PROSPERITY BANK	145,135.94	145,135.94	(42,879.97)	546,857.68	516,595.59	140.23	132,658.29	132,658.29
GENERAL ACCT TEXPOOL 1371300002	2,528,388.30	2,528,565.29	(125,000.00)	981,493.76	0.00	10,419.59	3,395,301.65	3,397,542.55
GENERAL ACCT TEXSTAR 1111-000	912,110.82	912,073.42	(97,120.03)	0.00	0.00	2,975.98	817,966.77	818,527.08
PAYROLL ACCT - PROSPERITY BANK	15,489.23	15,489.23	130,000.00	0.00	134,328.64	32.77	11,193.36	11,193.36
OPERATIONS ACCT - PROSPERITY BANK	8,058.70	8,058.70	135,000.00	0.00	134,589.19	36.89	8,506.40	8,506.40
DEBT SERVICE ACCT TEXPOOL 1371300008	184,901.32	184,914.26	0.00	233,413.54	78,519.41	1,007.28	340,802.73	341,027.66
TOTAL CASH ACCOUNTS	3,794,084.31	3,794,236.84	0.00	1,761,764.98	864,032.83	14,612.74	4,706,429.20	4,709,455.34

	AVG. MAT. 3/31/2020	JANUARY RATE	JANUARY EARNING	FEBRUARY RATE	FEBRUARY EARNING	MARCH RATE	MARCH EARNING	TOTALS
GENERAL ACCT - PROSPERITY BANK	immediate	0.5000%	\$44.82	0.5000%	\$46.76	0.5000%	\$48.65	\$140.23
GENERAL ACCT TEXPOOL 1371300002	31 days	1.5925%	\$3,486.93	1.5908%	\$4,052.25	1.0034%	\$2,880.41	\$10,419.59
GENERAL ACCT TEXSTAR 1111-000	27 days	1.5514%	\$1,201.77	1.5641%	\$1,109.97	0.9570%	\$664.24	\$2,975.98
PAYROLL ACCT - PROSPERITY BANK	immediate	0.5000%	\$10.62	0.5000%	\$8.45	0.5000%	\$13.70	\$32.77
OPERATIONS ACCT - PROSPERITY BANK	immediate	0.5000%	\$10.80	0.5000%	\$8.44	0.5000%	\$17.65	\$36.89
DEBT SERVICE ACCT TEXPOOL 1371300008	31 days	1.5925%	\$304.39	1.5908%	\$416.45	1.0034%	\$286.44	\$1,007.28
TOTALS			\$5,059.33		\$5,642.32		\$3,911.09	\$14,612.74

THIS REPORT IS IN COMPLIANCE WITH THE STRATEGIES AS APPROVED AND THE PUBLIC FUNDS INVESTMENT ACT.


CO-INVESTMENT OFFICER


CO-INVESTMENT OFFICER

SOUTH TEXAS WATER AUTHORITY
Treasurer's Report
For Period Ending March 31, 2020

STWA Water Sales:

<u>Entity</u>	<u>Water Usage (1,000 g)</u>	<u>Cost of Water from City of Corpus Christi \$2.516457 per 1000 g</u>	<u>Handling Charge @ \$0.426386/1000g</u>	<u>Incremental Increase @ \$0.426386/1000g</u>	<u>Out of District Surcharge and Pass-Thru Credit</u>	<u>Total Due</u>
Kingsville	8,330	\$20,962.09	\$3,551.80	\$0.00	\$0.00	\$24,513.88
Bishop	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Agua Dulce	2,040	\$5,134.18	\$869.93	\$0.00	\$0.00	\$6,004.11
RWSC	9,996	\$25,154.50	\$4,262.15	\$0.00	\$0.00	\$29,416.66
Driscoll	3,716	\$9,351.15	\$1,584.45	\$0.00	\$0.00	\$10,935.60
NCWCID #5	1,618	\$4,072.03	\$689.96	\$689.96	\$805.00	\$6,256.95
NWSC	16,526	\$41,586.26	\$7,046.34	\$0.00	\$0.00	\$48,632.60
TOTAL	42,226	\$106,260.22	\$18,004.63	\$689.96	\$805.00	\$125,759.80

Water Cost and Usage for Period of:

	02/29/20	to	03/31/20
City of Corpus Christi Invoice for Cost of Water Purchased:			\$94,996.27
Gallons of Water Recorded by City of Corpus Christi:			37,750,000
Gallons of Water Recorded by STWA from Customer's Master Meters:			42,226,120
Water Loss Percentage:			-11.86%

Annual Usage for FY 2020

	Annual
Gallons of Water Recorded by City of Corpus Christi:	245,700,000
Gallons of Water Recorded by STWA from Customer's Master Meters:	256,160,420
Water Loss Percentage: (year to date)	-4.26%

**REVENUE FUND
INCOME STATEMENT
FOR PERIOD ENDING MARCH 31, 2020**

50.00%

	MONTHLY	YEAR TO DATE	2020 ADOPTED BUDGET	% OF 2020 ADOPTED BUDGET	2019 YEAR TO DATE	2019 FINAL BUDGET
REVENUES						
Water Service Revenue	106,260	650,331	1,336,941	49%	594,504	1,366,000
Handling Charge Revenue	18,005	109,223	226,930	48%	102,478	231,255
Premium Incremental Increase	690	18,546	20,000	93%	17,429	38,600
Surcharge - Out of District	649	3,893	7,787	50%	3,649	7,299
Interest Income	2,960	21,819	60,000	36%	28,507	59,750
Other Revenue						
Operating & Maintenance Fees	0	0	0	0%	0	0
Miscellaneous Revenues	1,068	14,656	12,000	122%	6,282	21,000
TOTAL REVENUES	129,632	818,469	1,663,658	49%	752,849	1,723,904
EXPENDITURES						
Water Service Expenditures:						
Bulk Water Purchases	94,996	623,848	1,336,941	47%	543,751	1,366,000
Payroll Costs						
Salaries & Wages - Perm. Employees	30,961	176,022	338,292	52%	148,002	328,813
Salaries & Wages - Part-Time	53	454	1,729	26%	636	1,607
Overtime - NWSC	0	0	0	0%	0	0
Stand-by Pay - NWSC	0	0	0	0%	0	0
Overtime - RWSC	0	0	0	0%	0	0
Stand-by Pay - RWSC	0	0	0	0%	0	0
Overtime - STWA	1,141	11,244	21,000	54%	9,552	23,000
Stand-by Pay - STWA	100	650	1,300	50%	650	1,354
Employee Retirement Premiums	2,816	27,380	46,677	59%	27,195	60,249
Group Insurance Premium	12,329	106,292	177,763	60%	81,709	159,188
Unemployment Compensation	1,764	1,812	875	207%	25	105
Workers' Compensation	(677)	10,920	6,250	175%	6,218	2,840
Car Allowance	500	3,000	6,000	50%	3,000	6,000
Hospital Insurance Tax	258	2,102	3,962	53%	1,728	4,533
Supplies & Materials						
Repairs & Maintenance	8,641	60,350	80,000	75%	39,122	90,000
Meter Expense	0	2,500	5,000	50%	2,350	2,350
Tank Repairs	0	45,000	50,000	0%	0	0
Major Repairs	0	0	25,000	0%	0	25,000
Other Operating Expenditures:						
Professional Fees						
Legal	4,619	25,373	30,000	85%	9,495	20,000
Auditing	0	9,454	9,750	97%	9,503	9,750
Engineering	0	0	12,500	0%	2,368	2,500
Management & Consulting	0	0	7,500	0%	1,085	7,500
Inspection	0	1,900	6,000	32%	1,900	2,500
Leak Detection	0	0	0	0%	0	0
Banquete Overhead Tank Demolition	0	0	35,000	0%	0	0
Consum Supplies/Materials						
Postage	1,011	1,793	7,500	24%	2,918	6,000
Printing/Office Supplies	3,320	11,536	30,000	38%	11,120	22,000
Janitorial/Site Maintenance	409	2,626	6,000	44%	1,970	6,000
Fuel/Lubricants/Repairs	3,833	21,317	30,000	71%	24,488	46,000
Chemicals/Water Samples	1,793	16,039	52,500	31%	20,154	48,500
Safety Equipment	0	0	1,500	0%	1,512	2,500
Small Tools	9	708	2,000	35%	820	2,500

50.00%

	MONTHLY	YEAR TO DATE	2020 ADOPTED BUDGET	% OF 2020 ADOPTED BUDGET	2019 YEAR TO DATE	2019 FINAL BUDGET
Recurring Operating Costs						
Telephone/Communications	1,067	6,763	14,000	48%	9,994	24,000
Utilities	6,278	39,890	110,000	36%	36,638	94,000
D & O Liability Insurance	306	1,859	3,500	53%	1,281	3,500
Property Insurance	0	43,973	47,300	93%	47,292	47,292
General Liability	0	1,830	3,200	57%	3,196	3,200
Auto Insurance	0	2,443	2,225	110%	2,219	2,225
Travel/Training/Meetings	804	2,936	10,000	29%	3,553	7,000
Rental-Equipment/Uniforms	588	1,265	5,000	25%	1,516	5,000
Dues/Subscriptions/Publication	510	4,753	15,000	32%	8,688	20,000
Pass Through Cost	0	-	400	0%	1	50
Educational Materials	0	0	0	0%	0	0
Miscellaneous						
Miscellaneous Expenditures	114	3,660	7,500	49%	3,501	8,500
Total Administrative & Operations Exp.	177,544	1,271,694	2,549,164	50%	1,069,150	2,461,556
Capital Outlay						
Capital Acquisition	0	94,384	225,350	42%	184,619	278,444
Engineering	0	7,750	0	0%	0	17,200
TOTAL EXPENDITURES (w/o D.S. exp.)	177,544	1,373,827	2,774,514	50%	1,253,769	2,757,200
Excess (Deficiencies) of Revenue Over Expenditures	(47,912)	(555,358)	(1,110,856)	50%	(500,920)	(1,033,296)
OTHER FINANCE SOURCE (USES)						
Transfer to Other Funds						
Transfer from Tax Account	0	(952,675)	(1,438,319)	66%	(1,170,110)	(1,297,000)
Extra Ordinary Income						
Disposition of Assets (Surplus Sale)	0	0	(1,500)	0%	0	(15,238)
TOTAL OTHER FINANCING SOURCES (USES)	0	(952,675)	(1,439,819)	66%	(1,170,110)	(1,312,238)
EXCESS (DEFICIENCIES) OF REVENUES OVER OTHER SOURCES (USES)						
	(47,912)	397,317	328,963		669,190	278,942
NET INCOME	(47,912)	397,317	328,963		669,190	278,942

**TAX FUND
INCOME STATEMENT
FOR PERIOD ENDING MARCH 31, 2020**

50.00%

	MONTHLY	YEAR TO DATE	2020 ADOPTED BUDGET	% OF 2020 FINAL BUDGET	2019 YEAR TO DATE	2019 FINAL BUDGET
REVENUES						
Ad-Valorem - Current	21,307	1,439,090	1,465,721	98%	1,236,997	1,297,100
Delinquent Tax Revenue	2,271	18,429	30,000	61%	17,291	44,000
Penalty & Interest - Tax Accounts	3,738	10,895	19,000	57%	11,904	21,850
Miscellaneous	8	8	8	0%	94	94
TOTAL TAXES & INTEREST	27,324	1,468,422	1,514,729	97%	1,266,286	1,363,044
EXPENDITURES						
Tax Collector Fees	307	48,588	50,177	97%	46,509	42,431
Appraisal Districts	0	12,584	26,225	48%	11,433	22,867
TOTAL EXPENDITURES	307	61,172	76,402	80%	57,942	65,298
 Transfer to General Fund	 0	 952,675	 1,438,327	 66%	 1,170,110	 1,297,746
 EXCESS REVENUES & OTHER FINANCING SOURCES OVER(UNDER) EXPENDITURES AND OTHER USES	 27,017	 454,575	 0		 38,234	 0

**SPECIAL SERVICES
INCOME STATEMENT
FOR PERIOD ENDING MARCH 31, 2020**

50.00%

	MONTHLY	YEAR TO DATE	2020 ADOPTED BUDGET	% OF 2020 FINAL BUDGET	2019 YEAR TO DATE	2019 FINAL BUDGET
REVENUES						
Ricardo Water Supply Corporation	30,085	143,917	308,794	47%	112,231	275,384
Nueces Water Supply Corporation	36,417	194,879	304,531	64%	102,682	258,616
TOTAL REVENUES	66,502	338,796	613,325	55%	214,913	534,000
 EXPENDITURES						
Personnel	24,093	167,312	328,454	51%	125,196	312,132
Overhead	23,121	132,999	284,871	47%	121,288	282,172
TOTAL EXPENDITURES	47,213	300,311	613,325	49%	246,484	594,304
 EXCESS REVENUES & OTHER FINANCING SOURCES OVER(UNDER) EXPENDITURES AND OTHER USES						
	19,289	38,485	0		(31,571)	(60,304)

**South Texas Water Authority
Balance Sheet
March 31, 2020**

ASSETS

Current Assets

STWA - General	\$	132,658.28	
STWA - Payroll		11,193.35	
STWA - Operations		8,506.40	
Petty Cash		150.00	
TexPool - STWA General		3,395,301.65	
Due From Capital Projects Fund		21,440.35	
Due from Debt Service Fund		1,864.59	
Due from D.S. -Collect Service		2,413.15	
Tax Accounts Receivable		171,762.90	
Allowance for Uncollect Taxes		(76,736.35)	
Service accts receivable		307,581.59	
Interlocal Rec-Bishop		909.66	
Interlocal Rec-Ricardo		8,398.65	
Interlocal Rec-Nueces		14,884.92	
Interlocal Rec. - Tax Assessor		3,323.51	
Inventory		19,660.50	
Total Assets	\$		<u>4,023,313.15</u>

LIABILITIES AND FUNDS EQUITY

Current Liabilities

Trade Accounts Payable	\$	112,499.89	
Salaries & Wages Payable		10,663.04	
Hospital Ins Tax Payable		1,443.95	
Withholding Taxes Payable		4,911.02	
Unemployment Comp. Pbl.		2,748.69	
Miscellaneous Payables		2,255.91	
Compensated Absences		17,508.91	
Deferred tax revenue		95,026.55	
Due to Debt Service Fund		312.19	
Total Liabilities			247,370.15

Fund Equity

Unassigned Fund Balance		2,865,906.34	
Assigned Fund Bal. - Inventory		19,660.50	
Current Earning		890,376.16	
Total Fund Equity			<u>3,775,943.00</u>
Total Liabilities & Fund Equity	\$		<u>4,023,313.15</u>

**South Texas Water Authority
 GI Account Summary Report
 As of: March 31, 2020**

<u>Account Description</u>	<u>Beginning Balance</u>	<u>Debit Change</u>	<u>Credit Change</u>	<u>Net Change</u>	<u>Ending Balance</u>
Current Assets					
STWA - General	164,655.46	\$ 192,540.49	\$ (224,537.67)	\$ (31,997.18)	\$ 132,658.28
STWA - Payroll	7,498.73	40,013.70	(36,319.08)	3,694.62	11,193.35
STWA - Operations	5,073.15	40,017.65	(36,584.40)	3,433.25	8,506.40
Petty Cash	150.00	0.00	0.00	0.00	150.00
Transfers	0.00	80,000.00	(80,000.00)	0.00	0.00
TexPool - STWA General	3,361,256.14	34,045.51	0.00	34,045.51	3,395,301.65
Due From Capital Projects Fund	10,474.11	10,966.24	0.00	10,966.24	21,440.35
Due from Debt Service Fund	39.14	1,825.45	0.00	1,825.45	1,864.59
Due from D.S. -Collect Service	2,339.28	73.87	0.00	73.87	2,413.15
Tax Accounts Receivable	171,762.90	0.00	0.00	0.00	171,762.90
Allowance for Uncollect Taxes	(76,736.35)	0.00	0.00	0.00	(76,736.35)
Service accts receivable	283,162.39	169,614.79	(145,195.59)	24,419.20	307,581.59
Interlocal Rec-Bishop	1,909.01	909.66	(1,909.01)	(999.35)	909.66
Interlocal Rec-Ricardo	7,330.44	8,337.60	(7,269.39)	1,068.21	8,398.65
Interlocal Rec-Nueces	38,066.36	14,829.41	(38,010.85)	(23,181.44)	14,884.92
Interlocal Rec. - Tax Assessor	8,938.02	3,323.51	(8,938.02)	(5,614.51)	3,323.51
Inventory	19,660.50	0.00	0.00	0.00	19,660.50
Total Assets	4,005,579.28	596,497.88	(578,764.01)	17,733.87	4,023,313.15
Current Liabilities					
Trade Accounts Payable	(100,154.51)	180,149.55	(192,494.93)	(12,345.38)	(112,499.89)
Salaries & Wages Payable	(5,317.12)	5,317.12	(10,663.04)	(5,345.92)	(10,663.04)
Hospital Ins Tax Payable	(1,498.87)	1,499.06	(1,444.14)	54.92	(1,443.95)
Withholding Taxes Payable	(5,191.62)	4,948.71	(4,668.11)	280.60	(4,911.02)
Emply Retire Prem Payable	0.00	12,968.38	(12,968.38)	0.00	0.00
Unemployment Comp. Pbl.	(502.97)	0.00	(2,245.72)	(2,245.72)	(2,748.69)
Miscellaneous Payables	(2,630.41)	9,681.51	(9,307.01)	374.50	(2,255.91)
Compensated Absences	(17,508.91)	0.00	0.00	0.00	(17,508.91)
Deferred tax revenue	(95,069.85)	43.30	0.00	43.30	(95,026.55)
Due to Debt Service Fund	(156.10)	0.00	(156.09)	(156.09)	(312.19)
Total Liabilities	(228,030.36)	214,607.63	(233,947.42)	(19,339.79)	(247,370.15)
Fund Equity					
Unassigned Fund Balance	(2,865,906.34)	0.00	0.00	0.00	(2,865,906.34)
Assigned Fund Bal. - Inventory	(19,660.50)	0.00	0.00	0.00	(19,660.50)
Total Fund Equity	(2,885,566.84)	0.00	0.00	0.00	(2,885,566.84)
Totals	891,982.08	\$ 811,105.51	\$ (812,711.43)	\$ (1,605.92)	\$ 890,376.16

**DEBT SERVICE FUND
INCOME STATEMENT
FOR PERIOD ENDING MARCH 31, 2020**

50.00%

		2020 YEAR TO DATE	ADOPTED BUDGET	% OF 2020 FINAL BUDGET	2019 YEAR TO DATE	2019 FINAL BUDGET
	MONTHLY					
REVENUES						
Ad-Valorem - Current	5,125	346,168	369,962	94%	342,174	359,300
Delinquent Tax Revenue	459	5,023	9,500	53%	5,343	14,450
Penalty & Interest - Tax Accounts	459	2,218	5,500	40%	2,981	5,950
Out-of-District Surcharge	156	937	1,873	50%	1,010	2,020
Interest on Temporary Investments	286	1,464	4,250	34%	2,033	5,000
Miscellaneous	<u>1</u>	<u>1</u>	<u>0</u>	0%	<u>0</u>	<u>0</u>
TOTAL TAXES & INTEREST	6,487	355,811	391,085	91%	353,540	386,720
OTHER FINANCING SOURCES						
Excess Bond Proceeds	<u>0</u>	<u>0</u>	<u>0</u>	0%	<u>0</u>	<u>0</u>
TOTAL OTHER FINANCE SOURCES	0	0	0		0	386,720
TOTAL REVENUE AND OTHER FINANCE SOURCES	6,487	355,811	391,085	91%	353,540	386,720
EXPENDITURES						
Fiscal Agent Fees	0	100	200	50%	100	200
Bond Interest Expense	0	58,925	117,850	50%	61,175	122,350
Bond Principal Payments	0	0	230,000	0%	0	225,000
Tax Collector Fees	74	11,687	12,070	97%	12,865	11,737
Appraisal District Fees	0	3,027	6,308	48%	3,162	6,325
Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>	0%	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	74	73,739	366,428	20%	77,302	365,612
EXCESS REVENUES OVER(UNDER) EXPENDITURES AND OTHER USES	6,413	282,071	24,657		276,238	21,108

**STWA Debt Service Fund
Balance Sheet
March 31, 2020**

ASSETS

Current Assets

Debt Service Acct. - TexPool	\$	340,802.73
Due from General		312.18
Interlocal Rec.-Tax Assessors		806.70
Taxes Receivable		52,543.25
Allowance for Uncollectibles		(11,370.61)

Total Current Assets		383,094.25
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Other Assets

Total Other Assets		0.00
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Total Assets	\$	383,094.25
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LIABILITIES AND FUNDS EQUITY

Current Liabilities

Deferred Tax Revenue	\$	41,172.64
Due to General Fund		4,277.74

Total Current Liabilities		45,450.38
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Long-Term Liabilities

Total Long-Term Liabilities		0.00
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Total Liabilities		45,450.38
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Funds Equity

Fund Balance		55,572.56
Net Income		282,071.31

Total Funds Equity		337,643.87
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Total Liabilities & Funds Equity	\$	383,094.25
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STWA Debt Service Fund
 GI Account Summary Report
 As of: March 31, 2020

<u>Account Number</u>	<u>Account Description</u>	<u>Beginning Balance</u>	<u>Debit Change</u>	<u>Credit Change</u>	<u>Net Change</u>	<u>Ending Balance</u>
10400	Debt Service Acct. - TexPool	331,309.11	\$ 9,493.62	\$ 0.00	\$ 9,493.62	\$ 340,802.73
12200	Due from General	156.09	156.09	0.00	156.09	312.18
13001	Interlocal Rec.-Tax Assessor	2,143.81	806.70	(2,143.81)	(1,337.11)	806.70
13300	Taxes Receivable	52,543.25	0.00	0.00	0.00	52,543.25
13301	Allowance for Uncollectibles	(11,370.61)	0.00	0.00	0.00	(11,370.61)
21700	Deferred Tax Revenue	(41,172.64)	0.00	0.00	0.00	(41,172.64)
24000	Due to General Fund	(2,378.42)	0.00	(1,899.32)	(1,899.32)	(4,277.74)
39100	Fund Balance	(55,572.56)	0.00	0.00	0.00	(55,572.56)
Totals		<u>275,658.03</u>	<u>\$ 10,456.41</u>	<u>\$ (4,043.13)</u>	<u>\$ 6,413.28</u>	<u>\$ 282,071.31</u>

**CAPITAL PROJECTS FUND
INCOME STATEMENT
FOR PERIOD ENDING MARCH 31, 2020**

50.00%

	MONTHLY	YEAR TO DATE	2020 ADOPTED BUDGET	% OF 2020 ADOPTED BUDGET	2019 YEAR TO DATE	2019 FINAL BUDGET
REVENUES						
Bond Proceeds	0	0	0	0%	0	0
Interest Income	664	6,823	17,000	40%	11,680	17,500
TOTAL REVENUE AND OTHER FINANCE SOURCES	664	6,823	17,000	40%	11,680	17,500
 EXPENDITURES						
Right of Way Acquisition	0	0	0	0%	0	7,264
Engineering Fees	0	0	20,000	0%	0	245,594
Construction Costs	0	0	200,000	0%	0	305,977
42" Line-Cathodic Protection	10,966	62,480	516,809	12%	51,425	199,395
Pipeline Condition Assessment	0	0	0	0%	0	0
Legal & Administrative Fees	0	0	0	0%	0	181,712
Cost of Bond Issuance	0	0	0	0%	0	0
Miscellaneous Fees	<u>0</u>	<u>4,369</u>	<u>0</u>	0%	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	10,966	66,850	736,809	9%	51,425	939,942
 EXCESS REVENUES OVER(UNDER) EXPENDITURES AND OTHER USES						
	(10,302)	(60,026)	(719,809)		(39,745)	(922,442)

**STWA Capital Projects Fund
Balance Sheet
March 31, 2020**

ASSETS

Current Assets

TexSTAR - Construction Fund	\$ 817,966.76	
Total Current Assets		817,966.76

Property and Equipment

Total Property and Equipment		0.00
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Other Assets

Total Other Assets		0.00
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Total Assets	\$ 817,966.76	

LIABILITIES AND FUNDS EQUITY

Current Liabilities

Due to General Fund	\$ 21,440.34	
Total Current Liabilities		21,440.34

Long-Term Liabilities

Total Long-Term Liabilities		0.00
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Total Liabilities		21,440.34
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Fund Balance

Fund Balance	856,552.85	
Net Income	(60,026.43)	
Total Fund Balance		796,526.42

Total Liabilities & Fund Balance	\$ 817,966.76	

STWA Capital Projects Fund
 GI Account Summary Report
 As of: March 31, 2020

<u>Account Number</u>	<u>Account Description</u>	<u>Beginning Balance</u>	<u>Debit Change</u>	<u>Credit Change</u>	<u>Net Change</u>	<u>Ending Balance</u>
11300	TexSTAR - Construction	817,302.52	\$ 664.24	\$ 0.00	\$ 664.24	\$ 817,966.76
2400	Due to General Fund	(10,474.10)	0.00	(10,966.24)	(10,966.24)	(21,440.34)
39100	Fund Balance	(856,552.85)	0.00	0.00	0.00	(856,552.85)
	Totals	<u>(49,724.43)</u>	<u>\$ 664.24</u>	<u>\$ (10,966.24)</u>	<u>\$ (10,302.00)</u>	<u>\$ (60,026.43)</u>

**CATHODIC PROTECTION
FY2020**

	Payroll	Materials	Total
October 2019	\$5,959.01	\$790.25	\$6,749.26 Due from Capital Projects Fund
November 2019	\$9,935.44	\$118.30	\$10,053.74 Due from Capital Projects Fund
December 2019	\$9,657.00	\$103.20	\$9,760.20 Due from Capital Projects Fund
January 2020	\$13,424.99	\$1,052.02	\$14,477.01 Due from Capital Projects Fund
February 2020	\$9,981.41	\$492.70	\$10,474.11 Due from Capital Projects Fund
March 2020	\$10,006.21	\$960.03	\$10,966.24 Due from Capital Projects Fund
April 2020	\$0.00	\$0.00	\$0.00 Due from Capital Projects Fund
May 2020	\$0.00	\$0.00	\$0.00 Due from Capital Projects Fund
June 2020	\$0.00	\$0.00	\$0.00 Due from Capital Projects Fund
July 2020	\$0.00	\$0.00	\$0.00 Due from Capital Projects Fund
August 2020	\$0.00	\$0.00	\$0.00 Due from Capital Projects Fund
September 2020	\$0.00	\$0.00	\$0.00 Due from Capital Projects Fund
Totals	\$58,964.05	\$3,516.50	\$62,480.55

**CATHODIC PROTECTION
MATERIALS**

Account	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	10/1/18			Beginning Balance			
52101	Repairs & Maint-42" line	10/15/18	6296006	PJ	FERGUSON ENTERPRISES, INC #61 - MASTIC	277.50		
52101	Repairs & Maint-42" line	10/19/18	9940219042	PJ	W. W. Grainger, Inc. - AIR CHISEL SCALER, MULTIMETER	730.26		
52101	Repairs & Maint-42" line	10/23/18	121102	PJ	CITIBANK CORPORATE CARD - Wire dispenser, wiere, electrode, Cu-Sulfate	441.35		
52101	Repairs & Maint-42" line	10/23/18	9943313024	PJ	W. W. Grainger, Inc. - chisel	11.07		
52101	Repairs & Maint-42" line	10/26/18	608959	PJ	CITIBANK CORPORATE CARD - Harbor Freight Tools CP	46.38		
52101	Repairs & Maint-42" line	10/26/18	S100193768.001	PJ	CORPUS CHRISTI ELECT. CO - Splice kit, wire, tape etc.	407.55		
52101	Repairs & Maint-42" line				Current Period Change	1,914.11		1,914.11
		10/31/18			Ending Balance			1,914.11
Account	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	11/1/18			Beginning Balance			
52101	Repairs & Maint-42" line	11/5/18	S100195733.001	PJ	CORPUS CHRISTI ELECT. CO - Fuse- CP Rectifiers	152.20		
52101	Repairs & Maint-42" line	11/6/18	8536808	PJ	CITIBANK CORPORATE CARD - CP Supplies- Tools and Accessories	370.02		
52101	Repairs & Maint-42" line	11/7/18	9958831282	PJ	W. W. Grainger, Inc. - Canvas Cover	164.69		
52101	Repairs & Maint-42" line	11/8/18	10650443	PJ	McCOY'S BUILDING SUPPLY CENTER - CP Supplies	15.48		
52101	Repairs & Maint-42" line	11/9/18	2786209	PJ	LOWE'S BUSINESS ACCOUNT - shoval, tarp straps, ratchet bag, ladder	272.54		
52101	Repairs & Maint-42" line	11/16/18	6380664	PJ	LOWE'S BUSINESS ACCOUNT - Test leads	15.19		
52101	Repairs & Maint-42" line	11/19/18	10650786	PJ	McCOY'S BUILDING SUPPLY CENTER - Fogger and screws-	18.32		
52101	Repairs & Maint-42" line	11/28/18	05435	PJ	LOWE'S BUSINESS ACCOUNT - Cord Storage and Plastic Clamps CP	9.85		
	Thompson Pipe Grinders	11/16/18				1,083.60		
	Corpro Companies	11/26/18				466.98		
	Repairs & Maint-42" line				Current Period Change	2,568.87		2,568.87
		11/30/18			Ending Balance			4,482.98
Account	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	12/1/18			Beginning Balance			
52101	Repairs & Maint-42" line	12/6/18	05402	PJ	LOWE'S BUSINESS ACCOUNT - CP - Tools	50.27		
52101	Repairs & Maint-42" line	12/10/18	0592-303691	PJ	O'REILLY AUTO SUPPLY - Filter Wrench -CP use	11.99		
52101	Repairs & Maint-42" line	12/21/18	0592-305470	PJ	O'REILLY AUTO SUPPLY - track hoe items	47.99		
52101	Repairs & Maint-42" line	12/27/18	06328	PJ	LOWE'S BUSINESS ACCOUNT - CP TOOLS	20.87		
52101	Repairs & Maint-42" line				Current Period Change	131.12		131.12
		12/31/18			Ending Balance			4,614.10
Account	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	1/1/19			Beginning Balance			
52101	Repairs & Maint-42" line	1/2/19	010105	PJ	CITIBANK CORPORATE CARD - Kubota L3901 Tractor with loader Rental	525.00		
52101	Repairs & Maint-42" line	1/11/19	01-11-19	PJ	Petty Cash - CP - CC Electronics - clips	31.00		
52101	Repairs & Maint-42" line	1/15/19	05141	PJ	LOWE'S BUSINESS ACCOUNT - CP washer bolts Nuts, and tool box	74.97		
52101	Repairs & Maint-42" line	1/21/19	0592-309884	PJ	O'REILLY AUTO SUPPLY - Adapter- CP	14.99		
52101	Repairs & Maint-42" line	1/21/19	02779	PJ	LOWE'S BUSINESS ACCOUNT - TOOL BAGS MATERIALS	95.03		
52101	Repairs & Maint-42" line	1/23/19	87290634	PJ	PRAXAIR DISTRIBUTION INC - Welder's helmet	239.95		
52101	Repairs & Maint-42" line	1/24/19	35767	PJ	CITIBANK CORPORATE CARD - tools- bolts, gang blank cover	62.55		
52101	Repairs & Maint-42" line	1/28/19	0592-311134	PJ	O'REILLY AUTO SUPPLY - Battery charger	35.98		
52101	Repairs & Maint-42" line				Current Period Change	1,079.47		1,079.47
		1/31/19			Ending Balance			5,693.57

Account	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
		2/1/19			Beginning Balance			
52101	Repairs & Maint-42" line	2/1/19	S100202542	PJ	CORPUS CHRISTI ELECT. CO - cathodic wire	351.00		
52101	Repairs & Maint-42" line	2/11/19	10653727	PJ	McCOY'S BUILDING SUPPLY CENTER - Masonry cement type S, marking spray	20.03		
52101	Repairs & Maint-42" line	2/26/19	10654249	PJ	McCOY'S BUILDING SUPPLY CENTER - winged wire nuts	10.56		
52101	Repairs & Maint-42" line				Current Period Change	381.59		381.59
		2/28/19			Ending Balance			6,075.16

Account	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	3/1/19			Beginning Balance			
52101	Repairs & Maint-42" line	3/1/19	544566 RI	PJ	CORRPRO COMPANIES, INC. - Test Stations Actual pipe with Electrical	422.11		
52101	Repairs & Maint-42" line	3/5/19	140654437	PJ	McCOY'S BUILDING SUPPLY CENTER - CP Sand	19.65		
52101	Repairs & Maint-42" line	3/5/19	10654440	PJ	McCOY'S BUILDING SUPPLY CENTER - Cement CP	28.49		
52101	Repairs & Maint-42" line	3/8/19	S100205273.001	PJ	CORPUS CHRISTI ELECT. CO - Splice kit	215.00		
52101	Repairs & Maint-42" line	3/12/19	544855	PJ	TRACTOR SUPPLY CREDIT PLAN - Flux Coat Bronze-Brazing Rod	16.99		
52101	Repairs & Maint-42" line	3/18/19	10654840	PJ	McCOY'S BUILDING SUPPLY CENTER - CP Test Stations, Treated pine	54.20		
52101	Repairs & Maint-42" line	3/19/19	06515	PJ	LOWE'S BUSINESS ACCOUNT - Wire connectors- CP Test Stations	17.82		
52101	Repairs & Maint-42" line	3/19/19	03192019	PJ	W. W. Grainger, Inc. - silicone sealant	4.08		
52101	Repairs & Maint-42" line	3/19/19	1346616682	PJ	W. W. Grainger, Inc. - Color reflector 3" (50)	86.50		
52101	Repairs & Maint-42" line	3/20/19	10654907	PJ	McCOY'S BUILDING SUPPLY CENTER - screws/bolts ? CP	8.67		
52101	Repairs & Maint-42" line	3/20/19	S100207104.001	PJ	CORPUS CHRISTI ELECT. CO - CP Test Stations- straps / bolts	124.98		
52101	Repairs & Maint-42" line	3/28/19	2800094	PJ	LOWE'S BUSINESS ACCOUNT - test stations self tap screws and lumber	91.09		
52101	Repairs & Maint-42" line	3/29/19	547823 RI	PJ	CORRPRO COMPANIES, INC. - Test Stations Actual piping for the Test Stations	1,148.86		
52101	Repairs & Maint-42" line				Current Period Change			2,238.44
		3/31/19			Ending Balance			8,313.60

Account	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	4/1/19			Beginning Balance			
52101	Repairs & Maint-42" line	4/8/19	9139710363	PJ	W. W. Grainger, Inc. - Color reflectors for Test Stations	69.20		
52101	Repairs & Maint-42" line	4/9/19	88728715	PJ	PRAXAIR DISTRIBUTION INC - Welding Rods CP-50pounds	170.00		
52101	Repairs & Maint-42" line	4/9/19	S100208710.001	PJ	CORPUS CHRISTI ELECT. CO - Test Stations materials	98.85		
52101	Repairs & Maint-42" line	4/30/19	CD990014924	PJ	THOMPSON PIPE GROUP-PRESSURE - Bonding clips (200)	1,023.47		
11900	Corrpro Companies	4/16/19	549948 RI	PJ	CORRPRO COMPANIES, INC. - 500 Anodes	42,625.00		
52101	Repairs & Maint-42" line				Current Period Change			43,986.52
		4/30/19			Ending Balance			52,300.12
52101	Repairs & Maint-42" line	5/1/19			Beginning Balance			
52101	Repairs & Maint-42" line	5/1/19	01905	PJ	LOWE'S BUSINESS ACCOUNT - cement and hex bolts	17.75		
52101	Repairs & Maint-42" line	5/3/19	557677	PJ	TRACTOR SUPPLY CREDIT PLAN - Brazing Rod	16.99		
52101	Repairs & Maint-42" line	5/17/19	62089	PJ	CITIBANK CORPORATE CARD - 2 55# Rapid Set Mortar	32.80		
52101	Repairs & Maint-42" line	5/17/19	S100212436.001	PJ	CORPUS CHRISTI ELECT. CO - #10 Stranded blue wire (500 ft)	97.50		
52101	Repairs & Maint-42" line	5/31/19	108998	PJ	CITIBANK CORPORATE CARD - Concrete mix, electric tape	87.24		
52101	Repairs & Maint-42" line				Current Period Change	252.28		252.28
		5/31/19			Ending Balance			52,552.40

Account	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	6/1/19			Beginning Balance			
52101	Repairs & Maint-42" line	6/4/19	06042019	PJ	CITIBANK CORPORATE CARD - dealer electric- splice kits	38.00		
52101	Repairs & Maint-42" line	6/10/19	S100213843.001	PJ	CORPUS CHRISTI ELECT. CO - Wire connectors	247.40		
52101	Repairs & Maint-42" line	6/12/19	9203409322	PJ	W. W. Grainger, Inc. - Reflective strips	5.58		
52101	Repairs & Maint-42" line	6/14/19	06142019	PJ	CITIBANK CORPORATE CARD - Rapid set concrete mix	25.60		
52101	Repairs & Maint-42" line	6/18/19	10657956	PJ	McCOY'S BUILDING SUPPLY CENTER - Rustpre Spray Black	5.16		
52101	Repairs & Maint-42" line	6/25/19	06669	PJ	LOWE'S BUSINESS ACCOUNT - Test Stations	21.21		
52101	Repairs & Maint-42" line	6/27/19	10658272	PJ	McCOY'S BUILDING SUPPLY CENTER - Screws for test stations	17.34		
52101	Repairs & Maint-42" line				Current Period Change	360.29		360.29
		6/30/19			Ending Balance			52,912.69
Account	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	7/1/19			Beginning Balance			
52101	Repairs & Maint-42" line	7/8/19	10658503	PJ	McCOY'S BUILDING SUPPLY CENTER - Black enamel paint for ARV	34.12		
52101	Repairs & Maint-42" line	7/15/19	S100217420.001	PJ	CORPUS CHRISTI ELECT. CO - nylon wire 500 foot roll	92.50		
52101	Repairs & Maint-42" line	7/19/19	071502	PJ	CITIBANK CORPORATE CARD - Home Depot- Wire connectors	18.84		
52101	Repairs & Maint-42" line	7/26/19	1299912 PT3312010	PJ	HOSE of SOUTH TEXAS - Wormgear clamps for ARV openings	86.38		
52101	Repairs & Maint-42" line	7/29/19	076287	PJ	CITIBANK CORPORATE CARD - 3 - 60lbs bags Rapid Set Concrete Mix	38.40		
52101	Repairs & Maint-42" line				Current Period Change	270.24		270.24
		7/31/19			Ending Balance			53,182.93
Account	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	8/1/19			Beginning Balance			
52101	Repairs & Maint-42" line	8/13/19	10659794	PJ	McCOY'S BUILDING SUPPLY CENTER - Flat washers, hex nuts	18.31		
52101	Repairs & Maint-42" line	8/30/19	34187	PJ	CITIBANK CORPORATE CARD - Rapid set concrete mix & screws	45.16		
52101	Repairs & Maint-42" line				Current Period Change	63.47		63.47
		8/31/19			Ending Balance			53,246.40
Account	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	9/1/19			Beginning Balance			
52101	Repairs & Maint-42" line	9/3/19	183238	PJ	CORRPRO COMPANIES, INC. - Test station	710.00		
52101	Repairs & Maint-42" line	9/3/19	183238	PJ	CORRPRO COMPANIES, INC. - Added 5 more	160.00		
52101	Repairs & Maint-42" line	9/5/19	S100222186-001	PJ	CORPUS CHRISTI ELECT. CO - 100 sure splice kits	215.00		
52101	Repairs & Maint-42" line	9/6/19	4610558	PJ	CITIBANK CORPORATE CARD - water proof wire connectors	18.84		
52101	Repairs & Maint-42" line				Current Period Change	1,103.84		1,103.84
		9/30/19			Ending Balance			54,350.24
Account	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	10/1/19			Beginning Balance			
52101	Repairs & Maint-42" line	10/23/19	10662350	PJ	McCOY'S BUILDING SUPPLY CENTER - Treated Pine- CP Posts for test stations	37.31		
52101	Repairs & Maint-42" line	10/23/19	S100227212.001	PJ	CORPUS CHRISTI ELECT. CO - Split Bolts (20) Brass Wire connector for test stations	30.16		
52101	Repairs & Maint-42" line	10/30/19	9340303925	PJ	W. W. Grainger, Inc. - Erosion Control Blanket- 42" line	722.78		
52101	Repairs & Maint-42" line				Current Period Change	790.25		790.25
		10/31/19			Ending Balance			55,140.49

Account	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	11/1/19			Beginning Balance			
52101	Repairs & Maint-42" line	11/11/19	597440	PJ	TRACTOR SUPPLY CREDIT PLAN - Brazing Rod- CP	16.99		
52101	Repairs & Maint-42" line	11/12/19	201613	PJ	TRACTOR SUPPLY CREDIT PLAN - Brazing rods-CP	15.99		
52101	Repairs & Maint-42" line	11/15/19	10663167	PJ	McCOY'S BUILDING SUPPLY CENTER - Safety Yellow Paint	34.12		
52101	Repairs & Maint-42" line	11/25/19	11252019	PJ	CITIBANK CORPORATE CARD - Rapid set cement-CP	51.20		
52101	Repairs & Maint-42" line				Current Period Change	118.30		118.30
		11/30/19			Ending Balance			55,258.79
Account	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	12/1/19			Beginning Balance			
52101	Repairs & Maint-42" line	12/10/19	064860	PJ	CITIBANK CORPORATE CARD - home depot Concrete mix-	28.25		
52101	Repairs & Maint-42" line	12/18/19	9389895815	PJ	W. W. Grainger, Inc. - Test Stations- Color reflector	42.80		
52101	Repairs & Maint-42" line	12/23/19	01675	PJ	LOWE'S BUSINESS ACCOUNT - Treated lumberCP Stations	32.15		
52101	Repairs & Maint-42" line				Current Period Change	103.20		103.20
		12/31/19			Ending Balance			55,361.99
Account	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	1/1/20			Beginning Balance			
52101	Repairs & Maint-42" line	1/6/20	2347171	PJ	LOWE'S BUSINESS ACCOUNT - Wire twist, conn yellow	2.93		
52101	Repairs & Maint-42" line	1/6/20	01062020	PJ	CITIBANK CORPORATE CARD - RAPID SET CONCRETE MIX	38.40		
52101	Repairs & Maint-42" line	1/13/20	97721	PJ	CITIBANK CORPORATE CARD - RAPID SET CONCRETE MIX	38.40		
52101	Repairs & Maint-42" line	1/16/20	CD99003691	PJ	THOMPSON PIPE GROUP-PRESSURE - Bonding clips 200	800.00		
52101	Repairs & Maint-42" line	1/20/20	614274	PJ	TRACTOR SUPPLY CREDIT PLAN - Brazin Rods for Anodes	31.98		
52101	Repairs & Maint-42" line	1/21/20	24034	PJ	CITIBANK CORPORATE CARD - Home Depot-Rapid set cement	128.00		
52101	Repairs & Maint-42" line	1/22/20	02334	PJ	LOWE'S BUSINESS ACCOUNT - self drill screws	12.31		
52101	Repairs & Maint-42" line				Current Period Change	1,052.02		1,052.02
		1/31/20			Ending Balance			56,414.01
Account	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	2/1/20			Beginning Balance			
52101	Repairs & Maint-42" line	2/7/20	02072020	PJ	CITIBANK CORPORATE CARD - Rapid Cement, seft tapping screws	142.76		
52101	Repairs & Maint-42" line	2/11/20	S100233165	PJ	CORPUS CHRISTI ELECT. CO - clip connector and straps for test stations	349.94		
52101	Repairs & Maint-42" line				Current Period Change	492.70		492.70
		2/29/20			Ending Balance			56,906.71
Account	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
52101	Repairs & Maint-42" line	3/1/20			Beginning Balance			
52101	Repairs & Maint-42" line	3/4/20	2075001026	PJ	Pace Analytical Services, LLC - Soil Test on 42	82.00		
52101	Repairs & Maint-42" line	3/4/20	S100237252.001	PJ	CORPUS CHRISTI ELECT. CO - Sure splice kit w/ wire nuts	430.00		
52101	Repairs & Maint-42" line	3/11/20	M044956	PJ	Core & Main - 1 gal Bitumastic-3	156.00		
52101	Repairs & Maint-42" line	3/17/20	S100239968.001	PJ	CORPUS CHRISTI ELECT. CO - THHn10 BluSol- Wires for Bonding clips	92.50		
52101	Repairs & Maint-42" line	3/18/20	95536055	PJ	PRAXAIR DISTRIBUTION INC - Acetylene	67.25		
52101	Repairs & Maint-42" line	3/26/20	02777	PJ	LOWE'S BUSINESS ACCOUNT - 4x4x8 treated and Quickcrete	132.28		
52101	Repairs & Maint-42" line				Current Period Change	960.03		960.03
		3/31/20			Ending Balance			57,866.74

**SOUTH TEXAS WATER AUTHORITY
2012 BOND ELECTION**

Cost of Bond Issuance:	\$107,386.40	
Proposition #1: REGIONAL WATERLINE	\$1,900,000.00	36.54%
Proposition #2: KINGSVILLE PUMP STATION	\$2,925,000.00	56.25%
Proposition #3: BISHOP FACILITY	<u>\$375,000.00</u>	<u>7.21%</u>
TOTAL BOND PROCEEDS:	\$5,307,386.40	100.00%

Cost of Bond Issuance	
Financial Advisory Fee (First Southwest)	\$30,385.00
Computer Structure Fee (for bidding securities)	\$6,000.00
Bond Counsel - Leroy Grawunder (MP&H)	\$39,000.00
Attorney General - State Fees and Review	\$5,110.00
Standard & Poor's - Rating Agency	\$11,000.00
Paying Agent - Bank processing bonds/paid semi annually	\$200.00
Document Preparation/Printing	\$5,000.00
Miscellaneous	\$1,973.90
Accrued Interest - use to make first Debt Payment	<u>\$8,717.50</u>
TOTAL Cost of Bond Issuance	\$107,386.40

Proposition #1: REGIONAL WATERLINE

36.54%

	Engineer Estimate	Contract Amount	Amount Expended	Amount Remaining
TOTAL PROPOSITION #1:	\$1,900,000.00			\$1,900,000.00
Engineering: HDR		\$209,300.00	\$209,300.00	\$1,690,700.00
Construction: Lewis Construction		\$1,035,100.00	\$1,035,100.00	
Change Order #1		\$4,320.85	\$0.00	
Change Order #2		\$30,815.17	\$30,815.17	
Change Order #3		-\$5,100.00	-\$5,100.00	
Change Order #4		<u>\$13,954.16</u>	<u>\$13,954.16</u>	
		\$1,079,090.18	\$1,074,769.33	
ROW Acquisition:		<u>\$57,436.31</u>	<u>\$57,436.31</u>	
		\$1,136,526.49	\$1,132,205.64	
Verizon Wireless - Prepay			\$4,688.46	
Verizon Wireless - Additional amount due			\$911.04	
J. V. Oilfield			<u>\$3,528.80</u>	
			\$1,141,333.94	\$549,366.06
HDR Pipeline Condition Assessment		\$105,900.00	\$100,605.00	\$448,761.06
HDR LAS Booster -Driscoll		\$71,100.00	\$31,998.00	\$416,763.06
LAS Booster - Construction		\$369,000.00	\$369,000.00	
Change Order #1		\$45,586.84	\$45,586.84	
Change Order #2		\$1,705.00	\$1,705.00	
Change Order #3		<u>\$10,650.00</u>	<u>\$10,650.00</u>	
		\$426,941.84	\$426,941.84	-\$10,178.78
Rock Engineering			\$1,051.00	
Rock Engineering			\$201.00	
Rock Engineering			<u>\$2,026.00</u>	
			\$3,278.00	-\$13,456.78
Non-Construction Related Costs:		<u>\$22,650.42</u>	<u>\$20,031.42</u>	
TOTAL Proposition #1	\$1,900,000.00	\$1,763,118.75	\$1,933,488.20	-\$33,488.20

Proposition #2: KINGSVILLE PUMP STATION

56.25%

	Engineer Estimate	Contract Amount	Amount Expended	Amount Remaining
TOTAL PROPOSITION #2	\$2,925,000.00			
Construction Related Costs:	\$2,242,000.00			\$2,242,000.00
PreLoad - 1 million gallon ground storage tank		\$1,319,700.00		
Change Order #1		-\$4,802.06		
Change Order - Liquidated Damages		<u>-\$66,295.39</u>		
Ground Storage Tank - PreLoad		\$1,248,602.55 *	\$1,206,897.95	
Final - Payment #8 - Liquidated damages			<u>\$41,704.60</u>	
			\$1,248,602.55	
Mission Automated - additional work on mixing system (not a subcontractor of PreLoad)			\$1,750.00	
Rock Engineering - Soil samples			<u>\$1,521.50</u>	
			\$1,251,874.05	
Liquidated Damages				
Liquidated Damages - HDR Eng.		\$48,000.00		
Mission Automated		\$11,854.14		
Reimburse STWA-water/employee overtime		<u>\$6,441.25</u>		
Total Liquidated Damages		\$66,295.39		
Total Construction cost of Ground Storage Tank			\$1,318,169.44	\$923,830.56
ACP - New Kingsville Pumps		\$295,000.00	\$295,000.00	
Change Order #1		\$12,310.75	\$12,310.75	
Odessa Pumps		<u>\$20,162.00</u>	<u>\$20,162.00</u>	
		\$327,472.75	\$327,472.75	\$596,357.81
D & H United Fueling Solutions - Generator		\$123,586.38	\$123,586.39	
				<u>\$472,771.42</u>
Engineering Costs:	\$560,500.00			\$560,500.00
HDR Engineering - GST*		\$234,800.00	\$234,800.00	
HDR Engineering - Kingsville Pumps		\$91,600.00	\$91,600.00	
LNV - Generator		\$30,000.00	<u>\$30,000.00</u>	
			\$356,400.00	<u>\$204,100.00</u>
Non-Construction Related Costs:	\$122,500.00	\$0.00	\$30,836.54	<u>\$91,663.46</u>
TOTAL Proposition #2	\$2,925,000.00		\$2,086,898.23	\$768,534.88

Proposition #3: BISHOP FACILITY

7.21%

	Engineer Estimate	Contract Amount	Amount Expended	Amount Remaining
Construction Related Costs:	\$277,100.00			\$277,100.00
Mercer - Bishop West Pumps		\$109,900.00	\$109,900.00	
Change Order: Change Order #1 - Paint Building		\$3,996.50	\$3,996.50	
Change to WYE		\$3,700.00	\$3,700.00	
		\$117,596.50	\$117,596.50	\$159,503.50
Engineering Costs:	\$69,300.00			
LNV Engineering		\$52,200.00	\$52,200.00	\$17,100.00
Non-Construction Related Costs:	\$28,600.00		\$3,952.55	\$24,647.45
				\$201,250.95

TOTAL	\$936,297.63
INTEREST EARNINGS	\$72,581.34
BALANCE	\$1,008,878.97
CATHODIC PROTECTION	\$212,352.18
REMAINING BOND FUNDS	\$796,526.79

INV DATE	VENDOR	INV #	DESCRIPTION	STATUS	AMOUNT
3/31/2020	Willatt & Flickinger		March legal	pending	\$4,619.00
4/6/2020	City of Corpus Christi		March Water	paid	\$94,996.27
4/9/2020	Kevin Kieschnick-Nueces Tax Assess.	172	March per parcel fees	pending	<u>\$380.96</u>
					\$99,996.23

WILLATT & FLICKINGER, PLLC
ATTORNEYS AT LAW

12912 HILL COUNTRY BLVD., SUITE F-232 · AUSTIN, TEXAS 78738 · (512) 476-6604 · FAX (512) 469-9148

March 31, 2020

Ms. Carola Serrato
Executive Director
South Texas Water Authority
P.O. Box 1701
Kingsville, Texas 78364-170

POSTED

FOR PROFESSIONAL SERVICES RENDERED since the date of last billing:

GENERAL

BILL FLICKINGER

- 03/02/20 Emails with Carola Serrato on draft letter to Banquete water district on contracts. (0.2 Hours).
- 03/03/20 Review email from Carola Serrato on draft letter to Mayor of Driscoll on contracts. (0.2 Hours). Telephone conference with Carola Serrato on same and Bishop contract. (0.2 Hours).
- 03/05/20 Telephone conference with Carola Serrato on last night's City of Bishop Council meeting. (0.2 Hours). Emails with Carola Serrato on execution of Bishop contract by the City. (0.2 Hours).
- 03/10/20 Receive voicemail and email from Carola Serrato on Driscoll contract and upcoming City of Driscoll Council meeting. (0.3 Hours). Revise Driscoll Water Supply Contract to separate operations and maintenance agreement and email same to Carola Serrato. (0.7 Hours). Receive and review email from Carola Serrato to Noel Valdez on proposed conveyance of portion of STWA waterline to City of Corpus Christi. (0.2 Hours).
- 03/11/20 Emails with Carola Serrato on site certificate requested by Texas Water Development Board. (0.3 Hours).
- 03/12/20 Review additional emails between Noel Valdez and Carola Serrato on possible conveyance of portion of waterline to City of Corpus Christi. (0.2 Hours).
- 03/13/20 Telephone conference with Carola Serrato on status of Driscoll contracts. (0.2 Hours). Create execution original of Bill of Sale for Driscoll and email same to

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- Carola Serrato for her use. (0.3 Hours). Telephone conference with Carola Serrato on certification needed for TWDB loan sought by Nueces County and to discuss possible easement to Nueces County. (0.3 Hours). Review emails between Carola Serrato and Maria Bedia on same. (0.2 Hours).
- 03/17/20 Telephone conference with Carola Serrato on Governor's Order on open meeting requirements during COVID-19 crisis. (0.2 Hours).
- 03/18/20 Telephone conference with Carola Serrato on process for remote open meetings and on possible conveyance of portion of waterline to the City of Corpus Christi. (0.2 Hours). Email to Carola Serrato on online service for open meetings by video conference and telephone. (0.2 Hours). Email to Carola Serrato on additional notices required on Notice of Public Meeting when held remotely. (0.2 Hours).
- 03/19/20 Continue revising draft of easement to Nueces County. (0.4 Hours). Telephone conference with Carola Serrato on documents for next Board meeting. (0.2 Hours).
- 03/20/20 Telephone conference with Carola Serrato on next Board meeting. (0.2 Hours).
- 03/21/20 Continue revising Water Supply Contract with Nueces County WCID No. 5. (1.6 Hours).
- 03/22/20 Continue revising Water Supply Contract with Nueces County WCID No. 5 and stand-alone operations and maintenance contract. (0.7 Hours). Email same to Carola Serrato for her preliminary review. (0.3 Hours).
- 03/23/20 Continue drafting easement agreement with City of Bishop to replace the proposed license agreement. (2.3 Hours). Email Carola Serrato on same. (0.2 Hours). Receive and review Carola Serrato's comments on Banquete contracts and incorporate those revisions. (1.7 Hours). Email Carola Serrato on same. (0.2 Hours).
- 03/24/20 Telephone conference with Carola Serrato on draft easement agreement with City of Bishop. (0.3 Hours). Continue revising same and email revised draft to Carola Serrato. (1.2 Hours).
- 03/25/20 Receive and review email from Carola Serrato to Gabriel Hinojosa at City of Corpus Christi on possible conveyance of portion of waterline to the City. (0.2 Hours). Review various emails between Carola Serrato and Kevin Norton of City of Corpus Christi on conference to discuss conveyance of portion of waterline to

February 28, 2020

Page 3

City. (0.2 Hours). Receive and review email from Carola Serrato to City of Bishop representatives with draft easement agreement. (0.2 Hours).

03/26/20 Conference call with City of Corpus Christi representatives on conveyance of portion of waterline. (0.4 Hours).

Attorney BF: 14.8 Hours

ALLISON NIX

03/18/20 Draft agenda heading template for Board meetings to be held by remote access only. (0.2 Hours).

03/19/20 Draft easement for the Banquete pump station and forward draft of same to Carola Serrato for review and comment. Receive her response on same. Continue drafting easement and send to Carola Serrato with cover email. (0.7 Hours).

Legal Assistant AN: 0.9 Hours

Attorney BF: 14.8 Hours @ \$300.00 per hour \$4,440.00

Attorney MM: 0 Hours @ \$300.00 per hour

Legal Assistant AN: 0.9 Hours @ \$95.00 per hour \$85.50

CLIENT EXPENSES

295 Photocopies @ \$0.20 each \$59.00

69 Color Photocopies @ \$0.50 each \$34.50

Total Client Expenses \$93.50

TOTAL AMOUNT DUE \$4,619.00



**CITY OF
CORPUS
CHRISTI**

Monthly Statement of Utility Services
City of Corpus Christi
P.O. Box 9257 • Corpus Christi, TX 78469-9257
(361) 826-CITY • www.cctexas.com

Account Name: SOUTH TX WATER AUTH
Account Number: 20004093
Statement Date: 4/6/2020
Due Date: 4/27/2020
Page: Page 1 of 2

SERVICE INFORMATION

Account Name: SOUTH TX WATER AUTH
Account Number: 20004093
Service Address: 0 END DR WTR5 RAW
Account Type: PA
Invoice Number: 3423336

QUESTIONS ABOUT YOUR BILL?

Customer Call Center
Monday - Friday:
7:00am - 6:00pm
(361) 826-CITY(2489)
WWW.CCTEXAS.COM

IMPORTANT MESSAGES

WIPES CLOG PIPES!

Toilet paper is the only thing that can go down the drain.

Do not flush:

- Flushable wipes
- Baby wipes
- Paper towels
- Personal hygiene towels
- Shop towels

Do your part to maintain our wastewater collection system.

Water Quality

Water for the City of Corpus Christi is reliable and safe to use in your normal daily activities. Our water supply is 100% safe to drink and our operations will continue to provide water to the city under all circumstances.

Utility Business Office

Customers can contact Utilities Business Office by phone for all concerns regarding their account. Please call 826-CITY (2489) for assistance.

ACCOUNT SUMMARY

PREVIOUS BALANCE	\$79,895.47
TOTAL PAID SINCE LAST BILL	-79,895.47
NEW CHARGES	
WATER	\$56,038.27
RWCA \$1.032/TGAL	\$38,958.00
TOTAL WATER	\$94,996.27
NEW CHARGES DUE BY 4/27/2020:	\$94,996.27
AMOUNT DUE	\$94,996.27

PLEASE ALLOW 5 BUSINESS DAYS BEFORE DUE DATE TO ENSURE PROPER CREDIT.

POSTED

APPROVED FOR PAYMENT
 APPROVAL
 DATE PAID 4/20/2020
 AMOUNT 5530
 TOTAL \$94,996.27

KEEP TOP PORTION FOR YOUR RECORDS AND RETURN BOTTOM SLIP WITH YOUR PAYMENT



**CITY OF
CORPUS
CHRISTI**

Monthly Statement of Utility Services
 City of Corpus Christi
 P.O. Box 9257 • Corpus Christi, TX 78469-9257
 (361) 826-CITY • www.cc.texas.com

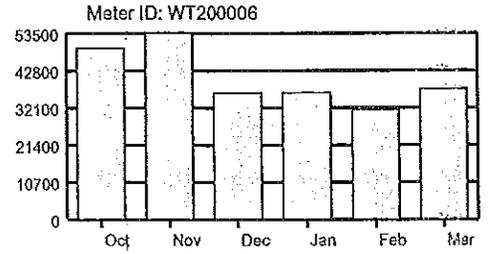
Account Name: SOUTH TX WATER AUTH
 Account Number: 20004093
 Statement Date: 4/6/2020
 Due Date: 4/27/2020
 Page: Page 2 of 2

METER INFORMATION

SERVICE PERIOD: 2/29/2020 - 3/31/2020 31 days

Meter ID	Service Type	Current Read	Previous Read	Consumption 3/31/2020
WT200006	WA	5217350	5179600	37750

CONSUMPTION HISTORY





Kevin Kieschnick

Nueces County Tax Assessor-Collector
901 Leopard St. Suite 301
Corpus Christi, TX 78401

Invoice

Date	Invoice #
4/9/2020	172

Bill To
South Texas Water District C/O Jo Ella Wagner P.O. Box 1701 Kingsville, TX 78363

RECEIVED

APR 17 2020

SOUTH TEXAS WATER AUTHORITY

Item	Description	Quantity	Rate	Terms
				Due on receipt
				Amount
Collection Fee	Ad Valorem Tax Collection Fee March 2020	335	1.1372	380.96

POSTED

Please Make Checks Payable To:
NUECES COUNTY TAX ASSESSOR-COLLECTOR

Total	\$380.96
--------------	----------

ANTICIPATED (BUDGETED) vs. ACTUAL WATER RATE CHARGED

	ANTICIPATED (BUDGETED) CHARGES			ACTUAL CHARGES			Difference: Actual vs. Budgeted
	Handling Charge	CC Cost	Total	Handling Charge	CC Cost	Total	
Oct-19	\$0.426386	\$2.5121	\$2.9384	\$0.426386	\$2.55317	\$2.981703	\$0.0433
Nov-19	\$0.426386	\$2.5138	\$2.9402	\$0.426386	\$2.554158	\$2.980544	\$0.0404
Dec-19	\$0.426386	\$2.5138	\$2.9402	\$0.426386	\$2.556238	\$2.982624	\$0.0425
Jan-20	\$0.426386	\$2.5129	\$2.9393	\$0.426386	\$2.517187	\$2.943573	\$0.0043
Feb-20	\$0.426386	\$2.5150	\$2.9414	\$0.426386	\$2.520362	\$2.946748	\$0.0054
Mar-20	\$0.426386	\$2.5136	\$2.9400	\$0.426386	\$2.516457	\$2.942843	\$0.0028
Apr-20	\$0.426386	\$2.5125	\$2.9389	\$0.426386		\$0.426386	-\$2.5125
May-20	\$0.426386	\$2.5112	\$2.9376	\$0.426386		\$0.426386	-\$2.5112
Jun-20	\$0.426386	\$2.5114	\$2.9378	\$0.426386		\$0.426386	-\$2.5114
Jul-20	\$0.426386	\$2.5093	\$2.9357	\$0.426386		\$0.426386	-\$2.5093
Aug-20	\$0.426386	\$2.5090	\$2.9354	\$0.426386		\$0.426386	-\$2.5090
Sep-20	\$0.426386	\$2.5119	\$2.9383	\$0.426386		\$0.426386	-\$2.5119
Avg Cost	\$0.426386	\$2.5122	\$2.9386	\$0.426386	\$2.536620	\$2.963006	\$0.0244

ANTICIPATED (BUDGETED) vs. ACTUAL WATER USAGE

All Customers				NWSC			
	Budgeted	Actual	Difference		Budgeted	Actual	Difference
Oct-19	44,241,872	54,839,100	10,597,228	Oct-19	13,220,800	17,207,800	3,987,000
Nov-19	40,165,086	43,777,290	3,612,204	Nov-19	11,455,292	15,253,930	3,798,638
Dec-19	40,212,944	44,494,550	4,281,606	Dec-19	11,299,836	14,642,440	3,342,604
Jan-20	42,192,793	35,720,968	-6,471,825	Jan-20	12,402,376	15,532,210	3,129,834
Feb-20	37,798,943	35,107,392	-2,691,551	Feb-20	10,849,410	13,797,560	2,948,150
Mar-20	40,508,306	42,226,120	1,717,814	Mar-20	11,286,497	16,525,720	5,239,223
Apr-20	43,190,410	0		Apr-20	12,003,275	0	
May-20	46,585,418	0		May-20	13,296,415	0	
Jun-20	45,968,404	0		Jun-20	13,519,859	0	
Jul-20	52,906,104	0		Jul-20	15,632,031	0	
Aug-20	53,749,789	0		Aug-20	15,461,993	0	
Sep-20	44,697,161	0		Sep-20	13,174,630	0	
TOTAL	532,217,229	256,165,420	11,045,476	TOTAL	153,602,414	92,959,660	22,445,449

Kingsville				RWSC			
	Budgeted	Actual	Difference		Budgeted	Actual	Difference
Oct-19	10,776,817	13,835,000	3,058,183	Oct-19	8,551,800	11,362,000	2,810,200
Nov-19	10,776,817	7,495,000	-3,281,817	Nov-19	7,482,800	8,725,000	1,242,200
Dec-19	10,776,817	6,224,000	-4,552,817	Dec-19	7,281,800	10,899,000	3,617,200
Jan-20	10,776,817	4,672,000	-6,104,817	Jan-20	7,296,200	7,504,000	207,800
Feb-20	10,776,817	7,374,000	-3,402,817	Feb-20	6,255,400	7,668,000	1,412,600
Mar-20	10,776,817	8,330,000	-2,446,817	Mar-20	7,209,400	9,996,000	2,786,600
Apr-20	10,776,817	0		Apr-20	8,252,600	0	
May-20	10,776,817	0		May-20	9,251,800	0	
Jun-20	10,776,817	0		Jun-20	8,843,400	0	
Jul-20	10,776,817	0		Jul-20	10,368,600	0	
Aug-20	10,776,817	0		Aug-20	10,938,400	0	
Sep-20	10,776,817	0		Sep-20	8,315,400	0	
TOTAL	129,321,803	47,930,000	-16,730,902	TOTAL	100,047,600	56,154,000	12,076,600

Bishop	Budgeted	Actual	Difference
Oct-19	4,416,600	0	-4,416,600
Nov-19	3,662,800	9,000	-3,653,800
Dec-19	4,149,200	0	-4,149,200
Jan-20	4,625,600	5,000	-4,620,600
Feb-20	3,455,800	3,000	-3,452,800
Mar-20	4,296,467	0	-4,296,467
Apr-20	4,551,022	0	
May-20	5,093,200	0	
Jun-20	4,722,400	0	
Jul-20	6,904,600	0	
Aug-20	7,831,400	0	
Sep-20	4,834,000	0	
TOTAL	58,543,089	17,000	-24,589,467

Banquete	Budgeted	Actual	Difference
Oct-19	2,121,510	2,031,690	-89,820
Nov-19	1,995,956	1,869,870	-126,086
Dec-19	1,989,710	1,717,560	-272,150
Jan-20	2,048,162	1,607,490	-440,672
Feb-20	1,926,684	1,490,560	-436,124
Mar-20	1,962,482	1,618,160	-344,322
Apr-20	2,069,200	0	
May-20	2,212,568	0	
Jun-20	2,124,968	0	
Jul-20	2,479,966	0	
Aug-20	2,450,114	0	
Sep-20	2,079,898	0	
TOTAL	25,461,218	10,335,330	-1,709,174

Driscoll	Budgeted	Actual	Difference
Oct-19	2,919,411	8,094,200	5,174,789
Nov-19	2,869,385	8,378,700	5,509,315
Dec-19	2,769,269	9,094,300	6,325,031
Jan-20	3,074,800	4,578,018	1,503,218
Feb-20	2,760,460	2,998,882	238,422
Mar-20	3,023,180	3,716,000	692,820
Apr-20	3,200,040	0	
May-20	3,487,060	0	
Jun-20	3,405,680	0	
Jul-20	4,054,280	0	
Aug-20	3,746,993	0	
Sep-20	3,327,520	0	
TOTAL	38,638,079	36,860,100	19,443,595

Agua Dulce	Budgeted	Actual	Difference
Oct-19	2,234,934	2,308,410	73,476
Nov-19	1,922,036	2,045,790	123,754
Dec-19	1,946,312	1,917,250	-29,062
Jan-20	1,968,838	1,822,250	-146,588
Feb-20	1,774,372	1,775,390	1,018
Mar-20	1,953,463	2,040,240	86,777
Apr-20	2,337,456	0	
May-20	2,467,558	0	
Jun-20	2,575,280	0	
Jul-20	2,689,810	0	
Aug-20	2,544,072	0	
Sep-20	2,188,896	0	
TOTAL	26,603,027	11,909,330	109,375

Kingsville Bell Chart Values

	Target Volume	Actual Volume	Difference
Oct-19	12,523,440	13,835,000	1,311,560
Nov-19	7,389,359	7,495,000	105,641
Dec-19	5,905,073	6,224,000	318,927
Jan-20	4,650,000	4,672,000	22,000
Feb-20	6,784,078	7,374,000	589,922
Mar-20	8,352,855	8,330,000	-22,855
Apr-20	10,965,223	0	
May-20	12,570,213	0	
Jun-20	14,329,855	0	
Jul-20	15,813,135	0	
Aug-20	16,015,817	0	
Sep-20	13,952,654	0	
TOTAL	129,251,702	47,930,000	2,325,195

Net Revenue per Thousand (1,000) Gallons

Kingsville				NWSC			
	Actual	Net Rev	Per 1000g		Actual	Net Rev	Per 1000g
Oct-19	13,835,000	\$4,601.27	\$0.3326	Oct-19	17,207,800	\$5,489.66	\$0.3190
Nov-19	7,495,000	\$1,837.51	\$0.2452	Nov-19	15,253,930	\$5,493.63	\$0.3601
Dec-19	6,224,000	\$1,486.29	\$0.2388	Dec-19	14,642,440	\$4,511.27	\$0.3081
Jan-20	4,672,000	\$892.83	\$0.1911	Jan-20	15,532,210	\$4,715.66	\$0.3036
Feb-20	7,374,000	\$2,085.99	\$0.2829	Feb-20	13,797,560	\$4,039.74	\$0.2928
Mar-20	0	\$0.00	#DIV/0!	Mar-20	0	\$0.00	#DIV/0!
Apr-20	0	\$0.00	#DIV/0!	Apr-20	0	\$0.00	#DIV/0!
May-20	0	\$0.00	#DIV/0!	May-20	0	\$0.00	#DIV/0!
Jun-20	0	\$0.00	#DIV/0!	Jun-20	0	\$0.00	#DIV/0!
Jul-20	0	\$0.00	#DIV/0!	Jul-20	0	\$0.00	#DIV/0!
Aug-20	0	\$0.00	#DIV/0!	Aug-20	0	\$0.00	#DIV/0!
Sep-20	0	\$0.00	#DIV/0!	Sep-20	0	\$0.00	#DIV/0!
TOTAL	39,600,000	\$10,903.89	\$0.2754	TOTAL	76,433,940	\$24,249.96	\$0.3173

Bishop				RWSC			
	Actual	Net Rev	Per 1000g		Actual	Net Rev	Per 1000g
Oct-19	0	-\$982.02	#DIV/0!	Oct-19	11,362,000	\$3,147.60	\$0.2770
Nov-19	9,000	-\$943.15	-\$104.7944	Nov-19	8,725,000	\$1,998.17	\$0.2290
Dec-19	0	-\$1,073.97	#DIV/0!	Dec-19	10,899,000	\$2,909.89	\$0.2670
Jan-20	5,000	-\$1,016.28	-\$203.2560	Jan-20	7,504,000	\$1,575.32	\$0.2099
Feb-20	3,000	-\$1,075.42	-\$358.4733	Feb-20	7,668,000	\$1,880.47	\$0.2452
Mar-20	0	\$0.00	#DIV/0!	Mar-20	0	\$0.00	#DIV/0!
Apr-20	0	\$0.00	#DIV/0!	Apr-20	0	\$0.00	#DIV/0!
May-20	0	\$0.00	#DIV/0!	May-20	0	\$0.00	#DIV/0!
Jun-20	0	\$0.00	#DIV/0!	Jun-20	0	\$0.00	#DIV/0!
Jul-20	0	\$0.00	#DIV/0!	Jul-20	0	\$0.00	#DIV/0!
Aug-20	0	\$0.00	#DIV/0!	Aug-20	0	\$0.00	#DIV/0!
Sep-20	0	\$0.00	#DIV/0!	Sep-20	0	\$0.00	#DIV/0!
TOTAL	17,000	-\$5,090.84	-\$299.4612	TOTAL	46,158,000	\$11,511.45	\$0.2494

Driscoll				Banquete			
	Actual	Net Rev	Per 1000g		Actual	Net Rev	Per 1000g
Oct-19	8,094,200	\$2,570.91	\$0.3176	Oct-19	2,031,690	\$503.43	\$0.2478
Nov-19	8,378,700	\$2,616.82	\$0.3123	Nov-19	1,869,870	\$537.63	\$0.2875
Dec-19	9,094,300	\$2,842.74	\$0.3126	Dec-19	1,717,560	\$375.54	\$0.2186
Jan-20	4,578,018	\$1,298.24	\$0.2836	Jan-20	1,607,490	\$355.93	\$0.2214
Feb-20	2,998,882	\$717.42	\$0.2392	Feb-20	1,490,560	\$307.23	\$0.2061
Mar-20	0	\$0.00	#DIV/0!	Mar-20	0	\$0.00	#DIV/0!
Apr-20	0	\$0.00	#DIV/0!	Apr-20	0	\$0.00	#DIV/0!
May-20	0	\$0.00	#DIV/0!	May-20	0	\$0.00	#DIV/0!
Jun-20	0	\$0.00	#DIV/0!	Jun-20	0	\$0.00	#DIV/0!
Jul-20	0	\$0.00	#DIV/0!	Jul-20	0	\$0.00	#DIV/0!
Aug-20	0	\$0.00	#DIV/0!	Aug-20	0	\$0.00	#DIV/0!
Sep-20	0	\$0.00	#DIV/0!	Sep-20	0	\$0.00	#DIV/0!
TOTAL	33,144,100	\$10,046.13	\$0.3031	TOTAL	8,717,170	\$2,079.76	\$0.2386

Agua Dulce				All Customers			
	Actual	Net Rev	Per 1000g		Actual	Net Rev	Per 1000g
Oct-19	2,308,410	\$572.10	\$0.2478	Oct-19	54,839,100	\$15,902.95	\$0.2900
Nov-19	2,045,790	\$576.49	\$0.2818	Nov-19	43,777,290	\$12,117.10	\$0.2768
Dec-19	1,917,250	\$400.79	\$0.2090	Dec-19	44,494,550	\$11,452.55	\$0.2574
Jan-20	1,822,250	\$413.58	\$0.2270	Jan-20	35,720,968	\$8,235.28	\$0.2305
Feb-20	1,775,390	\$366.65	\$0.2065	Feb-20	35,107,392	\$8,322.08	\$0.2370
Mar-20	0	\$0.00	#DIV/0!	Mar-20	0	\$0.00	#DIV/0!
Apr-20	0	\$0.00	#DIV/0!	Apr-20	0	\$0.00	#DIV/0!
May-20	0	\$0.00	#DIV/0!	May-20	0	\$0.00	#DIV/0!
Jun-20	0	\$0.00	#DIV/0!	Jun-20	0	\$0.00	#DIV/0!
Jul-20	0	\$0.00	#DIV/0!	Jul-20	0	\$0.00	#DIV/0!
Aug-20	0	\$0.00	#DIV/0!	Aug-20	0	\$0.00	#DIV/0!
Sep-20	0	\$0.00	#DIV/0!	Sep-20	0	\$0.00	#DIV/0!
TOTAL	9,869,090	\$2,329.61	\$0.2361	TOTAL	213,939,300	\$56,029.96	\$0.2619

INTER-OFFICE MEMO

TO: Carola G. Serrato, Executive Director
FROM: Armando Yruegas, O&M Supervisor
DATE: April 21, 2020
RE: Maintenance & Technical Report

During the week of March 16, 2020, the following work was completed.

- Exercised generators, downloaded GPS reports and performed line locates.
- Collected/Monitored NAP samples.
- Took daily residuals for the Driscoll Booster Station. (Booster Station, CR 16 & KI MR)
- Held a Safety Meeting.
- Performed Line locates.
- Replaced light ballast at Driscoll Pump Station.
- Replaced photo cell at Kingsville site.
- Victor Gutierrez took the CSI test and passed.
- Unit #9 oil change.
- Refueled auxiliary diesel tanks at pump stations.

During the week of March 23, 2020, the following work was completed.

- Exercised generators, downloaded GPS reports and performed line locates.
- Collected/Monitored NAP samples.
- Took daily residuals for the Driscoll Booster Station. (Booster Station, CR 16 & KI MR)
- Held a Safety Meeting.
- Installed firmware at Sablatura Park Pimp Station SCADA system.
- Mowed grass at Kingsville office and pump stations.
- Cleaned up Banquete shop.

During the week of March 30, 2020, the following work was completed.

- Exercised generators, downloaded GPS reports and performed line locates.
- Collected/Monitored NAP samples.
- Took daily residuals for the Driscoll Booster Station. (Booster Station 16 & KI MR)
- Held a Safety Meeting.
- Delivered chlorine to pump stations.
- Performed Line locates.
- Removed old diesel containment tank from Sablatura Park Pump Station.

- Flushed Bishop West side meter run.
- Cleaned drainage ditch at Central Pump Station off FM 2826.

During the week of April 6, 2020, the following work was completed.

- Exercised generators, downloaded GPS reports and performed line locates.
- Collected/Monitored NAP samples.
- Took daily residuals for the Driscoll Booster Station. (Booster Station, CR 16 & KI MR)
- Held a Safety Meeting.
- Performed Line locates.
- Unloaded 1-ton chlorine cylinder at Driscoll Booster Station.
- Installed new mail box at office.
- Replaced barb wire at Driscoll Pump Station fence.
- Replaced light bulbs at chlorine and LAS buildings

During the week of April 13, 2020, the following work was completed.

- Exercised generators, downloaded GPS reports and performed line locates.
- Collected/Monitored NAP samples.
- Took daily residuals for the Driscoll Booster Station. (Booster Station, CR 16 & KI MR)
- Held a Safety Meeting.
- Performed Line locates.
- Sprayed Round Up and placed rat bait at pump stations.

To: Carola G. Serrato, Executive Director

From: Oscar Ortegón, CP Technician

Date: April 21, 2020

Re: CP Update

As of April 21, 2020, 290 anodes on 224 joints on the 42" water line have been installed as compared to March's report with 195 anodes on 160 joints. We have replaced 16 old test stations with new ones as compared to 13 replacements last month. Last month's footage was 9,709 LF. We have completed 11,923 feet out of 51,511 feet in Contract 2.

We have been checking both rectifiers, which are connected to the 42" on 1st Street in Bishop and CR 4. Both are working properly. These 2 rectifiers cover 21,122 feet of cathodic protection on Contract 1, which extends from FM 70 to the Nueces/ Kleberg County line.

We have been installing reflective plates on test stations posts that we bought from Mueller Metals. This provides better visibility of test stations.

Due to Covid-19 and the weather it was a slow productive month. Also the CP crew are in an area where the 42" line cover is between 10 to 12 feet.

ATTACHMENT 3

FY 2020 Budget Amendments

Memorandum

To: South Texas Water Authority Board of Directors
From: Carola G. Serrato, Executive Director
Date: April 24, 2020
Re: Fiscal Year 2020 Budget Amendments

Background:

Enclosed are staff's recommended amendments for the FY 2020 Budget. These amendments are provided at the 6-month time frame per past operating procedures.

Analysis:

1. **Total Revenues decreased by \$17,200** based on anticipated lower Interest Earnings.
2. **Total Administrative/Operations Expenditures without Capital Outlay increased by \$50,212** primarily associated with increases to Repairs and Maintenance (\$20,000), an increase to Legal Fees (\$15,000), insurance changes related to COVID-19 (individual vs. employee/spouse), insurance changes related to staffing (employee/spouse vs. family) and retirement percentage selections.
 - **Payroll Costs increased by \$15,462** associated with the aforementioned items.
 - **Supplies and Materials increased by \$17,350.**
 - **Professional Fees increased by \$14,675** due to legal services associated with Aqui IV and possible Corpro services.
 - **Consumable Supplies/Materials/Tech Support increased by \$2,500** due to repairs to vehicles.
 - **Recurring Operating Costs increased by \$225** due to the annual auto insurance premium.
 - **Miscellaneous Cost is unchanged.**
3. **Capital Outlay** including engineering services is **increased by \$37,600**. It is based on the approved expenses for the chloramine booster at Kingsville for RWSC (Mercer and Walker Partners), the new Torpee Magmeter at the Driscoll Booster Station, new Office Computer Server and other minor changes notes on page 3 of the General Fund Budget.
4. **Other Finance Sources decreased by \$10,990** as a result of the number of tax collection parcels increasing in Nueces County (tax collection fees).
5. **Deficiencies of Revenues over Expenditures is decreased by \$116,002** for a **Net Income of \$212,961** as compared to the original budget's ending balance of \$328,963.

Staff Recommendation:

Approve the FY 2020 Six-Month Budget amendments.

Board Action:

Determine whether to approve the recommended amendments.

Summarization:

The attached amended budget still includes providing \$120,000 for the new Banquete Pump Station (another \$300,000 from bond funds), \$35,000 for the demolition of the EST in Banquete, a new office server and construction of the chloramine booster system for the RWSC line. In addition, in the last six months, the budget has already paid for a new magmeter resulting in much improved residuals on the 42" line, a new CP haul truck, three (3) new office computers, a new compressor, and dual chlorine scales for nine (9) out of ten (10) pump stations.

**SOUTH TEXAS WATER AUTHORITY
GENERAL FUND
PROPOSED AMENDED FY2020 BUDGET**

**2020
O & M TAX RATE: \$0.070059
I & S TAX RATE: \$0.016852
HANDLING CHARGE: \$0.426386
WATER RATE: \$2.512020**

	2020 ADOPTED BUDGET	YEAR TO DATE 3/31/2020	% of 2020 ADOPTED BUDGET	PROPOSED 2020 AMENDED BUDGET	VARIANCE
REVENUES					
Water Service Revenue	\$1,336,941	\$650,331	49%	\$1,336,941	\$0
Handling Charge Revenue	\$226,930	\$109,223	48%	\$226,930	\$0
Premium Incremental Increase	\$20,000	\$18,546	93%	\$20,000	\$0
Surcharge - Out of District	\$7,787	\$3,893	50%	\$7,787	\$0
Interest Income	\$60,000	\$21,819	36%	\$34,800	-\$25,200
Other Revenue					
Operating & Maintenance Fees	\$0	\$0		\$0	\$0
Miscellaneous Revenues	\$12,000	\$14,656	122%	\$20,000	\$8,000
TOTAL REVENUES	\$1,663,658	\$818,468	70%	\$1,646,458	-\$17,200
EXPENDITURES					
Water Service Expenditures:					
Bulk Water Purchases	\$1,336,941	\$623,848	47%	\$1,336,941	\$0
Water Loss	\$0	\$0	0%	\$0	\$0
TOTAL WATER SERVICE	\$1,336,941	\$623,848	47%	\$1,336,941	\$0
Payroll Costs					
Salaries & Wages -					
Regular Employees	\$338,292	\$176,022	52%	\$338,850	\$558
Part-Time Employee	\$1,729	\$454	26%	\$1,429	-\$300
Overtime - NWSC	\$0	\$0	0%	\$0	\$0
Stand-by Pay - NWSC	\$0	\$0	0%	\$0	\$0
Overtime - RWSC	\$0	\$0	0%	\$0	\$0
Stand-by Pay - RWSC	\$0	\$0	0%	\$0	\$0
Overtime - STWA	\$12,500	\$6,197	50%	\$14,000	\$1,500
Stand-by Pay - STWA	\$1,300	\$650	50%	\$1,300	\$0
Janitorial Pay - STWA Overtime	\$8,500	\$5,047	59%	\$10,000	\$1,500
Employee Retirement Premiums	\$46,677	\$27,380	59%	\$51,677	\$5,000
Group Insurance Premium	\$177,763	\$106,292	60%	\$184,666	\$6,903
Unemployment Compensation	\$875	\$1,812	207%	\$1,176	\$301
Workers' Compensation	\$6,250	\$10,920	175%	\$6,250	\$0
Car Allowance	\$6,000	\$3,000	50%	\$6,000	\$0
Hospital Insurance Tax	\$3,962	\$2,102	53%	\$3,962	\$0
TOTAL PERSONNEL	\$603,848	\$339,876		\$619,310	\$15,462
Supplies & Materials					
Repairs & Maintenance	\$80,000	\$60,350	75%	\$100,000	\$20,000
Meter Expense	\$5,000	\$2,500	50%	\$7,350	\$2,350
Tank Repairs	\$50,000	\$45,000	90%	\$45,000	-\$5,000
Major Repairs	\$25,000	\$0	0%	\$25,000	\$0
TOTAL SUPPLIES & MATERIALS	\$160,000	\$107,850		\$177,350	\$17,350

	2020 ADOPTED BUDGET	YEAR TO DATE 3/31/2020	% of 2020 ADOPTED BUDGET	PROPOSED 2020 AMENDED BUDGET	VARIANCE
Other Operating Expenditures:					
Professional Fees					
Legal	\$30,000	\$25,373	85%	\$45,000	\$15,000
Auditing	\$9,750	\$9,454	97%	\$9,750	\$0
Engineering	\$12,500	\$0	0%	\$15,175	\$2,675
Management & Consulting	\$7,500	\$0	0%	\$7,500	\$0
Inspections	\$6,000	\$1,900	32%	\$3,000	-\$3,000
Banquete Overhead Tank Demolition	\$35,000	\$0	0%	\$35,000	\$0
TOTAL PROFESSIONAL FEES	\$100,750	\$36,727		\$115,425	\$14,675
Consum Supplies/Materials					
Postage	\$7,500	\$1,793	24%	\$7,500	\$0
Printing/Office Supplies/Tech Support	\$30,000	\$11,536	38%	\$30,000	\$0
Janitorial/Site Maintenance	\$6,000	\$2,626	44%	\$6,000	\$0
Fuel/Lubricants/Repairs	\$30,000	\$21,317	71%	\$32,500	\$2,500
Chemicals/Water Samples	\$52,500	\$16,039	31%	\$52,500	\$0
Safety Equipment	\$1,500	\$0	0%	\$1,500	\$0
Small Tools	\$2,000	\$708	35%	\$2,000	\$0
TOTAL CON. SUPPLIES/MATERIALS	\$129,500	\$54,019		\$132,000	\$2,500
Recurring Operating Costs					
Telephone/Communications	\$14,000	\$6,763	48%	\$14,000	\$0
Utilities	\$110,000	\$39,890	36%	\$110,000	\$0
D & O Liability Insurance	\$3,500	\$1,859	53%	\$3,500	\$0
Property Insurance	\$47,300	\$43,973	93%	\$47,300	\$0
General Liability	\$3,200	\$1,830	57%	\$3,200	\$0
Auto Insurance	\$2,225	\$2,443	110%	\$2,450	\$225
Travel/Training/Meetings	\$10,000	\$2,936	29%	\$10,000	\$0
Rental-Equipment/Uniforms	\$5,000	\$1,265	25%	\$5,000	\$0
Dues/Subscriptions/Publication	\$15,000	\$4,753	32%	\$15,000	\$0
Pass Through Cost	\$400	\$1	0%	\$400	\$0
Educational Materials	\$0	\$0	0%	\$0	\$0
TOTAL RECURRING OPER. COSTS	\$210,625	\$105,713		\$210,850	\$225
Miscellaneous					
Miscellaneous Expenditures	\$7,500	\$3,660	49%	\$7,500	\$0
TOTAL MISCELLANEOUS	\$7,500	\$3,660		\$7,500	\$0
Total Administrative & Operations Exp.	\$2,549,164	\$1,271,693	50%	\$2,599,376	\$50,212
Capital Outlay					
Capital Acquisition	\$225,350	\$94,384	42%	\$254,340	\$28,990
Engineering	\$0	\$7,750	0%	\$8,610	\$8,610
TOTAL CAPITAL OUTLAY	\$225,350	\$102,134		\$262,950	\$37,600
TOTAL EXPENDITURES (w/o D.S. exp.)	\$2,774,514	\$1,373,827		\$2,862,326	\$87,812
Excess (Deficiencies) of Revenue Over Expenditures	-\$1,110,856	-\$555,359		-\$1,215,868	

	2020 ADOPTED BUDGET	YEAR TO DATE 3/31/2020	% of 2020 ADOPTED BUDGET	PROPOSED 2020 AMENDED BUDGET	VARIANCE
OTHER FINANCE SOURCE (USES)					
Transfer to Other Funds					
Disposition of Assets (Surplus Sale) *	\$1,500	\$0	0%	\$1,500	\$0
Transfer from Tax Accounts	\$1,438,319	\$952,675	66%	\$1,427,329	-\$10,990
TOTAL OTHER FINANCING SOURCES (USES)	\$1,439,819	\$952,675	66%	\$1,428,829	-\$10,990
TOTAL EXPENDITURES	\$1,334,695	\$421,152		\$1,433,497	\$98,802
EXCESS (DEFICIENCIES) OF REVENUES OVER OTHER SOURCES (USES)	\$328,963	\$397,316		\$212,961	-\$116,002
NET INCOME	\$328,963	\$397,316		\$212,961	-\$116,002

Capital Acquisition

	Budgeted	Spent or Cost	Additions	Variance
ORIGINAL BUDGETED				
a. New Truck	\$32,500	\$34,205	\$1,705	\$1,705
b. RWSC Booster	\$15,000	\$32,000	\$17,000	\$17,000
c. Technology Upgrades				
1) 3 computers upgrades & installation	\$5,000	\$2,684	\$0	-\$2,316
d. Large Air Compressor	\$25,000	\$20,400	\$0	-\$4,600
e. Truck Utility Bed	\$11,000	\$0	\$0	-\$11,000
f. New Chlorine & LAS Scales	\$16,850	\$17,135	\$285	\$285
g. Banquete PS Including Hydro Tank	\$120,000	\$120,000	\$0	\$0
ADDITIONAL PURCHASES				
a. McCauley - In-line Flow meter	\$0	\$16,500	\$16,500	\$16,500
b. Toolbox new field truck-2019 purchase	\$0	\$302	\$302	\$302
c. Technology Upgrades				
1) Server Upgrade	\$0	\$11,114	\$11,114	\$11,114
	\$225,350	\$254,340		\$28,990
Engineering	\$0	\$7,750	\$8,610	\$860
RWSC Booster				

**SOUTH TEXAS WATER AUTHORITY
GENERAL FUND - TAX ACCOUNT
PROPOSED AMENDED FY2020 BUDGET**

**2020
O & M TAX RATE: \$0.070059
I & S TAX RATE: \$0.016852
HANDLING CHARGE: \$0.426386
WATER RATE: \$2.512020**

	2020 ADOPTED BUDGET	YEAR TO DATE 3/31/2020	% of 2020 ADOPTED BUDGET	2020 PROPOSED AMENDED BUDGET	VARIANCE
REVENUES					
Ad Valorem - Current (M & O)	\$1,465,721	\$1,439,090	98%	\$1,465,721	\$0
Delinquent Taxes	\$30,000	\$18,429	61%	\$30,000	\$0
Penalty & Interest - Tax Accounts (M & O)	\$19,000	\$10,895	57%	\$19,000	\$0
Miscellaneous	\$0	\$8	0%	\$8	\$8
TOTAL M&O TAX REVENUES	\$1,514,721	\$1,468,422	97%	\$1,514,729	\$8
EXPENDITURES					
Tax Collector Fees	\$50,177	\$48,588	97%	\$62,200	\$12,023
Appraisal Districts	\$26,225	\$12,584	48%	\$25,200	-\$1,025
TOTAL EXPENDITURES	\$76,402	\$61,172	80%	\$87,400	\$10,998
OTHER USES					
Transfer to Revenue Fund (Tax)	\$1,438,319	\$952,675	66%	\$1,427,329	-\$10,990
TOTAL EXPEND. & OTHER USES	\$1,514,721	\$1,013,847	67%	\$1,514,729	\$8
Excess Revenues and Other Financing Sources Over (Under) Expenditures and Other Uses	\$0	\$454,575		\$0	\$0

SOUTH TEXAS WATER AUTHORITY
GENERAL FUND - SPECIAL SERVICES
PROPOSED AMENDED FY2020 BUDGET

2020
O & M TAX RATE: \$0.070059
I & S TAX RATE: \$0.016852
HANDLING CHARGE: \$0.426386
WATER RATE: \$2.512020

	2020 ADOPTED BUDGET	YEAR TO DATE 3/31/2020	% of 2020 ADOPTED BUDGET	2020 PROPOSED AMENDED BUDGET	VARIANCE
REVENUES					
Ricardo Water Supply Corporation	\$308,794	\$143,917	47%	\$308,794	\$0
Nueces Water Supply Corporation	\$304,531	\$194,879	64%	\$334,531	\$30,000
TOTAL SPECIAL SERVICES REVENUE	\$613,325	\$338,796	55%	\$643,325	\$30,000
EXPENDITURES					
Personnel	\$328,454	\$167,312	51%	\$334,754	-\$6,300
Overhead	\$284,871	\$132,999	47%	\$294,580	-\$9,709
TOTAL SPECIAL SERVICES EXPENDITURES	\$613,325	\$300,311	49%	\$629,334	-\$16,009
REVENUES OVER EXPENDITURES	\$0	\$38,485		\$13,991	\$13,991

Personnel

Regular Employees	\$286,291	\$286,291
Part-Time Employee	\$15,563	\$13,863
Overtime-NWSC	\$12,000	\$18,000
Stand-by Pay-NWSC	\$1,300	\$1,300
Overtime-RWSC	\$12,000	\$14,000
Stand-by Pay-RWSC	\$1,300	\$1,300
	<u>\$328,454</u>	<u>\$334,754</u>

Overhead

Retirement	\$39,772.00	\$41,772
Medicare	\$4,563.00	\$4,563
TEC	\$1,015.00	\$1,274
WC	\$6,817.00	\$6,817
Health, etc	\$191,704.00	\$199,154
Fuel	\$30,650.00	\$30,650
Postage	\$2,400.00	\$2,400
Phone	<u>\$7,950.00</u>	<u>\$7,950</u>
	<u>\$284,871.00</u>	<u>\$294,580</u>

ATTACHMENT 4

Permanent Easement – Bishop Pump Station Facilities

Memorandum

To: South Texas Water Authority Board of Directors
From: Carola G. Serrato, Executive Director
Date: April 24, 2020
Re: City of Bishop/STWA Permanent Easement – Bishop East Pump Station

Background:

Last month, there was not a joint committee meeting on March 23rd prior to STWA's Board meeting due to the COVID-19 pandemic. Enclosed are the recent emails pertaining to the permanent easement and efforts to schedule a joint meeting to discuss the document. On April 22nd, I spoke with City Secretary Cynthia Contreras as a follow-up to last week's email. She indicated she had not heard from either Mr. Albert Guajardo or Mr. Bill Boswell. However, she added that the City was unable to hold a Council meeting last month and she was working with Mayor Tem Miller to set an agenda for the City's April 29th meeting – with numerous items held over from last month and new items from this month. The City will be using the Go To Meeting application to conduct its remote meeting. Enclosed is the City's agenda received today that includes the Permanent Easement as an item.

Analysis:

At this time, staff believes a meeting, albeit a remote one, is needed to make any progress on this matter.

Staff Recommendation:

Continue to communicate with City representatives in order to negotiate an Agreement. I plan to attend the meeting using the City's remote capabilities.

Board Action:

Provide feedback to staff and legal counsel.

Summarization:

Unfortunately, COVID-19 may factor into this matter as well as a multitude of other negotiations and projects for months to come and possibly into the next fiscal and calendar year. As these conditions continue, staff hopes people will become accustomed to conducting business in a different way to ensure progress.

From: Cynthia <Cynthia.contreras@cityofbishoptx.com>
Sent: Friday, April 24, 2020 12:06 PM
To: 'Carola G. Serrato'
Subject: FW: City of Bishop - Agenda
Attachments: doc02140120200424112427.pdf

Importance: High

Good Afternoon Carola,

Attached is the agenda for our meeting on Wednesday. Please call me if you have any questions.

Respectfully,

Cynthia L. Contreras
City Secretary
City of Bishop
PO Box 356
Bishop, Texas 78343
Phone: (361) 584-2567 ext. 106
Fax: (361) 584-3253
cynthia.contreras@cityofbishoptx.com

-----Original Message-----

From: city.scanner@cityofbishoptx.com <city.scanner@cityofbishoptx.com>
Sent: Friday, April 24, 2020 11:25 AM
To: cynthia.contreras@cityofbishoptx.com
Subject:

Do Not Reply

**NOTICE OF PUBLIC MEETING
BISHOP CITY COUNCIL
WEDNESDAY, APRIL 29, 2020 AT 5:30 P.M.**

THE BISHOP CITY COUNCIL WILL MEET IN SPECIAL SESSION IN THE LEEROY KIESCHNICK COUNCIL CHAMBER, LOCATED AT CITY HALL, 203 EAST MAIN STREET, BISHOP, TEXAS (PUBLIC MUST USE THE EAST SIDE ENTRANCE OF THE BUILDING).

Conference line call: Please join our meeting from your computer, tablet or smartphone.
<https://www.gotomeet.me/CynthiaContreras1/city-council-meeting-4-29-20>

You can also dial in using your phone.
United States: [+1 \(408\) 650-3123](tel:+14086503123)

Access Code: 337-399-965

New to GoToMeeting? Get the app now and be ready when your first meeting starts:
<https://global.gotomeeting.com/install/337399965>

Documents that will be considered by the City Council will be available on the city's website www.cityofbishoptx.com at the time of the meeting.

A G E N D A

OPENING: MAYOR TEM MILLER

PRAYER:

PLEDGE OF ALLEGIANCE:

THE CITY COUNCIL MAY DELIBERATE AND TAKE ACTION ON ANY OF THE FOLLOWING SUBJECTS:

1. **CITIZEN COMMENTS:** *To reduce the chance of COVID-19 transmission, public meetings will be held in a manner intended to separate, to the maximum practical extent, audience and presenters from personal contact with members of Community, City Staff, and City Council. The meeting may be held telephonically and, if so conducted, the public may participate remotely by informing city staff once connected to the conference line 15 minutes but not later than 5 minutes prior to the beginning of any scheduled meeting and must identify themselves for the purpose of the public record. Citizens who wish to address the City Council about items on the agenda which are scheduled for Council action will have three (3) minutes to express their position. Citizens wishing to address Council regarding a topic not on the agenda are afforded the same amount of time. Although Council cannot take specific action on Citizens' Comment topics due to legal requirements, they will hear the topic and Council may: 1) have the item placed on a future agenda for action, or 2) refer the item to a Board, Commission or Committee; or 3) refer the item to staff for study or conclusion*

2. TO APPROVE AND EXTEND MAYOR'S EMERGENCY DECLARATION AND ANY AMENDED ORDERS TO REDUCE THE TRANSMISSION OF COVID-19.
3. AUTHORIZING CITY STAFF TO SUBMIT AN APPLICATION FOR FEMA'S COMMUNITY DISASTER LOAN (CDL) PROGRAM, WHICH WILL ALLOW OPERATIONAL FUNDING FOR LOCAL GOVERNMENTS TO CONTINUE TO OPERATE AFTER REVENUE LOSS CAUSED BY A DISASTER.
4. AUTHORIZING CITY STAFF TO SUBMIT AN APPLICATION FOR THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT RELIEF PACKAGE.
5. PERMISSION TO HOLD THE BISHOP FOOD BANK DISTRIBUTION ON THURSDAY, MAY 7, 2020 AND/OR OTHER SCHEDULE DATES AT THE BISHOP CITY PARK AT THE PAVILION AREA.
6. DISCUSS PROPOSED AEP TEXAS'S DISTRIBUTION COST RECOVER FACTOR FILING AND IF NECESSARY CONSIDER RESOLUTION NO. 4-29-20A; A RESOLUTION DENYING AEP'S PROPOSED DISTRIBUTION COST RECOVER FACTORS ("DCRF") AND AUTHORIZE THE CITY TO JOIN WITH CITIES SERVED BY AEP ("CITIES") TO EVALUATE THE FILING, DETERMINE WHETHER THE FILING COMPLIES WITH LAW, AND IF LAWFUL, TO DETERMINE WHAT FURTHER STRATEGY, INCLUDING SETTLEMENT, TO PURSUE.
7. VEHICLE PURCHASE FOR POLICE DEPARTMENT.
8. ORDINANCE NO. 4-29-20A; AN ORDINANCE AMENDING THE CITY OF BISHOP'S 2019-2020 BUDGET (ORDINANCE NO. 9-4-19A) IN THE PARTICULARS HEREAFTER STATED: PUBLIC WORKS, POLICE DEPARTMENT AND INSIDE OFFICE.
9. MINUTES OF CITY COUNCIL MEETINGS.
10. FINANCIAL STATEMENTS.

11. **EXECUTIVE SESSION:** THE CITY COUNCIL WILL ADJOURN INTO A CLOSED SESSION PURSUANT TO THE TEXAS OPEN MEETINGS ACT (SECTION §551.071 OF THE TEXAS GOVERNMENT CODE) TO CONSULT WITH THE CITY ATTORNEY ON PENDING AND CONTEMPLATED LITIGATION; A SETTLEMENT OFFER; OR ON A MATTER IN WHICH THE DUTY OF THE ATTORNEY TO THE GOVERNMENTAL BODY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THIS CHAPTER.
12. PROPOSED EASEMENT AND/OR LICENSE AGREEMENT WITH SOUTH TEXAS WATER AUTHORITY FOR USE OF EAST SIDE WATER PLANT PROPERTY.
13. POSSIBLE IMPROVEMENTS TO CITY'S WATER WELLS AND SYSTEM AND NOTICE OF VIOLATIONS FROM TCEQ.
14. UPDATE ON PROPOSED REGIONAL WASTEWATER FACILITY.

THE COUNCIL MAY RECESS THIS MEETING AND CONDUCT A CLOSED MEETING WITH REGARD TO ANY SUBJECT, WHETHER OR NOT THE SUBJECT IS LISTED IN THIS AGENDA, TO THE FULL EXTENT ALLOWED BY THE TEXAS OPEN MEETINGS ACT, PROVIDED THAT THE PRESIDING OFFICER DURING THE OPEN MEETING WILL ANNOUNCE THAT A CLOSED MEETING WILL BE HELD AND WILL IDENTIFY THE SECTIONS OF THE ACT OR SUBJECTS OF THE ACT UNDER WHICH THE CLOSED MEETING WILL BE HELD.

THE COUNCIL MAY DELIBERATE AND TAKE ACTION ON ADMINISTRATIVE MATTERS CONCERNING THIS OR FUTURE MEETINGS, INCLUDING BUT NOT LIMITED TO THE SCHEDULING AND AGENDA OF MEETINGS, ATTENDANCE AND LEAVES OF ABSENCE OF COUNCIL MEMBER AND OTHER OFFICERS, AND RULES AND PROCEDURES FOR THE CONDUCT OF MEETINGS. THE COUNCIL MAY RECEIVE FROM THE CITY'S STAFF, AND A MEMBER OF THE COUNCIL MAY MAKE A REPORT, ABOUT ITEMS OF COMMUNITY INTEREST DURING THE MEETING. NO ACTION WILL BE TAKEN AND POSSIBLE ACTION REGARDING THE INFORMATION PROVIDED IN THE REPORT WILL NOT BE DISCUSSED. IF A MEMBER OF THE PUBLIC OR THE COUNCIL INQUIRES ABOUT A SUBJECT NOT INCLUDED IN THIS NOTICE, THERE MAY BE PRESENTED A STATEMENT OF SPECIFIC FACTUAL INFORMATION OR A RECITATION OF EXISTING POLICY IN RESPONSE TO THE INQUIRY. A DELIBERATION OF OR DECISION ABOUT THE SUBJECT OF THE INQUIRY WILL BE LIMITED TO A PROPOSAL TO PLACE THE SUBJECT ON THE AGENDA FOR A SUBSEQUENT MEETING.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARDS AT CITY HALL, 203 EAST MAIN STREET, BISHOP, TEXAS ON FRIDAY, APRIL 24, 2020 AT 11:45 A.M., ONE OF WHICH IS ACCESSIBLE TO THE PUBLIC AT ALL TIMES.



CYNTHIA L. CONTRERAS
CITY SECRETARY

IF YOU PLAN TO ATTEND THIS PUBLIC MEETING AND YOU HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AT THE MEETING, PLEASE CONTACT OUR OFFICE AT 361-584-2567. REASONABLE ACCOMMODATIONS WILL BE MADE TO ASSIST YOU NEEDS.

APR 24 AM 11:16



From: mcserrato@stwa.org
Sent: Friday, April 17, 2020 8:53 AM
To: Cynthia Contreras (cynthia.contreras@cityofbishoptx.com); Tem Miller (tem.miller@cityofbishoptx.com); Bill Boswell (bill.boswell@cityofbishoptx.com); Albert Guajardo (albert.guajardo@cityofbishoptx.com)
Cc: Kathleen Lowman; 'Rudy Galvan Paint & Body Collision Center'; Brandon Barrera (brandon.barrera2015@yahoo.com); Jose Graveley (pipe-man@juno.com); Bill Flickinger; Armando Yruegas; 'Dony Cantu (dcantu@stwa.org)'; 'Frances Rosales'; 'Jo Ella Wagner'
Subject: FW: STWA - Revised Rough Draft of Easement Agreement with City of Bishop
Attachments: STWA - City of Bishop Easement Agreement bf 032320.docx

Good Morning Bishop Committee Representatives,

Just a quick follow-up on the email below. STWA is still interested in setting up a remote distance meeting.

Carola G. Serrato
Executive Director
South Texas Water Authority
PO Box 1701
Kingsville, Texas 78364
361-592-9323 x112

From: mcserrato@stwa.org <mcserrato@stwa.org>
Sent: Tuesday, April 7, 2020 5:12 PM
To: Cynthia Contreras (cynthia.contreras@cityofbishoptx.com) <cynthia.contreras@cityofbishoptx.com>
Cc: Albert Guajardo (albert.guajardo@cityofbishoptx.com) <albert.guajardo@cityofbishoptx.com>; Bill Boswell (bill.boswell@cityofbishoptx.com) <bill.boswell@cityofbishoptx.com>; Tem Miller (tem.miller@cityofbishoptx.com) <tem.miller@cityofbishoptx.com>; Tem Miller (jtgolf@stx.rr.com) <jtgolf@stx.rr.com>; Kathleen Lowman <klowman126@aol.com>; 'Rudy Galvan Paint & Body Collision Center' <rudybodyman@yahoo.com>; Jose Graveley (pipe-man@juno.com) <pipe-man@juno.com>; Brandon Barrera (brandon.barrera2015@yahoo.com) <brandon.barrera2015@yahoo.com>; Bill Flickinger <bflickinger@wfaustin.com>; Armando Yruegas <ayruegas@stwa.org>; 'Dony Cantu (dcantu@stwa.org)' <dcantu@stwa.org>; 'Frances Rosales' <fvrosales@stwa.org>; 'Jo Ella Wagner' <jwagner@stwa.org>
Subject: FW: STWA - Revised Rough Draft of Easement Agreement with City of Bishop

Good Afternoon,

I hope everyone is well and COVID-19 has not impacted you or your family in any major way. I am following up on yesterday's conversation with Cynthia regarding a remote distance meeting. We have been able to set up service through Zoom. We don't yet have the capabilities to use a computer for video; but, if we understand correctly, if everyone is using a smart phone it shouldn't matter.

Please let me know if a meeting can be arranged.

Thanks,
Carola

Carola G. Serrato
Executive Director
South Texas Water Authority

PO Box 1701
Kingsville, Texas 78364
361-592-9323 x112

From: mcgserrato@stwa.org <mcgserrato@stwa.org>
Sent: Wednesday, March 25, 2020 11:06 AM
To: Tem Miller (tem.miller@cityofbishoptx.com) <tem.miller@cityofbishoptx.com>; Cynthia Contreras (cynthia.contreras@cityofbishoptx.com) <cynthia.contreras@cityofbishoptx.com>; Bill Boswell (bill.boswell@cityofbishoptx.com) <bill.boswell@cityofbishoptx.com>; Albert Guajardo (albert.guajardo@cityofbishoptx.com) <albert.guajardo@cityofbishoptx.com>
Cc: Bill Flickinger <bflickinger@wfaustin.com>; Brandon Barrera (brandon.barrera2015@yahoo.com) <brandon.barrera2015@yahoo.com>; 'Filiberto Trevino (ftrevinoiii@gmail.com)' <ftrevinoiii@gmail.com>; Jose Graveley (pipe-man@juno.com) <pipe-man@juno.com>; 'Kathleen Lowman' <klowman126@aol.com>; Lupita Perez (lupitap1414@gmail.com) <lupitap1414@gmail.com>; 'Patsy Rodgers' <rnorpat2@gmail.com>; 'Rudy Galvan' <rudybodyman@yahoo.com>; Armando Yruegas <ayruegas@stwa.org>; 'Dony Cantu (dcantu@stwa.org)' <dcantu@stwa.org>; 'Frances Rosales' <fvrosales@stwa.org>; 'Jo Ella Wagner' <jwagner@stwa.org>
Subject: FW: STWA - Revised Rough Draft of Easement Agreement with City of Bishop

Good Morning,

As agreed upon, attached is a permanent easement between the City of Bishop and South Texas Water Authority for the Bishop East Pump Station property as well as the line connecting the 42" waterline to the pump station. The exact description will be ascertained based on metes and bounds from a field study by a certified surveyor. In the past, our office has used the services of LNV for this type of service.

The STWA Board authorized staff to provide the document to the City of Bishop committee for negotiation purposes.

Although a meeting of the committees did not occur on Monday, March 23rd, it is STWA's hope to continue the negotiations via email and other remote means. At this time, STWA staff is in the process of researching Zoom and WebEx as possible ways to meet remotely – audio capabilities. Our office will follow-up on this type of meeting as soon as the services are secured.

In the meantime, STWA asks that you review the easement which has been drafted to include the provisions from the license agreement. Please let me know if there are any items requiring additional information.

Have a good day,
Carola

Carola G. Serrato
Executive Director
South Texas Water Authority
PO Box 1701
Kingsville, Texas 78364
361-592-9323 x112

From: Bill Flickinger <bflickinger@wfaustin.com>
Sent: Tuesday, March 24, 2020 4:22 PM
To: mcgserrato@stwa.org

Cc: Allison Nix <anix@wfaustin.com>

Subject: RE: STWA - Revised Rough Draft of Easement Agreement with City of Bishop

Carola:

Attached is a revised draft of the Bishop Easement for your Board meeting today. I incorporated the changes we discussed today. Also, I revised language that had been changes in a later version of the License Agreement that I had missed yesterday.

Very truly yours,

Bill Flickinger

Willatt & Flickinger, PLLC
Attorneys at Law
12912 Hill Country Blvd., Suite F-232
Austin, Texas 78738

Phone: (512) 476-6604

Facsimile: (512) 469-9148

Email: bflickinger@wfaustin.com

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From: mogserrato@stwa.org <mogserrato@stwa.org>

Sent: Monday, March 23, 2020 5:31 PM

To: Bill Flickinger <bflickinger@wfaustin.com>

Cc: Allison Nix <anix@wfaustin.com>

Subject: RE: STWA - Rough Draft of Easement Agreement with City of Bishop

Bill,

Attached is the documents with my questions/comments. I should be here tomorrow if you need to talk to me about any.

Thanks,

Carola

Carola G. Serrato
Executive Director

South Texas Water Authority

PO Box 1701

Kingsville, Texas 78364

361-592-9323 x112

From: Bill Flickinger <bflickinger@wfaustin.com>
Sent: Monday, March 23, 2020 3:50 PM
To: Carola Serrato (mogserrato@stwa.org) <mogserrato@stwa.org>
Cc: Allison Nix <anix@wfaustin.com>
Subject: STWA - Rough Draft of Easement Agreement with City of Bishop

Carola:

Attached is a rough draft of the proposed Easement Agreement with the City of Bishop. Please provide your comments. Thank you.

Very truly yours,

Bill Flickinger

Willatt & Flickinger, PLLC
Attorneys at Law
12912 Hill Country Blvd., Suite F-232
Austin, Texas 78738

Phone: (512) 476-6604
Facsimile: (512) 469-9148

Email: bflickinger@wfaustin.com

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mcserrato@stwa.org

From: mcserrato@stwa.org
Sent: Friday, March 13, 2020 9:49 AM
To: 'Cynthia'
Cc: 'Rudy Galvan Paint & Body Collision Center'; Kathleen Lowman; Brandon Barrera (brandon.barrera2015@yahoo.com); Jose Graveley (pipe-man@juno.com)
Subject: RE: Joint Committee Meeting - March 23, 2020

Thanks, I appreciate it.

Have a Good Weekend,
Carola

From: Cynthia <Cynthia.contreras@cityofbishoptx.com>
Sent: Friday, March 13, 2020 9:45 AM
To: mcserrato@stwa.org
Subject: RE: Joint Committee Meeting - March 23, 2020

Good Morning Carola,

No I haven't heard anything from our members. I will send them a reminder.

Respectfully,

Cynthia L. Contreras
City Secretary

City of Bishop

PO Box 356

Bishop, Texas 78343

Phone: (361) 584-2567 ext. 106

Fax: (361) 584-3253

cynthia.contreras@cityofbishoptx.com

From: mcserrato@stwa.org <mcserrato@stwa.org>
Sent: Friday, March 13, 2020 8:48 AM
To: Cynthia Contreras <cynthia.contreras@cityofbishoptx.com>
Cc: 'Rudy Galvan Paint & Body Collision Center' <rudybodyman@yahoo.com>; Kathleen Lowman <klowman126@aol.com>; Brandon Barrera <brandon.barrera2015@yahoo.com>; Jose Graveley <pipe-man@juno.com>; Jo Ella Wagner <jwagner@stwa.org>; Frances Rosales <fvrosales@stwa.org>
Subject: Joint Committee Meeting - March 23, 2020

Good Morning Cynthia,

I am wondering if you heard from Mayor Miller, Mr. Guajardo or Mr. Boswell regarding a joint committee meeting on Monday, March 23rd.

The STWA members have indicated that the day and time will work for them. It might be helpful to meet in our office in order to review any engineering plans.

Carola

Carola G. Serrato
Executive Director

South Texas Water Authority

PO Box 1701

Kingsville, Texas 78364

361-592-9323 x112

ATTACHMENT 5

Meter Relocation – ON Stevens

Memorandum

To: South Texas Water Authority Board of Directors
From: Carola G. Serrato, Executive Director
Date: April 20, 2020
Re: City of Corpus Christi Request – Relocation of Master Meter

Background:

As the Board is aware, the City of Corpus Christi has requested that the master meter at the ON Steven WTP be relocated to the intersection of US 77 and CR 52. This would require STWA to formally declare approximately 7000 LF of 42” waterline as surplus in order to transfer ownership to the City. Enclosed are numerous emails regarding this matter. During the last meeting, the Board authorized me to work with legal counsel to negotiate the terms of a transfer of a portion of the 42” water line.

Analysis:

Unfortunately, with the COVID-19 shelter in place restrictions, Mr. Bill Flickinger of Willatt and Flickinger has indicated in an attached email that he has not been able to make the changes to the City’s offered Agreement. Nonetheless, quite a bit of information has been provided including copies of easements and one (1) Court Order as well as information on the pipe structure and condition of the pipe from the most recent Smart Ball testing.

In addition, staff has provided information to Mr. Flickinger on past projects involving relocation of the 42” line. Staff’s thoughts regarding concerns about this type of project such as down-time and potential future problems associated with the line taps were also raised. Finally, as mentioned in the last memo, the transfer of title and project will be contingent on the City covering all costs associated with the relocation project.

Staff Recommendation:

Continue to work with legal counsel and the City of Corpus Christi.

Board Action:

Provide feedback to staff and legal counsel.

Summarization:

Staff believes this project is mutually beneficial to the City and STWA.

From: Bill Flickinger <bflickinger@wfaustin.com>
Sent: Monday, April 20, 2020 1:06 PM
To: Carola Serrato (mcserrato@stwa.org)
Cc: Allison Nix
Subject: STWA

Carola:

I have received your recent voice-mail messages. All is well. We are just experiencing a significant increase in workload due to the remote activities and the complexity of the remote access Board meetings. I apologize for the delay in responding.

As far as FEMA requirements, I have no prior experience with the process or the labor policy you mention. Please let us know if you would like us to look into any aspect of the process for you.

With respect to the Corpus Christi proposal, I will need more time to propose changes. After that you and I will need to incorporate the changes to the wholesale water contract that we want to include. More than likely an update to your Board at the next Board meeting will be appropriate, instead of an action item. I think we will need more time to have a comprehensive contract to present to your Board.

Very truly yours,

Bill Flickinger

Willatt & Flickinger, PLLC
Attorneys at Law
12912 Hill Country Blvd., Suite F-232
Austin, Texas 78738

Phone: (512) 476-6604
Facsimile: (512) 469-9148

Email: bflickinger@wfaustin.com

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From: mcserrato@stwa.org
Sent: Tuesday, April 7, 2020 11:32 AM
To: Bill Flickinger
Cc: Armando Yruegas; 'Dony Cantu (dcantu@stwa.org)'; 'Frances Rosales'; 'Jo Ella Wagner'
Subject: City of Corpus Christi - Meter Relocation
Attachments: 42 inch line relocation Connection Detail Sheet.pdf; 42 inch line relocation Partial Specs.pdf; Meter Relocation Sketch City of CC.pdf

Bill,

Here are some thoughts on the City of CC meter relocation project and the Agreement.

Attached are 3 files with information from the most recent line relocation project on the 42" waterline. One file contains sections of the specs that refer to the line stops shown on the Detail Sheet (second file). The file with the specs includes information on concrete that may be needed on how the existing line needs to be "patched" once the taps are done.

The line stops are intended to act as temporary valves that allow for the taps to be done without the draining of sections of the line. You will note that the specs allow for the line stops to be in place and therefore interrupt service for 12 hours. I think the Agreement will need to include language which provides for STWA's engineer to review and approve the City's design (plans, specs, drawings, etc.) so that STWA can feel confident that service will not be interrupted for an extended period of time.

There needs to be language that in the event of a leak associated with tapping the line either upstream or downstream of the relocated meter that the City will be responsible for the repair and an estimated amount of water will need to be calculated to deduct from STWA's purchased volume. I suppose the Agreement needs to stipulate that the City owns the section up to and including the south tap. (??)

Also attached is a rough sketch of what we think the project will entail. There is a section of the pipe that is marked with a red box. We don't know if the City intends to cut this section out or install the third valve shown inside the red box which will be in the closed position. This means there would be a section of pipe that theoretically would have no flow. Mando and I think keeping the section in place could be beneficial. An engineer might have a different opinion. I wonder if two valves in that boxed area would be better.

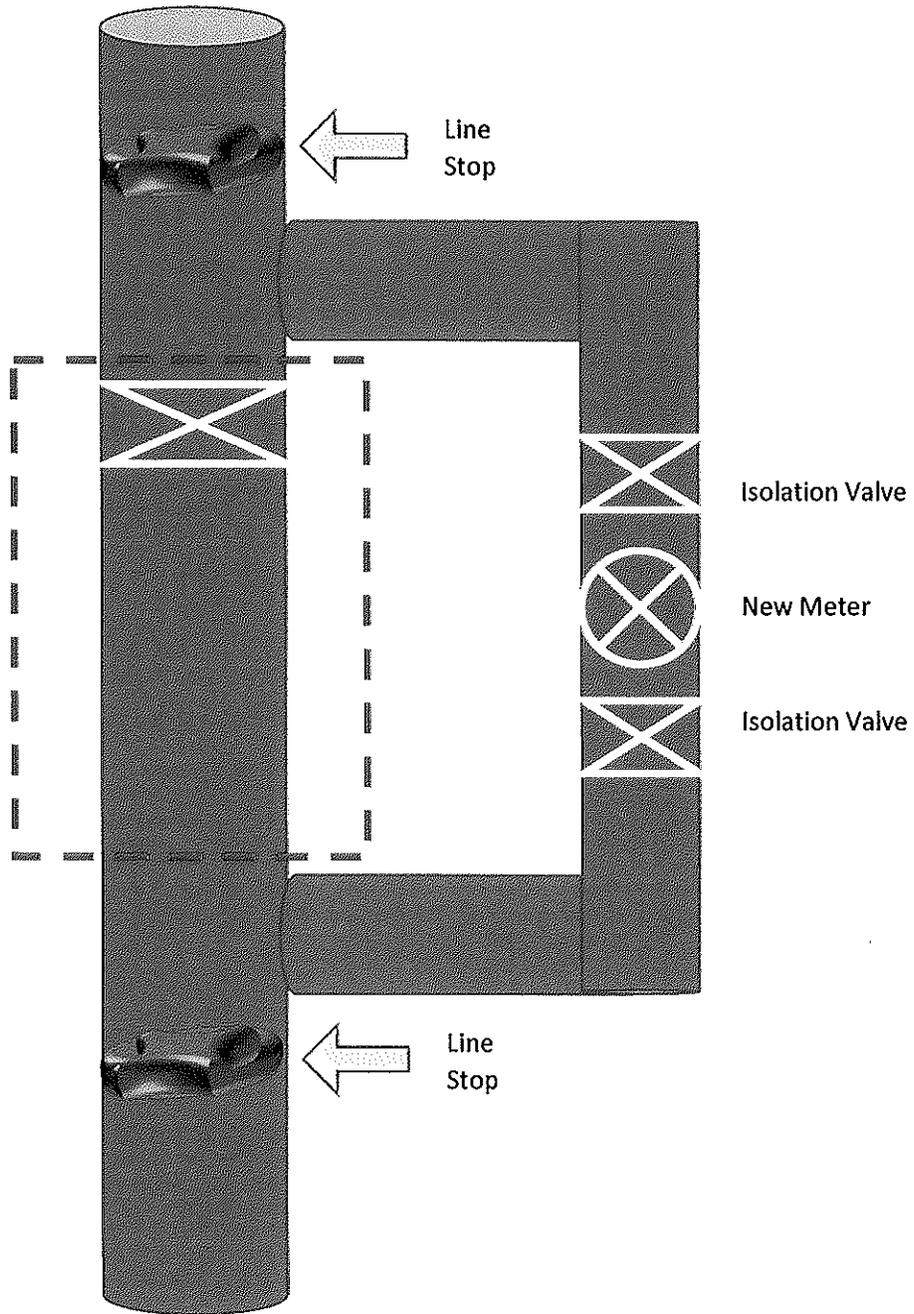
Finally, it wasn't clear whether the City was proposing that the new bypass line section would be the same size and type as the existing pipe. Again, an engineer would be able to make recommendations including any spacing related to valves, bends and the meter.

Will you be contacting Lisa about these comments/questions? Do we need another conference call?

Let me know if you need any additional information.

Thanks,
Carola

Carola G. Serrato
Executive Director
South Texas Water Authority
PO Box 1701
Kingsville, Texas 78364
361-592-9323 x112



PURCHASE AGREEMENT
WATER PIPELINE AND EASEMENTS
SOUTH TEXAS WATER AUTHORITY

1. Parties. The parties to this transaction are:

Seller: South Texas Water Authority ("STWA")
P. O. Box 1701
Kingsville, Texas 78364

Buyer: City of Corpus Christi, Texas, ("City")
Attn: Director of Water Utilities
P.O. Box 9277
Corpus Christi, Texas 78469

2. Property to be conveyed. The term "PROPERTY" refers to the Water Pipeline described in Exhibit A and the Easements described in Exhibits B.
3. Consideration. In consideration of City installation of new water meter as further described below, and payment of \$ _____, issued to South Texas Water Authority by the Buyer within 30 days of the Effective Date, Buyer purchases from Seller, and Seller sells, transfers and assigns to Buyer, all of Seller's rights, title and interest in and to the PROPERTY.
4. Installation of new water meter and change to point of delivery: City agrees to purchase, install and maintain a new water meter at the location identified on Exhibit C. Once the new water meter is installed, the parties agree that the new meter location becomes the new point of delivery for purposes of Section 5 of the contract between the parties approved by City Ordinance 15749 in 1980 and the STWA water purchased shall be delivered to and metered through the new meter location. The City agrees to notify STWA of plans regarding installation of the new water meter for STWA review and comment. City will use best efforts to install the new water meter in a manner as to not cause disruption of STWA water service.
5. Seller represents that:
- A. Seller possesses good and marketable title to the PROPERTY, and there are no liens or security interests in the PROPERTY.
- B. Seller shall do all such further acts, including execution of any additional title transfer documents that may be required to transfer title of the PROPERTY to Buyer.

- C. Seller is not aware of any claims arising out of the PROPERTY.
- D. Seller has the absolute and unrestricted right, power and authority to execute this Agreement and an Assignment of Easements and a Bill of Sale with the documents to be executed and delivered by Seller in connection with this transaction and to perform its obligations under this Contract. The execution of this Agreement and delivery of the Assignment of Easements and the Bill of Sale and the consummation of the transactions described herein, and compliance with the terms of this Bill of Sale will not conflict with, or constitute a default under, any agreement to which Seller are a party or by which Seller or the PROPERTY is bound, or violate any regulation, law, court order, judgment, or decree applicable to Seller or the PROPERTY, except as otherwise expressly provided herein.
- E. Seller has no knowledge of any pending or threatened litigation, condemnation, or assessment affecting the PROPERTY. Seller remains responsible for any claims related to the Property that arise out of any act or omission of event prior to the date of execution of this Agreement by the City.
- F. No person, corporation, or other entity has or shall have any right or option to acquire the PROPERTY.
- G. Seller has not received any notice from any governmental agency regarding non-compliance with applicable laws, ordinances, regulations, statutes, rules and restrictions relating to the PROPERTY.
- H. All taxes and assessments have been paid in full, and that none are delinquent.
- I. Seller has provided Buyer with a copy of any inspection reports regarding the Property prepared within the last 5 years.

6. Effective Date: This Agreement takes effect on date of last signature.

Agreed to and effective the date of last signature:

Seller: South Texas Water Authority

By: _____

Name:

Title:

THE STATE OF TEXAS §

COUNTY OF NUECES §

This instrument was acknowledged before me by on _____, 2020 by _____ as the _____ for the South Texas Water Authority.

Notary Public in and for the State of Texas

DRAFT

Buyer: CITY OF CORPUS CHRISTI, TEXAS

Name:
Title:

THE STATE OF TEXAS §

COUNTY OF NUECES §

This instrument was acknowledged before me on _____, 2020 by _____ as the _____ for the City of Corpus Christi, a Texas municipal corporation, on behalf of said corporation.

Notary Public in and for the State of Texas

[Seal]

Approved as to legal form this _____ day of _____, 2020 for the City Attorney

Lisa Aguilar, Assistant City Attorney

EXHIBIT A

Description of Pipeline and Equipment to be conveyed to City: A 42" water pipeline which initiates at the current meter location at O. N. Stevens Water Treatment Plant and continues along easements approximately 1.5 miles to the new meter location to be located at intersection of IH 69 and County Road 52.

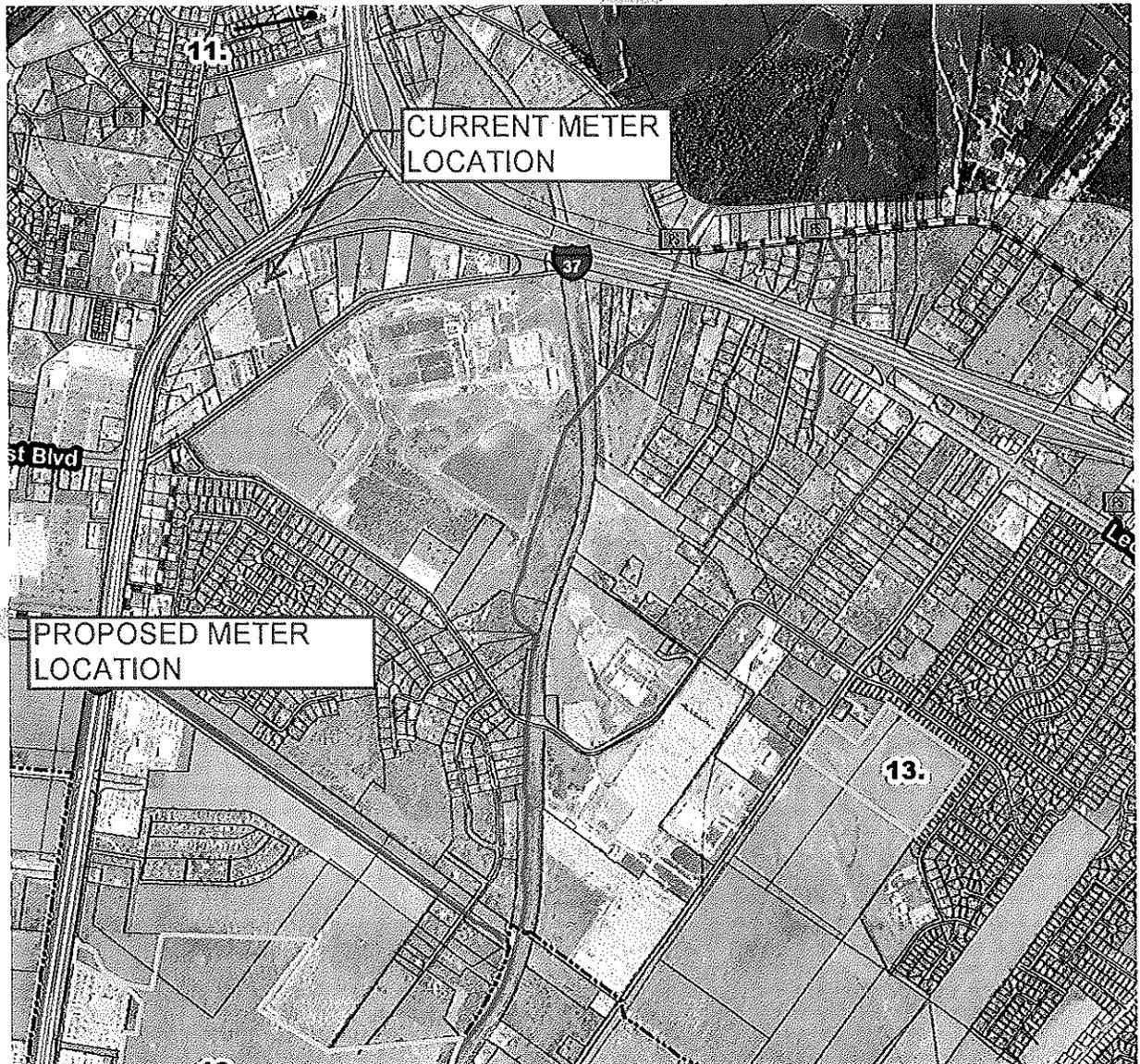


EXHIBIT B - List of all pipeline easements to be conveyed to the City:

DRAFT

Exhibit C:

INSERT EXHIBIT SHOWING LOCATION OF THE NEW WATER METER TO BE
INSTALLED BY THE CITY

DRAFT

Exhibit D
Bill of Sale and Conveyance of Pipeline and Easement

Date: _____, 2020

Seller: South Texas Water Authority
P. O. Box 1701
Kingsville, Texas 78364

Buyer: City of Corpus Christi, Texas
P. O. Box 9277
Corpus Christi, Texas 78469-9277

Consideration: Ten Dollars (\$10.00) and other good and valuable consideration in hand paid by Buyer

Seller does hereby grant, bargain, sell, transfer, convey, assign and deliver to Buyer all right, title, and interest of Seller in and to the:

Pipeline and Easements particularly defined in the Purchase Agreement dated _____, 2020 between the City of Corpus Christi and the South Texas Water Authority, (the "Property").

To Have and to Hold, all and singular, the same unto Buyer to its own use forever; and Seller warrants and agrees to defend title to the Property to Buyer and Buyer's successors against all lawful claims.

Executed and effective on the date set forth on the first page above.

EXHIBIT E

ASSIGNMENT OF EASEMENTS

STATE OF TEXAS

COUNTY OF NUECES

Grantor: South Texas Water Authority
South Texas Water Authority
P. O. Box 1701
Kingsville, Texas 78364

Grantee: City of Corpus Christi, Texas
P. O. Box 9277
Corpus Christi, Texas 78469-9277

Date: _____, 2020

Consideration: Ten Dollars (\$10.00) and other good and valuable consideration in hand paid by Buyer

Grantor does hereby grant, bargain, sell, transfer, convey, assign and deliver to Grantee all right, title, and interest of Grantor in and to the following easements recorded of record:

[insert easements by recorded information]

Executed and effective on the date set forth on the first page above.

mcserrato@stwa.org

From: mcserrato@stwa.org
Sent: Friday, April 17, 2020 10:48 AM
To: 'Lisa Aguilar [LGL]'; 'Bill Flickinger'
Cc: 'Kevin Norton'; 'Esteban Ramos'
Subject: RE: STX Meter Move

Good Morning Lisa,

I have discussed the Agreement with Bill and he should be working on a few changes. I provided him with construction design on previous STWA projects involving the relocation of the 42" line. It would be helpful if we knew whether the City is thinking about leaving the bypassed section in place or removing it. Our discussion also included the Agreement's language on down-time.

BTW, STWA still remains interested in knowing whether any discussions will begin on our wholesale water supply contract.

Carola

Carola G. Serrato
Executive Director
South Texas Water Authority
PO Box 1701
Kingsville, Texas 78364
361-592-9323 x112

From: Lisa Aguilar [LGL] <LisaA@cctexas.com>
Sent: Friday, April 17, 2020 9:04 AM
To: Bill Flickinger <bflickinger@wfaustin.com>
Cc: Kevin Norton <KevinN@cctexas.com>; mcserrato@stwa.org; Esteban Ramos <EstebanR2@cctexas.com>
Subject: RE: STX Meter Move

Good morning,

Is any update on the review of the City draft document? Please advise.

Thank you,

Lisa Aguilar
Assistant City Attorney
City of Corpus Christi
1201 Leopard Street
Corpus Christi, Texas 78401
(361) 826-3378
Email: lisa@ccctexas.com

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From: Bill Flickinger <bflickinger@wfaustin.com>
Sent: Thursday, April 09, 2020 11:07 AM
To: Lisa Aguilar [LGL] <LisaA@cctexas.com>
Cc: Kevin Norton <KevinN@cctexas.com>; mcgserrato@stwa.org
Subject: RE: STX Meter Move

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Dear Lisa:

We have not yet completed our review of the draft. I expect we will be able to respond early next week. Thank you.

Very truly yours,

Bill Flickinger

Willatt & Flickinger, PLLC
Attorneys at Law
12912 Hill Country Blvd., Suite F-232
Austin, Texas 78738

Phone: (512) 476-6604
Facsimile: (512) 469-9148

Email: bflickinger@wfaustin.com

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From: Lisa Aguilar [LGL] <LisaA@cctexas.com>
Sent: Thursday, April 9, 2020 9:23 AM
To: Bill Flickinger <bflickinger@wfaustin.com>
Cc: Kevin Norton <KevinN@cctexas.com>; mcgserrato@stwa.org
Subject: RE: STX Meter Move

Good morning,

I'm checking to see if you had a chance yet to review the City's first draft; please advise.

Thank you,

Lisa Aguilar
Assistant City Attorney
City of Corpus Christi

1201 Leopard Street
Corpus Christi, Texas 78401
(361) 826-3378
Email: lisaa@cctexas.com

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From: Lisa Aguilar [LGL]
Sent: Thursday, March 26, 2020 4:10 PM
To: Bill Flickinger <bflickinger@wfaustin.com>
Cc: Kevin Norton <KevinN@cctexas.com>; mogserrato@stwa.org
Subject: RE: STX Meter Move

Good afternoon,

Thank you all for participating on the call this afternoon.

Here is a preliminary draft of the Purchase Agreement for review.

Thank you,

Lisa Aguilar
Assistant City Attorney
City of Corpus Christi
1201 Leopard Street
Corpus Christi, Texas 78401
(361) 826-3378
Email: lisaa@cctexas.com

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From: Bill Flickinger <bflickinger@wfaustin.com>
Sent: Wednesday, March 25, 2020 9:28 PM
To: Carola Serrato <mogserrato@stwa.org>; Kevin Norton <KevinN@cctexas.com>
Cc: rviera@lrvinc.com; ltrejo@lrvinc.com; ayruegas@stwa.org; Esteban Ramos <EstebanR2@cctexas.com>; Wesley Nebgen <WesleyN@cctexas.com>; Dony Cantu <dcantu@stwa.org>; Frances Rosales <fvrosales@stwa.org>; Jo Ella Wagner <jwagner@stwa.org>; Gabriel Hinojosa <GabrielH@cctexas.com>; Lisa Aguilar [LGL] <LisaA@cctexas.com>; Gabriel Ramirez <GabrielR@cctexas.com>
Subject: RE: STX Meter Move

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2 p.m. tomorrow will work for me.

Very truly yours,

Bill Flickinger

Willatt & Flickinger, PLLC
Attorneys at Law
12912 Hill Country Blvd., Suite F-232
Austin, Texas 78738

Phone: (512) 476-6604
Facsimile: (512) 469-9148

Email: bflickinger@wfaustin.com

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From: Carola Serrato <mogserrato@stwa.org>
Sent: Wednesday, March 25, 2020 7:33 PM
To: Kevin Norton <KevinN@cctexas.com>
Cc: Bill Flickinger <bflickinger@wfaustin.com>; rviera@lvinc.com; jtrejo@lvinc.com; ayruegas@stwa.org; Esteban Ramos <EstebanR2@cctexas.com>; Wesley Nebgen <WesleyN@cctexas.com>; Dony Cantu <dcantu@stwa.org>; Frances Rosales <fvrosales@stwa.org>; Jo Ella Wagner <jwagner@stwa.org>; Gabriel Hinojosa <GabrielH@cctexas.com>; Lisa Aguilar [LGL] <LisaA@cctexas.com>; Gabriel Ramirez <GabrielR@cctexas.com>
Subject: Re: STX Meter Move

2 pm tomorrow should work.

Sent from my iPhone

On Mar 25, 2020, at 6:35 PM, Kevin Norton <KevinN@cctexas.com> wrote:

Carola and Bill,

Carola and I apparently crossed paths with our emails when we sent emails at approximately same time. I sent an email at 5:29pm that I am now not available Thursday/1pm. I suggested Thurs/2pm or Fri/11am. Thanks

Very respectfully,
Kevin Norton

From: Bill Flickinger <bflickinger@wfaustin.com>
Sent: Wednesday, March 25, 2020 5:47 PM
To: mcserrato@stwa.org; Kevin Norton <KevinN@cctexas.com>; rviera@lrvinc.com;
jtrejo@lrvinc.com; ayruegas@stwa.org
Cc: Esteban Ramos <EstebanR2@cctexas.com>; Wesley Nebgen <WesleyN@cctexas.com>; 'Dony Cantu' <dcantu@stwa.org>; 'Frances Rosales' <fvrosales@stwa.org>; 'Jo Ella Wagner' <jwagner@stwa.org>; Gabriel Hinojosa <GabrielH@cctexas.com>; Lisa Aguilar [LGL] <LisaA@cctexas.com>; Gabriel Ramirez <GabrielR@cctexas.com>
Subject: RE: STX Meter Move

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Carola:

I am available tomorrow at 1:00 p.m.

Very truly yours,

Bill Flickinger

Willatt & Flickinger, PLLC
Attorneys at Law
12912 Hill Country Blvd., Suite F-232
Austin, Texas 78738

Phone: (512) 476-6604
Facsimile: (512) 469-9148

Email: bflickinger@wfaustin.com

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From: mcserrato@stwa.org <mcserrato@stwa.org>
Sent: Wednesday, March 25, 2020 5:30 PM
To: 'Kevin Norton' <KevinN@cctexas.com>; rviera@lrvinc.com; jtrejo@lrvinc.com; ayruegas@stwa.org
Cc: 'Esteban Ramos' <EstebanR2@cctexas.com>; 'Wesley Nebgen' <WesleyN@cctexas.com>; Bill Flickinger <bflickinger@wfaustin.com>; 'Dony Cantu' <dcantu@stwa.org>; 'Frances Rosales' <fvrosales@stwa.org>; 'Jo Ella Wagner' <jwagner@stwa.org>; 'Gabriel Hinojosa' <GabrielH@cctexas.com>; 'Lisa Aguilar [LGL]' <LisaA@cctexas.com>; 'Gabriel Ramirez' <GabrielR@cctexas.com>
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Either one of those dates/times works for me. Just let me know. I will double check with Bill in the morning.

Carola

Carola G. Serrato
Executive Director

South Texas Water Authority

PO Box 1701
Kingsville, Texas 78364
361-592-9323 x112

From: Kevin Norton <KevinN@cctexas.com>

Sent: Wednesday, March 25, 2020 2:41 PM

To: mogserrato@stwa.org; rviera@lvinc.com; jtrejo@lvinc.com; ayruegas@stwa.org

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Subject: RE: STX Meter Move

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- Thurs, 1pm
- Fri, 11am

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Kevin Norton

Kevin M. Norton, P.E.
Director of Water Utilities
City of Corpus Christi
Office: 361-826-1874

From: mogserrato@stwa.org <mogserrato@stwa.org>

Sent: Wednesday, March 25, 2020 9:22 AM

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Cc: Kevin Norton <KevinN@cctexas.com>; Esteban Ramos <EstebanR2@cctexas.com>; Wesley Nebgen <WesleyN@cctexas.com>; Bill Flickinger <bflickinger@wfaustin.com>; 'Dony Cantu'

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Carola

Carola G. Serrato
Executive Director

South Texas Water Authority

PO Box 1701
Kingsville, Texas 78364
361-592-9323 x112

From: Gabriel Hinojosa <GabrielH@cctexas.com>

Sent: Friday, February 28, 2020 4:42 PM

To: Carola Serrato (mcgserrato@stwa.org) <mcgserrato@stwa.org>; rviera@Invinc.com;
jtrejo@Invinc.com; ayruegas@stwa.org

Cc: Kevin Norton <KevinN@cctexas.com>; Esteban Ramos <EstebanR2@cctexas.com>; Dan Grimsbo <DanG@cctexas.com>; Wesley Nebgen <WesleyN@cctexas.com>

Subject: STX Meter Move

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Thanks,
GABRIEL HINOJOSA, P.E.
UTILITIES ENGINEERING DESIGN MANAGER
CITY OF CORPUS CHRISTI
361-826-1877

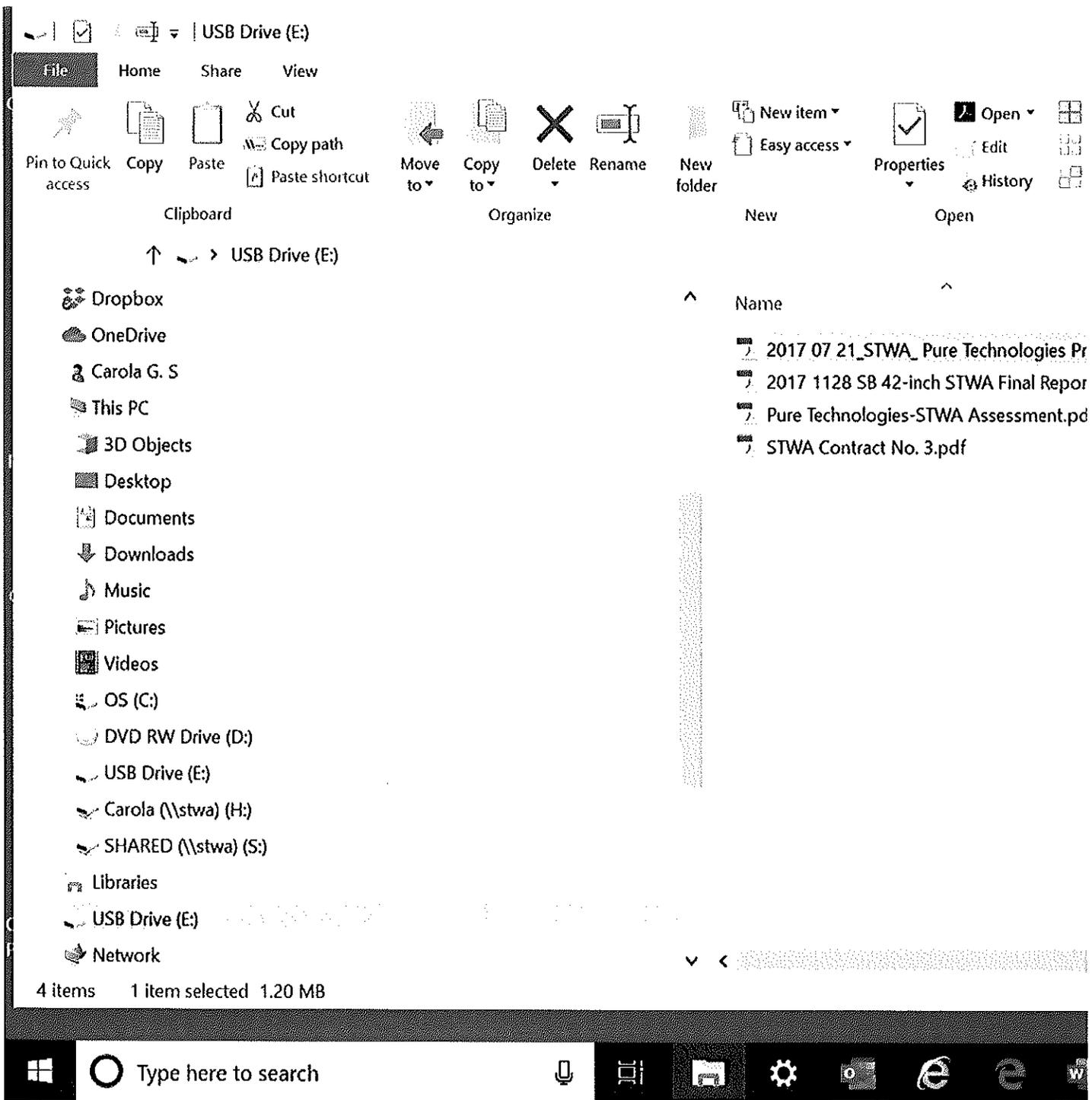
mcserrato@stwa.org

From: mcserrato@stwa.org
Sent: Thursday, April 2, 2020 3:30 PM
To: 'Kevin Norton'
Subject: RE: STX Meter Move

Kevin,

Sorry for the delay. A data stick will be in today's mail with the four (4) pdf files listed in the screenshot below. I believe the Pure Technology files provide a detailed description of the type of pipe that is in place. However, if you need for us to send a copy or a portion of the specifications from the original construction project, please let me know.

Carola G. Serrato
Executive Director
South Texas Water Authority
PO Box 1701
Kingsville, Texas 78364
361-592-9323 x112



From: Kevin Norton <KevinN@cctexas.com>
Sent: Thursday, March 26, 2020 2:46 PM
To: mcgserrato@stwa.org
Cc: Lisa Aguilar [LGL] <LisaA@cctexas.com>
Subject: RE: STX Meter Move

Carola,

Thank you for offering us e-copies of the waterline plans. Our mailing address is:

Water Utilities Department
 Attn: Kevin Norton

2726 Holly Road
Corpus Christi, TX 78413

Thank you

Very respectfully,
Kevin Norton

From: mogserrato@stwa.org <mogserrato@stwa.org>
Sent: Wednesday, March 25, 2020 12:45 PM
To: Gabriel Hinojosa <GabrielH@cctexas.com>
Cc: Robert Viera <rviera@lvinc.com>; Joe Trejo <jtrejo@lvinc.com>; Kevin Norton <KevinN@cctexas.com>; Esteban Ramos <EstebanR2@cctexas.com>; Wesley Nebgen <WesleyN@cctexas.com>; Bill Flickinger <bflickinger@wfaustin.com>; Armando Yruegas <ayruegas@stwa.org>; 'Dony Cantu' <dcantu@stwa.org>; 'Frances Rosales' <fvrosales@stwa.org>; 'Jo Ella Wagner' <jwagner@stwa.org>
Subject: FW: STX Meter Move

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Gabriel,

As indicated below, attached is a partial list of easements acquired by STWA on the installation of the 42" line. Armando has listed the document #, volume and beginning page number for nine owners. Hopefully, you can read his writing.

The City of CC is listed for the large drainage ditch north of CR 52. Also attached is a portion of the plans showing a correction to the location of the line. This was discovered when sacrificial anodes were being installed.

BTW, I did a quick check on the Nueces County Clerk website. It appears South Texas Water Authority does not retrieve all the information. "South Tex Wtr Authority" was used in many cases. There may be other abbreviations used.

Hope this information helps,
Carola

Carola G. Serrato
Executive Director
South Texas Water Authority
PO Box 1701
Kingsville, Texas 78364
361-592-9323 x112

From: mogserrato@stwa.org <mogserrato@stwa.org>
Sent: Wednesday, March 25, 2020 9:22 AM
To: 'Gabriel Hinojosa' <GabrielH@cctexas.com>; 'rviera@lvinc.com' <rviera@lvinc.com>; 'jtrejo@lvinc.com' <jtrejo@lvinc.com>; 'ayruegas@stwa.org' <ayruegas@stwa.org>
Cc: 'Kevin Norton' <KevinN@cctexas.com>; 'Esteban Ramos' <EstebanR2@cctexas.com>; 'Wesley Nebgen' <WesleyN@cctexas.com>; Bill Flickinger <bflickinger@wfaustin.com>; 'Dony Cantu' <dcantu@stwa.org>

<dcantu@stwa.org>; 'Frances Rosales' <fvrosales@stwa.org>; 'Jo Ella Wagner' <jwagner@stwa.org>

Subject: RE: STX Meter Move

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Have a good day,

Carola

Carola G. Serrato
Executive Director

South Texas Water Authority

PO Box 1701
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To: Carola Serrato (mogserrato@stwa.org) <mogserrato@stwa.org>; rviera@lrvinc.com; itrejo@lrvinc.com; avruegas@stwa.org

Cc: Kevin Norton <KevinN@cctexas.com>; Esteban Ramos <EstebanR2@cctexas.com>; Dan Grimsbo <DanG@cctexas.com>; Wesley Nebgen <WesleyN@cctexas.com>

Subject: STX Meter Move

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Thanks,
GABRIEL HINOJOSA, P.E.
UTILITIES ENGINEERING DESIGN MANAGER
CITY OF CORPUS CHRISTI
361-826-1877

From: mcserrato@stwa.org
Sent: Thursday, March 26, 2020 4:34 PM
To: 'Lisa Aguilar [LGL]'; 'Bill Flickinger'
Cc: 'Kevin Norton'
Subject: RE: STX Meter Move
Attachments: STWA Condemnation Jesus Alejandro.pdf; STWA Easement Kitty Wolfe Gentry.pdf; STWA Easement DeLuxe Properties.pdf; STWA Easement City of Corpus Christi.pdf; STWA Easement Nolan Culp and wife.pdf; STWA Easement Denton Petroleum Company.pdf; STWA Easement Exxon.pdf; STWA Easement Davis Dumas.pdf; STWA Easement Durrill Williams Parker Culp.pdf

All,

Attached are the easement – acquisition files for the section of the 42” line between CR 52 and ON Stevens Plant. The Jesus Alejandro file has two (2) documents – it was a condemnation case. There is an Order and an Award of Commissioners. The Kittie Wolfe Gentry property has two (2) files. One is the original file between STWA and Ms. Gentry which spans quite a distance. However, if my memory serves me correctly, when anodes were being installed on this property there was a survey error discovered. Therefore, there is another easement between STWA and DeLuxe Properties.

I believe all of the easements refer to “does grant and convey unto Grantee, its successors, assigns and legal representatives...”

Carola

Carola G. Serrato
Executive Director
South Texas Water Authority
PO Box 1701
Kingsville, Texas 78364
361-592-9323 x112

From: Lisa Aguilar [LGL] <LisaA@cctexas.com>
Sent: Thursday, March 26, 2020 4:10 PM
To: Bill Flickinger <bflickinger@wfaustin.com>
Cc: Kevin Norton <KevinN@cctexas.com>; mcserrato@stwa.org
Subject: RE: STX Meter Move

Good afternoon,

Thank you all for participating on the call this afternoon.

Here is a preliminary draft of the Purchase Agreement for review.

Thank you,

Lisa Aguilar
Assistant City Attorney

City of Corpus Christi
1201 Leopard Street
Corpus Christi, Texas 78401
(361) 826-3378
Email: lisaa@cctexas.com

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From: Bill Flickinger <bflickinger@wfaustin.com>
Sent: Wednesday, March 25, 2020 9:28 PM
To: Carola Serrato <mcgserrato@stwa.org>; Kevin Norton <KevinN@cctexas.com>
Cc: rviera@lrvinc.com; jtrejo@lrvinc.com; ayruegas@stwa.org; Esteban Ramos <EstebanR2@cctexas.com>; Wesley Nebgen <WesleyN@cctexas.com>; Dony Cantu <dcantu@stwa.org>; Frances Rosales <fvrosales@stwa.org>; Jo Ella Wagner <jwagner@stwa.org>; Gabriel Hinojosa <GabrielH@cctexas.com>; Lisa Aguilar [LGL] <LisaA@cctexas.com>; Gabriel Ramirez <GabrielR@cctexas.com>
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2 p.m. tomorrow will work for me.

Very truly yours,

Bill Flickinger

Willatt & Flickinger, PLLC
Attorneys at Law
12912 Hill Country Blvd., Suite F-232
Austin, Texas 78738

Phone: (512) 476-6604
Facsimile: (512) 469-9148

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Cc: Bill Flickinger <bflickinger@wfaustin.com>; rviera@lvinc.com; ltrejo@lvinc.com; ayruegas@stwa.org; Esteban Ramos <EstebanR2@cctexas.com>; Wesley Nebgen <WesleyN@cctexas.com>; Dony Cantu <dcantu@stwa.org>; Frances Rosales <fvrosales@stwa.org>; Jo Ella Wagner <jwagner@stwa.org>; Gabriel Hinojosa <GabrielH@cctexas.com>; Lisa Aguilar [LGL] <LisaA@cctexas.com>; Gabriel Ramirez <GabrielR@cctexas.com>
Subject: Re: STX Meter Move

2 pm tomorrow should work.

Sent from my iPhone

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Subject: STX Meter Move

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Thanks,
GABRIEL HINOJOSA, P.E.
UTILITIES ENGINEERING DESIGN MANAGER
CITY OF CORPUS CHRISTI
361-826-1877

ATTACHMENT 6

Banquete Pump Station Project

Memorandum

To: South Texas Water Authority Board of Directors
From: Carola G. Serrato, Executive Director
Date: April 22, 2020
Re: Update on Banquete Pump Station (PS) to Serve the Nueces Water Supply Corporation (NWSC)

Background:

As reported last month, final approval from the Texas Water Development Board is still needed before construction of the new Banquete Pump Station can begin. Attached is the most recent information on the project from Nueces County Grant Administrator Maria Bedia. Staff has been in communication with LNV on the project including review of the pump models. JS Haren has been providing the necessary submittals on materials and equipment to LNV.

Analysis:

This is an update only. Staff will provide information as it becomes available.

Staff Recommendation:

Keep the Board updated on this project.

Board Action:

Provide feedback to staff.

Summarization:

The Nueces County Water Control and Improvement District #5 (NCWC&ID#5) Wholesale Water Supply Contract is contingent on the construction of this pump station. The separation of the facilities should resolve any perceived preference issues of the wholesale service being provided to the NWSC versus the NCWC&ID #5.

From: Maria M. Bedia <maria.bedia@nuecesco.com>
Sent: Thursday, April 23, 2020 11:31 AM
To: Commissioner Joe Gonzalez; Sandra Santos; Edward Herrera; Robert Viera; Joe Trejo; Carola G. Serrato (mcserrato@stwa.org)
Cc: Natalie Eckstrom
Subject: Banquete Pump Station TWDB Project

According to TWDB's message below, the Notice to Proceed is now expected to be issued "early next week."

Thank you,
Maria

From: Behni Bolhassani <Behni.Bolhassani@twdb.texas.gov>
Sent: Thursday, April 23, 2020 11:24 AM
To: Maria M. Bedia <maria.bedia@nuecesco.com>
Cc: Natalie Eckstrom <natalie.eckstrom1@co.nueces.tx.us>
Subject: RE: Sufficiency of Funds Letter - Revised

Hi Maria,

It has been routed for review and signature. I am hoping to send it out early next week.

Cheers,
Behni

From: Maria M. Bedia <maria.bedia@nuecesco.com>
Sent: Thursday, April 23, 2020 11:23 AM
To: Behni Bolhassani <Behni.Bolhassani@twdb.texas.gov>
Cc: Natalie Eckstrom <natalie.eckstrom1@co.nueces.tx.us>
Subject: RE: Sufficiency of Funds Letter - Revised

External: Beware of links/attachments.

Hi, Behni. Just checking in. Is there an estimated date when the Notice to Proceed will be issued? I know you had said you hoped it would be issued yesterday.

Thank you,
Maria

From: Maria M. Bedia
Sent: Thursday, April 16, 2020 11:07 AM
To: Behni Bolhassani <Behni.Bolhassani@twdb.texas.gov>
Cc: Natalie Eckstrom <natalie.eckstrom1@nuecesco.com>
Subject: Sufficiency of Funds Letter - Revised

Per our conversation yesterday, attached please find the revised Sufficiency of Funds letter for CID 02 construction contract.

Thank you.



Maria M. Bedia
Grants Administrator
Nueces County
(361) 888-0224 Phone
(361) 960-3599 Cell
maria.bedia@nuecesco.com

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mcserrato@stwa.org

From: mcserrato@stwa.org
Sent: Tuesday, April 21, 2020 12:24 PM
To: 'Maria M. Bedia'; 'Commissioner Joe Gonzalez'; 'Sandra Santos'; 'Edward Herrera'; 'Robert Viera'
Cc: 'Juan Pimentel'; 'Bert Perez'; 'Natalie Eckstrom'
Subject: RE: Update on Banquete Pump Station Improvements

Thank-you,
CGS

From: Maria M. Bedia <maria.bedia@nuecesco.com>
Sent: Tuesday, April 21, 2020 12:20 PM
To: mcserrato@stwa.org; Commissioner Joe Gonzalez <joe.gonzalez@nuecesco.com>; Sandra Santos <sandra.santos@nuecesco.com>; Edward Herrera <edward.herrera@nuecesco.com>; 'Robert Viera' <rviera@Invinc.com>
Cc: Juan Pimentel <Juan.Pimentel@nuecesco.com>; Bert Perez <Bert.Perez@nuecesco.com>; Natalie Eckstrom <natalie.eckstrom1@co.nueces.tx.us>
Subject: RE: Update on Banquete Pump Station Improvements

Unfortunately, I have not received the Notice to Proceed from TWDB yet. Behni mentioned in our last conversation the "middle of the week" so I am still hopeful that we will get it by the end of this week. If I don't hear from her by tomorrow afternoon, I will follow up via email.

Thank you,
Maria

From: mcserrato@stwa.org <mcserrato@stwa.org>
Sent: Tuesday, April 21, 2020 11:48 AM
To: Maria M. Bedia <maria.bedia@nuecesco.com>; Commissioner Joe Gonzalez <joe.gonzalez@nuecesco.com>; Sandra Santos <sandra.santos@nuecesco.com>; Edward Herrera <edward.herrera@nuecesco.com>; 'Robert Viera' <rviera@Invinc.com>
Cc: Juan Pimentel <Juan.Pimentel@nuecesco.com>; Bert Perez <Bert.Perez@nuecesco.com>; Natalie Eckstrom <natalie.eckstrom1@co.nueces.tx.us>
Subject: RE: Update on Banquete Pump Station Improvements

Maria,

The STWA Board is meeting on Tuesday, April 28th. During my last conversation with Robert he indicated that he thought the TWDB would issue its approval letter very soon. Do you have any new information that I can share in my memo to the STWA Board?

Thanks – I hope everyone is well and staying safe,
Carola

Carola G. Serrato
Executive Director
South Texas Water Authority
PO Box 1701
Kingsville, Texas 78364
361-592-9323 x112

From: Maria M. Bedia <maria.bedia@nuecesco.com>
Sent: Thursday, April 9, 2020 1:37 PM
To: Commissioner Joe Gonzalez <joe.gonzalez@nuecesco.com>; Sandra Santos <sandra.santos@nuecesco.com>; Edward Herrera <edward.herrera@nuecesco.com>; Robert Viera <rviera@lvinc.com>; Carola G. Serrato (mcgserrato@stwa.org) <mcgserrato@stwa.org>
Cc: Juan Pimentel <Juan.Pimentel@nuecesco.com>; Bert Perez <Bert.Perez@nuecesco.com>; Natalie Eckstrom <natalie.eckstrom1@co.nueces.tx.us>
Subject: Update on Banquete Pump Station Improvements

Good afternoon, all. We are still waiting for TWDB's approval for the Notice to Proceed with JS Haren's contract for the Banquete pump station improvements. All documents they requested were sent on March 27th with a hard copy sent via FedEx overnight. I also received the attached deductive change order earlier from LNV and promptly submitted that to TWDB for approval as well (see below email and attachment).

Please let me know if there are any questions on this project. Have a safe and happy Easter holiday!

Thank you,
Maria

From: Maria M. Bedia
Sent: Thursday, April 9, 2020 1:34 PM
To: 'Behni Bolhassani' <Behni.Bolhassani@twdb.texas.gov>
Cc: 'Juan Santana' <Juan.Santana@twdb.texas.gov>; Natalie Eckstrom <natalie.eckstrom1@co.nueces.tx.us>; 'Mireya Loewe' <Mireya.Loewe@twdb.texas.gov>; 'Francia C. Harutunian' <Francia.Harutunian@twdb.texas.gov>
Subject: RE: Nueces County DWSRF TWDB ID:62622 CID 02 Contract Documents

Good afternoon, Behni. Attached please find a proposed deductive change order for the CID 02 construction contract for the Banquete pump station improvements. Please review. Please let me know if there is anything else you need to issue the Notice to Proceed and/or this change order.

Thank you and have a safe Easter holiday.



Maria M. Bedia
Grants Administrator
Nueces County
(361) 888-0224 Phone
(361) 960-3599 Cell
maria.bedia@nuecesco.com

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From: Maria M. Bedia

Sent: Friday, March 27, 2020 4:07 PM

To: Behni Bolhassani <Behni.Bolhassani@twdb.texas.gov>

Cc: Juan Santana <Juan.Santana@twdb.texas.gov>; Natalie Eckstrom <natalie.eckstrom1@co.nueces.tx.us>; Mireya Loewe <Mireya.Loewe@twdb.texas.gov>; Francia C. Harutunian <Francia.Harutunian@twdb.texas.gov>

Subject: Nueces County DWSRF TWDB ID:62622 CID 02 Contract Documents

Good afternoon, Behni. Here is the Dropbox link to the CID 02 executed contract documents: <https://www.dropbox.com/sh/sltapsw5170qnbk/AACpmLsUreGaMfE6Wd2jh4tUa?dl=0>

Contained within the folder are the following:

- All Contract documents
 - Executed contract agreement - pages 51-55
 - All contract conditions, including TWDB Supplemental Contract Conditions - pages 76-156 with TWDB requirements beginning on page 109
 - Contractor's Act of Assurance ED-103 – pages 174-175
 - Contractor's Resolution on Authorized Representative ED-104 – page 176
 - Performance Bond – pages 56-58
 - Payment Bond – pages 59-61
 - Itemized cost breakdown/schedule of values – pages 27-31

- Certificate of Insurance

- Sufficiency of Funds Letter

- TWDB 1009-A SRF Project Public Awareness Certification

If TWDB approval is received by 04/30/2020, the anticipated construction start date would be 04/06/2020 with an anticipated end date of 12/02/2020. This timeline will change depending on when TWDB approval is received.

Please let me know if there are any other documents that we need to provide and/or if you have any trouble with the link. Thank you and have a wonderful weekend!



Maria M. Bedia

Grants Administrator

Nueces County

(361) 888-0224 Phone

(361) 960-3599 Cell

maria.bedia@nuecesco.com

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ATTACHMENT 7

Pumps at Banquete PS

Memorandum

To: South Texas Water Authority Board of Directors
From: Carola G. Serrato, Executive Director
Date: April 20, 2020
Re: Purchase of Banquete PS pumps from Nueces Water Supply Corporation

Background:

As the Board is aware, the Nueces County Grant Department continues to work with the TWDB, STWA, NWSC and LNV towards the construction of a new separate pump station in Banquete. The new station will be devoted 100% to the NWSC rural customers surrounding the Nueces County Water Control and Improvement District #5 (Banquete) community. When the new station is complete, the existing station will continue to provide service to the District #5. Since the NWSC owns the existing pumps, a discussion has ensued regarding future ownership of the pumps and associated controls.

Analysis:

The NWSC Board met several months ago and staff posed the question about transferring ownership to STWA so that District #5 will ultimately receive title to the existing pump station facilities as part of the Wholesale Water Supply Contract – the same as the other wholesale customers. The NWSC Board voted to request that STWA make an offer on the pumps and the associated controls. In the March STWA Board meeting, the Board declined to make an offer. During the NWSC April 14th Board meeting, the NWSC Board determined not to charge STWA to transfer ownership of the pumps and associated controls contingent on the new pump station being operational.

Staff Recommendation:

Authorize staff to work with legal counsel to draft a Conveyance Agreement between NWSC and STWA to transfer ownership of the pumps and associated controls to STWA contingent on construction of the new pump station.

Board Action:

Determine whether to authorize staff to work with legal counsel to draft a Conveyance Agreement between NWSC and STWA to transfer ownership of the pumps and associated controls to STWA contingent on construction of the new pump station.

Summarization:

In order to avoid any conflict of interest, staff was cognizant to avoid making any recommendations (see enclosed NWSC memo) to the NWSC Board regarding an offer for the aforementioned facilities.

Memorandum

To: Nueces Water Supply Corporation Board of Directors
From: Carola G. Serrato, General Manager
Date: April 8, 2020
Re: New Banquete Pump Station and Pumps at Existing Pump Station

Background:

Since the last meeting, additional work has been required before construction of the new Banquete Pump Station can begin. During the last South Texas Water Authority (STWA) meeting, the Board approved a permanent easement between Nueces County and STWA. This was needed in order to comply with the Texas Water Development Board's (TWDB) site certificate (see enclosed emails). In addition, a sufficiency of funds letter was required. Enclosed is the letter from Judge Barbara Canales to the TWDB.

In the last memo, staff reported once the contract documents are executed by JS Haren, the company will have 240 calendar days to complete the project. However, with the COVID-19 situation, staff anticipates that this timeline will be extended particularly as it pertains to availability of materials and equipment.

Staff also reported in the last memo that a storage building would be purchased since the existing building which will be converted into the new pump station houses the Corporation's inventory. The new storage building is in place and the Corporation's stock has been relocated to Kingsville.

Finally, during the last meeting, the Board discussed the transfer of ownership of the existing pumps to STWA once the new pump station is built. This would enable STWA to transfer ownership to the Nueces County Water Control and Improvement District #5 (Banquete) as part of STWA's negotiations on a Wholesale Water Supply Contract with Banquete. The Board determined that the STWA Board should be asked about making a monetary offer for the pumps.

Analysis:

Most recently, staff has been working with LNV reviewing information from JS Haren's submittals and revisiting the available funds in order to finalize Change Orders and in hopes of having about \$40,000 available for the demolition of the above ground portion of the elevated storage tank. As the Board can see from the enclosed information, South Texas Water Authority has committed to provide a total of \$425,000 to the project as well as a secure location for the new pump station in the form of a permanent easement. The Corporation has committed a total of \$178,000 for the new pump station with \$108,000 being provided from developers paying prorated Banquete pump station capacity fees. During the last STWA Board meeting, the Board considered the NWSC Board's request to provide an offer for the transfer of the pumps' titles. The STWA Board respectfully declined to make an offer instead citing the aforementioned assistance.

Staff Recommendation:

Provide feedback to staff.

Board Action:

Determine if there is a monetary figure for the existing pumps to convey to the STWA Board.

Summarization:

As before, staff remains excited about the construction of the new pump station.

ATTACHMENT 8

NCWC&ID #5 Water Supply Contract and Operations and Maintenance Contract

Memorandum

To: South Texas Water Authority Board of Directors
From: Carola G. Serrato, Executive Director
Date: April 23, 2020
Re: Nueces County Water Control and Improvement District #5 (NCWC&ID #5) Wholesale Water Supply Contract and Contract for Operation and Maintenance of Facilities

Background:

Following the March Board meeting, a Wholesale Water Supply Contract and a Contract for Operations and Maintenance of Facilities were sent to Mr. Alex Cavazos, NCWC&ID #5 Board President – see enclosed April 3, 2020 letter. The contracts were based on the construction of the new pump station. An email inquiry sent to Office Manager Anavi King is also enclosed asking about NCWC&ID#5's upcoming board meetings. The NCWC&ID#5 Board will be meeting on Wednesday, May 13 according to Ms. King.

Analysis:

With the Nueces Water Supply Corporation Board's decision to transfer title of the existing pumps to STWA contingent on the construction of the new station, I believe meaningful negotiations with NCWC&ID#5 is one step closer to addressing that district's concerns. Although JS Haren has been providing LNV with the required submittal sheets on equipment and materials, actual mobilization and construction of the new station will also be helpful in moving these contracts forward.

Staff Recommendation:

Keep the Board updated on negotiations.

Board Action:

Provide feedback to staff.

Summarization:

As mentioned in the last memo pertaining to these contracts, a number of items will be resolved with the execution of the offered contracts including any issues with the TCEQ's under direct pressure rule, eliminating any wholesale customers paying an Incremental Fee and having all seven (7) wholesale customers purchasing water as part of a long-term agreement.

From: mcserrato@stwa.org
Sent: Thursday, April 23, 2020 10:36 AM
To: 'ncwcid5@aol.com'
Subject: RE: Next NCWCID#5 Board Meeting - Wholesale Water Supply Contract and Contract for Operations and Maintenance

Anavi,

Thank-you for the update. I will let the STWA Board know about your upcoming meeting in May. BTW, your board members were copied on the letter to Mr. Cavazos including copies of the contracts.

Have a great day – Stay Safe,
Carola

Carola G. Serrato
Executive Director
South Texas Water Authority
PO Box 1701
Kingsville, Texas 78364
361-592-9323 x112

From: ncwcid5@aol.com <ncwcid5@aol.com>
Sent: Thursday, April 23, 2020 10:00 AM
To: mcserrato@stwa.org
Subject: Re: Next NCWCID#5 Board Meeting - Wholesale Water Supply Contract and Contract for Operations and Maintenance

Hello,

I did receive the contracts but we did not have a meeting this month. I will make copies for all the board members to have and give them a copy to read over and let me know any questions they may have. As of now we have a meeting set for May 13th.

Anavi King
Office Manager
Nueces County WCID #5
361-387-7612
Fax: 361-387-4144

In a message dated 4/21/2020 11:56:05 AM Central Standard Time, mcserrato@stwa.org writes:

Anavi,

Will the NCWCID#5 Board be meeting in the near future? The STWA Board will meet next Tuesday, April 28 using a telephone conference system that complies with the Governor's relaxed Open Meeting requirements. The agenda includes an update on the contracts sent to Board President Alex Cavazos at the beginning of April (letter dated April 3rd). I was wondering if those contracts have been or would be considered by NCWCID#5.

Any update would be appreciated.

Thanks,

Carola

Carola G. Serrato

Executive Director

South Texas Water Authority

PO Box 1701

Kingsville, Texas 78364

361-592-9323 x112

Mr. Alex Cavazos, President
Nueces County WC&ID No. 5
P.O. Box 157
Banquete, Texas 78339

Re: Negotiations - Wholesale Water Supply Contract/Maintenance and Operations Agreement

Dear Mr. Cavazos:

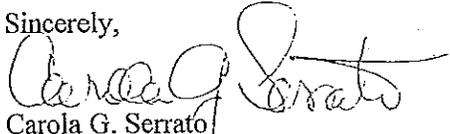
The South Texas Water Authority (STWA) Board met on Tuesday, March 24, 2020 and reviewed the enclosed preliminary Wholesale Water Supply Contract (Contract) including a Maintenance and Operations (M&O) Agreement between the Nueces County Water Control and Improvement District #5 (District #5) and STWA. The agreements were drafted by STWA's legal counsel per the Board's authorization. Following review, staff was authorized to provide the documents for District #5's consideration. Please let me know if you have any questions. In addition, please let me know if District #5 will be meeting and require my attendance. Given the COVID-19 situation, I understand any reluctance to meet in person. However, STWA has made arrangements for remote meetings and additional information can be provided as needed via email.

It is important to note that the enclosed Contract has been written based on the separation of pump station facilities with District #5 owning title to the infrastructure associated with providing service to your district. The Nueces Water Supply Corporation (NWSC) would be serviced by a new pump station located north of the existing pump station.

In addition, as mentioned in the previous letter dated March 4, 2020, negotiations continue on the transfer of ownership of the existing pumps from NWSC to STWA in order that District #5 ultimately owns the pumps. The NWSC Board will meet on April 14, 2020 and the STWA Board's position on the matter will be discussed.

I look forward to working with District #5 on these contracts. Please let me know if you need any additional information.

Sincerely,


Carola G. Serrato
Executive Director

CGS//

Enclosures

cc: STWA Board of Directors
Mr. Bill Flickinger, Willatt and Flickinger, PLLC

ATTACHMENT 9

Driscoll Water Supply Contract

Memorandum

To: South Texas Water Authority Board of Directors
From: Carola G. Serrato, Executive Director
Date: April 20, 2020
Re: City of Driscoll – 20-Year Wholesale Water Supply Contract

Background:

As reported in last month's memo on this subject, on March 12, 2020 the Driscoll City Council approved the Wholesale Water Supply Contract. Receipt of the executed contract was delayed – see enclosed email. However, it did arrive on April 6th.

Analysis:

Execution of the Wholesale Water Supply Contract means that six (6) out of seven (7) customers have signed a long-term contract.

Staff Recommendation:

Provide feedback to staff.

Board Action:

Determine if any other action is necessary.

Summarization:

Staff is pleased that this matter is complete.

mcserrato@stwa.org

From: Roland Ramos <rramos@cityofdriscoll.com>
Sent: Friday, April 3, 2020 1:07 PM
To: mcserrato@stwa.org
Cc: Mark Gonzalez; 'Frances Rosales'; 'Jo Ella Wagner'; Bill Flickinger
Subject: Re: Executed Contract - Wholesale Water Supply - Outstanding Invoices

Sounds good, we appreciate it! I will ask Dina to call you beforehand.

Stay safe!

Thanks,
Roland

From: mcserrato@stwa.org <mcserrato@stwa.org>
Sent: Friday, April 3, 2020 1:03 PM
To: Roland Ramos <rramos@cityofdriscoll.com>
Cc: Mark Gonzalez <mgonzalez@cityofdriscoll.com>; 'Frances Rosales' <fvrosales@stwa.org>; 'Jo Ella Wagner' <jwagner@stwa.org>; Bill Flickinger <bflickinger@wfaustin.com>
Subject: RE: Executed Contract - Wholesale Water Supply - Outstanding Invoices

Your email is timed very well. I just received the return draft of my letter to the City from our attorney. He suggested adding information on this very subject. Yes, STWA will not charge the Incremental Fee for March; but, it must be received no later than Monday, April 6th. Our office is closed to foot traffic; but, Dina has my cell phone number and if she will call me I will open the back gate to let her deliver the contract.

Carola

Carola G. Serrato
Executive Director
South Texas Water Authority
PO Box 1701
Kingsville, Texas 78364
361-592-9323 x112

From: Roland Ramos <rramos@cityofdriscoll.com>
Sent: Friday, April 3, 2020 12:54 PM
To: mcserrato@stwa.org
Cc: Mark Gonzalez <mgonzalez@cityofdriscoll.com>; Frances Rosales <fvrosales@stwa.org>; Jo Ella Wagner <jwagner@stwa.org>
Subject: Re: Executed Contract - Wholesale Water Supply - Outstanding Invoices

Carola,

The staff has been working remotely for most of this week. Is it possible for us to avoid the Incremental Fees if it's hand-delivered to you on Monday?

Please advise.

Thanks,
Roland

From: mogserrato@stwa.org <mogserrato@stwa.org>
Sent: Thursday, April 2, 2020 5:44 PM
To: Roland Ramos <rrosos@cityofdriscoll.com>
Cc: Mark Gonzalez <mgonzalez@cityofdriscoll.com>; Frances Rosales <fvrosales@stwa.org>; Jo Ella Wagner <jwagner@stwa.org>
Subject: RE: Executed Contract - Wholesale Water Supply - Outstanding Invoices

Roland,

We still have not received the contract. Hopefully it will come in by tomorrow. Yesterday, master meters were read for March's invoice. Frances will be working on those invoices and they should go out next week.

I have copied Mayor Gonzalez on this email. Please let me know about the City's plans to get current on the past due invoices.

Carola

Carola G. Serrato
Executive Director
South Texas Water Authority
PO Box 1701
Kingsville, Texas 78364
361-592-9323 x112

From: Roland Ramos <rrosos@cityofdriscoll.com>
Sent: Tuesday, March 31, 2020 3:14 PM
To: mogserrato@stwa.org
Subject: Re: Executed Contract - Wholesale Water Supply - Outstanding Invoices

Hi Carola,

I spoke to Dina regarding the return of the Wholesale Water Supply Contract and she will be mailing you the executed copy today.

In regards to the outstanding invoices, I'm going to discuss with the Mayor on how he wishes to proceed.

Thanks,
Roland

From: mogserrato@stwa.org <mogserrato@stwa.org>
Sent: Friday, March 27, 2020 5:05 PM
To: Roland Ramos <rrosos@cityofdriscoll.com>; Driscoll City Secretary <citysecretary@cityofdriscoll.com>; Mark Gonzalez <mgonzalez@cityofdriscoll.com>
Cc: Armando Yruegas <ayruegas@stwa.org>; 'Dony Cantu' <dcantu@stwa.org>; 'Frances Rosales' <fvrosales@stwa.org>; 'Jo Ella Wagner' <jwagner@stwa.org>
Subject: Executed Contract - Wholesale Water Supply - Outstanding Invoices

Good Afternoon,

This is a follow-up to my conversations with Dina regarding the Wholesale Water Supply Contract. Two (2) originals were hand delivered to Dina shortly after the Council approved the contract on March 12th. I spoke with Dina yesterday to inquire about it being returned in order for the STWA President and Secretary/Treasurer to also execute. The contract needs to be returned in order for the City to avoid paying the incremental Fees. Please let us know if there are any questions regarding the execution of the contract.

In addition, we would appreciate an update on the payment of the outstanding invoices. Our records indicate that there are five (5) months outstanding including the most recent bill sent in March for February usage.

Thank-you and Have a Safe Weekend – Remembering Social Distancing,

Carola

Carola G. Serrato
Executive Director

South Texas Water Authority

PO Box 1701
Kingsville, Texas 78364
361-592-9323 x112

From: mcserrato@stwa.org
Sent: Friday, March 27, 2020 5:05 PM
To: Roland Ramos (rramos@cityofdriscoll.com); Armendina Garcia (citysecretary@cityofdriscoll.com); 'Mark Gonzalez'
Cc: Armando Yruegas; 'Dony Cantu (dcantu@stwa.org)'; 'Frances Rosales'; 'Jo Ella Wagner'
Subject: Executed Contract - Wholesale Water Supply - Outstanding Invoices

Importance: High

Good Afternoon,

This is a follow-up to my conversations with Dina regarding the Wholesale Water Supply Contract. Two (2) originals were hand delivered to Dina shortly after the Council approved the contract on March 12th. I spoke with Dina yesterday to inquire about it being returned in order for the STWA President and Secretary/Treasurer to also execute. The contract needs to be returned in order for the City to avoid paying the Incremental Fees. Please let us know if there are any questions regarding the execution of the contract.

In addition, we would appreciate an update on the payment of the outstanding invoices. Our records indicate that there are five (5) months outstanding including the most recent bill sent in March for February usage.

Thank-you and Have a Safe Weekend – Remembering Social Distancing,

Carola

Carola G. Serrato
Executive Director
South Texas Water Authority
PO Box 1701
Kingsville, Texas 78364
361-592-9323 x112

ATTACHMENT 10
Driscoll O&M Contract

Memorandum

To: South Texas Water Authority Board of Directors
From: Carola G. Serrato, Executive Director
Date: April 20, 2020
Re: City of Driscoll – Contract for Operation and Maintenance of Facilities (O&M Contract)

Background:

As the Board is aware, staff was authorized to offer an O&M contract based on a per thousand-gallon charge of \$0.2803. Enclosed is my most recent email inquiry regarding the contract and notifying the City of the STWA Board meeting.

Analysis:

Offers to meet with City representatives have been made including a remote distance meeting. In the last memo, staff provided information showing annual O&M costs ranging from about \$7,000 to \$14,250 for the past six (6) years. Information on the City's annual volumes was also provided showing an average of approximately 40.7MG, although staff believes the amount could be overstated due to a large leak that went undetected for quite some time. Regardless, the City will need to provide feedback in order for negotiations to begin if the City is truly interested in entering into an agreement for services.

Staff Recommendation:

Provide information to the City when requested and keep the Board updated on developments.

Board Action:

Determine whether any other action is needed pertaining to this contract.

Summarization:

As before, the City will need to decide whether it is better to pay directly for O&M expenses or pay STWA a per thousand gallon fee based on an agreed upon figure.

From: mcserrato@stwa.org
Sent: Monday, April 20, 2020 3:34 PM
To: Roland Ramos (rramos@cityofdriscoll.com)
Cc: 'Mark Gonzalez'; Bill Flickinger
Subject: Follow-up on M&O Contract and Update on Wholesale Water Supply Contract

Roland,

Just a quick email to let you know that the South Texas Water Authority Board is meeting on Tuesday, April 28th at 5:35 p.m. immediately following a public hearing. The meeting will be held using remote technology with a call-in number. One of the items on the agenda is the Maintenance and Operations Contract with the City of Driscoll. Please let me know if the City has made any decisions on the matter. At this time, my draft memo states that there are no developments to report.

The Board will also receive an update on the executed Wholesale Water Supply Contract and Bill of Sale.

As before, STWA's legal counsel and I can make arrangements to discuss the contract with City representatives, including meeting remotely.

Carola G. Serrato
Executive Director
South Texas Water Authority
PO Box 1701
Kingsville, Texas 78364
361-592-9323 x112

ATTACHMENT 11

Chloramine Booster Station – Kingsville/Ricardo

Memorandum

To: South Texas Water Authority Board of Directors
From: Carola G. Serrato, Executive Director
Date: April 22, 2020
Re: Kingsville – Ricardo Water Supply Corporation – Transfer of Chloramine injection points

Background:

Mr. Sherrel Mercer, Mercer Controls (Mercer), has been in contact with staff and reported that materials for the project have been ordered and are expected to arrive next week. He indicated that he should be on site by next week to review the schematics with Armando Yruegas, O&M Supervisor.

Analysis:

This is an update only.

Staff Recommendation:

This is an update only.

Board Action:

Provide feedback to staff.

Summarization:

Last month, staff reported that the total chloramine residuals arriving at Kingsville have been in the 1.0+ range since the new magmeter was installed at the Driscoll Booster station. Those higher residuals continue as shown on the following page.

KI-RWSC Chloramine Injection Point Project

04/22/20

Page 2 of 2

Day	Coming IN				At Avenue G				At CR 16				Kingsville Prior to Inj.			
	Total	Free	Mono	FAA	Total	Free	Mono	FAA	Total	Free	Mono	FAA	Total	Free	Mono	FAA
3/23/20	1.99	0.09	1.86	0.26	3.13	0.08	3.02	0.17	2.56	0.10	2.70	0.21	1.64	0.08	1.63	0.23
3/24/20	2.08	0.05	2.05	0.16	2.81	0.06	2.78	0.06	2.67	0.08	2.62	0.11	1.65	0.07	1.57	0.18
3/25/20	2.12	0.04	2.10	0.20	2.99	0.06	2.94	0.10	2.17	0.06	2.12	0.09	1.56	0.03	1.54	0.23
3/26/20	2.22	0.09	2.16	0.17	3.21	0.07	2.88	0.21	2.41	0.08	2.21	0.23	1.21	0.05	1.10	0.24
3/27/20	2.05	0.10	1.87	0.18	2.88	0.08	2.84	0.22	2.64	0.09	2.56	0.26	1.74	0.04	1.62	0.21
3/28/20	2.07	0.04	1.96	0.14	2.91	0.03	2.61	0.02	2.14	0.06	2.25	0.10	1.44	0.01	1.32	0.17
3/29/20	2.26	0.02	2.12	0.16	2.97	0.04	2.77	0.04	2.55	0.05	2.31	0.09	1.52	0.02	1.44	0.15
3/30/20	2.11	0.08	2.01	0.29	3.22	0.06	3.20	0.21	2.59	0.09	2.63	0.26	1.71	0.04	1.54	0.24
3/31/20	2.14	0.09	2.08	0.17	2.79	0.11	2.62	0.10	2.76	0.10	2.69	0.16	1.81	0.05	1.59	0.19
4/1/20	1.99	0.08	1.78	0.26	2.26	0.09	2.12	0.14	2.35	0.10	2.38	0.18	1.69	0.04	1.48	0.22
4/2/20	2.05	0.09	1.96	0.23	2.86	0.08	2.82	0.17	2.46	0.10	2.28	0.21	1.76	0.05	1.51	0.25
4/3/20	2.66	0.07	2.45	0.26	3.33	0.09	3.18	0.12	3.15	0.10	3.22	0.18	1.58	0.04	1.24	0.22
4/4/20	2.70	0.08	3.09	0.11	3.22	0.03	3.57	0.00	2.67	0.12	2.73	0.05	1.61	0.06	1.49	0.12
4/5/20	2.68	0.05	2.63	0.16	3.45	0.07	3.42	0.06	2.33	0.04	2.32	0.07	1.69	0.11	1.63	0.16
4/6/20	2.41	0.07	2.37	0.18	2.97	0.08	3.08	0.18	2.56	0.10	2.47	0.22	1.73	0.06	1.48	0.25
4/7/20	2.44	0.08	2.36	0.21	3.05	0.11	2.97	0.12	2.88	0.16	2.81	0.17	1.49	0.03	1.32	0.17
4/8/20	2.44	0.04	2.35	0.12	3.23	0.03	3.15	0.09	2.97	0.07	2.93	0.08	2.07	0.02	2.04	0.14
4/9/20	2.39	0.05	2.21	0.19	3.35	0.05	3.13	0.26	2.89	0.06	2.71	0.14	1.56	0.03	1.31	0.22
4/10/20	2.67	0.07	2.46	0.22	3.18	0.07	3.12	0.09	2.89	0.08	2.76	0.12	1.48	0.09	1.45	0.19
4/11/20	2.23	0.06	2.19	0.15	3.02	0.11	2.98	0.12	2.72	0.04	2.77	0.19	1.35	0.08	1.36	0.12
4/12/20	2.16	0.07	2.08	0.18	2.99	0.09	2.86	0.15	2.80	0.06	2.62	0.18	1.46	0.08	1.49	0.16
4/13/20	2.38	0.03	2.38	0.17	3.03	0.01	2.99	0.05	2.94	0.07	2.92	0.07	2.03	0.04	1.91	0.15
4/14/20	2.55	0.06	2.39	0.34	3.44	0.05	3.40	0.18	3.01	0.05	2.94	0.24	2.17	0.05	2.10	0.30
4/15/20	2.43	0.04	2.60	0.15	3.45	0.01	3.45	0.14	2.97	0.07	2.88	0.10	1.85	0.03	1.78	0.17
4/16/20	2.45	0.07	2.26	0.17	3.02	0.08	3.06	0.12	3.07	0.08	3.06	0.12	1.90	0.06	1.75	0.20
4/17/20	2.33	0.08	2.18	0.19	3.19	0.08	3.12	0.14	2.93	0.09	2.82	0.18	1.65	0.11	1.48	0.17
4/18/20	2.46	0.04	2.31	0.36	3.13	0.06	2.96	0.21	2.96	0.07	2.89	0.26	2.03	0.05	1.96	0.20
4/19/20	2.61	0.03	2.54	0.28	3.21	0.06	3.05	0.20	3.08	0.05	2.88	0.31	1.43	0.05	1.22	0.24
4/20/20	2.41	0.08	2.41	0.14	3.16	0.07	3.04	0.12	2.86	0.08	2.72	0.19	2.04	0.07	1.99	0.15
4/21/20	2.58	0.08	2.49	0.18	2.96	0.08	2.84	0.12	3.17	0.07	3.01	0.17	2.22	0.08	2.18	0.16
4/22/20	2.63	0.09	2.70	0.17	2.82	0.08	2.69	0.11	2.89	0.07	2.74	0.15	1.94	0.07	1.84	0.16

ATTACHMENT 12
STWA Personnel Policies
Retiree Benefits

Memorandum

To: South Texas Water Authority Board of Directors
From: Carola G. Serrato, Executive Director
Date: April 22, 2020
Re: Review of STWA Personnel Policies – Medical Insurance Benefits - Retirees

Background:

In the last meeting, the Board agreed to consider this item as part of the April agenda. During the last Board meeting, the Board reviewed information pertaining to Kleberg County's "Medical Essential Coverage" provided specifically for retirees, at no cost to the previous employees. However, that program does not provide any hospitalization or major diagnostic benefits.

Analysis:

Enclosed is the draft policy provided by attorney Gregg Kronenberger with bold font sections requiring Board input. As the Board can see, staff continues to regard this possible benefit as being limited by the 9-month availability of insurance. The Board could choose to limit the time to any number of months. In addition, staff is asking for feedback on the number of years an individual must be employed to qualify for the benefit. The Board will recall there was a discussion about returning employees with a cumulative number of years. Staff believes an individual with cumulative years needs a minimum of 10 years on the "second go round." Otherwise, an employee could return to work for a brief time and then decide to "retire" and be eligible for the benefit. Finally, although it is not a bold font item, the Board may want to offer the benefit by paying for a percentage of the retiree's coverage.

Staff Recommendation:

Consider whether to offer a retiree medical insurance benefit.

Board Action:

Determine whether to offer a retiree medical insurance benefit.

Summarization:

Since STWA is a small group from an insurance perspective, the creation of a retiree program for STWA is not feasible – the number of retirees in any given year even at 50% of the total work force would be 7 to 8 persons. If the Board believes this type of benefit is worth considering, staff is of the opinion that extending coverage for a set amount of time is the best option.

Proposed STWA Policy

HEALTH INSURANCE BENEFITS AFTER RETIREMENT

A. Purpose

The STWA acknowledges the contributions to the Authority made by long-serving employees, and wishes to compensate for those contributions. In recognition that health insurance for employees at or near retirement age is expensive, the STWA will provide long-serving employees upon their retirement with health insurance coverage as provided in this policy.

B. Definitions

“Long-serving employee” means a full-time employee who, upon retirement, has been employed by the STWA for a total of ___ [a number is needed here – staff suggests 20 years- which can be cumulative but with at least the last 10 years working for STWA] or more years.

“Health insurance coverage” means the same coverage under a health insurance plan for STWA employees that the employee had immediately prior to his or her retirement, provided as continuation coverage under applicable Texas law.

“Medicare” means the federal health insurance program for persons 65 or older, or any successor federal program that provides health insurance benefits to persons upon reaching a certain age.

C. Policy

If a long-serving employee retires before he or she is entitled to health insurance benefits under Medicare, the STWA will pay to continue the employee’s health insurance coverage until the earlier of: (a) nine (9) months after the employee’s retirement date; or (b) the date the employee becomes eligible for Medicare benefits. [The nine (9) month time period is set by Blue Cross – Blue Shield. The Board could decide on a shorter time frame. A longer time frame is not recommended since it would require purchase on the open market.]

The retiring employee is responsible for electing the continuation coverage and fulfilling all the requirements under Texas law for obtaining such coverage from the carrier provided the health insurance coverage.

ATTACHMENT 13

Resolution 20-10

SOUTH TEXAS WATER AUTHORITY

Resolution 20-10

RESOLUTION AMENDING THE PERSONNEL POLICIES OF THE SOUTH TEXAS
WATER AUTHORITY – HEALTH INSURANCE BENEFITS AFTER RETIREMENT.

WHEREAS, the South Texas Water Authority has adopted Personnel Policies as
guidelines for the Authority, and

WHEREAS, it is advisable and necessary to amend these policies from time to time to
facilitate the operations of the Authority.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the South
Texas Water Authority approves the attached amendments to the Personnel Policies.

Duly adopted this 28th day of April, 2020.

KATHLEEN LOWMAN, PRESIDENT

ATTEST:

RUDY GALVAN, JR., SECRETARY/TREASURER