

MEMORANDUM

TO: South Texas Water Authority Board of Directors
FROM: Jose M Graveley, President
DATE: September 18, 2023
SUBJECT: Meeting Notice and Agenda for the South Texas Water Authority

A Regular Meeting of the STWA Board of Directors is scheduled for:

Tuesday, September 26, 2023
5:30 p.m.
South Texas Water Authority
2302 East Sage Road, Kingsville, Texas

The Board will consider and act upon any lawful subject which may come before it, including among others, the following:

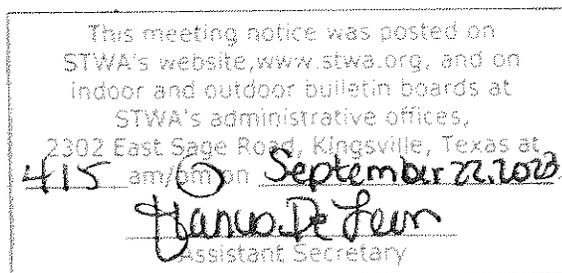
Agenda

1. Call to order.
2. Citizen comments. This is an opportunity for citizens to address the Board of Directors concerning an issue of community interest that is not on the agenda. Comments on the agenda items must be made when the agenda item comes before the Board. The President may place a time limit on all comments. The response of the Board to any comment under this heading is limited to making a statement of specific factual information in response to the inquiry, or, reciting existing policy in response to the inquiry. Any deliberation of the issue is limited to a proposal to place it on the agenda for a later meeting.
3. Presentation on Electric Rates by TCAP.
4. Approval of Minutes. (Attachment 1)
5. Quarterly Report/Treasurer's Report/Payment of Bills. (Attachment 2)
6. Operation and Maintenance Reports. (Attachment 3)
 - O&M Report
 - CP Update
7. Bids for purchase of compact track loader. (Attachment 4)
8. **Resolution 23-24.** Resolution awarding the bid for the purchase of one compact track loader. (Attachment 5)
9. Fiscal Year 2023 Budget Amendments. (Attachment 6)
10. Tax year 2023 tax roll/levy for the South Texas Water Authority's district in Kleberg County. (Attachment 7)

11. **Resolution 23-25.** Resolution adopting the tax roll/levy for the South Texas Water Authority's district in Kleberg County for tax year 2023. (Attachment 8)
12. Tax year 2023 tax roll/levy for the South Texas Water Authority's district in Nueces County. (Attachment 9)
13. **Resolution 23-26.** Resolution adopting the tax roll/levy for the South Texas Water Authority's district in Nueces County for tax year 2023. (Attachment 10)
14. STWA Investment Policies: (Attachment 11)
 - a) South Texas Water Authority General Fund
 - b) South Texas Water Authority Debt Service Fund
 - c) South Texas Water Authority Capital Projects Fund
15. **Resolutions 23-27 through 23-29** Resolutions approving the following South Texas Water Authority Investment Policies: (Attachment 12)
 - a) South Texas Water Authority General Fund
 - b) South Texas Water Authority Debt Service Fund
 - c) South Texas Water Authority Capital Projects Fund
16. Bids for 2023 or 2024 half-ton pickup truck to replace damaged 2019 Ford F-150 4x4 truck. (Attachment 13)
17. **Resolution 23-30.** Resolution awarding the bid for the purchase of one half-ton pickup truck. (Attachment 14)
18. Presentation from ICE – STWA Master Plan. (Attachment 15)
19. Administration Report.
20. Adjournment.

The Board may go into closed session at any time when permitted by Chapter 551, Government Code. Before going into closed session, a quorum of the Board must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551, Government Code, authorizing the closed session.

JMG/JM/fdl
Attachments



ATTACHMENT 1

Approval of Minutes

SOUTH TEXAS WATER AUTHORITY
Public Hearing Minutes
September 12, 2023

Board Members Present:

Jose Graveley
Frances Garcia
Imelda Garza
Rudy Galvan, Jr.
Kathleen Lowman
Joe Morales
Angela Pena
Patsy Rodgers

Board Members Absent:

Arturo Rodriguez

Staff Present:

John Marez
Frances De Leon
Jo Ella Wagner
Nigel Gomez
Patrick Sendejo

Guests Present:

Ivan Luna, I.C.E.
Rogelio Rodriguez, Water Finance Exchange

1. Call to Order.

Mr. Jose Graveley, Board President, called the Public Hearing of the STWA Board of Directors to order at 5:30 p.m. A quorum was present.

2. Public Hearing on proposed \$0.070374 per \$100 valuation tax rate for Fiscal Year 2024/Tax Year 2023.

Mr. Graveley announced the opening of the Public Hearing on the proposed \$0.070374 per \$100 valuation tax rate for Fiscal Year 2024/Tax Year 2023.

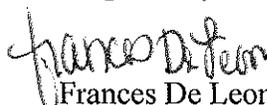
3. Public Comment.

No guests were present and no public comments were made.

4. Adjournment.

With no further business to discuss, Ms. Garza made a motion to adjourn the public hearing at 5:31 p.m. Mr. Galvan seconded. All voted in favor.

Respectfully submitted,


Frances De Leon
Assistant Secretary

SOUTH TEXAS WATER AUTHORITY
Regular Board of Directors Meeting
September 12, 2023
Minutes

Board Members Present:

Jose Graveley
Frances Garcia
Imelda Garza
Rudy Galvan, Jr.
Kathleen Lowman
Joe Morales
Angela Pena
Patsy Rodgers

Board Members Absent:

Arturo Rodriguez

Staff Present:

John Marez
Frances De Leon
Jo Ella Wagner
Nigel Gomez
Patrick Sendejo

Guests Present:

Ivan Luna, I.C.E.
Rogelio Rodriguez, Water Finance Exchange

1. Call to Order.

Mr. Jose Graveley, Board President, called the Regular Meeting of the STWA Board of Directors to order at 5:31 p.m. A quorum was present.

2. Citizen Comments.

Mr. Graveley opened the floor to citizen's comments. No comments were made.

3. Presentation from ICE regarding ongoing projects.

Mr. Ivan Luna of International Consulting Engineers (I.C.E.) gave a presentation on the recent tap on STWA's 42" waterline. He stated that the pipe was in good condition at the location of the tap but strongly recommended a cathodic protection survey of the entire waterline to determine the best way to continue protecting the water line. He added that the tap is ready but other items such as the all-weather road and fencing are still needed in order to finish the project.

Mr. Luna then spoke about the STWA Master Plan. He reported that I.C.E. is scheduled to deliver a 100% completed draft and will then provide two weeks or more for STWA's review. I.C.E. will then schedule a meeting to take questions from the Board.

4. Approval of Minutes.

Ms. Lowman made a motion to approve the minutes of the August 8, 2023 Regular Meeting as presented. Ms. Rodgers seconded. The motion passed by unanimous vote.

5. Quarterly Report/Treasurer's Report/Payment of Bills.

The financial reports were not available for presentation. The following invoices were presented for Board approval:

- International Consulting Engineers (Master Plan) \$ 11,274.40
- International Consulting Engineers (42" Tap Engineering/Design) \$ 50,883.80
- International Consulting Engineers (42" Tap Construction) \$ 368,869.86
- Nueces County Appraisal District \$ 2,769.00
- Kleberg County Appraisal District \$ 5,415.96

Ms. Wagner stated that the Board can wait to approve payment of the invoice on the Master Plan until after review of the plan. Mr. Morales made a motion to approve payment of the bills except the Master Plan Invoice from I.C.E. Ms. Garza seconded and all voted in favor.

6. Fiscal Year 2024 budget, revenues and rates.

Ms. Wagner reviewed the proposed budget. The budget is based on a M&O Tax Rate of \$0.058044 per \$100 valuation, an I&S Tax Rate of \$0.012330 for a total Tax Rate of \$0.070374 per \$100 valuation, a Handling Charge of \$0.50 per 1,000 gallons, a \$0.46 increase in the cost of water from the City of Corpus Christi, an overall 4% pay increase for all STWA employees and capital purchases of \$280,500. Nueces Water Supply Corporation and Ricardo Water Supply Corporation will pay \$20,804 and \$21,150 respectively towards the salary increases. Capital purchases include two trucks, technology upgrades, pump station fencing, a mini trackhoe and engineering/architecture of a new office building. No questions or comments were made by the Board.

7. Resolution 23-22. Resolution adopting the recommended Fiscal Year 2024 budget.

Mr. Graveley made a motion to approve the FY 2024 budget as presented. Ms. Garza seconded. All voted in favor.

8. Resolution 23-23. Resolution adopting the Fiscal Year 2024/Tax Year 2023 tax rate.

Mr. Graveley made a motion to approve Resolution 23-23 adopting the Fiscal Year 2024/Tax Year 2023 M&O tax rate of \$0.058044 per \$100 assessed valuation and the I&S tax rate of \$0.012330 per \$100 assessed valuation for a total tax rate of \$0.070374 per \$100 of taxable value. The motion was seconded by Ms. Garza and passed by unanimous vote.

9. Letter of Engagement with John Womack and Company, P.C. for Independent Auditor Services for FY 2023.

The Board reviewed the Letter of Engagement from John Womack and Company for the fiscal year ending September 30, 2023. The estimated cost is \$9,950 which is \$450 more than last year's cost. Ms. Garcia made a motion to approve the Letter of Engagement with John Womack

and Company, P.C. for Independent Auditor Services for FY 2023. Ms. Garza seconded. All voted in favor.

10. Bids for 2023 or 2024 half-ton pickup truck to replace damaged 2019 Ford F-150 4x4 truck.

Mr. Marez reported that only one bid was received for a replacement truck and it did not meet minimum specifications. He recommended that the Board reject the bid and authorize staff to move forward with solicitation of new bids. Ms. Rodgers made a motion to reject the bid and to authorize staff to solicit a new bid for a replacement truck. Ms. Lowman seconded. The motion passed unanimously.

11. Bids for purchase of compact track loader.

Mr. Marez presented three bids for a compact track loader and recommended awarding the bid to the lowest bidder, Nueces Power Equipment, in the amount of \$76,066.56. Ms. Lowman pointed out that the Holt CAT bid included sales tax and without the sales tax, the Holt CAT bid was actually the lowest. Ms. Wagner stated that staff could review the bids further and receive clarification for presentation at the September 26th meeting.

12. Resolution 23-24. Resolution awarding the bid for the purchase of one compact track loader.

Tabled.

13. Administration Report.

Mr. Marez reported that STWA is fully staffed as of August when the two vacancies were filled. He noted that the two Corporations are facing October 2024 deadlines for compliance with Lead and Copper inventory compliance.

18. Adjournment.

With no further business to discuss, Mr. Morales made a motion to adjourn the meeting at 6:53 p.m. Ms. Garza seconded. All voted in favor.

Respectfully submitted,


Frances De Leon
Assistant Secretary

ATTACHMENT 2

Quarterly Report/Treasurer's Report/Payment of Bills

SOUTH TEXAS WATER AUTHORITY
INVESTMENT REPORT
FOR QUARTER ENDED JUNE 30, 2023

	BEGINNING BOOK VALUE 1-Apr-23	BEGINNING MARKET VALUE 1-Apr-23	TRANSFERS	REVENUES APRIL, MAY, & JUNE	EXPENSES	INTEREST	ENDING BOOK VALUE 30-Jun-23
CASH ACCOUNTS							
GENERAL ACCT - PROSPERITY BANK	177,293.03	177,293.03	75,000.00	519,277.15	515,398.01	142.10	✓ 256,314.27 ✓
GENERAL ACCT TEXPOOL 1371300002	5,268,869.36	5,268,500.54	(500,000.00)	58,114.20	0.00	63,643.78	4,890,627.34 ✓
GENERAL ACCT TEXSTAR 1111-000	400,733.17	400,744.79	0.00	0.00	0.00	5,000.58	✓ 405,733.75 ✓
PAYROLL ACCT - PROSPERITY BANK	29,197.44	29,197.44	285,000.00	0.00	245,326.42	33.67	68,904.69
OPERATIONS ACCT - PROSPERITY BANK	25,070.56	25,070.56	140,000.00	0.00	121,608.20	31.55	43,493.91
DEBT SERVICE ACCT TEXPOOL 1371300008	423,205.48	423,175.86	0.00	12,584.85	0.00	5,333.51	✓ 441,123.84
TOTAL CASH ACCOUNTS	6,324,369.04	6,323,982.22	0.00	589,976.20	882,332.63	74,185.19	6,106,197.80

	AVG. MAT. 6/30/2023	APRIL RATE	APRIL EARNING	MAY RATE	MAY EARNING	JUNE RATE	JUNE EARNING
GENERAL ACCT - PROSPERITY BANK	immediate	0.3000%	\$35.45	0.3000%	\$60.47	0.3000%	\$46.18
GENERAL ACCT TEXPOOL 1371300002	17 days	4.7984%	\$20,831.44	5.0035%	\$21,852.67	5.0543%	\$20,959.67
GENERAL ACCT TEXSTAR 1111-000	22 days	4.8292%	\$1,590.15	5.0471%	\$1,724.60	5.0764%	\$1,685.83
PAYROLL ACCT - PROSPERITY BANK	immediate	0.3000%	\$12.39	0.3000%	\$6.07	0.3000%	\$15.21
OPERATIONS ACCT - PROSPERITY BANK	immediate	0.3000%	\$11.69	0.3000%	\$12.71	0.3000%	\$7.15
DEBT SERVICE ACCT TEXPOOL 1371300008	17 days	4.7984%	<u>\$1,680.03</u>	5.0035%	<u>\$1,834.77</u>	5.0543%	<u>\$1,818.71</u>
TOTALS			\$24,161.15		\$25,491.29		\$24,532.75

THIS REPORT IS IN COMPLIANCE WITH THE STRATEGIES AS APPROVED AND THE PUBLIC FUNDS INVESTMENT ACT.


INVESTMENT OFFICER

SOUTH TEXAS WATER AUTHORITY
Treasurer's Report
For Period Ending June 30, 2023

STWA Water Sales:

<u>Entity</u>	<u>Water Usage (1,000 g)</u>	<u>Cost of Water from City of Corpus Christi \$2.324834 per 1000 g</u>	<u>Handling Charge @ \$0.50/1000g</u>	<u>Incremental Increase @ \$0.50/1000g</u>	<u>Out of District Surcharge and Pass-Thru Credit</u>	<u>Total Due</u>
Kingsville	18,293	\$42,528.19	\$9,146.50	\$0.00	\$0.00	\$51,674.69
Bishop	9,079	\$21,107.17	\$4,539.50	\$0.00	\$0.00	\$25,646.67
Agua Dulce	2,934	\$6,820.03	\$1,466.78	\$0.00	\$0.00	\$8,286.81
RWSC	12,932	\$30,064.75	\$6,466.00	\$0.00	\$0.00	\$36,530.75
Driscoll	2,752	\$6,397.94	\$1,376.00	\$0.00	\$0.00	\$7,773.94
NCWCID #5	1,781	\$4,141.02	\$890.61	\$890.61	\$1,004.76	\$6,926.99
NWSC	13,696	\$31,839.86	\$6,847.77	\$0.00	\$0.00	\$38,687.63
TOTAL	61,466	\$142,898.96	\$30,733.15	\$890.61	\$1,004.76	\$175,527.47

Water Cost and Usage for Period of:

	05/31/23	07/02/23
City of Corpus Christi Invoice for Cost of Water Purchased:		\$151,462.94
Gallons of Water Recorded by City of Corpus Christi:		65,150,000
Gallons of Water Recorded by STWA from Customer's Master Meters:		61,466,305
Water Loss Percentage:		5.65%

Annual Usage for FY 2023

	Annual
Gallons of Water Recorded by City of Corpus Christi:	413,600,000
Gallons of Water Recorded by STWA from Customer's Master Meters:	413,343,694
Water Loss Percentage: (year to date)	0.06%

**REVENUE FUND
INCOME STATEMENT
FOR PERIOD ENDING JUNE 30, 2023**

75.00%

	MONTHLY	YEAR TO DATE	2023 AMENDED BUDGET	% OF 2023 AMENDED BUDGET	2022 YEAR TO DATE	2022 FINAL BUDGET
REVENUES						
Water Service Revenue	142,899	956,991	1,294,624	74%	915,640	1,304,353
Handling Charge Revenue	30,733	210,944	283,772	74%	172,625	250,500
Premium Incremental Increase	891	7,925	10,800	73%	6,937	9,665
Surcharge - Out of District	831	7,479	9,972	75%	5,873	7,740
Interest Income	21,028	155,765	200,000	78%	8,608	22,200
Interest - Note	0	3,744	3,000	125%	3,066	5,680
Other Revenue						
Operating & Maintenance Fees	771	7,627	11,300	67%	(40)	10,170
Miscellaneous Revenues	2,182	7,428	12,000	62%	11,438	16,750
TOTAL REVENUES	199,336	1,357,902	1,825,468	74%	1,124,147	1,627,058
EXPENDITURES						
Water Service Expenditures:						
Bulk Water Purchases	151,463	938,294	1,294,624	72%	901,852	1,304,353
Payroll Costs						
Salaries & Wages - Perm. Employees	(8,408)	238,896	394,996	60%	247,165	346,903
Salaries & Wages - Vacation Buyback	0	8,114	8,115	100%	(1,323)	10,500
Overtime - NWSC	(699)	(699)	0	0%	62	0
Stand-by Pay - NWSC	(50)	0	0	0%	0	0
Overtime - RWSC	(556)	(556)	0	0%	88	0
Stand-by Pay - RWSC	(50)	0	0	0%	0	0
Overtime - STWA	1,693	19,308	30,000	64%	13,690	22,250
Stand-by Pay - STWA	100	975	1,300	75%	950	1,300
Employee Retirement Premiums	6,503	31,813	65,026	49%	49,519	62,800
Group Insurance Premium	15,478	127,284	205,700	62%	100,315	192,699
Unemployment Compensation	0	(81)	175	-46%	(164)	325
Workers' Compensation	(866)	12,762	8,903	143%	19,762	8,850
Car Allowance	0	0	0	0%	0	0
Hospital Insurance Tax	210	4,002	5,500	73%	3,920	5,520
Supplies & Materials						
Repairs & Maintenance	6,647	81,719	150,000	54%	72,893	133,500
Meter Expense	0	0	5,000	0%	4,500	4,500
Tank Repairs	0	0	10,000	0%	0	0
Major Repairs	0	0	25,000	0%	0	25,000
Other Operating Expenditures:						
Professional Fees						
Legal	1,336	4,751	25,000	19%	7,762	15,000
Auditing	0	9,500	10,500	90%	9,625	9,750
Engineering	0	0	30,000	0%	6,750	12,500
Management & Consulting	3,750	6,250	7,500	83%	2,500	7,500
JMAE Management Consulting LLC	5,833	52,499	70,000	75%	74,998	100,000
Inspection	0	1,013	7,500	14%	0	6,000
Consum Supplies/Materials						
Postage	(108)	2,999	8,050	37%	61	3,500
Printing/Office Supplies	1,639	19,069	33,000	58%	17,551	23,550
Janitorial/Site Maintenance	925	10,166	17,750	57%	11,813	16,800
Fuel/Lubricants/Repairs	9,373	46,157	80,000	58%	49,685	67,500
Chemicals/Water Samples	5,358	38,213	57,750	66%	32,245	43,500
Safety Equipment	19	912	1,750	52%	(1,912)	1,500
Small Tools	530	2,656	2,800	95%	989	2,000

75.00%

	MONTHLY	YEAR TO DATE	2023 AMENDED BUDGET	% OF 2023 AMENDED BUDGET	2022 YEAR TO DATE	2022 FINAL BUDGET
Recurring Operating Costs						
Telephone/Communications	3,461	31,682	35,500	89%	17,844	18,800
Utilities	8,343	66,807	115,000	58%	68,060	105,500
D & O Liability Insurance	0	3,445	3,500	98%	3,878	4,000
Property Insurance	0	44,647	45,000	99%	43,216	44,300
General Liability	0	1,820	3,000	61%	1,983	3,200
Auto Insurance	0	2,866	3,000	96%	2,700	3,000
Travel/Training/Meetings-Staff	215	8,237	10,000	82%	15,494	22,500
Travel/Training/Meetings-Board of Dir.	403	7,833	10,000	78%	0	0
Travel/Training/Meetings-Legislation	0	0	2,500	0%	0	0
Rental-Equipment/Uniforms	1,918	8,340	6,000	139%	1,774	5,000
Dues/Subscriptions/Publication	(1,451)	14,002	16,500	85%	7,257	12,000
Pass Through Cost	0	176	400	44%	4	400
Educational Materials	0	0	0	0%	0	0
Miscellaneous						
Miscellaneous Expenditures	214	7,243	13,500	54%	9,861	13,000
Total Administrative & Operations Exp.	213,223	1,853,115	2,819,839	66%	1,797,367	2,659,300
Capital Outlay						
Capital Acquisition	0	107,240	214,758	50%	40,751	83,000
Engineering	0	0	0	0%	0	10,000
TOTAL EXPENDITURES (w/o D.S. exp.)	213,223	1,960,355	3,034,597	65%	1,838,118	2,752,300
Excess (Deficiencies) of Revenue Over Expenditures	(13,887)	(602,454)	(1,209,129)	50%	(713,971)	(1,125,242)
OTHER FINANCE SOURCE (USES)						
Transfer to Other Funds						
Transfer from Tax Account	0	(1,598,912)	(1,648,474)	97%	(1,470,990)	(1,620,400)
Extra Ordinary Income						
Disposition of Assets (Surplus Sale)	0	0	(1,500)	0%	0	0
TOTAL OTHER FINANCING SOURCES (USES)	0	(1,598,912)	(1,649,974)	97%	(1,470,990)	(1,620,400)
EXCESS (DEFICIENCIES) OF REVENUES OVER OTHER SOURCES (USES)						
	(13,887)	996,458	440,845		757,019	495,158

**TAX FUND
INCOME STATEMENT
FOR PERIOD ENDING JUNE 30, 2023**

75.00%

	MONTHLY	YEAR TO DATE	2023 AMENDED BUDGET	% OF 2023 AMENDED BUDGET	2022 YEAR TO DATE	2022 FINAL BUDGET
REVENUES						
Ad-Valorem - Current	11,050	1,671,833	1,679,136	100%	1,610,600	1,620,450
Delinquent Tax Revenue	2,568	30,635	32,500	94%	39,589	49,350
Penalty & Interest - Tax Accounts	2,850	21,322	25,000	85%	22,513	27,750
Miscellaneous	-1	(27)	0	0%	-55	0
TOTAL TAXES & INTEREST	16,467	1,723,763	1,736,636	99%	1,672,647	1,697,550
EXPENDITURES						
Tax Collector Fees	0	56,367	59,000	96%	51,094	51,200
Appraisal Districts	6,769	19,198	29,162	66%	19,068	25,950
TOTAL EXPENDITURES	6,769	75,565	88,162	86%	70,162	77,150
Transfer to General Fund	0	1,598,912	1,648,474	97%	1,470,991	1,620,400
EXCESS REVENUES & OTHER FINANCING SOURCES OVER(UNDER) EXPENDITURES AND OTHER USES	9,697	49,286	0		131,494	0

**SPECIAL SERVICES
INCOME STATEMENT
FOR PERIOD ENDING JUNE 30, 2023**

75.00%

	MONTHLY	YEAR TO DATE	2023 AMENDED BUDGET	% OF 2023 AMENDED BUDGET	2022 YEAR TO DATE	2022 FINAL BUDGET
REVENUES						
Ricardo Water Supply Corporation	23,659	237,870	385,555	62%	245,288	308,904
Nueces Water Supply Corporation	28,047	256,498	377,255	68%	243,164	333,515
TOTAL REVENUES	51,706	494,367	762,810	65%	488,452	642,419
EXPENDITURES						
Personnel	48,276	319,627	415,005	77%	242,299	342,188
Administrator	2,500	22,500	30,000	75%	0	0
Overhead	28,677	250,792	317,805	79%	222,507	316,157
TOTAL EXPENDITURES *	79,452	592,919	762,810	78%	464,806	658,345
EXCESS REVENUES & OTHER FINANCING SOURCES OVER(UNDER) EXPENDITURES AND OTHER USES						
	(27,746)	(98,552)	0		23,646	(15,926)

09/20/23
13:17:33

SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 6 / 23

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Report ID: L150

Combined Funds

Assets

Current Assets

STWA - Operations	43,493.91
STWA - General	256,314.27
STWA - Payroll	68,904.69
Petty Cash	150.00
TexPool	4,890,627.36
Tax Accounts Receivable	208,328.27
Allowance for Uncollect Taxes	(88,575.35)
Interlocal Rec - Tax Assessor	3,779.30
Agua Dulce-Water	14,711.31
Bishop - Water	37,963.25
Driscoll - Water	14,554.88
Kingsville - Water	101,873.91
NCWCID 5 - Water	32,656.74
Ricardo WSC - Water	36,530.74
Nueces WSC - Water	38,687.63
Ricardo WSC - General & Admin	18,827.66
Nueces WSC - General & Admin	18,868.07
Interlocal Rec-Bishop	(0.03)
Interlocal Rec-Driscoll	1,410.92
Interlocal Rec-Ricardo	12,265.65
RWSC-Credit Card	(28.70)
Interlocal Rec-Nueces	18,393.95
NWSC Credit Card	(35.66)
Due From Capital Projects Fund	138,447.61
Due from Debt Service Fund	3,459.69
Due from D.S .-Collect Service	50,933.65
Prepaid Expenses	30,002.59
Inventory	41,746.65

Total Current Assets

5,994,292.96

Other Assets

Notes Receivable-Not Current	11,668.00
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Total Other Assets

11,668.00

Total Assets

6,005,960.96

09/20/23
13:17:33

SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 6 / 23

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Combined Funds

Liabilities and Equity

Current Liabilities

Trade Accounts Payable	188,571.96	
Conversion Trade Accounts Payable	333.16	
Salaries & Wages Payable	5,943.52	
Federal WH Taxes Payable	231.79	
Medicare Payable	665.32	
Unemployment Ins Payable	11,804.23	
Emply Loan WH Payble	(668.66)	
Emply Insurance WH Payble	(5,718.30)	
Emply AFLAC Ins WH Payble	(530.74)	
Emply Nationwide WH Payble	200.00	
Emply Advance WH Payble	(539.46)	
Emply Other WH Payble	6,159.28	
Miscellaneous Payables	9,860.88	
Compensated Absences	15,784.58	
Deferred Tax Revenue	119,752.92	

Total Current Liabilities		351,850.48

Other Liabilities

Due to Debt Service Fund	6,749.08	
Due to Capital Projects Fund	9,815.84	

Total Other Liabilities		16,564.92

Total Liabilities

368,415.40

Equity

Retained Earnings	4,648,606.52	
Assigned Fund Bal. - Inventory	41,746.65	
CURRENT YEAR INCOME/(LOSS)	947,192.39	

Total Equity		5,637,545.56

Total Liabilities & Equity

6,005,960.96

SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 6 / 23

101 Water

Account	Beginning	Debit	Credit	Net Change	Ending Balance
ASSETS					
10100 STWA - Operations	21,115.55	50,234.90	27,856.54	22,378.36	43,493.91
10200 STWA - General	274,429.83	383,481.60	401,597.16	(18,115.56)	256,314.27
10400 STWA - Payroll	(32,199.51)	172,269.18	71,164.98	101,104.20	68,904.69
10800 Petty Cash	150.00	0.00	0.00	0.00	150.00
11300 TexPool	5,100,480.93	40,146.43	250,000.00	(209,853.57)	4,890,627.36
12100 Tax Accounts Receivable	208,328.27	0.00	0.00	0.00	208,328.27
12101 Allowance for Uncollect Taxes	(88,575.35)	0.00	0.00	0.00	(88,575.35)
12120 Interlocal Rec - Tax Assessor	6,499.49	3,779.11	6,499.30	(2,720.19)	3,779.30
12201 Agua Dulce-Water	13,903.56	8,286.81	7,479.06	807.75	14,711.31
12202 Bishop - Water	26,109.03	25,646.67	13,792.45	11,854.22	37,963.25
12203 Driscoll - Water	13,773.49	7,773.94	6,992.55	781.39	14,554.88
12204 Kingsville - Water	50,199.22	51,674.69	0.00	51,674.69	101,873.91
12205 NCWCID 5 - Water	33,577.73	6,926.99	7,847.98	(920.99)	32,656.74
12206 Ricardo WSC - Water	25,802.90	36,530.75	25,802.91	10,727.84	36,530.74
12207 Nueces WSC - Water	32,073.26	38,687.63	32,073.26	6,614.37	38,687.63
12208 Ricardo WSC - General & Admin	18,242.95	18,827.66	18,242.95	584.71	18,827.66
12209 Nueces WSC - General & Admin	18,130.54	18,868.07	18,130.54	737.53	18,868.07
12500 Interlocal Rec-Bishop	(0.03)	1,728.55	1,728.55	0.00	(0.03)
12700 Interlocal Rec-Driscoll	1,331.31	771.39	691.78	79.61	1,410.92
12900 Interlocal Rec-Ricardo	7,434.33	4,831.32	0.00	4,831.32	12,265.65
12901 RWSC-Credit Card	22.98	0.00	51.68	(51.68)	(28.70)
13000 Interlocal Rec-Nueces	9,215.07	9,178.88	0.00	9,178.88	18,393.95
13001 NWSC Credit Card	(46.61)	158.93	147.98	10.95	(35.66)
13510 Due From Capital Projects Fund	138,447.61	0.00	0.00	0.00	138,447.61
13520 Due from Debt Service Fund	3,459.69	0.00	0.00	0.00	3,459.69
13530 Due from D.S.-Collect Service	49,517.82	1,415.83	0.00	1,415.83	50,933.65
14200 Prepaid Expenses	30,002.59	32,001.61	32,001.61	0.00	30,002.59
15500 Inventory	41,746.65	0.00	0.00	0.00	41,746.65
18910 Notes Receivable-Not Current	11,668.00	0.00	0.00	0.00	11,668.00
Total ASSETS	6,014,841.30	913,220.94	922,101.28	(8,880.34)	6,005,960.96
LIABILITIES AND FUND EQUITY					
20300 Trade Accounts Payable	142,649.84	179,838.91	225,761.03	45,922.12	188,571.96
20310 Conversion Trade Accounts Paya	333.16	0.00	0.00	0.00	333.16
20400 Salaries & Wages Payable	28,477.60	28,477.60	5,943.52	(22,534.08)	5,943.52
20502 Due to RWSC	(1,140.00)	0.00	1,140.00	1,140.00	0.00
21051 Federal WH Taxes Payable	231.79	0.00	0.00	0.00	231.79
21052 Medicare Payable	665.32	0.00	0.00	0.00	665.32
21062 Unemployment Ins Payable	11,804.23	0.00	0.00	0.00	11,804.23
21063 EmPLY Loan WH Payble	(668.66)	0.00	0.00	0.00	(668.66)
21064 EmPLY Insurance WH Payble	(5,207.66)	510.64	0.00	(510.64)	(5,718.30)
21065 EmPLY AFLAC Ins WH Payble	1,138.04	3,390.92	1,722.14	(1,668.78)	(530.74)

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SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 6 / 23

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101 Water

Account	Beginning	Debit	Credit	Net Change	Ending Balance
21067 Empl Nationwide WH Payble	200.00	0.00	0.00	0.00	200.00
21068 Empl Advance WH Payble	(539.46)	0.00	0.00	0.00	(539.46)
21069 Empl Other WH Payble	6,159.28	0.00	0.00	0.00	6,159.28
21100 Miscellaneous Payables	9,329.04	0.00	531.84	531.84	9,860.88
21500 Compensated Absences	15,784.58	0.00	0.00	0.00	15,784.58
21700 Deferred Tax Revenue	119,752.92	0.00	0.00	0.00	119,752.92
24100 Due to Debt Service Fund	6,575.28	0.00	173.80	173.80	6,749.08
24200 Due to Capital Projects Fund	9,815.84	0.00	0.00	0.00	9,815.84
28400 Retained Earnings	4,648,606.52	0.00	0.00	0.00	4,648,606.52
28410 Assigned Fund Bal. - Inventory	41,746.65	0.00	0.00	0.00	41,746.65
28999 Net Income Current Year	979,126.99	335,527.65	303,593.05	(31,934.60)	947,192.39
 Total LIABILITIES AND FUND EQUITY	 6,014,841.30	 547,745.72	 538,865.38	 (8,880.34)	 6,005,960.96

**DEBT SERVICE FUND
INCOME STATEMENT
FOR PERIOD ENDING JUNE 30, 2023**

75.00%

	MONTHLY	YEAR TO DATE	2023 AMENDED BUDGET	% OF 2023 AMENDED BUDGET	2022 YEAR TO DATE	2022 FINAL BUDGET
REVENUES						
Ad-Valorem - Current	2,311	349,616	362,422	96%	355,616	358,160
Delinquent Tax Revenue	571	7,199	10,500	69%	9,809	12,520
Penalty & Interest - Tax Accounts	572	4,640	6,084	76%	4,965	6,150
Out-of-District Surcharge	174	1,564	6,250	25%	1,298	1,731
Interest on Temporary Investments	1,819	10,777	14,450	75%	724	1,560
Miscellaneous	<u>0</u>	<u>-10</u>	<u>0</u>	0%	<u>0</u>	<u>0</u>
TOTAL TAXES & INTEREST	5,447	373,787	399,706	94%	372,412	380,121
OTHER FINANCING SOURCES						
Excess Bond Proceeds	<u>0</u>	<u>0</u>	<u>0</u>	0%	<u>0</u>	<u>0</u>
TOTAL OTHER FINANCE SOURCES	0	0	0		0	0
TOTAL REVENUE AND OTHER FINANCE SOURCES	5,447	373,787	399,706	94%	372,412	380,121
EXPENDITURES						
Fiscal Agent Fees	0	100	200	50%	0	200
Bond Interest Expense	0	50,675	101,350	50%	54,275	113,250
Bond Principal Payments	0	0	245,000	0%	100	235,000
Tax Collector Fees	0	11,055	14,427	77%	11,293	12,500
Appraisal District Fees	1,416	4,750	6,975	68%	4,214	6,000
Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>	0%	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	1,416	66,580	367,952	18%	69,882	366,950
EXCESS REVENUES OVER(UNDER) EXPENDITURES AND OTHER USES	4,031	307,206	31,754		302,530	13,171

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SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 6 / 23

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310 Debt Service

Assets

Current Assets

TexPool	441,123.84
Tax Accounts Receivable	58,238.39
Allowance for Uncollect Taxes	(11,370.61)
Interlocal Rec - Tax Assessor	800.46
Due from General Fund	6,749.08

Total Current Assets 495,541.16

Total Assets 495,541.16

Liabilities and Equity

Current Liabilities

Deferred Tax Revenue	46,867.78
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Total Current Liabilities 46,867.78

Other Liabilities

Due to General Fund	54,393.34
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Total Other Liabilities 54,393.34

Total Liabilities 101,261.12

Equity

Fund Balance	87,073.69
CURRENT YEAR INCOME/(LOSS)	307,206.35

Total Equity 394,280.04

Total Liabilities & Equity 495,541.16

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SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 6 / 23

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310 Debt Service

Account	Beginning	Debit	Credit	Net Change	Ending Balance
ASSETS					
11300 TexPool	435,284.54	5,839.30	0.00	5,839.30	441,123.84
12100 Tax Accounts Receivable	58,238.39	0.00	0.00	0.00	58,238.39
12101 Allowance for Uncollect Taxes (11,370.61)	0.00	0.00	0.00	11,370.61)
12120 Interlocal Rec - Tax Assessor	1,366.49	800.46	1,366.49	(566.03)	800.46
13511 Due from General Fund	6,575.28	173.80	0.00	173.80	6,749.08
Total ASSETS	490,094.09	6,813.56	1,366.49	5,447.07	495,541.16
LIABILITIES AND FUND EQUITY					
21700 Deferred Tax Revenue	46,867.78	0.00	0.00	0.00	46,867.78
24300 Due to General Fund	52,977.51	0.00	1,415.83	1,415.83	54,393.34
28300 Fund Balance	87,073.69	0.00	0.00	0.00	87,073.69
28999 Net Income Current Year	303,175.11	1,415.83	5,447.07	4,031.24	307,206.35
Total LIABILITIES AND FUND EQUITY	490,094.09	1,415.83	6,862.90	5,447.07	495,541.16

**CAPITAL PROJECTS FUND
INCOME STATEMENT
FOR PERIOD ENDING JUNE 30, 2023**

75.00%

	MONTHLY	YEAR TO DATE	2023 ADOPTED BUDGET	% OF 2023 ADOPTED BUDGET	2022 YEAR TO DATE	2022 FINAL BUDGET
REVENUES						
Bond Proceeds	0	0	0	0%	0	0
Interest Income	1,686	12,800	1,500	853%	687	1,750
Other Income	0	0	0	0%	0	0
TOTAL REVENUE AND OTHER FINANCE SOURCES	1,686	12,800	1,500	853%	687	1,750
 EXPENDITURES						
Right of Way Acquisition	0	0	0	0%	0	0
Engineering Fees	0	0	0	0%	0	0
Construction Costs	0	0	0	0%	0	0
42" Line-Cathodic Protection	0	23,170	247,355	9%	9,172	50,000
Pipeline Condition Assessment	0	0	0	0%	0	0
Legal & Administrative Fees	0	0	0	0%	0	0
Cost of Bond Issuance	0	0	0	0%	0	0
Miscellaneous Fees	<u>0</u>	<u>0</u>	<u>0</u>	0%	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	0	23,170	247,355	9%	9,172	50,000
 EXCESS REVENUES OVER(UNDER) EXPENDITURES AND OTHER USES						
	1,686	(10,371)	(245,855)		(8,485)	(48,250)

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SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 6 / 23

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410 Capital Projects

Assets

Current Assets		
TexStar	405,733.65	
Due from General Fund	9,815.84	

Total Current Assets		415,549.49

	Total Assets	415,549.49

Liabilities and Equity

Other Liabilities		
Due to General Fund	138,447.63	

Total Other Liabilities		138,447.63

	Total Liabilities	138,447.63
Equity		
Fund Balance	287,472.50	
CURRENT YEAR INCOME/(LOSS)	(10,370.64)	

Total Equity		277,101.86

	Total Liabilities & Equity	415,549.49

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SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 6 / 23

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410 Capital Projects

Account	Beginning	Debit	Credit	Net Change	Ending Balance
ASSETS					
11400 TexStar	404,047.82	1,685.83	0.00	1,685.83	405,733.65
13511 Due from General Fund	9,815.84	0.00	0.00	0.00	9,815.84
Total ASSETS	413,863.66	1,685.83	0.00	1,685.83	415,549.49
LIABILITIES AND FUND EQUITY					
24300 Due to General Fund	138,447.63	0.00	0.00	0.00	138,447.63
28300 Fund Balance	287,472.50	0.00	0.00	0.00	287,472.50
28999 Net Income Current Year	(12,056.47)	0.00	1,685.83	1,685.83 (10,370.64)
Total LIABILITIES AND FUND EQUITY	413,863.66	0.00	1,685.83	1,685.83	415,549.49

SOUTH TEXAS WATER AUTHORITY
Treasurer's Report
For Period Ending July 31, 2023

STWA Water Sales:

<u>Entity</u>	<u>Water Usage (1,000 g)</u>	<u>Cost of Water from City of Corpus Christi \$2.325007 per 1000 g</u>	<u>Handling Charge @ \$0.50/1000g</u>	<u>Incremental Increase @ \$0.50/1000g</u>	<u>Out of District Surcharge and Pass-Thru Credit</u>	<u>Total Due</u>
Kingsville	14,950	\$34,758.85	\$7,475.00	\$0.00	-\$1.93	\$42,231.92
Bishop	11,564	\$26,886.38	\$5,782.00	\$0.00	\$0.00	\$32,668.38
Agua Dulce	3,431	\$7,977.20	\$1,715.52	\$0.00	\$0.00	\$9,692.72
RWSC	14,445	\$33,584.73	\$7,222.50	\$0.00	\$0.00	\$40,807.23
Driscoll	3,187	\$7,409.80	\$1,593.50	\$0.00	\$0.00	\$9,003.30
NCWCID #5	2,332	\$5,422.47	\$1,166.12	\$1,166.12	\$1,004.76	\$8,759.47
NWSC	14,995	\$34,862.97	\$7,497.39	\$0.00	\$0.00	\$42,360.36
TOTAL	64,904	\$150,902.40	\$32,452.03	\$1,166.12	\$1,002.83	\$185,523.39

Water Cost and Usage for Period of:

	07/02/23	08/01/23
City of Corpus Christi Invoice for Cost of Water Purchased:		\$149,730.44
Gallons of Water Recorded by City of Corpus Christi:		64,400,000
Gallons of Water Recorded by STWA from Customer's Master Meters:		64,904,064
Water Loss Percentage:		-0.78%

Annual Usage for FY 2023

	Annual
Gallons of Water Recorded by City of Corpus Christi:	478,000,000
Gallons of Water Recorded by STWA from Customer's Master Meters:	478,247,758
Water Loss Percentage: (year to date)	-0.05%

**REVENUE FUND
INCOME STATEMENT
FOR PERIOD ENDING JULY 31, 2023**

83.33%

	MONTHLY	YEAR TO DATE	2023 AMENDED BUDGET	% OF 2023 AMENDED BUDGET	2022 YEAR TO DATE	2022 FINAL BUDGET
REVENUES						
Water Service Revenue	150,902	1,107,893	1,294,624	86%	1,093,762	1,304,353
Handling Charge Revenue	32,452	243,396	283,772	86%	208,424	250,500
Premium Incremental Increase	1,166	9,091	10,800	84%	8,007	9,665
Surcharge - Out of District	831	8,310	9,972	83%	6,526	7,740
Interest Income	21,417	177,182	200,000	89%	13,856	22,200
Interest - Note	0	3,744	3,000	125%	3,066	5,680
Other Revenue						
Operating & Maintenance Fees	893	8,520	11,300	75%	1,051	10,170
Miscellaneous Revenues	0	7,428	12,000	62%	11,495	16,750
TOTAL REVENUES	207,662	1,565,564	1,825,468	86%	1,346,187	1,627,058
EXPENDITURES						
Water Service Expenditures:						
Bulk Water Purchases	149,730	1,088,025	1,294,624	84%	1,079,331	1,304,353
Payroll Costs						
Salaries & Wages - Perm. Employees	28,367	267,264	394,996	68%	282,987	346,903
Salaries & Wages - Vacation Buyback	0	8,114	8,115	100%	3,458	10,500
Overtime - NWSC	0	(699)	0	0%	62	0
Stand-by Pay - NWSC	0	0	0	0%	0	0
Overtime - RWSC	0	(556)	0	0%	88	0
Stand-by Pay - RWSC	0	0	0	0%	0	0
Overtime - STWA	2,460	21,768	30,000	73%	19,897	22,250
Stand-by Pay - STWA	100	1,075	1,300	83%	1,100	1,300
Employee Retirement Premiums	3,246	35,059	65,026	54%	54,617	62,800
Group Insurance Premium	13,925	141,209	205,700	69%	113,290	192,699
Unemployment Compensation	(1)	(82)	175	-47%	(164)	325
Workers' Compensation	(566)	12,196	8,903	137%	20,586	8,850
Car Allowance	0	0	0	0%	0	0
Hospital Insurance Tax	402	4,403	5,500	80%	4,564	5,520
Supplies & Materials						
Repairs & Maintenance	8,347	90,066	150,000	60%	83,821	133,500
Meter Expense	5,950	5,950	5,000	119%	4,500	4,500
Tank Repairs	0	0	10,000	0%	0	0
Major Repairs	0	0	25,000	0%	0	25,000
Other Operating Expenditures:						
Professional Fees						
Legal	748	5,499	25,000	22%	7,762	15,000
Auditing	0	9,500	10,500	90%	9,625	9,750
Engineering	70,098	70,098	30,000	234%	6,750	12,500
Management & Consulting	0	6,250	7,500	83%	0	7,500
JMAE Management Consulting LLC	5,833	58,333	70,000	83%	85,831	100,000
Inspection	0	1,013	7,500	14%	0	6,000
Consum Supplies/Materials						
Postage	(71)	2,928	8,050	36%	19	3,500
Printing/Office Supplies	4,209	23,277	33,000	71%	19,877	23,550
Janitorial/Site Maintenance	1,165	11,331	17,750	64%	13,296	16,800
Fuel/Lubricants/Repairs	6,368	52,525	80,000	66%	53,986	67,500
Chemicals/Water Samples	5,297	43,510	57,750	75%	35,693	43,500
Safety Equipment	0	912	1,750	52%	(1,912)	1,500
Small Tools	16	2,672	2,800	95%	989	2,000

83.33%

	MONTHLY	YEAR TO DATE	2023 AMENDED BUDGET	% OF 2023 AMENDED BUDGET	2022 YEAR TO DATE	2022 FINAL BUDGET
Recurring Operating Costs						
Telephone/Communications	1,888	33,570	35,500	95%	19,931	18,800
Utilities	8,845	75,652	115,000	66%	77,882	105,500
D & O Liability Insurance	147	3,592	3,500	103%	3,878	4,000
Property Insurance	0	44,647	45,000	99%	43,216	44,300
General Liability	0	1,820	3,000	61%	1,983	3,200
Auto Insurance	0	2,866	3,000	96%	2,700	3,000
Travel/Training/Meetings-Staff	533	8,771	10,000	88%	15,639	22,500
Travel/Training/Meetings-Board of Dir.	361	8,193	10,000	82%	0	0
Travel/Training/Meetings-Legislation	0	0	2,500	0%	0	0
Rental-Equipment/Uniforms	2,031	10,371	6,000	173%	2,234	5,000
Dues/Subscriptions/Publication	1,723	15,725	16,500	95%	7,418	12,000
Pass Through Cost	2	178	400	45%	5	400
Educational Materials	0	0	0	0%	0	0
Miscellaneous						
Miscellaneous Expenditures	278	7,521	13,500	56%	10,066	13,000
Total Administrative & Operations Exp.	321,432	2,174,547	2,819,839	77%	2,085,005	2,659,300
Capital Outlay						
Capital Acquisition	0	107,240	214,758	50%	40,751	83,000
Engineering	0	0	0	0%	0	10,000
TOTAL EXPENDITURES (w/o D.S. exp.)	321,432	2,281,787	3,034,597	75%	2,125,756	2,752,300
Excess (Deficiencies) of Revenue Over Expenditures	(113,770)	(716,223)	(1,209,129)	59%	(779,569)	(1,125,242)
OTHER FINANCE SOURCE (USES)						
Transfer to Other Funds						
Transfer from Tax Account	0	(1,598,912)	(1,648,474)	97%	(1,470,990)	(1,620,400)
Extra Ordinary Income						
Disposition of Assets (Surplus Sale)	0	0	(1,500)	0%	0	0
TOTAL OTHER FINANCING SOURCES (USES)	0	(1,598,912)	(1,649,974)	97%	(1,470,990)	(1,620,400)
EXCESS (DEFICIENCIES) OF REVENUES OVER OTHER SOURCES (USES)	(113,770)	882,689	440,845		691,421	495,158

**TAX FUND
INCOME STATEMENT
FOR PERIOD ENDING JULY 31, 2023**

83.33%

	MONTHLY	YEAR TO DATE	2023 AMENDED BUDGET	% OF 2023 AMENDED BUDGET	2022 YEAR TO DATE	2022 FINAL BUDGET
REVENUES						
Ad-Valorem - Current	6,082	1,677,915	1,679,136	100%	1,615,677	1,620,450
Delinquent Tax Revenue	3,443	34,078	32,500	105%	44,312	49,350
Penalty & Interest - Tax Accounts	2,815	24,137	25,000	97%	24,906	27,750
Miscellaneous	-1	(28)	0	0%	-56	0
TOTAL TAXES & INTEREST	12,339	1,736,102	1,736,636	100%	1,684,839	1,697,550
 EXPENDITURES						
Tax Collector Fees	0	56,367	59,000	96%	51,094	51,200
Appraisal Districts	0	19,198	29,162	66%	19,068	25,950
TOTAL EXPENDITURES	0	75,565	88,162	86%	70,162	77,150
 Transfer to General Fund	 0	 1,598,912	 1,648,474	 97%	 1,470,991	 1,620,400
 EXCESS REVENUES & OTHER FINANCING SOURCES OVER(UNDER) EXPENDITURES AND OTHER USES	 12,339	 61,625	 0		 143,686	 0

**SPECIAL SERVICES
INCOME STATEMENT
FOR PERIOD ENDING JULY 31, 2023**

83.33%

	MONTHLY	YEAR TO DATE	2023 AMENDED BUDGET	% OF 2023 AMENDED BUDGET	2022 YEAR TO DATE	2022 FINAL BUDGET
REVENUES						
Ricardo Water Supply Corporation	23,415	261,285	385,555	68%	245,288	308,904
Nueces Water Supply Corporation	29,752	286,250	377,255	76%	243,164	333,515
TOTAL REVENUES	53,167	547,534	762,810	72%	488,452	642,419
EXPENDITURES						
Personnel	32,463	352,090	415,005	85%	242,299	342,188
Administrator	2,500	25,000	30,000	83%	0	0
Overhead	32,387	283,178	317,805	89%	222,507	316,157
TOTAL EXPENDITURES *	67,350	660,269	762,810	87%	464,806	658,345
EXCESS REVENUES & OTHER FINANCING SOURCES OVER(UNDER) EXPENDITURES AND OTHER USES						
	(14,183)	(112,734)	0		23,646	(15,926)

09/20/23
13:20:06

SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 7 / 23

Page: 1 of 2
Report ID: L150

Combined Funds

Assets

Current Assets

STWA - Operations	13,127.64
STWA - General	349,498.36
STWA - Payroll	3,108.25
Petty Cash	150.00
TexPool	4,924,283.59
Tax Accounts Receivable	208,328.27
Allowance for Uncollect Taxes	(88,575.35)
Interlocal Rec - Tax Assessor	3,773.93
Agua Dulce-Water	17,979.52
Bishop - Water	32,667.94
Driscoll - Water	16,757.22
Kingsville - Water	42,231.94
NCWCID 5 - Water	34,312.88
Ricardo WSC - Water	40,807.22
Nueces WSC - Water	42,360.36
Ricardo WSC - General & Admin	18,299.46
Nueces WSC - General & Admin	18,264.22
Interlocal Rec-Bishop	(0.03)
Interlocal Rec-Driscoll	1,630.68
Interlocal Rec-Ricardo	5,136.64
RWSC-Credit Card	2,675.34
Interlocal Rec-Nueces	11,487.87
NWSC Credit Card	410.39
Due From Capital Projects Fund	138,447.61
Due from Debt Service Fund	3,459.69
Due from D.S .-Collect Service	50,933.65
Prepaid Expenses	35,164.14
Inventory	41,746.65

Total Current Assets

5,968,468.08

Other Assets

Notes Receivable-Not Current	11,668.00
------------------------------	-----------

Total Other Assets

11,668.00

Total Assets

5,980,136.08

09/20/23
13:20:06

SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 7 / 23

Page: 2 of 2
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Combined Funds

Liabilities and Equity

Current Liabilities

Trade Accounts Payable	274,927.21	
Conversion Trade Accounts Payable	333.16	
Salaries & Wages Payable	8,915.28	
Federal WH Taxes Payable	231.79	
Medicare Payable	665.32	
Unemployment Ins Payable	11,794.82	
Emply Loan WH Payble	(668.66)	
Emply Insurance WH Payble	(6,239.90)	
Emply AFLAC Ins WH Payble	(504.06)	
Emply Nationwide WH Payble	200.00	
Emply Advance WH Payble	(539.46)	
Emply Other WH Payble	6,159.28	
Miscellaneous Payables	10,652.66	
Compensated Absences	15,784.58	
Deferred Tax Revenue	119,752.92	

Total Current Liabilities		441,464.94

Other Liabilities

Due to Debt Service Fund	6,922.88	
Due to Capital Projects Fund	9,815.84	

Total Other Liabilities		16,738.72

Total Liabilities

458,203.66

Equity

Retained Earnings	4,648,606.52	
Assigned Fund Bal. - Inventory	41,746.65	
CURRENT YEAR INCOME/(LOSS)	831,579.25	

Total Equity		5,521,932.42

Total Liabilities & Equity

5,980,136.08

SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 7 / 23

101 Water

Account	Beginning	Debit	Credit	Net Change	Ending Balance
ASSETS					
10100 STWA - Operations	43,493.91	2,985.74	33,352.01	(30,366.27)	13,127.64
10200 STWA - General	256,314.27	304,477.84	211,293.75	93,184.09	349,498.36
10400 STWA - Payroll	68,904.69	2,525.37	68,321.81	(65,796.44)	3,108.25
10800 Petty Cash	150.00	0.00	0.00	0.00	150.00
11300 TexPool	4,890,627.36	33,656.23	0.00	33,656.23	4,924,283.59
12100 Tax Accounts Receivable	208,328.27	0.00	0.00	0.00	208,328.27
12101 Allowance for Uncollect Taxes (88,575.35)	0.00	0.00	0.00	(88,575.35)
12120 Interlocal Rec - Tax Assessor	3,779.30	3,773.74	3,779.11	(5.37)	3,773.93
12201 Agua Dulce-Water	14,711.31	9,692.72	6,424.51	3,268.21	17,979.52
12202 Bishop - Water	37,963.25	32,668.38	37,963.69	(5,295.31)	32,667.94
12203 Driscoll - Water	14,554.88	9,003.30	6,800.96	2,202.34	16,757.22
12204 Kingsville - Water	101,873.91	42,231.92	101,873.89	(59,641.97)	42,231.94
12205 NCWCID 5 - Water	32,656.74	8,759.47	7,103.33	1,656.14	34,312.88
12206 Ricardo WSC - Water	36,530.74	40,807.23	36,530.75	4,276.48	40,807.22
12207 Nueces WSC - Water	38,687.63	42,360.36	38,687.63	3,672.73	42,360.36
12208 Ricardo WSC - General & Admin	18,827.66	18,299.46	18,827.66	(528.20)	18,299.46
12209 Nueces WSC - General & Admin	18,868.07	18,264.22	18,868.07	(603.85)	18,264.22
12500 Interlocal Rec-Bishop (0.03)	0.00	0.00	0.00	(0.03)
12700 Interlocal Rec-Driscoll	1,410.92	893.32	673.56	219.76	1,630.68
12900 Interlocal Rec-Ricardo	12,265.65	5,115.64	12,244.65	(7,129.01)	5,136.64
12901 RWSC-Credit Card (28.70)	2,704.04	0.00	2,704.04	2,675.34
13000 Interlocal Rec-Nueces	18,393.95	11,487.87	18,393.95	(6,906.08)	11,487.87
13001 NWSC Credit Card (35.66)	446.05	0.00	446.05	410.39
13510 Due From Capital Projects Fund	138,447.61	0.00	0.00	0.00	138,447.61
13520 Due from Debt Service Fund	3,459.69	0.00	0.00	0.00	3,459.69
13530 Due from D.S.-Collect Service	50,933.65	0.00	0.00	0.00	50,933.65
14200 Prepaid Expenses	30,002.59	37,163.16	32,001.61	5,161.55	35,164.14
15500 Inventory	41,746.65	0.00	0.00	0.00	41,746.65
18910 Notes Receivable-Not Current	11,668.00	0.00	0.00	0.00	11,668.00
Total ASSETS	6,005,960.96	627,316.06	653,140.94	(25,824.88)	5,980,136.08
LIABILITIES AND FUND EQUITY					
20300 Trade Accounts Payable	188,571.96	208,139.40	294,494.65	86,355.25	274,927.21
20310 Conversion Trade Accounts Paya	333.16	0.00	0.00	0.00	333.16
20400 Salaries & Wages Payable	5,943.52	5,943.52	8,915.28	2,971.76	8,915.28
21051 Federal WH Taxes Payable	231.79	0.00	0.00	0.00	231.79
21052 Medicare Payable	665.32	0.00	0.00	0.00	665.32
21062 Unemployment Ins Payable	11,804.23	9.41	0.00	(9.41)	11,794.82
21063 EmPLY Loan WH Payble (668.66)	0.00	0.00	0.00	(668.66)
21064 EmPLY Insurance WH Payble (5,718.30)	521.60	0.00	521.60	(6,239.90)
21065 EmPLY AFLAC Ins WH Payble (530.74)	1,695.46	1,722.14	26.68	(504.06)
21067 EmPLY Nationwide WH Payble	200.00	0.00	0.00	0.00	200.00

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SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 7 / 23

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101 Water

Account	Beginning	Debit	Credit	Net Change	Ending Balance
21068 Empl Advance WH Payble (539.46)	0.00	0.00	0.00 (539.46)
21069 Empl Other WH Payble	6,159.28	0.00	0.00	0.00	6,159.28
21100 Miscellaneous Payables	9,860.88	0.00	791.78	791.78	10,652.66
21500 Compensated Absences	15,784.58	0.00	0.00	0.00	15,784.58
21700 Deferred Tax Revenue	119,752.92	0.00	0.00	0.00	119,752.92
24100 Due to Debt Service Fund	6,749.08	0.00	173.80	173.80	6,922.88
24200 Due to Capital Projects Fund	9,815.84	0.00	0.00	0.00	9,815.84
28400 Retained Earnings	4,648,606.52	0.00	0.00	0.00	4,648,606.52
28410 Assigned Fund Bal. - Inventory	41,746.65	0.00	0.00	0.00	41,746.65
28999 Net Income Current Year	947,192.39	395,565.94	279,952.80	(115,613.14)	831,579.25
Total LIABILITIES AND FUND EQUITY	6,005,960.96	611,875.33	586,050.45	(25,824.88)	5,980,136.08

**DEBT SERVICE FUND
INCOME STATEMENT
FOR PERIOD ENDING JULY 31, 2023**

83.33%

	MONTHLY	YEAR TO DATE	2023 AMENDED BUDGET	% OF 2023 AMENDED BUDGET	2022 YEAR TO DATE	2022 FINAL BUDGET
REVENUES						
Ad-Valorem - Current	1,272	350,889	362,422	97%	356,738	358,160
Delinquent Tax Revenue	828	8,027	10,500	76%	10,822	12,520
Penalty & Interest - Tax Accounts	646	5,286	6,084	87%	5,330	6,150
Out-of-District Surcharge	174	1,738	6,250	28%	1,442	1,731
Interest on Temporary Investments	1,926	12,703	14,450	88%	1,249	1,560
Miscellaneous	<u>0</u>	<u>-10</u>	<u>0</u>	0%	<u>0</u>	<u>0</u>
TOTAL TAXES & INTEREST	4,846	378,633	399,706	95%	375,581	380,121
OTHER FINANCING SOURCES						
Excess Bond Proceeds	<u>0</u>	<u>0</u>	<u>0</u>	0%	<u>0</u>	<u>0</u>
TOTAL OTHER FINANCE SOURCES	0	0	0		0	0
TOTAL REVENUE AND OTHER FINANCE SOURCES	4,846	378,633	399,706	95%	375,581	380,121
EXPENDITURES						
Fiscal Agent Fees	0	100	200	50%	0	200
Bond Interest Expense	0	50,675	101,350	50%	54,275	113,250
Bond Principal Payments	0	0	245,000	0%	100	235,000
Tax Collector Fees	0	11,055	14,427	77%	11,293	12,500
Appraisal District Fees	0	4,750	6,975	68%	4,214	6,000
Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>	0%	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	0	66,580	367,952	18%	69,882	366,950
EXCESS REVENUES OVER(UNDER) EXPENDITURES AND OTHER USES						
	4,846	312,053	31,754		305,699	13,171

09/20/23
13:23:15

SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 7 / 23

Page: 1 of 1
Report ID: L150

310 Debt Service

Assets

Current Assets

TexPool	445,798.91
Tax Accounts Receivable	58,238.39
Allowance for Uncollect Taxes	(11,370.61)
Interlocal Rec - Tax Assessor	797.77
Due from General Fund	6,922.88

Total Current Assets

500,387.34

Total Assets

500,387.34

Liabilities and Equity

Current Liabilities

Deferred Tax Revenue	46,867.78
----------------------	-----------

Total Current Liabilities

46,867.78

Other Liabilities

Due to General Fund	54,393.34
---------------------	-----------

Total Other Liabilities

54,393.34

Total Liabilities

101,261.12

Equity

Fund Balance	87,073.69
CURRENT YEAR INCOME/(LOSS)	312,052.53

Total Equity

399,126.22

Total Liabilities & Equity

500,387.34

09/20/23
13:22:25

SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 7 / 23

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310 Debt Service

Account	Beginning	Debit	Credit	Net Change	Ending Balance
ASSETS					
11300 TexPool	441,123.84	4,675.07	0.00	4,675.07	445,798.91
12100 Tax Accounts Receivable	58,238.39	0.00	0.00	0.00	58,238.39
12101 Allowance for Uncollect Taxes (11,370.61)	0.00	0.00	0.00	11,370.61)
12120 Interlocal Rec - Tax Assessor	800.46	797.77	800.46	(2.69)	797.77
13511 Due from General Fund	6,749.08	173.80	0.00	173.80	6,922.88
Total ASSETS	495,541.16	5,646.64	800.46	4,846.18	500,387.34
LIABILITIES AND FUND EQUITY					
21700 Deferred Tax Revenue	46,867.78	0.00	0.00	0.00	46,867.78
24300 Due to General Fund	54,393.34	0.00	0.00	0.00	54,393.34
28300 Fund Balance	87,073.69	0.00	0.00	0.00	87,073.69
28999 Net Income Current Year	307,206.35	0.00	4,846.18	4,846.18	312,052.53
Total LIABILITIES AND FUND EQUITY	495,541.16	0.00	4,846.18	4,846.18	500,387.34

**CAPITAL PROJECTS FUND
INCOME STATEMENT
FOR PERIOD ENDING JULY 31, 2023**

83.33%

	MONTHLY	YEAR TO DATE	2023 ADOPTED BUDGET	% OF 2023 ADOPTED BUDGET	2022 YEAR TO DATE	2022 FINAL BUDGET
REVENUES						
Bond Proceeds	0	0	0	0%	0	0
Interest Income	1,762	14,562	1,500	971%	1,153	1,750
Other Income	0	0	0	0%	0	0
TOTAL REVENUE AND OTHER FINANCE SOURCES	1,762	14,562	1,500	971%	1,153	1,750
 EXPENDITURES						
Right of Way Acquisition	0	0	0	0%	0	0
Engineering Fees	0	0	0	0%	0	0
Construction Costs	0	0	0	0%	0	0
42" Line-Cathodic Protection	0	23,170	247,355	9%	9,172	50,000
Pipeline Condition Assessment	0	0	0	0%	0	0
Legal & Administrative Fees	0	0	0	0%	0	0
Cost of Bond Issuance	0	0	0	0%	0	0
Miscellaneous Fees	<u>0</u>	<u>0</u>	<u>0</u>	0%	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	0	23,170	247,355	9%	9,172	50,000
 EXCESS REVENUES OVER(UNDER) EXPENDITURES AND OTHER USES						
	1,762	(8,609)	(245,855)		(8,019)	(48,250)

09/20/23
13:41:48

SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 7 / 23

Page: 1 of 1
Report ID: L150

410 Capital Projects

Assets

Current Assets		
TexStar	407,495.73	
Due from General Fund	9,815.84	

Total Current Assets		417,311.57

Total Assets		417,311.57

Liabilities and Equity

Other Liabilities		
Due to General Fund	138,447.63	

Total Other Liabilities		138,447.63

Total Liabilities		138,447.63
Equity		
Fund Balance	287,472.50	
CURRENT YEAR INCOME/(LOSS)	(8,608.56)	

Total Equity		278,863.94

Total Liabilities & Equity		417,311.57

09/20/23
13:42:25

SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 7 / 23

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Report ID: L120

410 Capital Projects

Account	Beginning	Debit	Credit	Net Change	Ending Balance
ASSETS					
11400 TexStar	405,733.65	1,762.08	0.00	1,762.08	407,495.73
13511 Due from General Fund	9,815.84	0.00	0.00	0.00	9,815.84
Total ASSETS	415,549.49	1,762.08	0.00	1,762.08	417,311.57
LIABILITIES AND FUND EQUITY					
24300 Due to General Fund	138,447.63	0.00	0.00	0.00	138,447.63
28300 Fund Balance	287,472.50	0.00	0.00	0.00	287,472.50
28999 Net Income Current Year	(10,370.64)	0.00	1,762.08	1,762.08	(8,608.56)
Total LIABILITIES AND FUND EQUITY	415,549.49	0.00	1,762.08	1,762.08	417,311.57



MAGUIRE IRON, INC.
 1610 N MINNESOTA AVE
 SIOUX FALLS SD 57101

Invoice Number: 4213

Page: 1

Date: 8/31/2023

Project Invoice

PO BOX 1446
 Sioux Falls, SD 57101

Tax ID: 1

Tax ID:

Currency: USD US Dollar

C020664

B Jo Ella Wagner
I SOUTH TEXAS WATER AUTHORITY, TX
L 2302 EAST SAGE ROAD
L KINGSVILLE TX 78363-3328
 USA

S SOUTH TEXAS WATER AUTHORITY,
H TX_GST_63MG_FM2826 TANK
I 4638 FM 2826
P ROBSTOWN TX 78380

T
O

T
O

Proj Contract: DQ006652-1

Order	Purchase Order	Packages	Prepaid	Weight	Ship Via	Terms
CS00000934						NET 30
Line/Rel	Qty Ordered	Qty Shipped	Qty Back Ordered	Unit Price	Extended Price	

1

Milestone: CS_0M10

Description: Leak Investigate & Rep -63MG GST(FM2826)

Net: 3,960.00

Project Invoice Summary:

Milestones On Current Invoice:	3,960.00
Milestones Previously Invoiced:	0.00
Project To Date M/S Invoiced:	3,960.00
Less Retention:	0.00
Total Eligible To Invoice:	3,960.00
Less Previously Invoiced:	0.00
Less Advance Payment:	0.00
Net Invoice Amount:	3,960.00

(g) GST-Central

Advance Payment Summary:

Advance Payment Amount:	0.00
Less Accumulated Deduction:	0.00
Remaining Advance Payment:	0.00

Sales Amount	3,960.00
Freight	0.00
Surcharge	0.00
Misc Charges	40.00
Sales Tax	0.00

IRC Section 274 (n) (1) included in contract price.

Prepaid Amount	0.00
Total	4,000.00

ATTACHMENT 3

Field Reports

To: John Marez

From: Oscar Ortegon, CP Technician

Date: September 22, 2023

Re: CP Update

During the months of August and September, I worked with Corpro to troubleshoot the rectifier at CR 4 in Bishop due to a bad ground bed.

I requested quotes for purchase of a compact track loader. I also worked with Elisa Rudel with United Rentals on acquiring quotes for a shoring box and contacted companies to request quotes for clearing trees and brush along the north side of the fence line at the new Banquete Pump Station.

In addition, I have spent time familiarizing one of the new hires with CP tasks and STWA's service area.

I continue to work on routine CP related work and help other field personnel as follows:

- Performed maintenance and test rectifiers/test stations.
- Maintained grass with herbicide around vaults, manholes, test stations and rectifiers along the 42" water line.
- Worked on locating the 42" water main and met with United Drilling on CR 28 to bore a fiber to Tesla.
- Performed locates on STWA's 12" transmission line south of CR 36A for installation of a new 42" gas line.
- Coordinated with Hydro Max to expose lines at FM 2826 and CR 75 to determine how to tap a new line to address water pressure issues at John Deere.
- Performed additional locates for the 42" water main.
- Assisted O&M with ongoing tasks.

ATTACHMENT 4

Compact Loader Bids

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Exec Dir/Administrator
Date: September 22, 2023
Re: Award Bid for Compact Track Loader – Fiscal Year 2022/23

Background:

On the July 28, 2023 meeting the board authorized the bid specifications for a Compact Track Loader “skid steer”. Specs were submitted to participating vendors and three bids were received. During the September 8, 2023 meeting a question was brought forward by the board regarding Heavy Equipment Tax (HET) and whether or not those taxes should be added to the final bid price.

After review of all bids each submission includes the HET. Each bid is being measured on supplying the same price estimates which was a question during the previous board meeting.

Analysis:

The attached bids show two submissions with a low bid of \$76,066.56 All bids meet minimum specifications as approved by the board and outlines by staff.

The bid process was reviewed and cleared by our legal counsel.

Staff Recommendation:

Review and award a winning bid. Determine whether to proceed with the best bid available.

Board Action:

Authorize the winning bid for Compact Track Loader.

Summary:

With Board approval of FY 2022/23 budget the purchase of a Compact Track Loader was approved as a Capital Investment purchase. The purchase of this equipment will allow field staff an additional option to work on emergency leaks, constructing new water lines and moving heavy loads of materials. This request also allows Operations and Maintenance (O&M) an additional tool to plan for and carry out more taps for new waterline accounts.



Distributor Name: Nueces Power Equipment
 Sales Person:
 Phone Number: 361-289-0066

Date: 9/18/2023

Price list date: 2/7/2023

Customer name: South Texas Water Authority
 Customer Contact:
 Customer Email:
 Customer PO#:
 PO Date

Model Discount: 25%
 Factor 75%

Machine Make	Model	Description	Sales Code	Factory List Price	Customer Price
CASE	TR270B	CTL	685-22	\$ 82,860.00	\$ 62,145.00
Ref. No.	Description				
	12.6" RUBBER TRACKS			\$ -	\$ -
	72" LOW PROFILE BUCKET			\$ 2,076.00	\$ 1,557.00
	AIR RIDE SUSPENSION SEAT			\$ 669.00	\$ 501.75
	EH CAB LCD DISPLAY			\$ 5,771.00	\$ 4,328.25
	HYDRAULIC COUPLER			\$ 1,171.00	\$ 878.25
	DEMO FRONT DOOR			\$ 2,171.00	\$ 1,628.25
	AUX HYDRAULICS HIGH FLOW			\$ 3,425.00	\$ 2,568.75
	72" BOLT ON EDGE			\$ 383.00	\$ 287.25
	TELEMATICS CONNECTIVITY			\$ 1,000.00	\$ 750.00
Factory Options & Attachments					
Ref. No.	Description				
	Pallet forks			\$ -	\$ 1,163.00
	NPE Discount			\$ -	\$ (1,800.00)
Non-Factory Options & Attachments					
Ref. No.	Description				
	Warranty			\$ -	\$ -
	Factory Freight			\$ -	\$ 1,038.00
	Local Delivery			\$ -	\$ 350.00
	PDI & Training			\$ -	\$ 550.00
	Steel Surcharge			\$ -	\$ -
				Sub Total	\$ 75,945.50
				Additional Discount/Trade in	0
				Heavy Equipment Tax 0.00159	\$ 121.06
Validity 60 days					
Delivery IN STOCK					
FOB Customers Yard					
				Total Sale Price	\$ 76,066.56



DATE: Sep 22, 2023
 QUOTE #:326229-01

SOUTH TEXAS WATER AUTHORITY
 OSCAR ORTEGON
 P.O. BOX 1701
 KINGSVILLE, TEXAS 78364

Rodriguez, Leonel
 361.813.1626

Thank you for this opportunity to quote Caterpillar products for your business needs. We are pleased to provide you this 2023 SOURCEWELL Contract #032119-CAT.

One (1) New Caterpillar Inc Model: 259D CAB Compact Construction Equipment with all standard equipment in addition to the additional specifications listed below:

STOCK NUMBER: HL3001100 SERIAL NUMBER: 0CW929236 YEAR: 2023 HOURS: 2

LIST PRICE	\$97,167.00
SOURCEWELL DISCOUNT 21%	(\$20,405.00)
ADDITIONAL DEALER DISCOUNT	(\$1,243.00)
MAKE READY	\$645.00
CARRIAGE, 46", FORKS, 48", SSL	\$1,113.00
BUCKET-GP, 80", BOCE	\$1,786.00
EXT WARRANTY	\$2,756.00
TOTAL PRICE	\$81,819.00
<hr/>	
SUB TOTAL	\$81,819.00
HET (0.21%)	\$171.82
TOTAL TAXES	\$171.82
TOTAL PURCHASE PRICE	\$81,990.82

WARRANTY

Standard Warranty:	24 Month/2000 Hour Total Machine Limited Warranty
Extended Warranty:	259-48 MO/3000 HR PREMIER

CAT® SKID STEER AND COMPACT TRACK LOADERS

THE NEW D3 Series SSL/CTL

COMFORTABLE. PERFORMANCE. SMART.
 CUSTOMER DRIVEN COMFORT, PERFORMANCE, AND TECHNOLOGY ENHANCEMENTS

<p>15% ADDITIONAL SPACE FOR MORE OPERATOR COMFORT</p> <ul style="list-style-type: none"> • Redesigned, More Comfortable Cab • Wider opening door for easier machine entry 	<p>PERFORMANCE</p> <ul style="list-style-type: none"> • Improved Performance-Tuned Suspension • Customer Driven Enhancements to Fuel System & Drive Train 	<p>SMART</p> <ul style="list-style-type: none"> • Providing the Next Level Machine and Tool Compatibility • Integrated SMART technology to automate complex assignments - INDUSTRY FIRSTS <ul style="list-style-type: none"> • Attachment recognition • Tilted controls • Grade Assist
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MACHINE SPECIFICATIONS

STOCK NUMBER: HL3001100

SERIAL NUMBER: 0CW929236

YEAR: 2023

HOURS: 2

DESCRIPTION	REF.#
259D3 COMPACT TRACK LOADER	512-4259
LANE 3 ORDER	0P-9003
SEAT BELT, 2"	542-6994
CAB PACKAGE, PRO PLUS	588-9120
HYDRAULICS, PERFORMANCE, (H2)	512-4324
CONTROL, ISO, PROP, WT	512-4115
LIGHTS, LED	495-1671
ROPS, ENCLOSED WITH A/C (C3)	512-4345
DISPLAY, ADVANCED, LCD, CAMERA	416-9265
FAN, COOLING, DEMAND	486-6956
QUICK COUPLER, HYDRAULIC	512-4052
SEAT, AIR SUSPENSION, CLOTH, HEAT	536-9738
FILM, TWO SPEED	568-4700
STANDARD RADIO(12V), BLUETOOTH	345-6180
REAR LIGHTS	356-6082
TRACK, RUBBER, 320MM(12.6IN)BLCK	343-4599
CERTIFICATION ARR, P65	563-1163
SERIALIZED TECHNICAL MEDIA KIT	421-8926
PRODUCT LINK, CELLULAR PL641	573-8121
RUBBER BELT, 2 SPD, TF IDLERS	357-0240
RIDE CONTROL	512-3484
DOOR, CAB, GLASS	539-8615
PACK, DOMESTIC TRUCK	0P-0210
INSTRUCTIONS, ANSI, USA	512-3765
BATTERY, HD, DISCONNECT, 850 CCA	560-7824
FILM, RIDE CONTROL, ANSI	422-3445
CARRIAGE, 46", FORKS, 48", SSL	353-1697
BUCKET-GP, 80", BOCE	279-5377

STANDARD EQUIPMENT

POWERTRAIN

Cat C3.3B diesel engine
 -Gross horsepower per SAE J1349
 74.3 hp (55.4 kW) @ 2400 RPM
 -Electric fuel priming pump
 -Glow plugs starting aid
 -Liquid cooled, direct injection
 Air cleaner, dual element, radial seal
 S-O-S sampling valve, hydraulic oil

Filter, cartridge type, hydraulic
 Filters, canister type, fuel
 and water separator
 Radiator / hydraulic oil
 cooler (side-by-side)
 Spring applied, hydraulically released,
 parking brakes
 Hydrostatic transmission

UNDERCARRIAGE

Suspension - independent torsion axle(4)

Two speed motor

HYDRAULICS

ISO or H pattern controls:
Electro/hydraulic implement control
Electro/hydraulic hydrostatic

transmission control
Speed sensor guarding

ELECTRICAL

12 volt electrical system
80 ampere alternator
Ignition key start / stop / aux switch
Lights:
-Gauge backlighting

-Two rear tail lights
-Dome light
Backup alarm
Electrical outlet, beacon

OPERATOR ENVIRONMENT

Operator warning system indicators:
-Air filter restriction
-Alternator output
-Armrest raised / operator out of seat
-Engine coolant temperature
-Engine oil pressure
-Glow plug activation
-Hydraulic filter restriction
-Hydraulic oil temperature
-Park brake engages
-Engine emission system
Gauges: fuel level and hour meter
Storage compartment with netting
Ergonomic contoured armrest
Control interlock system, when operator

leaves seat or armrest raised:
-Hydraulic system disables
-Hydrostatic transmission disables
-Parking brake engages
ROPS cab, open, tilt up
Anti-theft security system w/6-button keypad
FOPS, Level I
Top and rear windows
Floor mat
Interior rear view mirror
USB charging port
Horn
Hand (dial) throttle, electronic

FRAMES

Lift linkage, vertical path
Chassis, one piece welded
Machine tie down points (6)

Belly pan cleanout
Support, lift arm
Rear bumper, welded

OTHER STANDARD EQUIPMENT

Engine enclosure - lockable
Extended life antifreeze (-37C, -34F)
Work tool coupler
Hydraulic oil level sight gauge
Radiator coolant level sight gauge
Radiator expansion bottle
Cat ToughGuard TM hose

Heavy duty flat faced quick disconnects
with integrated pressure release
Split D-ring to route work tool hoses
along side of left lift arm
Hydraulic demand cooling fan
Per SAE J818-2007 and EN 474-3:2006 and
ISO 14397-1:2007

ATTACHMENT 5

Resolution 23-24

SOUTH TEXAS WATER AUTHORITY

RESOLUTION 23-24

RESOLUTION AWARDING THE BID FOR THE PURCHASE OF ONE COMPACT TRACK LOADER.

WHEREAS, the South Texas Water Authority solicited bids to acquire one compact track loader for the Authority's use, and

WHEREAS, the Board of Directors of the South Texas Water Authority has reviewed the bids and finds that _____ has submitted the lowest responsible bid.

NOW, THEREFORE, BE IT RESOLVED that the South Texas Water Authority Board of Directors awards the bid for one compact track loader.

Duly adopted this 26th day of September, 2023.

JOSE M. GRAVELEY, PRESIDENT

ATTEST:

IMELDA GARZA, SECRETARY/TREASURER

ATTACHMENT 6

FY 2023 Budget Amendments

This information will be provided once completed.

ATTACHMENT 7

Kleberg County Tax Roll/Levy

The Tax Roll/Levy has not been received. This item was kept on the agenda in case it is received in time for the meeting.

ATTACHMENT 8

Resolution 23-25

SOUTH TEXAS WATER AUTHORITY

Resolution 23-25

A RESOLUTION ADOPTING THE TAX ROLL/LEVY FOR THE SOUTH TEXAS WATER AUTHORITY'S DISTRICT IN KLEBERG COUNTY FOR TAX YEAR 2023.

WHEREAS, the South Texas Water Authority is a taxing jurisdiction within Kleberg and Nueces Counties, and

WHEREAS, the South Texas Water Authority has the power to collect ad valorem taxes to pay debt service for outstanding bonds, and

WHEREAS, the tax roll/levy of the South Texas Water Authority has been compiled by Kleberg County for the purpose of levying an established tax rate on said valuation.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the South Texas Water Authority adopts the 2023 tax roll/levy compiled by the Kleberg County Tax Assessor/Collector on behalf of the Authority.

Duly adopted this 26th day of September, 2023.

JOSE M. GRAVELEY, PRESIDENT

ATTEST:

IMELDA GARZA, SECRETARY/TREASURER

ATTACHMENT 9

Nueces County Tax Roll/Levy

The Tax Roll/Levy has not been received. This item was kept on the agenda in case it is received in time for the meeting.

ATTACHMENT 10

Resolutions 23-26

SOUTH TEXAS WATER AUTHORITY

Resolution 23-26

A RESOLUTION ADOPTING THE TAX ROLL/LEVY FOR THE SOUTH TEXAS WATER AUTHORITY'S DISTRICT IN NUECES COUNTY FOR TAX YEAR 2023.

WHEREAS, the South Texas Water Authority is a taxing jurisdiction within Kleberg and Nueces Counties, and

WHEREAS, the South Texas Water Authority has the power to collect ad valorem taxes to pay debt service for outstanding bonds, and

WHEREAS, the tax roll/levy of the South Texas Water Authority has been compiled by Nueces County for the purpose of levying an established tax rate on said valuation.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the South Texas Water Authority adopts the 2023 tax roll/levy compiled by the Nueces County Tax Assessor/Collector on behalf of the Authority.

Duly adopted this 26th day of September, 2023.

JOSE M. GRAVELEY, PRESIDENT

ATTEST:

IMELDA GARZA, SECRETARY/TREASURER

ATTACHMENT 11

Investment Policies

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Exec Dir/Admin
Date: September 22, 2023
Re: Investment Policies – Resolutions 23-27, 23-28, 23-29

Background:

In accordance with State Legislation, each year the Board adopts the Authority's investment policies.

Analysis:

As reported in the past, the three (3) policies are nearly identical. There have not been legislative changes that would require any amendments to the Authority's investment policies. As in previous years, the STWA takes a conservative approach with its investments by using investment pools which are a common tool employed by local governments in similar size and scope to the authority.

Staff Recommendation:

Adopt Resolutions 23-27, 23-28, 23-29

Board Action:

Motion to approve Resolutions as presented.

Summarization:

Staff believes that the existing policies provide sufficient protection as well as flexibility to safeguard the Authority's funds. Although a conservative investment makes less money than possible this approach ensures steady growth of funds with minimal risk of losing financing.

South Texas Water Authority
Investment Policy
General Fund

1. Purpose

To establish a policy relating to Authority investments that ensures that all purchases and sales of investments are initiated by authorized individuals, conforms to investment objectives and regulations, and are properly documented and approved; and ensures an annual review of investment performance and security. It is the policy of the South Texas Water Authority to invest public funds in a manner which will provide the highest possible return within the guidelines of approved investment policy and fund strategy while meeting the daily cash flow demands and conforming to all state and local statutes governing the investment of public funds.

2. Scope

All financial assets of the General Fund including Capital Project Funds and other funds that may be created from time to time shall be administered in accordance with the provisions of these policies. These policies do not apply to the Debt Service Funds, including Interest and Sinking, Reserve, and Depreciation/Reserve Funds which are governed by Bond Covenants and supported by a separate South Texas Water Authority Investment Policy.

3. Objectives

The following investment objectives will be applied in the management of the funds by the Investment Officer(s) appointed by resolution of the South Texas Water Authority Board of Directors.

The investments purchased shall suit the needs of the Authority according to the following prioritized objectives:

A. The primary objective is the preservation and protection of investment principal. *Safety* of principal is the foremost objective of the investment program. Investments of the Authority shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, *diversification* is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio. The Authority will diversify its investments by security type and institution. With the exception of U.S. Treasury securities and authorized pools, no more than 50% of the Authority's total investment portfolio will be invested in a single security type or with a single financial institution.

B. The Authority will retain sufficient liquidity in order to enable the Authority to meet reasonable anticipated day-to-day operating requirements.

C. The Authority's investment portfolio shall be designed with the objective of attaining a rate of return throughout budgetary and economic cycles, commensurate with the Authority's investment risk restraints and the cash flow characteristics of the portfolio.

4. Delegation of Authority, Prudence, Standard of Care, Ethical Standards, and Conflicts of Interest

The designated Investment Officer(s) will perform their duties with judgement and care in accordance with the adopted investment policy and internal procedures. Investment Officer(s) acting in good faith and in accordance with these policies and procedures will be relieved of personal liability. In determining whether an Investment Officer(s) has exercised prudence with respect to an investment decision (in addition to compliance with policies and procedures) the determination will be made taking into consideration the investment of all funds, or funds under the entity's control, over which the officer had responsibility rather than a single investment.

The authority to manage South Texas Water Authority's investment program is derived from Resolution 95-17. Management responsibility for the investment program is hereby delegated to the Investment Officer(s), who shall establish written procedures for the operation of the investment program consistent with this investment policy. Procedures should include reference to : safekeeping, PSA repurchase agreements, wire transfer agreements, banking service contracts and collateral/depository agreements. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Investment Officer(s). The Investment Officer(s) shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

The Authority's portfolio shall be designed and managed in a manner responsive to the public trust. The standard to be used by the personnel shall be the prudent person rule and shall be applied in context of managing an overall portfolio. The prudent person rule is restated as follows:

Investments shall be made with judgment and care—under circumstances then prevailing—which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

Officers and employees shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair his/her ability to make impartial investment decisions. Officers and employees shall file a statement with

the Board President disclosing any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the South Texas Water Authority, particularly with regard to the time of purchases and sales. Material financial interest is defined as: a.) the Investment Officer(s) owns 10 percent or more of the voting stock or shares of the financial institution or owns \$5,000 or more of the fair market value of the financial institution; b.) funds received by the Investment Officer(s) from the financial institution exceed 10 percent of the Investment Officer(s)'s gross income for the previous year; or c.) Investment Officer(s) has acquired from the financial institution during the previous year investments with a book value of \$2,500 or more for the personal account of the Investment Officer(s). The Investment Officer(s) shall further disclose any large personal financial/investment positions that could be related to the performance of the Authority's portfolio. An Investment Officer(s) who is related within the second degree by affinity or consanguinity, as defined in the Public Funds Investment Act, Chapter 2256, Texas Government Code, Subchapter A, Section 2256.005(i), to an individual seeking to sell an investment to the Authority shall file a statement disclosing that relationship. All statements shall be filed with the Texas Ethics Commission and the Authority.

5. Authorized Investments

South Texas Water Authority is empowered by statute to invest in the following types of securities:

A. *Obligations of, or guaranteed by, Government Entities* including the following:

- (1) obligations of the United States or its agencies and instrumentalities excluding any mortgage backed related security;
- (2) direct obligations of the State of Texas or its agencies and instrumentalities;
- (3) other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities excluding any mortgage backed related security; and
- (4) obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than AA or its equivalent. Total municipal exposure shall be limited to no more than 10% of portfolio value in any one single entity, and shall be limited to a maximum maturity of one year.

STWA Investment Policy - General Fund

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Re-Adopted: September 27, 2022

The following are not authorized investments under this Section: (a) obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal (interest-only strips of obligations with underlying mortgage-backed security collateral), (b) obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest (principal-only strips of obligations with underlying mortgage-backed security collateral), (c) collateralized mortgage obligations that have a stated final maturity date of greater than 10 years, and (d) collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index (collateralized mortgage obligations with an inverse floating interest rate);

B. Funds may be invested in *Investment Pools* by the Authority under the following guidelines:

(1) By resolution of the Board of Directors authorizing investment in a particular pool;

(2) the investment pool shall invest the Authority's funds in authorized investments according to the remainder of Section 5 of this Policy. An investment pool must furnish to the Investment Officer(s) or other authorized representative of the entity an offering circular or other similar disclosure instrument that contains, at a minimum the following information:

- a. the types of investments in which money is allowed to be invested;
- b. the maximum average dollar-weighted maturity allowed, based on the stated maturity date, of the pool;
- c. the maximum stated maturity date any investment security within the portfolio has;
- d. the objectives of the pool;
- e. the size of the pool;
- f. the names of the members of the advisory board of the pool and the dates their terms expire;
- g. the custodian bank that will safekeep the pool's assets;
- h. whether the intent of the pool is to maintain a net asset value of one dollar and the risk of market price fluctuation;

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Re-Adopted: September 27, 2022

- i. whether the only source of payment is the assets of the pool at market value or whether there is a secondary source of payment, such as insurance or guarantees, and a description of the secondary source of payment;
- j. the name and address of the independent auditor of the pool;
- k. the requirements to be satisfied for an entity to deposit funds in and withdraw funds from the pool and any deadlines or other operating policies required for the entity to invest funds in and withdraw funds from the pool; and
- l. the performance history of the pool, including yield, average dollar-weighted maturities, and expense ratios.

(3) In order to maintain eligibility to receive and invest funds on behalf of the Authority and in accordance with Chapter 2256, Public Funds Investment Act, an investment pool must furnish to the Investment Officer(s) or other authorized representative of the Authority the following:

- a. investment transaction confirmations; and
- b. a monthly report that contains, at a minimum, the following information:
 - (i) the types and percentage breakdown of securities in which the pool is invested;
 - (ii) the current average dollar-weighted maturity, based on the stated maturity date, of the pool;
 - (iii) the current percentage of the pool's portfolio in investments that have stated maturities of more than one year;
 - (iv) the book value versus the market value of the pool's portfolio, using amortized cost valuation;
 - (v) the size of the pool;
 - (vi) the number of participants in the pool;
 - (vii) the custodian bank that is safekeeping the assets of the pool;
 - (viii) a listing of daily transaction activity of the Authority;

(ix) the yield and expense ratio of the pool;

(x) the portfolio managers of the pool; and

(xi) any changes or addenda to the offering circular.

(4) The Authority by contract may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with its local funds.

(5) For purposes of this Section 5, yield shall be calculated in accordance with regulations governing the registration of open-end management investment companies under the Investment Company Act of 1940, as promulgated from time to time by the Federal Securities and Exchange Commission.

A public funds investment pool created to function as a money market mutual fund must mark its portfolio to market daily and, to the extent reasonably possible, stabilize at a \$1 net asset value. If the ratio of the market value of the portfolio divided by the book value of the portfolio is less than 0.995 or greater than 1.005, portfolio holdings shall be sold as necessary to maintain the ratio between 0.995 and 1.005.

A public funds investment pool must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service.

Authorized investment pools must state a written objective of maintenance of a stable \$1 net asset value and must be limited to a dollar-weighted average maturity of 60 days or less.

C. Insured or fully collateralized *certificates of deposit* of banks and savings and loan associations domiciled in the State of Texas, and which:

(1) mature within two years;

(2) are guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or the National Credit Union Share Insurance Fund or its successor;

(3) secured by obligations of, or guaranteed by governmental entities, including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates but which exclude: (a) those mortgage backed securities which are interest-only strips of obligations with underlying mortgage-backed security collateral, (b) principal-only strips of obligations with underlying mortgage-backed security collateral, (c) collateralized mortgage

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obligations with a maturity date of greater than 10 years, and (d) collateralized mortgage obligations with an inverse floating interest rate; and

(4) if covered under a written depository agreement ensures a perfected security interest in the collateral.

D. *Repurchase agreements* which:

(1) have a defined termination date;

(2) are secured by obligations of the United States or its agencies and instrumentalities as described in Section 5 with the same exclusions;

(3) collateral is pledged to the Authority, held in the Authority's name, and deposited at the time the investment is made with the Authority or with a third party selected and approved by the Authority;

(4) and is placed through a primary government securities dealer, as defined by the Federal Reserve.

The term repurchase agreement means a simultaneous agreement to buy, hold, for a specified time, and sell back at a future date obligations described at said obligations at a market value at the time the funds are distributed *of not less than the principal amount of the funds disbursed*. The term includes direct security repurchase agreements. A repurchase agreement must be collateralized at a minimum of 102% of the principal value plus accrued interest at all times. Reverse repurchase agreements are not authorized investments.

E. *Regulated No-load Money Market Mutual Fund* which:

(1) is regulated by the Securities and Exchange Commission;

(2) has a dollar-weighted average stated maturity of 90 days or fewer; and

(3) includes in its investment objectives the maintenance of a stable net asset value of \$1 for each share.

The Investment Officer(s) will not invest in the aggregate more than 50% of the Authority's monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service, in regulated money market mutual funds either separately or collectively or invest Authority funds in any mutual fund in an amount that exceeds 5% of the total assets of the mutual fund.

F. Any other *investments* as *authorized* by the *Texas Legislature*.

Funds may be invested in longer maturities, prime banker's acceptances, secured commercial paper, and guaranteed investment contracts only upon adoption of a motion of authorization by a majority of Directors at a regular meeting or public meeting of the Board and in accordance with Section 2256.012, Section 2256.013 and Section 2256.015 of the Public Funds Investment Act or if purchased as an authorized investment through an authorized investment pool (see Section 5, Part B Investment Pools).

6. Safekeeping and Depositories

A. The laws of the State of Texas and prudent management require that all purchased securities shall be held in safekeeping by either a third party financial institution or a safekeeping account in a designated depository bank. All security transactions, including collateral for repurchase agreements, entered into by the Authority shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by a third party custodian designated by the Investment Officer(s) and evidenced by safekeeping receipts.

B. The general law authorizes the Authority to receive applications (as depository) for the custody of funds from any banking corporation, association or individual banker doing business within the area. The Authority will solicit a minimum of three depository bids and designate one bank as its primary depository. This centralization is designed to maximize investment capabilities and minimize banking costs. In selecting depositories, the reputation and financial standing of institutions shall be considered.

7. Risk and Rate of Return/Performance Standards

The longer the maturity of bonds, the greater their price volatility. It is therefore the Authority's policy to concentrate its investment portfolio in shorter-term securities in order to limit principal risk caused by changes in interest rates.

To the extent possible, the Authority will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow requirement, the Authority will not directly invest in securities maturing in more than two years.

The basis to be used by the Investment Officer(s) to determine whether market yields are being achieved shall be the six month U.S. Treasury Bill.

8. Internal Management Reports

The Investment Officer(s) shall prepare and submit to the Authority Board of Directors a

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written report of the investment transactions for all funds covered by this policy. The report shall be presented not less than quarterly and within a reasonable time after the end of the period. The report shall include the following:

- A. a detailed description of the investment position of the Authority as of the date of the report;
- B. the report shall be prepared jointly by all Investment Officer(s) of the Authority;
- C. the report shall be signed by each Investment Officer(s) of the Authority;
- D. and contain a summary statement of each pooled fund group that states the following:
 - (1) the beginning market and book value for the reporting period,
 - (2) additions and changes to the market value during the period, and
 - (3) fully accrued interest for the reporting period, and
 - (4) the ending market and book value for the period;
- E. state the book value and market value of each separately invested asset at the beginning and end of the reporting period by the type of asset and fund type invested;
- F. state the maturity date of each separately invested asset that has a maturity date;
- G. marketable securities will be priced at least quarterly. Bid prices will be documented as to the source.
- H. state the account or fund or pooled group fund for which each individual investment was acquired; and
- I. state the compliance of the investment portfolio as it relates to:
 - (1) the investment strategy expressed in the agency's or local government's investment policy; and
 - (2) relevant provisions of Chapter 2256, Public Funds Investment Act.

9. Acknowledgment of Receipt of Investment Policies by Investment Brokers

A written copy of the Authority's Investment Policy shall be presented to any person

STWA Investment Policy - General Fund

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seeking to sell to the Authority an authorized investment. The registered principal of the business organization seeking to sell an authorized investment shall execute a written document substantially to the effect that the registered principal has (1) received and thoroughly reviewed the investment policy of the Authority; and (2) acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the Authority and said organization.

Investment Broker/Dealers shall adhere to the spirit, philosophy and specific term of this policy and shall avoid recommending or suggesting transactions outside that "Standard of Care". Any broker/dealer or financial institution who sells an investment to the Authority must be approved by the governing body.

10. Limitations regarding Failure to Acknowledge receipt of Investment Policies

The Investment Officer(s) shall not buy any securities from a business organization that has not delivered to the Authority a document in substantially the form provided in Section 9 of this document.

11. Investment Training

The Investment Officer(s) shall attend six hours of initial training within twelve months after taking office or assuming duties and four hours of renewal training every two years thereafter. Training must include education in investment controls, security risks, strategy risks, market risks, and compliance with Chapter 2256, Public Funds Investment

12. Investment Strategy

Available funds shall be invested in conformance with State and Federal Regulations, applicable bond resolution requirements and adopted investment policy. In accordance with the Public Funds Investment Act, the investment strategy of the General Fund shall acknowledge the following priorities (in order of importance):

- Understanding the suitability of the investment to the financial requirements of the Authority;
- Preservation and safety of principal;
- Liquidity;
- Marketability of the investment prior to maturity;
- Diversification of the investment portfolio; and
- Yield.

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In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the fund.

Suitability-Any investment eligible in the Investment Policy is suitable for the General Fund.

Safety of Principal – All investments shall be of high quality securities with no perceived default risk. Market price fluctuations will however occur. By managing the weighted average days to maturity for the General Fund portfolio to less than 365 days and restricting the maximum allowable maturity to two years, the price volatility of the overall portfolio will be minimized.

Marketability – Preferred investments shall have efficient secondary markets allowing for ease of sale in the event of any necessary liquidation.

Liquidity – Short term investment pools and money market mutual funds shall provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments. To provide adequate liquidity, a minimum of 20% of the portfolio shall be maintained in pools, money market funds, repurchase agreements and short term securities.

Diversification – Investment maturities shall be staggered throughout the budget cycle to provide cash flow based on the anticipated operation needs of the Authority. Market cycle risk will be reduced by diversifying the appropriate maturity structure out along the yield curve.

Yield – Attaining a competitive market yield for comparable security- types and portfolio restrictions is the desired objective. The yield of the constant maturity six month treasury issue shall be the minimum yield objective.

13. Annual Review

As part of the scope of the Authority's independent annual audit, all internal controls on investment, safekeeping procedures, compliance with policy, and investment performance will be presented to the Board of Directors.

The Authority shall adopt a written resolution acknowledging that is has reviewed the investment policy and investment strategy and this written resolution as so adopted shall record any changes made to either the investment policy or investment strategies.

ATTACHMENT 12

Resolution 23-27, 23-28 and 23-29

SOUTH TEXAS WATER AUTHORITY

Resolution 23-27

RESOLUTION ADOPTING THE SOUTH TEXAS WATER AUTHORITY
INVESTMENT POLICY – GENERAL FUND.

WHEREAS, the South Texas Water Authority is a functioning reclamation and conservation district established by the legislature in the State of Texas, and

WHEREAS, the Board of Directors of the Authority has reviewed the Investment Policy - General Fund and finds it to be consistent with good management practices and preserving the public trust, and

WHEREAS, this policy meets the requirements established by the Texas Legislature.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the South Texas Water Authority adopts the attached Investment Policy – General Fund to be included in the STWA's Administrative and Personnel Policies.

Duly adopted this 26th day of September, 2023.

JOSE M. GRAVELEY, PRESIDENT

ATTEST:

IMELDA GARZA, SECRETARY/TREASURER

SOUTH TEXAS WATER AUTHORITY

Resolution 23-28

RESOLUTION ADOPTING THE SOUTH TEXAS WATER AUTHORITY
INVESTMENT POLICY – DEBT SERVICE FUND.

WHEREAS, the South Texas Water Authority is a functioning reclamation and conservation district established by the legislature in the State of Texas, and

WHEREAS, the Board of Directors of the Authority has reviewed the Investment Policy – Debt Service Fund and finds it to be consistent with good management practices and preserving the public trust, and

WHEREAS, this policy meets the requirements established by the Texas Legislature.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the South Texas Water Authority adopts the attached Investment Policy – Debt Service Fund to be included in the STWA's Administrative and Personnel Policies.

Duly adopted this 26th day of September, 2023.

JOSE M. GRAVELEY, PRESIDENT

ATTEST:

IMELDA GARZA, SECRETARY/TREASURER

SOUTH TEXAS WATER AUTHORITY

Resolution 23-29

RESOLUTION ADOPTING THE SOUTH TEXAS WATER AUTHORITY
INVESTMENT POLICY – CAPITAL PROJECTS FUND.

WHEREAS, the South Texas Water Authority is a functioning reclamation and conservation district established by the legislature in the State of Texas, and

WHEREAS, the Board of Directors of the Authority has reviewed the Investment Policy – Capital Projects Fund and finds it to be consistent with good management practices and preserving the public trust, and

WHEREAS, this policy meets the requirements established by the Texas Legislature.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the South Texas Water Authority adopts the attached Investment Policy – Capital Projects Fund to be included in the STWA's Administrative and Personnel Policies.

Duly adopted this 26th day of September, 2023.

JOSE M. GRAVELEY, PRESIDENT

ATTEST:

IMELDA GARZA, SECRETARY/TREASURER

ATTACHMENT 13

Truck Bids

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Exec Dir/Admin
Date: September 22, 2023
Topic: Authorize Purchase of a 2023 or 2024 Half-ton Pickup Truck Replacement for Damaged 2019 Ford F-150 4x4 Truck

Background:

On June 26, 2023 a STWA Field Tech was in an accident which ended up as a total loss for the company vehicle. Our insurance coverage provided by Texas Municipal League (TML) reimbursed the Authority an approximately \$37,500 for a replacement STWA truck. However, based on the last truck purchase authorized in late 2022 the actual cost of a similar vehicle will be upwards of \$50,000 price range.

On the September 8, 2023 meeting, only one bid was submitted and that bid did not meet all specifications, therefore the board voted to reject the bid and begin a new bid.

Analysis:

The spec sheet previously authorized by the board was resubmitted to regional vehicle dealerships. Although several bid packets were distributed only one bid was received.

The current bid (attached) meets all specifications with the exception of the fabric/material type for the truck's seats. Vinyl seating is set at an additional price, although necessary since our workers will at times be covered in dirt, mud or drenched in water based on their job duties which necessitates seats that are durable.

Staff Recommendation:

Accept current bid, This follows the board's previous action at the last meeting to authorizing purchase on the 9/26/2023 meeting.

Funding Source: Insurance Reimbursement \$37,500 + General Fund Balance to cover the difference in replacement cost for a 2023 or 2024 model truck.

Board Action:

Accept current bid of \$58,530.

Optional: Authorize the additional expenditure of \$1,250 for a final total price of \$59,780 which includes the purchase and addition of vinyl seats (clothe seats price is \$58,530).

Memo

9/22/23

Page 2 of 2

Summary:

Due to the increase in our field staff and the need to cover multiple assignments and locations a replacement vehicle is imperative. Since the only bid submitted includes an additional cost the board must decide if the increased price is a reasonable decision.

Cost savings will be explored in other parts of our current budget to off-set this added expense.

SOUTH TEXAS WATER AUTHORITY BID FORM

THIS FORM MUST BE COMPLETED AND RETURNED AS PART OF YOUR BID

Do not include Federal Tax or State Sales Tax. The necessary exemption certificate will be issued upon request.

One (1) 2023 or 2024 Work Truck \$58,530.00
½ Ton 4x2 or 4x4 4-Door Cab Standard-Bed Pickup Truck (Gas Engine)
2023 Chevrolet 1500 Crew Cab LT 4x4 CK10743 – In Stock

Time needed for delivery from date of award: 7 -14 DAYS

Bid includes the following additional incentives:

I certify that the Pickup Truck to be delivered under this proposal will meet or exceed all of the minimum specifications and conditions set forth by the South Texas Water Authority, Kingsville, Texas.

Dated this 19 day of September, 2023.

Caldwell Country Chevrolet
BIDDING FIRM

By: Ben Laureano

Frances De Leon

From: Ben Laureano <ben@caldwellcountry.com>
Sent: Wednesday, September 20, 2023 11:38 AM
To: Frances De Leon
Cc: Chris Collins
Subject: RE: STWA -BuyBoard Truck Bid

I can add vinyl for an additional \$1,250 to this vehicle, front and rear seats.

\$59780

Ben Laureano
Government Fleet Operations
Caldwell Country Chevrolet-Ford-CDJR

From: Frances De Leon <fvrosales@stwa.org>
Sent: Wednesday, September 20, 2023 11:03 AM
To: Ben Laureano <ben@caldwellcountry.com>
Cc: Chris Collins <chris@caldwellcountry.com>
Subject: RE: STWA -BuyBoard Truck Bid

Good morning,

Thank you for the quote. I will present it, but the vinyl seats will just not work for the field staff. If you happen to have one or can quote one with vinyl seats and floors, please submit a quote.

Frances

From: Frances De Leon <fvrosales@stwa.org>
Sent: Tuesday, September 19, 2023 5:50 PM
To: Ben Laureano <ben@caldwellcountry.com>
Cc: Chris Collins <chris@caldwellcountry.com>
Subject: Re: STWA -BuyBoard Truck Bid

I'll show to the Field Manager but pretty sure they want vinyl seats. This will be used by water personnel.

Frances De Leon

On Sep 19, 2023, at 5:04 PM, Ben Laureano <ben@caldwellcountry.com> wrote:

Cloth seats w/ vinyl flooring. Attached are a few sample photos.

Thank you,

Ben Laureano
Government Fleet Operations
Caldwell Country Chevrolet

To: 'quotes@caldwellcountry.com' <quotes@caldwellcountry.com>

Subject: FW: STWA -BuyBoard Truck Bid

Good morning,

I had contacted Mr. Knapp for a quote on a truck and he indicated he would provide one. When I attempted to follow-up this morning, I received an out of office email. Can someone else help will this? I am attaching STWA's specifications and a bid form. My original email explains to disregard Item B.4 on page 2 – this is not a sealed bid. We hoped to present bids to our board of directors on Tuesday so if you could provide this as soon as possible, it would be greatly appreciated.

FYI – South Texas Water Authority will also be seeking bids on two more similar trucks at our new fiscal year beginning October 1.

Please contact me if you have any questions.

Frances De Leon
Business/Risk Manager
South Texas Water Authority
361-592-9323 ext 115

From: Averyt Knapp <averyt@caldwellcountry.com>

Sent: Monday, September 11, 2023 2:55 PM

To: Frances De Leon <fvrosales@stwa.org>

Subject: STWA -BuyBoard Truck Bid

Mr. De Leon,

I will work up quote.

Thanks,
Averyt

AVERYT KNAPP
Caldwell Country Chevrolet
Rockdale Country Ford
averyt@caldwellcountry.com
o: 979-567-6116 | f: 979-567-4376
Quotes & Order Status | Ben Laureano | ben@caldwellcountry.com | 979-567-6155

From: Frances De Leon <fvrosales@stwa.org>

Sent: Monday, September 11, 2023 2:27 PM

To: Averyt Knapp <aknapp@caldwellcountry.com>

Subject: BuyBoard Truck Bid

Hello Mr. Knapp,

Disclaimer

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SPECIFICATION SHEET
For 2023 - 2024 Work Truck
1/2 TON 4x2 or 4 x 4 PICKUP TRUCK
4-DOOR CAB STANDARD-BED (GAS ENGINE)

GVWR (lbs) Gross Vehicle Weight Rating: 6,400 minimum ✓
Payload (lbs) 1,690 minimum

Transmission: 4 speed automatic minimum ✓
Engine: 8 cylinder gas engine ✓
Alternator: Standard with 8 cylinder gas engine ✓
Steering: Power ✓
Battery: Standard with 8 cylinder gas engine ✓
Brakes: Power or Power vented disc ✓

Wheel Base: 133 min. ✓

Shock Absorbers:
Front - Heavy duty
Rear -- Heavy duty

Cooling System: Standard
Parking Brakes: Cable to rear wheels
Fuel Tank: 25 gal. min.

Tire Size: Four (4) Standard size all-terrain for truck with standard size spare ✓

Color: White ✓

Directional Signals: Factory installed front and rear with warning switch. ✓

Heater: Factory installed with defrosters.

- Accessories :
- Towing package.
 - Inside upper cab light.
 - Cigarette lighter.
 - Extra 12V plug.
 - Air Conditioner factory installed in dash.
 - AM/FM clock/radio.
 - Standard mirrors.
 - Tinted windows.
 - Instrument gauges-Fuel, oil pressure, engine temperature and amp meter.
 - Seats – standard.
 - Rear view mirror with day/night switch.
 - Factory installed cruise control.
 - Prefer without automatic stop/start.

+ Toolbox
Running boards
Spray-on Bedliner

**PURCHASING SPECIFICATIONS ON
1/2 TON TRUCKS**

- A. **CLASSIFICATION:** The vehicles described herein are used by the various departments of the Authority for transportation of personnel and hauling all types of cargo, and towing all types of trailers.
- B. **ORDERING AND BIDDING DATA:** The following instructions and information are intended to assist bidders in understanding these specifications, and in completing and submitting bids to the Authority.
1. Bid sheets are included with the bid invitation. They are to be considered a part of this specification. The specific vehicle and the quantity required will be indicated on the bid sheet.
 2. Bidder shall fill in all the blank spaces provided on the bid sheet and return one copy of each with bid.
 3. Vehicles to be supplied shall be in accordance with the requirements stated in this specification and the requirements stated on the bid sheet.
 4. All bids shall be delivered by Certified Mail to South Texas Water Authority 2302 E. Sage Road, Kingsville, Texas 78363 or hand delivered to the Authority's office at 2302 E. Sage Road, Kingsville, Texas and clearly marked "Sealed Bid."
 5. The vehicles or equipment described herein shall be purchased from the lowest and best responsible bidder submitting a proposal; or, if appropriate, all bids may be rejected. The determination as to which bidder submitted the lowest bid shall rest solely with the Authority. The Authority reserves the right to waive any irregularities in the bids. In making this decision, the initial purchase price will be considered and the following items will also be considered.
 - a. Scheduled delivery times.
 - b. Facilities of the supplier; they must have facilities adequate to service what they sell.
 - c. Past performance of the supplier and manufacturer concerning such things as meeting scheduled delivery times and parts and service support, both before and after warranty.
 6. The latest editions of descriptive literature (picture, brochures, etc.) on all equipment the bidder proposed to furnish shall be furnished with each bid. This literature shall include a copy of all applicable standard manufacturer's warranties.

PURCHASING SPECIFICATIONS

PAGE 3

C. GENERAL REQUIREMENTS: The following general requirements are applicable to each purchase in accordance with this specification, unless otherwise indicated on the bid sheet.

1. Selling dealer, distributor, supplier, and manufacturer shall be responsible for having complied with all Federal and State of Texas standards, regulations and laws concerning vehicles, applicable and effective on the date of manufacture, including safety, noise and emission control standards as apply to both private industry and governmental agencies. This also includes compliance with applicable OSHA requirements indicated in FMVSS No. 108 and Texas Uniform Act Regulating Traffic on Highways. A State Inspection must be included.
2. Quantities, color, mounting and other requirements for lamps signals and reflectors, on the vehicles described herein, must meet the requirements indicated in FMVSS No. 108 and Texas Uniform Act Regulating on Highways.
3. **Do not place decals or markings of any type pertaining to advertisement other than trademarks or model designation normally installed by manufacturer on equipment delivered.**
4. Speedometer drive train must be properly calibrated in relation to axle ratio and tire size to give accurate readings.
5. Vehicles shall be equipped with steel disc type wheels. RH5 Deg. two piece center locking rim will not be acceptable. Spoke wheels are not acceptable.
6. All tires shall be new and the tread style furnished shall be the tire manufacturer's standard design for original equipment line of tire, unless otherwise specified on the bid sheet. All tires and wheels shall be properly balanced prior to delivery. All tires on each vehicle will be the same design, size, and load range rating.
7. Only the factory applied paint will be acceptable. Sectional painting necessary to repair shipping damage is acceptable; however, any other repainting to meet the specification is not acceptable, unless prior approval, in writing, is obtained. Unless otherwise specified, bodies and equipment mounted onto a truck cab and chassis shall have the final coat of paint to match the cab and chassis.
8. The term "Heavy Duty" as used in this specification shall mean that the item to which the term is applied shall exceed the usual quantity, quality, or capacity supplied with standard production vehicles, and it shall be able to withstand unusual strain, exposure, temperature, wear and use.
9. All vehicles, including all accessory equipment furnished under this specification, shall be new, the latest model in current production, and shall be in of good quality workmanship and material. The bidder represents that all units offered under this specification shall meet or exceed the minimum requirements specified for each vehicle series listed herein. All like units shall be equipped with the same components throughout. Vehicles that have been driven more that 200 miles at the time of delivery to the original destination point will not be considered new units and will not be

PURCHASING SPECIFICATIONS

PAGE 4

acceptable without prior written approval.

10. At time of delivery, the successful bidder shall furnish the Authority a manufacturer's certificate of origin, and a manufacturer's new vehicle warranty of each unit. The warranty will be at least the same as the offered to commercial trade and shall be honored by any of the manufacturer's authorized dealers. Warranties shall also be supplied covering all accessory equipment and bodies supplied by the vehicle dealer. All warranties shall be effective the date of delivery of the vehicles to the Authority's Kingsville Facilities. Each vehicle shall have a Texas Department of Public Safety inspection sticker attached prior to delivery. All vehicles must be delivered to 2302 E. Sage Road, Kingsville, Texas.
 11. All vehicles shall be completely assembled, serviced, adjusted, clean and all standard equipment, and specified options shall be installed and the unit made ready for continuous, heavy duty service. Servicing includes the anti-freeze in the cooling system, a thorough condition and specification compliance inspection shall be made by the servicing dealer. Where feasible, an Authority representative may desire to conduct an acceptance inspection at the delivery dealer's facility. All items omitted from the specifications, including manufacturers standard equipment items, and accessory equipment and bodies supplied by the vehicle dealer which are clearly necessary for the complete operation of the vehicle shall be considered a requirement although not directly specified in this specification.
 12. Concurrent to delivery of equipment, the items listed below shall be supplied for each different type of size of vehicle and accessory equipment installed or furnished. Required literature must be delivered with the vehicles and normal delivery cannot be accepted until all items listed are supplied.
 - a. Operating and Servicing (owner's) Manual in written form; one copy of each per vehicle.
 - b. Shop overhaul, part, and repair manuals to cover all components and systems; one copy of each per type and model of vehicle.
 13. Upon receipt, each vehicle shall be inspected for condition and specification compliance by an Authority representative prior to acceptance. If a unit has to be rejected for any reason, the selling dealer shall be required to pick up the vehicle, accomplish necessary repairs, and return the vehicle to the Authority.
- D. ADDITIONAL REQUIREMENTS: In addition to the requirements in the Specification Sheet and the general requirement in Paragraph C, the vehicle to be supplied must also comply with the requirements indicated below except as changed by the Specification Sheet.
1. Cab - Conventional
 - a. Sun visors - Two - padded.
 - b. Seats - Bench type, with foam cushioned seat and back, covered with standard truck vinyl material or stained resistant cloth, for three people. Seats shall be

PURCHASING SPECIFICATIONS

PAGE 5

equipped with seat belts for three persons.

2. Mirror - Standard truck mirrors, chrome, polished aluminum or may be same as truck color.
 3. Engine:
 - a. Cooling system - minimum size and capacity offered by manufacturer for 8 cylinder gasoline engine.
 4. Chassis:
 - a. Brakes - heavy duty, largest capacity and lining available. Standing parking brake.
 - b. Shock absorbers - heavy duty, front and rear.
 - c. Steering - power assist.
 - d. Springs - to meet or exceed GVWR.
 - e. Transmission - Automatic.
 - f. Front bumper
 - g. Tires - should a conflict between tire and GVWR specifications exist, the GVWR will take precedence and the larger sized tire will be used. All tires to be steel belted radials. Tubeless.
 - h. Wheels - all wheels shall be steel disc type wheels.
- E. Contractor agrees to indemnify, save harmless and defend the Authority, its agents, servants, and employees, and each of them against and hold it and them harmless from any and all lawsuits, claims, demands, liabilities, losses or expends, including court costs and attorney fees, for or account of any injury to any person, or any death at any time resulting from such injury, or any damage to any property, which may arise or which may be alleged to have arisen out of or in connection with the bid process, delivery or preparation of the vehicle covered by this contract. The foregoing indemnity shall apply except if such injury, death or damage is caused directly by the negligence or other fault of the Authority, its agents, servants, or employees or any other person indemnified hereunder.

ATTACHMENT 14

Resolution 23-30

SOUTH TEXAS WATER AUTHORITY

RESOLUTION 23-30

RESOLUTION AWARDING THE BID FOR THE PURCHASE OF ONE (1) HALF-TON PICKUP TRUCK.

WHEREAS, the South Texas Water Authority solicited bids to acquire one (1) 1/2 ton 4x2 or 4x4 pickup truck for the Authority's use, and

WHEREAS, the Board of Directors of the South Texas Water Authority has reviewed the bids and finds that _____ has submitted the lowest responsible bid.

NOW, THEREFORE, BE IT RESOLVED that the South Texas Water Authority Board of Directors awards the bid for one (1) half-ton 4x__ pickup truck to _____.

Duly adopted this 26th day of September, 2023.

JOSE M. GRAVELEY, PRESIDENT

ATTEST:

IMELDA GARZA, SECRETARY/TREASURER

ATTACHMENT 15

I.C.E. Presentation

Due to the file size and final modifications being made, the STWA Master Plan is not available by hardcopy and will be emailed separately no later than Monday morning for the board's review.

We will then conduct a two-week review and finalize the plan at our next meeting in October.