

MEMORANDUM

TO: South Texas Water Authority Industrial Development Corporation Board of Directors

FROM: Brandon Barrera, President

DATE: November 29, 2021

SUBJECT: Meeting Notice and Agenda for STWA Industrial Development Corporation

The Annual Meeting of the STWA Industrial Development Corporation Board of Directors is scheduled for:

Tuesday, December 7, 2021
5:30 p.m.
South Texas Water Authority Boardroom
2302 East Sage Road
Kingsville, Texas

Agenda

1. Call to Order.
2. Approval of Minutes.
3. Treasurer's Report.
4. Old Business.
5. New Business.
6. Adjournment.

BB/JM/fdl

This meeting notice was posted on STWA's website, www.stwa.org, and on indoor and outdoor bulletin boards at STWA's administrative offices, 2302 East Sage Road, Kingsville, Texas at 4:45 am on December 3, 2021.

Juanco De Leon
Assistant Secretary

SOUTH TEXAS WATER AUTHORITY INDUSTRIAL DEVELOPMENT CORPORATION
Annual Meeting
December 8, 2020
(This meeting was held remotely by phone and Zoom.)

MINUTES

Board Members Present:

Brandon Barrera
Jose Graveley
Kathleen Lowman
Lupita Perez
Patsy Rodgers
Imelda Garza

Board Members Absent:

Rudy Galvan, Jr.

Staff Present:

Carola G. Serrato
Frances De Leon
Jo Ella Wagner
Dony Cantu
Nigel Gomez

Guests Present:

Baldemar Garcia

1. Call to Order.

The Annual Meeting of the South Texas Water Authority Industrial Development Corporation was called to order by Mr. Brandon Barrera, Board Vice-President at 5:31 p.m. A quorum was present.

2. Approval of Minutes.

Ms. Lowman made a motion to accept the minutes from the December 3, 2019 Annual Meeting. Ms. Rodgers seconded. All voted in favor.

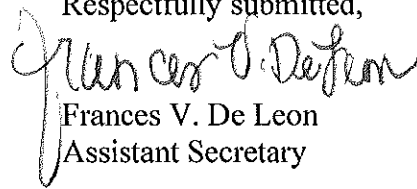
3. Treasurer's Report.

The Treasurer's Report was presented and reported that the STWA IDC received no funds nor made any expenditures during the fiscal year ending September 30, 2019 and all account balances remained at zero. Ms. Lowman made a motion to accept the Treasurer's Report as presented. Ms. Rodgers seconded and the motion passed unanimously.

4. Adjournment.

With no further business to conduct, Mr. Graveley made a motion to adjourn the meeting at 5:34 p.m. Mr. Barrera seconded the motion. All voted in favor.

Respectfully submitted,

A handwritten signature in cursive script that reads "Frances V. De Leon". The signature is written in black ink and is positioned above the printed name and title.

Frances V. De Leon
Assistant Secretary

SOUTH TEXAS WATER AUTHORITY INDUSTRIAL DEVELOPMENT CORPORATION
Treasurer's Report
For the Period Ending September 30, 2021

The STWA Industrial Development Corporation received no funds nor made any expenditures for the fiscal year ending September 30, 2021. All account balances are -0-.

MEMORANDUM

TO: South Texas Water Authority Board of Directors
FROM: Brandon Barrera, President
DATE: November 29, 2021
SUBJECT: Meeting Notice and Agenda for the South Texas Water Authority

A Regular Meeting of the STWA Board of Directors is scheduled for:

Tuesday, December 7, 2021
5:35 p.m.
South Texas Water Authority
2302 East Sage Road, Kingsville, Texas

The Board will consider and act upon any lawful subject which may come before it, including among others, the following:

Agenda

1. Call to order.
2. Citizen comments. This is an opportunity for citizens to address the Board of Directors concerning an issue of community interest that is not on the agenda. Comments on the agenda items must be made when the agenda item comes before the Board. The President may place a time limit on all comments. The response of the Board to any comment under this heading is limited to making a statement of specific factual information in response to the inquiry, or, reciting existing policy in response to the inquiry. Any deliberation of the issue is limited to a proposal to place it on the agenda for a later meeting.
3. Approval of Minutes. (Attachment 1)
4. Report Presentation and Approval: (Attachment 2)
 - Quarterly Report
 - Treasurer's Report
 - Payment of Bills.
 - O&M Report
 - CP Update
 - Anticipated vs. Actual Water Rate Charged/Net Revenue
5. Discussion and action on Business/Risk Manager salary. (Attachment 3)
6. Contract for janitorial services. (Attachment 4)
7. City of Driscoll request to temporarily reduce monthly payment on Payment Plan and consideration of new payment plan agreement. (Attachment 5)
8. Kleberg County Appraisal District Board of Directors election and casting of votes. (Attachment 6)

9. **Resolution 21-30.** Resolution casting the South Texas Water Authority's votes for election of Kleberg County Appraisal District Board Members. (Attachment 7)
10. Purchase of materials to build up STWA stockpile of materials due to stagnation in PVC production and transportation issues. (Attachment 8)
11. Resignation of O&M Supervisor. (Attachment 9)
12. Request to close office for staff Christmas luncheon.
13. TCAP Board of Directors Ballot. (Attachment 10)
14. Administration Report.
15. Adjournment.

The Board may go into closed session at any time when permitted by Chapter 551, Government Code. Before going into closed session, a quorum of the Board must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551, Government Code, authorizing the closed session.

BB/JM/fdl
Attachments

This meeting notice was posted on
STWA's website, www.stwa.org, and on
indoor and outdoor bulletin boards at
STWA's administrative offices,
2302 East Sage Road, Kingsville, Texas at
445 am on December 13, 2021
James De Leon
Assistant Secretary

ATTACHMENT 1

Approval of Minutes

SOUTH TEXAS WATER AUTHORITY
Regular Board of Directors Meeting
October 26, 2021
Minutes

Board Members Present:

Brandon Barrera
Rudy Galvan, Jr.
Frances Garcia
Imelda Garza
Jose Graveley
Kathleen Lowman
Joe Morales

Board Members Absent:

Patsy Rodgers
Angela Pena

Staff Present:

John Marez
Frances De Leon
Jo Ella Wagner
Nigel Gomez

Guests Present:

None

1. Call to Order.

Mr. Brandon Barrera, Board President, called the Regular Meeting of the STWA Board of Directors to order at 5:32 p.m. A quorum was present.

2. Citizen Comments.

Mr. Barrera opened the floor to citizen's comments. No comments were made.

3. Approval of Minutes.

Ms. Lowman made a motion to approve the September 28, 2021 Regular Meeting Minutes as presented. Ms. Garza seconded. The motion passed by unanimous vote.

4. Treasurer's Report/Payment of Bills.

The following reports were presented:

Treasurer's Report for period ending August 31, 2021
Revenue Fund Income Statement for period ending August 31, 2021
Tax Fund Income Statement for period ending August 31, 2021
Special Services Income Statement for period ending August 31, 2021
STWA Revenue Fund Balance Sheet – August, 2021
STWA Revenue Fund Trial Balance for August, 2021
STWA Debt Service Fund Income Statement for period ending August 31, 2021
STWA Debt Service Fund Balance Sheet – August, 2021
STWA Debt Service Fund Trial Balance for August, 2021
STWA Capital Projects Fund Income Statement for period ending August 31, 2021

STWA Capital Projects Fund Balance Sheet – August, 2021
STWA Capital Projects Fund Trial Balance for August, 2021
Cathodic Protection Expenses Breakdown
2012 Bond Election Report
Maintenance & Technical Report from O&M Supervisor
Cathodic Protection Update

The following outstanding invoice was presented for Board approval:

- City of Corpus Christi \$ 117,044.48

Mr. Graveley made a motion to approve the August 2021 Treasurer's Report and payment of the bill as presented. Ms. Lowman seconded and all voted in favor.

5. Amendment of South Texas Water Authority Personnel Policies – Conversion of floating holidays to designated STWA holidays.

Mr. Marez stated that the current STWA Personnel Policies provide ten paid holidays which include a floating holiday which employees select from Martin Luther King Jr. Day, Presidents' Day, Columbus Day and Veterans Day. He explained that other area local governments offer those four days as regular holidays to their employees. He added that although STWA continues to operate on those four days, most banking institutions and the US Postal Service are closed. He recommended changing the policy to designate those four days as holidays in order to match the schedules of other area governmental entities.

6. Resolution 21-27. Resolution amending the Personnel Policies of the South Texas Water Authority.

Ms. Garza made a motion to adopt Resolution 21-27 approving Martin Luther King Jr. Day, Presidents' Day, Columbus Day and Veterans Day as additional holidays. Ms. Lowman seconded. All voted in favor.

7. Emergency Preparedness Plan.

Mr. Marez stated that the documentation needed to complete the Emergency Preparedness Plan is extremely complex and many water providers have outsourced the task. He added that Ms. Wagner requested a bid from Ardurra for completion of the document. He presented Ardurra's quote in the amount of \$6,700 and recommended entering into the agreement. Ms. Lowman made a motion to approve Ardurra's proposal in the amount of \$6,700. Ms. Garza seconded. The motion passed unanimously.

8. Update on COVID-19 Response – Status of office closure to the public.

Mr. Marez stated that this item was included on the agenda as requested by the Board. He commented that if the Board decides to re-open the office, a few days would be needed to prepare properly. Ms. Garza made a motion to open the office beginning in November. Mr. Graveley seconded. All voted in favor.

9. Discussion and action on Finance Manager/Assistant Executive Director, Business/Risk Manager and O&M Supervisor salaries.

Mr. Marez presented salary information for the Finance Manager and Business/Risk Manager showing the current straight total hourly rate and an average of annual overtime earned. He added that the Finance Manager's amounts do not include an increase for the added responsibilities associated with the Assistant Executive Director designation. He recommended adding \$5,000 to her salary to serve as Assistant Executive Director. Mr. Marez also stated that another issue had come to his attention and recommended discussion in Executive Session.

Mr. Barrera announced that the Board would convene in Closed Session at 6:41 p.m. pursuant to Section 551.074 of the Government Code to discuss salaries of management personnel. The Board reconvened in Open Session at 7:10 p.m. No action was taken during Closed Session.

Mr. Graveley made a motion to change the Finance Manager's position from hourly to salaried with an annual salary of her hourly rate and average annual overtime plus \$3,000. Ms. Lowman made a motion to change the amount to an increase of \$5,000 over the base salary. Mr. Galvan seconded. All voted in favor.

Mr. Barrera requested that the item on salaries be included at the next meeting for further discussion and separating out the Business/Risk Manager's salary and the cost of the janitorial services provided. Mr. Morales made a motion to set Ms. De Leon's salary at \$75,000 but the motion was not seconded. Ms. Wagner asked for the effective date of her salary and the Board agreed that it would be effective on the next day, October 27, 2021.

10. Discussion of 2022 Bond.

Mr. Morales requested the Board's input on seeking another bond and what projects the Board is interested in pursuing. He explained that a lot of work goes into bond election and that a timeline needs to be followed. The Board agreed that 2022 would be too soon but that 2023 might be a possibility. Mr. Graveley asked what would be needed to look at expanding to Riviera. Ms. Wagner responded that annexation would be needed which would require an election. The Board also discussed the need for a new building but Ms. Lowman pointed out that a building would be a hard sell to taxpayers. Mr. Morales commented that determining STWA's needs should be the first step in this process. Mr. Marez stated that he would work on identifying needs and bring it back to the Board on a future agenda.

11. STWA Board of Directors Meeting Schedule for 2022.

Mr. Marez reviewed the proposed 2022 meeting schedule provided in the Board packet. Ms. Lowman made a motion to approve recommended dates. Mr. Galvan seconded. All voted in favor. The approved schedule is as follows:

January 25, 2022	May 24, 2022	September 27, 2022
February 22, 2022	June 28, 2022	October 25, 2022
March 22, 2022	August 2, 2022	December 6, 2022

April 26, 2022

September 6, 2022

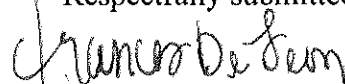
12. Administration Report.

Mr. Marez reported that he completed the Basic Water class and will schedule the TCEQ licensing exam. He intends to begin working on the Tax/Assessor certification after that.

13. Adjournment.

With no further business to discuss, Mr. Galvan moved to adjourn the meeting at 7:28 p.m. Ms. Lowman seconded. The motion carried.

Respectfully submitted,



Frances De Leon
Assistant Secretary

ATTACHMENT 2

Quarterly Report/Treasurer's Report/Payment of Bills

The Treasurer's Report will be provided by email next week.

SOUTH TEXAS WATER AUTHORITY
INVESTMENT REPORT
FOR QUARTER ENDED SEPTEMBER 30, 2021

	BEGINNING BOOK VALUE 1-Jul-21	BEGINNING MARKET VALUE 1-Jul-21	TRANSFERS	REVENUES JULY, AUGUST, & SEPTEMBER	EXPENSES	INTEREST	ENDING BOOK VALUE 30-Sep-21	ENDING MARKET VALUE 30-Sep-21
CASH ACCOUNTS								
GENERAL ACCT - PROSPERITY BANK	243,994.81	243,994.81	(69,283.74)	698,611.44	537,567.13	427.41	336,182.79	336,182.79
GENERAL ACCT TEXPOOL 1371300002	3,205,594.99	3,205,915.55	0.00	28,750.00	0.00	186.43	3,234,531.42	3,234,887.22
GENERAL ACCT TEXSTAR 1111-000	726,097.75	726,146.40	(335,716.26)	0.00	0.00	12.92	390,394.41	390,419.79
PAYROLL ACCT - PROSPERITY BANK	26,642.91	26,642.91	255,000.00	0.00	232,597.66	53.12	49,098.37	49,098.37
OPERATIONS ACCT - PROSPERITY BANK	30,768.83	30,768.83	150,000.00	0.00	134,596.93	55.27	46,227.17	46,227.17
DEBT SERVICE ACCT TEXPOOL 1371300008	373,115.81	373,153.12	0.00	6,919.87	291,725.00	10.96	88,321.64	88,331.36
TOTAL CASH ACCOUNTS	4,606,215.10	4,606,621.62	0.00	734,281.31	1,196,486.72	746.11	4,144,755.80	4,145,146.69

	AVG. MAT. 9/30/2021	JULY RATE	JULY EARNING	AUGUST RATE	AUGUST EARNING	SEPTEMBER RATE	SEPTEMBER EARNING	TOTALS
GENERAL ACCT - PROSPERITY BANK	immediate	0.5000%	\$74.69	0.5000%	\$213.12	0.5000%	\$139.60	\$427.41
GENERAL ACCT TEXPOOL 1371300002	34 days	0.0189%	\$51.54	0.0222%	\$60.83	0.0279%	\$74.06	\$186.43
GENERAL ACCT TEXSTAR 1111-000	43 days	0.0100%	\$6.20	0.0100%	\$3.46	0.0100%	\$3.26	\$12.92
PAYROLL ACCT - PROSPERITY BANK	immediate	0.5000%	\$15.20	0.5000%	\$21.62	0.5000%	\$16.30	\$53.12
OPERATIONS ACCT - PROSPERITY BANK	immediate	0.5000%	\$18.09	0.5000%	\$13.90	0.5000%	\$23.28	\$55.27
DEBT SERVICE ACCT TEXPOOL 1371300008	34 days	0.0189%	<u>\$5.99</u>	0.0222%	<u>\$2.93</u>	0.0279%	<u>\$2.04</u>	<u>\$10.96</u>
TOTALS			\$171.71		\$315.86		\$258.54	\$746.11

THIS REPORT IS IN COMPLIANCE WITH THE STRATEGIES AS APPROVED AND THE PUBLIC FUNDS INVESTMENT ACT.


INVESTMENT OFFICER



**CITY OF
CORPUS
CHRISTI**

Monthly Statement of Utility Services
City of Corpus Christi
P.O. Box 9257 • Corpus Christi, TX 78469-9257
(361) 826-CITY • www.cctexas.com

Account Name: SOUTH TX WATER AUTH
Account Number: 20004093
Statement Date: 11/9/2021
Due Date: 11/30/2021
Page: Page 1 of 2

SERVICE INFORMATION

Account Name: SOUTH TX WATER AUTH
Account Number: 20004093
Service Address: 0 END DR WTR5 RAW
Account Type: PA
Invoice Number: 5345896

QUESTIONS ABOUT YOUR BILL?

Customer Call Center
Monday - Friday:
7:00am - 6:00pm
(361) 826-CITY(2489)
WWW.CCTEXAS.COM

IMPORTANT MESSAGES

Winter Quarter Averaging starts in December. More information can be found at cctexas.com/winteraveraging

Municipal Drainage Fee

The City of Corpus Christi has recently revised its Municipal Drainage Fee structure to ensure better equity among customer classes and to conform with established storm water utility fee standards in Texas.

- Beginning on the January 2022 Utility Bill, Corpus Christi's storm water utility fee will be based on an Intensity Development Factor on each property that results in the impervious area of said property.
- Single-family residential properties are assigned to one of three (3) tiers based on the impervious area of the entire lot.
- The fee for non-residential properties is calculated individually for each property using the Intensity Development Factor and lot size. The impervious area is then converted to ERU's.

RESIDENTIAL CUSTOMERS

NON-RESIDENTIAL CUSTOMERS

TIER	DETAILS	RATE
1	< 3,000 sq ft of impervious area	\$4.59/mo
2	3,000 - 4,500 sq ft of impervious area	\$6.12/mo
3	> 4,500 sq ft of impervious area	\$10.71/mo

NO TIERS
Fee based on lot size, the intensity of use, and impervious area.
\$6.12/per each ERU*
*ERU (Equivalent Residential Unit) = 3,280 sq ft of impervious area

Residents who qualify can apply for the Municipal Drainage Fee Utility Assistance Program. For more info visit: www.cctexas.com/stormwaterfee or (361) 561-1100

KEEP TOP PORTION FOR YOUR RECORDS AND RETURN BOTTOM STUB WITH YOUR PAYMENT.



**CITY OF
CORPUS
CHRISTI**

P.O. Box 9257 • Corpus Christi, TX 78469-9257
(361) 826-CITY • www.cctexas.com

Service Address: 0 END DR WTR5 RAW
Cycle-Route #: 01-60

Account Number	Due Date	Amount Due
20004093	11/30/2021	\$105,834.38

If payment is received after the due date, a five percent penalty will be assessed.

AMOUNT ENCLOSED \$ 105,834.38

MAKE CHECKS PAYABLE TO: CITY OF CORPUS CHRISTI

50206
PAID
11/17/21
RECEIVED

NOV 16 2021

SOUTH TEXAS WATER AUTHORITY

Working to Serve YOU Better.

BATCH1
12391



SOUTH TX WATER AUTH
2302 E SAGE RD
KINGSVILLE TX 78363-3328

CITY OF CORPUS CHRISTI
PO BOX 659880
SAN ANTONIO TX 78265-9143



200040930105834384



2430 STANWELL DR
 CONCORD, CA 94520 USA
 925-686-6700 . Fax 925-686-6713
 www.forceflowscales.com . 1-800-893-6723

Customer Original (Reprinted)

INVOICE: 38231
DATE: 10/14/21
TERMS: NET 30 DAYS
CUST NO: SOUTEX

P.O. 14154

INVOICE TO:

SOUTH TEXAS WATER AUTHORITY
 2302 E. SAGE RD.
 E-MAIL INVOICES
 KINGSVILLE, TX 78364
 USA

SHIPPED TO:

SOUTH TEXAS WATER AUTHORITY
 2302 EAST SAGE ROAD
 KINGSVILLE, TX 78363
 USA

Customer No. SOUTEX	Ship via: UPS	F.O.B. ORIGIN	Shipped on: 10/14/21
Purchase Order No: 14154	Type: ENDU	Packing List No: 83002	

Item Number	Item Description	Qty	Unit Price	Extended Price
27-DR10DS	1000# DRUM PLTFRM w/ELEC LC, 20' CABLE (27.5"SQ)	1 EA @	2045.00	\$ 2,045.00
SRG2-1	SOLO G2 INDICATOR w/4-20mA S/N: FF63833	1 EA @	1635.00	\$ 1,635.00
SHIP	SHIPPING & HANDLING	1 @	108.84	\$ 108.84

54150
 PAID
 10/19/21

COMMENTS:

Nontaxable Subtotal \$ 3,788.84
 Taxable Subtotal 0.00
 Tax 0.00

TOTAL AMT. \$ 3,788.84

FORCE FLOW COLLECTS CA (7.25%) OR FL (6%) BASE RATE ONLY SALES TAX. LOCAL OR DISTRICT TAX IS CUSTOMER'S RESPONSIBILITY.

Customer: SOUTEX
 Phone: 361/592-9323
 Fax: 361/592-5965
 Email: mailto:jwagner@stwa.org

INVOICE: 38231
DATE: 10/14/21
TERMS: NET 30 DAYS
CUST NO: SOUTEX

Order Verification Report



11/16/2021 2:40:28 PM

ODESSA PUMPS & EQUIPMENT, INC
 www.odessapumps.com
 ODESSA TX 79766
 1-432-333-2817

Salesperson: JUAN HERNANDEZ

Tax ID: 75-1720387

Route To: A049843
 SOUTH TEXAS WATER AUTHORITY
 2302 E SAGE ROAD
 KINGSVILLE TX 78363
 UNITED STATES

Ship To: 0
 SOUTH TEXAS WATER AUTHORITY
 2302 E SAGE ROAD
 KINGSVILLE TX 78363
 UNITED STATES

Central Agun Dr

Fax:
 Cust Currency: USD US DOLLAR
 Tax ID:

34110

Order	Cust PO	Ship Via	Package	Prepaid	Date Order	Terms	Verification Date
658546	PO#	OP DELIVER			6/1/2021	NET 30 DAYS	11/16/2021
Line/Release	Due Date	U/M	Qty	Item	Unit Price	Net Amount	
3	7/1/2021	EA	1.000	SERVICE SHOP FACTS ITEM	0.00000	0.00	
10	7/1/2021	HR	3.000	VAL A SS SHOP SERVICE	82.00000	246.00	
11	7/1/2021	EA	1.000	MODEL 100 AC 2000 FACTS ITEM	4,408.93000	4,408.93	

CONTACT LOCATION:7302 Leopard StCorpus Christi, TX 78409(361) 289-6602

001:QUOTE#264444002:CENTRAL PUMP#1004:TEAR DOWN AND INSPECT005:ALLIS CHALMERS
 PUMP006:*****007:3X2X6.5 ALLIS CHALMERS008:PUMP FRAME:330009:*****012:014:015:LEAD
 TIME 4-6 WEEKS016:FOB FROM FACTORY017:THANK YOU FOR THE018:OPPROTUNITY TO QOUTE019:THIS SALE,DANIEL ROMERO

Sales Amount:	4,654.93
Order Disc(0.0000%)	0.00
Surcharge:	0.00
Sales Tax:	0.00
Freight:	0.00
Misc:	0.00
Prepaid:	0.00
Total:	4,654.93

REMIT TO: ODESSA PUMPS & EQUIPMENT INC
 P.O. BOX 207614
 DALLAS, TX 75320-7614

ANTICIPATED (BUDGETED) vs. ACTUAL WATER RATE CHARGED

	ANTICIPATED (BUDGETED) CHARGES			ACTUAL CHARGES			Difference: Actual vs. Budgeted
	Handling Charge	CC Cost	Total	Handling Charge	CC Cost	Total	
Oct-20	\$0.426386	\$2.5122	\$2.9385	\$0.426386	\$2.510093	\$2.936479	-\$0.0021
Nov-20	\$0.426386	\$2.5135	\$2.9399	\$0.426386	\$2.513835	\$2.940221	\$0.0003
Dec-20	\$0.426386	\$2.5138	\$2.9401	\$0.426386	\$2.527490	\$2.953876	\$0.0137
Jan-21	\$0.426386	\$2.6249	\$3.0513	\$0.426386	\$2.631209	\$3.057595	\$0.0063
Feb-21	\$0.426386	\$2.6271	\$3.0535	\$0.426386	\$1.789671	\$2.216057	-\$0.8374
Mar-21	\$0.426386	\$2.6254	\$3.0518	\$0.426386	\$2.625722	\$3.052108	\$0.0003
Apr-21	\$0.426386	\$2.6247	\$3.0511	\$0.426386	\$2.623022	\$3.049408	-\$0.0017
May-21	\$0.426386	\$2.6233	\$3.0497	\$0.426386	\$2.624472	\$3.050858	\$0.0012
Jun-21	\$0.426386	\$2.6239	\$3.0503	\$0.426386	\$2.623123	\$3.049509	-\$0.0007
Jul-21	\$0.426386	\$2.6212	\$3.0476	\$0.426386	\$2.623056	\$3.049442	\$0.0019
Aug-21	\$0.426386	\$2.6206	\$3.0470	\$0.426386	\$2.619882	\$3.046268	-\$0.0007
Sep-21	\$0.426386	\$2.6232	\$3.0496	\$0.426386	\$2.624316	\$3.050702	\$0.0011
Avg Cost	\$0.426386	\$2.5961	\$3.0225	\$0.426386	\$2.496515	\$2.922901	-\$0.0996

February rate from CC the result of freeze event adjustment - ~15MG usage credit

ANTICIPATED (BUDGETED) vs. ACTUAL WATER USAGE

All Customers				NWSC			
	Budgeted	Actual	Difference		Budgeted	Actual	Difference
Oct-20	43,985,423	54,520,780	10,535,357	Oct-20	13,409,136	16,272,510	2,863,374
Nov-20	40,781,789	45,588,200	4,806,411	Nov-20	11,938,724	16,094,900	4,156,176
Dec-20	40,241,637	41,449,800	1,208,163	Dec-20	11,858,380	14,504,350	2,645,970
Jan-21	42,096,374	36,679,410	-5,416,964	Jan-21	12,731,444	12,833,310	101,866
Feb-21	37,586,040	45,205,310	7,619,270	Feb-21	11,286,148	15,178,920	3,892,772
Mar-21	40,974,824	41,914,040	939,216	Mar-21	12,087,707	14,009,290	1,921,583
Apr-21	42,699,878	46,729,430	4,029,552	Apr-21	12,566,915	14,402,820	1,835,905
May-21	46,406,955	48,163,120	1,756,165	May-21	14,220,525	13,017,560	-1,202,965
Jun-21	44,756,612	49,269,780	4,513,168	Jun-21	13,875,887	13,331,527	-544,360
Jul-21	53,195,923	47,871,350	-5,324,573	Jul-21	16,689,681	13,477,130	-3,212,551
Aug-21	55,569,452	62,704,590	7,135,138	Aug-21	16,858,313	12,618,790	-4,239,523
Sep-21	46,458,380	44,158,240	-2,300,140	Sep-21	14,238,446	9,942,210	-4,296,236
TOTAL	534,753,285	564,254,050	29,500,765	TOTAL	161,761,306	165,683,317	3,922,011

Kingsville				RWSC			
	Budgeted	Actual	Difference		Budgeted	Actual	Difference
Oct-20	10,746,844	11,688,000	941,156	Oct-20	8,399,400	9,046,000	646,600
Nov-20	10,746,844	4,723,000	-6,023,844	Nov-20	7,425,200	9,351,000	1,925,800
Dec-20	10,746,844	6,184,000	-4,562,844	Dec-20	7,360,600	8,234,000	873,400
Jan-21	10,746,844	5,026,000	-5,720,844	Jan-21	7,556,200	7,936,000	379,800
Feb-21	10,746,844	6,457,000	-4,289,844	Feb-21	6,294,000	9,062,000	2,768,000
Mar-21	10,746,844	6,047,000	-4,699,844	Mar-21	7,591,600	10,178,000	2,586,400
Apr-21	10,746,844	9,121,000	-1,625,844	Apr-21	8,177,600	9,209,000	1,031,400
May-21	10,746,844	12,471,000	1,724,156	May-21	8,927,600	7,225,000	-1,702,600
Jun-21	10,746,844	13,783,000	3,036,156	Jun-21	8,240,000	7,540,000	-700,000
Jul-21	10,746,844	14,469,000	3,722,156	Jul-21	10,438,400	7,081,000	-3,357,400
Aug-21	10,746,844	26,914,000	16,167,156	Aug-21	11,457,200	10,591,000	-866,200
Sep-21	10,746,844	13,811,000	3,064,156	Sep-21	9,424,800	9,325,000	-99,800
TOTAL	128,962,123	130,694,000	1,731,877	TOTAL	101,292,600	104,778,000	3,485,400

Bishop	Budgeted	Actual	Difference
Oct-20	3,976,000	10,079,000	6,103,000
Nov-20	3,715,000	8,117,000	4,402,000
Dec-20	3,289,200	6,128,000	2,838,800
Jan-21	3,684,200	4,137,000	452,800
Feb-21	2,578,200	7,640,000	5,061,800
Mar-21	3,347,267	4,707,000	1,359,733
Apr-21	3,511,822	6,772,000	3,260,178
May-21	4,082,000	8,385,000	4,303,000
Jun-21	3,568,200	8,606,000	5,037,800
Jul-21	5,725,400	6,578,000	852,600
Aug-21	6,963,800	4,839,000	-2,124,800
Sep-21	3,308,200	3,977,000	668,800
TOTAL	47,749,289	79,965,000	32,215,711

Banquete	Budgeted	Actual	Difference
Oct-20	2,050,176	1,634,680	-415,496
Nov-20	1,972,674	1,985,700	13,026
Dec-20	1,987,012	1,784,340	-202,672
Jan-21	2,034,876	1,991,150	-43,726
Feb-21	1,879,532	1,402,100	-477,432
Mar-21	1,901,436	1,632,890	-268,546
Apr-21	1,998,254	1,896,060	-102,194
May-21	2,096,482	1,913,610	-182,872
Jun-21	1,997,954	1,411,500	-586,454
Jul-21	2,351,988	1,431,650	-920,338
Aug-21	2,482,388	1,738,940	-743,448
Sep-21	2,073,826	2,293,890	220,064
TOTAL	24,826,598	21,116,510	-3,710,088

Driscoll	Budgeted	Actual	Difference
Oct-20	3,271,571	3,711,000	439,429
Nov-20	3,126,325	3,275,000	148,675
Dec-20	3,053,569	2,920,000	-133,569
Jan-21	3,399,680	3,113,000	-286,680
Feb-21	3,065,060	3,846,000	780,940
Mar-21	3,394,360	3,078,000	-316,360
Apr-21	3,518,440	2,973,000	-545,440
May-21	3,834,880	2,877,000	-957,880
Jun-21	3,771,200	2,777,000	-994,200
Jul-21	4,532,200	2,875,000	-1,657,200
Aug-21	4,448,313	3,450,000	-998,313
Sep-21	4,373,140	2,642,000	-1,731,140
TOTAL	43,788,739	37,537,000	-6,251,739

Agua Dulce	Budgeted	Actual	Difference
Oct-20	2,132,296	2,089,590	-42,706
Nov-20	1,857,022	2,041,600	184,578
Dec-20	1,946,032	1,695,110	-250,922
Jan-21	1,943,130	1,642,950	-300,180
Feb-21	1,736,256	1,619,290	-116,966
Mar-21	1,905,611	2,261,860	356,249
Apr-21	2,180,004	2,355,550	175,546
May-21	2,498,624	2,273,950	-224,674
Jun-21	2,556,528	1,820,753	-735,775
Jul-21	2,711,410	1,959,570	-751,840
Aug-21	2,612,594	2,552,860	-59,734
Sep-21	2,293,124	2,167,140	-125,984
TOTAL	26,372,631	24,480,223	-1,892,408

Kingsville Bell Chart Values

	Target	Actual	
	Volume	Volume	Difference
Oct-20	12,523,440	11,688,000	-835,440
Nov-20	7,389,359	4,723,000	-2,666,359
Dec-20	5,905,073	6,184,000	278,927
Jan-21	4,650,000	5,026,000	376,000
Feb-21	6,784,078	6,457,000	-327,078
Mar-21	8,352,855	6,047,000	-2,305,855
Apr-21	10,965,223	9,121,000	-1,844,223
May-21	12,570,213	12,471,000	-99,213
Jun-21	14,329,855	13,783,000	-546,855
Jul-21	15,813,135	14,469,000	-1,344,135
Aug-21	16,015,817	26,914,000	10,898,183
Sep-21	13,952,654	13,811,000	-141,654
TOTAL	129,251,702	130,694,000	1,583,952

Net Revenue per Thousand (1,000) Gallons

Kingsville	Actual	Net Rev	Per 1000g	NWSC	Actual	Net Rev	Per 1000g	
Oct-20	11,688,000	\$2,568.97	\$0.2198	2 mont	Oct-20	16,272,510	\$5,046.94	\$0.3102
Nov-20	4,723,000	\$0.00	\$0.0000		Nov-20	16,094,900	\$5,707.73	\$0.3546
Dec-20	6,184,000	\$1,682.00	\$0.2720		Dec-20	14,504,350	\$4,415.41	\$0.3044
Jan-21	5,026,000	\$1,187.40	\$0.2363		Jan-21	12,833,310	\$3,922.18	\$0.3056
Feb-21	6,457,000	\$1,864.12	\$0.2887		Feb-21	15,178,920	\$4,395.42	\$0.2896
Mar-21	6,047,000	\$1,496.08	\$0.2474		Mar-21	14,009,290	\$4,468.66	\$0.3190
Apr-21	9,121,000	\$2,900.37	\$0.3180		Apr-21	14,402,820	\$4,616.62	\$0.3205
May-21	12,471,000	\$4,240.70	\$0.3400		May-21	13,017,560	\$3,731.43	\$0.2866
Jun-21	13,783,000	\$4,623.17	\$0.3354		Jun-21	13,331,527	\$4,073.62	\$0.3056
Jul-21	14,469,000	\$4,759.44	\$0.3289		Jul-21	13,477,130	\$4,232.18	\$0.3140
Aug-21	26,914,000	\$10,220.08	\$0.3797		Aug-21	12,618,790	\$4,004.01	\$0.3173
Sep-21	13,811,000	\$4,208.40	\$0.3047		Sep-21	9,942,210	\$2,932.41	\$0.2949
TOTAL	130,694,000	\$39,750.73	\$0.3042		TOTAL	165,683,317	\$51,546.61	\$0.3111

Bishop	Actual	Net Rev	Per 1000g	RWSC	Actual	Net Rev	Per 1000g	
Oct-20	10,079,000	\$3,358.01	\$0.3332		Oct-20	9,046,000	\$2,586.82	\$0.2860
Nov-20	8,117,000	\$2,444.13	\$0.3011		Nov-20	9,351,000	\$2,743.53	\$0.2934
Dec-20	6,128,000	\$1,618.44	\$0.2641		Dec-20	8,234,000	\$2,157.61	\$0.2620
Jan-21	4,137,000	\$914.27	\$0.2210		Jan-21	7,936,000	\$1,959.50	\$0.2469
Feb-21	7,640,000	\$1,861.08	\$0.2436		Feb-21	9,062,000	\$2,491.62	\$0.2750
Mar-21	4,707,000	\$1,463.81	\$0.3110		Mar-21	10,178,000	\$2,973.23	\$0.2921
Apr-21	6,772,000	\$1,767.37	\$0.2610		Apr-21	9,209,000	\$2,506.14	\$0.2721
May-21	8,385,000	\$2,557.66	\$0.3050		May-21	7,225,000	\$1,764.19	\$0.2442
Jun-21	8,606,000	\$2,832.60	\$0.3291		Jun-21	7,540,000	\$1,950.87	\$0.2587
Jul-21	6,578,000	\$1,933.59	\$0.2939		Jul-21	7,081,000	\$1,781.22	\$0.2515
Aug-21	4,839,000	\$1,180.57	\$0.2440		Aug-21	10,591,000	\$3,110.67	\$0.2937
Sep-21	3,977,000	\$745.42	\$0.1874		Sep-21	9,325,000	\$2,471.63	\$0.2651
TOTAL	79,965,000	\$22,676.95	\$0.2836		TOTAL	104,778,000	\$28,497.03	\$0.2720

Driscoll	Actual	Net Rev	Per 1000g	Banquete	Actual	Net Rev	Per 1000g	
Oct-20	3,711,000	\$1,036.83	\$0.2794		Oct-20	1,634,680	\$231.06	\$0.1413
Nov-20	3,275,000	\$937.05	\$0.2861		Nov-20	1,985,700	\$545.72	\$0.2748
Dec-20	2,920,000	\$836.83	\$0.2866		Dec-20	1,784,340	\$357.18	\$0.2002
Jan-21	3,113,000	\$815.72	\$0.2620		Jan-21	1,991,150	\$432.04	\$0.2170
Feb-21	3,846,000	\$1,107.32	\$0.2879		Feb-21	1,402,100	\$213.49	\$0.1523
Mar-21	3,078,000	\$899.22	\$0.2921		Mar-21	1,632,890	\$219.09	\$0.1342
Apr-21	2,973,000	\$940.25	\$0.3163		Apr-21	1,896,060	\$310.54	\$0.1638
May-21	2,877,000	\$862.40	\$0.2998		May-21	1,913,610	\$616.93	\$0.3224
Jun-21	2,777,000	\$814.67	\$0.2934		Jun-21	1,411,500	\$398.72	\$0.2825
Jul-21	2,875,000	\$767.62	\$0.2670		Jul-21	1,431,650	\$265.36	\$0.1854
Aug-21	3,450,000	\$1,008.87	\$0.2924		Aug-21	1,738,940	\$334.94	\$0.1926
Sep-21	2,642,000	\$705.47	\$0.2670		Sep-21	2,293,890	\$347.86	\$0.1516
TOTAL	37,537,000	\$10,732.25	\$0.2859		TOTAL	21,116,510	\$4,272.93	\$0.2024

Agua Dulce	Actual	Net Rev	Per 1000g	All Custo	Actual	Net Rev	Per 1000g	
Oct-20	2,089,590	\$535.86	\$0.2564		Oct-20	54,520,780	\$15,364.49	\$0.2818
Nov-20	2,041,600	\$619.39	\$0.3034		Nov-20	45,588,200	\$12,997.55	\$0.2851
Dec-20	1,695,110	\$389.99	\$0.2301		Dec-20	41,449,800	\$11,457.46	\$0.2764
Jan-21	1,642,950	\$341.34	\$0.2078		Jan-21	36,679,410	\$9,572.45	\$0.2610
Feb-21	1,619,290	\$183.71	\$0.1135		Feb-21	45,205,310	\$12,116.76	\$0.2680
Mar-21	2,261,860	\$488.64	\$0.2160		Mar-21	41,914,040	\$12,008.73	\$0.2865
Apr-21	2,355,550	\$462.86	\$0.1965		Apr-21	46,729,430	\$13,504.15	\$0.2890
May-21	2,273,950	\$506.59	\$0.2228		May-21	48,163,120	\$14,279.90	\$0.2965
Jun-21	1,820,753	\$252.42	\$0.1386		Jun-21	49,269,780	\$14,946.07	\$0.3034
Jul-21	1,959,570	\$335.17	\$0.1710		Jul-21	47,871,350	\$14,074.58	\$0.2940
Aug-21	2,552,860	\$435.07	\$0.1704		Aug-21	62,704,590	\$20,294.21	\$0.3236
Sep-21	2,167,140	\$286.47	\$0.1322		Sep-21	44,158,240	\$11,697.66	\$0.2649
TOTAL	24,480,223	\$4,837.51	\$0.1976		TOTAL	564,254,050	\$162,314.01	\$0.2877

Memorandum

To: South Texas Water Authority Board of Directors and John Marez, Administrator
From: Nigel Gomez, Field Foreman
Date: October 22, 2021
Re: O&M Activities

During the Week of October 4th:

- Exercised generators, reviewed GPS records and performed line locates.
- Collected/monitored NAP samples.
- Took residuals (Total, Mono, FAA, Free) for the Driscoll Booster Station on the 42" line, CR 16 and Kingsville Meter Run.
- Held weekly safety meeting.
- Collected Bac-T & TTHM Samples.
- Performed office maintenance.
- Weekly equipment test @ office.
- Remote readings & Reread meters – NWSC
- Read meters - RWSC
- Performed troubleshooting on CL₂ at Agua Dulce & Central.
- Mow grass @ pump stations.
- Demolition of GST @ Pump Station #2
- Completed service orders for NWSC and RWSC:
 - Repair Flush Valve on CR 2190.
 - Dress up area on CR 2190- Daniel Pena Acct #347 & Check pressure
 - Check to dress up area – Jaymee Garcia Acct #1274
 - Repair leak on CR 2160, East of FM 772
 - CSI for Dennis Jackson Acct #1276
 - Repair flush valve on CR 2180, east of Hwy 77
 - Take reading for Kari Smith Acct #10
 - Reservice for Estate of Leandro Villarreal Acct#891
 - Lockout & unlock meter Fidel Alvarez Martinez Acct#1070

During the Week of October 11th:

- Exercised generators, reviewed GPS records and performed line locates.
- Collected/monitored NAP samples.
- Took residuals (Total, Mono, FAA, Free) for the Driscoll Booster Station on the 42" line, CR 16 and Kingsville Meter Run.
- Held weekly safety meeting.
- Weekly equipment test @ office.
- Collected Bac-T & TTHM Samples
- Performed office maintenance.
- Flushed dead end mains for NWSC and RWSC.
- New hire started work this week-Noe Moreno
- Meet with Scott Electric to replace pump @ Pump Station #1
- Mark for line locates – NWSC & RWSC

O&M Supervisor Report

12/02/21

Page 2 of 2

- Read meters - RWSC
- Mow grass @ office & CR 36
- Repair threshold @ Sablatura Park & Agua Dulce Pump Stations
- Vehicle inspections for Unit #10, #7, Mower & Mini Trailer
- Troubleshoot Driscoll Booster Station.
- Completed service orders for NWSC and RWSC:
 - Check pressure for Nelda Basaldua Acct#549
 - Change out meter for Kimberly Llacuna Acct#295
 - Repair leak on CR 93 & CR 30
 - Change out meter for Craig Alexander Acct#1051
 - Repair leak on CR 2170, east of CR 1050
 - Take reading for Kimberly Llacuna Acct#295
 - Field Verify for Lee Murphy CR 2160 & Robert Bennett CR 2205
 - Reread meter for Ernestina Gonzalez Acct#872
 - Field Verify for Richard Flores FM 666
 - Call in locates for Raquel Ross Acct# 1281
 - Call in locates for taps – Linda Cox Acct #1313 & Matthew Richard Acct#1288
 - Meter removal for Omar Gonzalez Acct# 369
 - Take final reading for Pedro Villarreal Acct# 1010
 - Replace valve on flush valve CR 71A

During the Week of October 18th:

- Exercised generators, reviewed GPS records and performed line locates.
- Collected/monitored NAP samples.
- Took residuals (Total, Mono, FAA, Free) for the Driscoll Booster Station on the 42" line, CR 16 and Kingsville Meter Run.
- Held weekly safety meeting.
- Weekly equipment test @ office.
- Collected Bac-T Samples.
- Performed office maintenance.
- Staff Meeting
- Meeting with TRWA - TTHM's & Dead End mains
- Mow grass @ Pump Stations
- NWSC and RWSC flushing.
- Oil change for Unit #7
- Line locates – STWA, NWSC, RWSC
- Fix gate @ Office - not closing properly
- Deliver Ammonia for Pump Stations
- Take photos of outside lights not working properly at Pump Stations
- Meet with Moody Bros for Analyzer training & Maintenance - Driscoll
- Flushed dead end mains for NWSC and RWSC.
- Pump out water from Stevens vault & Prison meters
- Completed service orders for NWSC and RWSC:
 - Take final reading for Jordan Hans Acct#1007

O&M Supervisor Report

12/02/21

Page 3 of 2

- Check pressure for Hector Reyna Acct# 1160
- Tap for Richard Lee Vela Acct# 1312
- Replace meter boxes for Robert Rivera Acct# 1260, Javier Perez Acct# 229, Philip Waddingham Acct# 533
- Call in locates for Raquel Ross Acct# 1281
- Check for possible leak on James Drive – Marcos Cisneros Acct# 312
- Check for low pressure for Javier Carrillo Acct# 296
- Change out meter for Martha Gonzalez Acct# 444
- Take Reading for Georgia Thompson Acct# 709
- Tap for Raquel Ross Acct# 1281 CR 2210
- Change out valve @ Vault FM 772 & CR 1030 & Hauler Station – Pump Station #1
- Check for cloudy water David Perez Acct# 1227
- Retrofits - RWSC

During the Week of October 25th:

- Exercised generators, reviewed GPS records and performed line locates.
- Collected/monitored NAP samples.
- Took residuals (Total, Mono, FAA, Free) for the Driscoll Booster Station on the 42” line, CR 16 and Kingsville Meter Run.
- Held weekly safety meeting.
- Weekly equipment test @ office.
- Troubleshoot lights & exhaust fan @ Driscoll Booster Station
- Troubleshoot MOV @ Banquete Pump Station
- Repair ARV on 42” line _ KB Foundations
- Mow grass @ Office
- Repair leak on CR 1030 Transmission line
- Pressure wash parking lot for customer side parking
- Inventory list for materials
- Completed service orders for NWSC and RWSC:
 - Reposition meter for Andres Deleon Acct#1277
 - Replace meter box for Linda Cox Acct# 840
 - Tap for Linda Cox Acct# 1313
 - Check for cross connection for David Perez Acct# 1227
 - Field verify for Englantina Martinez Acct# 223
 - CSI for Raquel Ross Acct# 1281 & Lionel Castillo Acct# 1196
 - Meter removal for Samuel Silguero Acct# 71
 - CSI for Rene Hernandez Acct# 1307 & 1308

To: John Marez,

From: Patrick Sendejo, CP Technician
Oscar Ortegon, CP Technician

Date: December 2, 2021

Re: CP Update

From the end of October to the beginning of December, CP installed 560 anodes on 384 joints on the 42" water line as compared to April's report with 540 anodes on 368 joints. We have replaced 44 old test stations since then. In April, the footage was 43,603 LF. We have completed 45,259 feet out of 51,511 feet in Contract 2. Due to the frequent rain weather in the area CP left off at on Contract 2, we will need to hold off until area is dry enough for us to continue our efforts to complete contract 2. CP has had to relocate starting on Contract 3 in Calallen south of Hummingbird Lane. In which we have installed 24 anodes on 21 joints on the 42" water line. No test stations have been replaced. We have complete 1088 feet out of 46,324 feet in Contract 3. Work on getting permits for TX DOT on CR 36 to perform anode installation. In addition to this work, we are still assisting all 3 entities.

We continue to work on CP related work and helping the other field personnel as follows:

- Continue to perform maintenance and test rectifiers/test stations.
- Continue to maintain grass with herbicide around vaults, manholes, test stations and rectifiers along 42" line.
- Continue to assist O&M with ongoing operations.
- Exercised valves on 42" water main @ FM 2826, Driscoll, and Bishop.
- Performed locates for the 42" water main.
- Performed locates for Nueces WSC and Ricardo WSC.
- Performed flushing for Nueces WSC and Ricardo WSC.
- Performed NAP samples for Nueces WSC, Ricardo WSC and STWA.
- Performed CSI's/multiple tap inspections/cross connections/low usage/water taps/leaks/service orders for Ricardo WSC/Nueces WSC.
- Get certified from 24hr Safety for SCBA's (self-contained breathing apparatus).
- Change-out Chlorine bottles for NWSC/RWSC
- Repair fence at STWA office.
- Install plexiglass at drive thru window.
- Repair lights at Driscoll chlorine room.
- Repair leaking MOV @ PS#2 for RWSC
- Repair motor/pump foundations at PS#3 in Ricardo

ATTACHMENT 3

Business/Risk Manager Salary

Memorandum

To: South Texas Water Authority Board of Directors
From: John Marez, Administrator
Date: October 24, 2021
Re: Discussion and Action on Business/Risk Manager Salary

Background:

On the October 24, 2021 meeting board members discussed modifying the classification of compensation for the positions of Assistant Executive Director/Finance Manager, Business/Risk Manager (BRM) and O&M Supervisor from an hourly rate to a fixed salary amount. This item came about after board direction reviewing the accumulation of overtime earned for these positions. During the meeting the board acted to not change the O&M Supervisor's classification and kept it at an hourly rate. Board action, changed the Assistant Executive Director/Finance Manager to a salary designation while the BRM position was left unresolved. The Business/Risk Manager requires further discussion since it was presented during the last meeting that in addition to regular job duties the BRM accrues overtime while serving in a janitorial role for the STWA on the weekends to keep the facility clean and sanitized.

Analysis:

As presented before, current salary trends within the public and private sector confirms most management and administration positions are compensated through a fixed salary rate while working a minimum of 40 hours per week. The table below displays the current total hourly rate, plus an average of overtime earned totaling an estimated dollar amount per year as a reference to base any potential fixed salary aggregate.

	Frances DeLeon
Base Salary (Hourly Rate x Yearly Work Hours)	\$32.51 x 2,080 = \$67,620.80
OT/Comp Adjustment*	\$2,500.00
Adjusted Salary in Dollars per Year*	\$70,120.80

*Data Provided by Employee to the Best, Closest Dollar Estimate Available

Staff Recommendation:

Option 1: Approve a salary rate equal to the amount earned on average per year (\$67,620.80). Option 2: Increase salary to contain the minimum calculated overtime earned (\$70,120.80). Option 3: Salary includes a slight increase to account for any possible enhancement of duties/responsibilities and time worked for this position (\$73,000). Option 4: Keep the compensation at an hourly rate.

As a reminder from previous adoption any comp time currently banked should be retained by employee to be used as needed based on current time/leave use policy.

Memo
12/2/21
Page 2 of 2

Board Action:

Take final action on compensation for this job title by selecting one of the options presented or make a separate motion that is a hybrid of what has been put forward.

Summarization:

Following salary rather than hourly compensation allows for the STWA to follow most industry standards to pay management positions. Of the 4 options offered, the first three provide for salary compensation while option 4 keeps the status quo. Any action taken by the board should consider retaining all previously accrued comp time.

ATTACHMENT 4

Janitorial Services

Memorandum

To: South Texas Water Authority Board of Directors
From: John Marez, Administrator
Date: October 24, 2021
Re: Discussion and Possible Action – STWA Janitorial Services

Background:

On October 24, 2021, while discussing the agenda item of salary or hourly compensation for the Business/Risk Manager (BRM) it was determined that janitorial services are also provided after-hours and at an hourly overtime rate by the same employee plus one other for the STWA offices. After being presented with options for the compensation agenda the salary/hourly item was tabled solely for the BRM to allow for further research of the overall cost of cleaning services both in-house and independent. When this item was presented to the board the consensus appears to seek options and discuss whether to keep these services in-house paid to employees at an overtime rate or seek bids from outside providers for the same services being provided. This issue is coupled with Agenda Item 5 but is presented separately for discussion and possible action. Outside contractors were contacted to receive their estimated bids for cleaning services to allow for a cost-comparison between the two approaches.

Analysis:

Two employees currently provide cleaning services for the STWA at an overtime rate totaling (\$7,957.56 = roughly averaging \$153.03 per week {divided by 2 employees}) annually. The arrangement to use in-house employees was created by the previous STWA Executive Director and appears to have allowed for a facility that was given deep cleanings that could not be performed during regular work hours. These services were especially helpful during the onset of the COVID19 Pandemic which required assurances of hygienic common areas and frequently touched surfaces. The office cleaning responsibilities include: cleaning of surfaces, mopping, vacuuming the file room and cleaning of the restrooms. Three estimates are provided below to give the board a handful options for seeking cleaning services.

Providers	Estimated Annual Cost
In-House Employees (Hourly Pay x 1.5 OT)	\$8,000
Hacienda Cleaning Company*	\$6,240.00 - \$10,400
Arturo Rodriguez Cleaning Services**	\$18,400

*Would be placed on a waiting list.

**Only Personnel Cost Provided. Supplies Cost would be Additional.

Staff Recommendation:

Selecting a reliable group to keep our facility clean is the top priority. The board can vote to keep the current steps in place to allow for in-house cleaning services however the overall cost of labor may be on a middle to higher scale compared to other presented options. Hacienda indicated there is a current waiting list which calls into question if our facility can have a guaranteed cleaning schedule.

Memo
12/3/21
Page 2 of 2

Board Action:

Retain the status quo for cleaning services and allow other STWA employees to opt into the in-house cleaning crew.

Summarization:

Selecting the in-house group allows for faster response to cleaning needs and guarantees the STWA will have staff on hand to clean when needed.

John Marez

From: Krystal Peterson <haciendacleaningco@gmail.com>
Sent: Monday, November 8, 2021 1:22 PM
To: jmarez@stwa.org
Subject: Business Cleaning Estimate

Hello John Marez,
I tried to call the number you listed but it said it was out of service.
Our rates are 30\$/hr for 1 cleaner and 50\$/hr for 2 cleaners.

We currently have a waiting list as we work to hire and train new employees to service more clients.
Please get back to me if you have any questions.

--

*Thank you,
Krystal Peterson
Hacienda Cleaning Co.
361-228-2816*

In-House Cleaning Estimate

Current Employee/Title	OT Hourly Rate (\$)	Hours (Year)	Total (\$ Year)
Business/Risk Manager	48.76	104	5,071.56
Maintenance	27.75	104	2,886.00
		208	7,957.56

Retain STWA employees paid by hourly rate.

Utilize resources purchased by STWA

Other STWA employees can be used

Frances Rosales - De Leon

From: Arturo <arturorodriguez2009@yahoo.com>
Sent: Thursday, December 2, 2021 9:38 PM
To: Frances Rosales - De Leon
Subject: Re: Cleaning services

Hello, just look at the email, and I am sorry that tomorrow I cannot provide you with the budget because I work almost all day, if you agree this Monday, I will gladly bring you the estimate and the work that I am going to do, which will include general cleaning, (sweep, mop, clean bathrooms, dust, mop, vacuum, throw garbage, clean desks, do not have important papers on the desk, fill toilet paper and paper towels with a monthly cost of \$ 350 once a week every weekend, and a \$ 200 one-time deep cleaning fee,

On Thursday, December 2, 2021, 03:43:51 PM CST, Frances Rosales - De Leon <fvrosales@stwa.org> wrote:

Mr. Rodriguez,

Thank you for visiting our office. Please provide a written quote for the office cleaning services we discussed at your earliest convenience. We would like to include this information in the packet sent to the Board for the next meeting. This will be sent out tomorrow so it would be great if you could provide the quote by tomorrow morning. Please provide the specifics as we discussed including the cost (monthly or per visit), a description of the services you are willing to provide, and the frequency.

Contact me if you have any questions. Thank you.

Frances De Leon

South Texas Water Authority

361-592-9323 ext 115

ATTACHMENT 5

City of Driscoll Pay Plan

Memorandum

To: South Texas Water Authority - Board of Directors
From: John Marez, Administrator
Date: December 2, 2021
Re: Updated City of Driscoll Payment Plan

Background:

In December 2020 the board to enter into a two-year payment plan (agreement) with the City of Driscoll to finalize \$122,152.50 owed to the STWA as a result of delinquent monthly fees. Although the City made attempts to meet their financial obligation, they still struggled to make timely payments creating delays and defaulting on money owed to the STWA. In August 2021, the STWA Finance Manager and STWA Administrator both met with the City Mayor and City Administrator to discuss revamping the agreement to allow the City to financially regroup once again. A verbal agreement was reached but the City still required formal action to ensure they were in a better financial standing to meet their monthly \$5,000 payments. The Driscoll City Commission voted to increase water rates for their customers which ultimately provided a stronger financial outlook for their ability to repay the STWA.

Analysis:

This agreement holds modified monthly payments, the timeline to complete those payments, and clarifies the added interest and payments clearly outlined in the agreement and approved by the Driscoll Mayor and City Commission. If approved beginning with the December 2021 payment through March 2022 each payment will be cut in half (\$2,500) a month and then will return to the regular \$5,000 monthly payment beginning in April 2022. This arrangement will add \$1,177 of interest and 2 (two) additional payments at the end of this note extending the note from March 2023 to May 2023.

Staff Recommendation:

Staff recommends approving this agreement. This move allows the City of Driscoll to reorganize with their finances and does not extend the agreement further but only by two additional months with interest added.

Board Action:

Make a formal motion to approve the agreement which will begin for this month's payment (December 2022).

Summary:

The City of Driscoll has taken proper steps to raise water rates on their customers in order to settle their back payments owed to the STWA. Those steps, if continued, should ensure their ability to remain current with their obligations to pay for water use with the STWA.

City of Driscoll
 Pay Plan - Loan
 10% Interest
 Original Note

Beginning Balance: \$122,152.50
 Monthly Payments: \$5,000.00
 # of Payments: 28
 1st Payment Due: 12/1/2020
 Last Payment Due: 3/1/2023
 Total Interest Due: \$16,021.64
 Total Payments: \$138,174.12

*Add
 # 1177.01
 interest
 2 additional
 payments*

PROPOSAL #2

	Payment	10% Interest	Principal	Balance	Amount Paid
10/1/2020				\$122,152.50	
12/1/2020	\$5,000.00	\$1,017.94	\$3,982.06	\$118,170.44	\$5,000.00
1/1/2021	\$5,000.00	\$984.75	\$4,015.25	\$114,155.19	\$5,000.00
2/1/2021	\$5,000.00	\$951.29	\$4,048.71	\$110,106.48	\$5,000.00
3/1/2021	\$5,000.00	\$917.55	\$4,082.45	\$106,024.04	\$5,000.00
4/1/2021	\$5,000.00	\$883.53	\$4,116.47	\$101,907.57	\$5,000.00
5/1/2021	\$5,000.00	\$849.23	\$4,150.77	\$97,756.80	\$5,000.00
6/1/2021	\$5,000.00	\$814.64	\$4,185.36	\$93,571.44	\$5,000.00
7/1/2021	\$5,000.00	\$779.76	\$4,220.24	\$89,351.20	\$5,000.00
8/1/2021	\$5,000.00	\$744.59	\$4,255.41	\$85,095.80	\$5,000.00
9/1/2021	\$5,000.00	\$709.13	\$4,290.87	\$80,804.93	\$5,000.00
10/1/2021	\$5,000.00	\$673.37	\$4,326.63	\$76,478.30	\$5,000.00
11/1/2021	\$5,000.00	\$637.32	\$4,362.68	\$72,115.62	
12/1/2021	\$2,500.00	\$600.96	\$1,899.04	\$70,216.59	
1/1/2022	\$2,500.00	\$585.14	\$1,914.86	\$68,301.72	
2/1/2022	\$2,500.00	\$569.18	\$1,930.82	\$66,370.91	
3/1/2022	\$2,500.00	\$553.09	\$1,946.91	\$64,424.00	
4/1/2022	\$5,136.35	\$536.87	\$4,599.48	\$59,824.51	
5/1/2022	\$5,136.35	\$498.54	\$4,637.81	\$55,186.70	
6/1/2022	\$5,136.35	\$459.89	\$4,676.46	\$50,510.24	
7/1/2022	\$5,136.35	\$420.92	\$4,715.43	\$45,794.81	
8/1/2022	\$5,136.35	\$381.62	\$4,754.73	\$41,040.08	
9/1/2022	\$5,136.35	\$342.00	\$4,794.35	\$36,245.73	
10/1/2022	\$5,136.35	\$302.05	\$4,834.30	\$31,411.43	
11/1/2022	\$5,136.35	\$261.76	\$4,874.59	\$26,536.84	
12/1/2022	\$5,136.35	\$221.14	\$4,915.21	\$21,621.63	
1/1/2023	\$5,136.35	\$180.18	\$4,956.17	\$16,665.46	
2/1/2023	\$5,136.35	\$138.88	\$4,997.47	\$11,667.99	
3/1/2023	\$5,136.35	\$97.23	\$5,039.12	\$6,628.87	
4/1/2023	\$5,136.36	\$55.24	\$5,081.12	\$1,547.76	extra month
5/1/2023	\$1,560.66	\$12.90	\$1,547.76	\$0.00	extra month
	\$138,333.22	\$16,180.71	\$122,152.50		

John Marez

From: John Marez <jmarez@stwa.org>
Sent: Friday, November 12, 2021 12:28 PM
To: 'Brandon Barrera'
Subject: FW: City of Driscoll Payment Plan
Attachments: City of Driscoll Pay Plan - 2500_Dec21-Mar22.pdf

President Barrera & Board,

I spoke to Driscoll Mayor Gonzalez yesterday and was in communication with him today regarding the payment plan between the STWA and his city. I am providing this information to provide you with the opportunity to review prior to our December 7th meeting. If you review the attachment you will see that this repayment plan, if approved by the STWA board, will go into effect immediately and allow for the City of Driscoll to regroup from their financial challenges and pay the STWA this long standing invoice.

As always please do not hesitate to contact me if you have questions regarding this or any other issues.

Reminder: Please do not reply all or to a majority of the board regarding this or any items since that may violate the Open Meetings Act.

John

To: Board President
Bcc: Board of Directors

From: John Marez <jmarez@stwa.org>
Sent: Friday, November 12, 2021 11:44 AM
To: Joella Wagner <jwagner@stwa.org>
Cc: fvrosales@stwa.org
Subject: City of Driscoll Payment Plan

Joella,

Mayor Gonzalez contacted me that he favors the re-payment plan you established, which includes a reduced amount from \$5,000 a month to \$2,500 per month from December 2021 to March 2022. Once we finalize our agenda item for the December 7th STWA meeting I will forward a copy to the Mayor for his review.

John

John Marez
South Texas Water Authority
2302 E Sage Rd
Kingsville, Texas 78363
W: 361-592-9323

ATTACHMENT 6

KCAD Election

Memorandum

To: South Texas Water Authority Board of Directors
From: John Marez, Administrator
Date: December 2, 2021
Re: Kleberg County Appraisal District Board of Directors Election and Casting STWA's Votes

Background:

Attached contains documentation from the Kleberg County Appraisal District. Enclosed is the Appraisal District's Ballot and calculated votes available for each voting entity. Also included is the letter from Chief Appraiser Ernestina Flores directing the STWA Board to submit their ballot before December 15th. The Appraisal District holds elections in December of odd numbered years.

Analysis:

There are eight (8) candidates on this year's ballot to fill five (5) positions. Total votes assigned to the STWA are 130 votes as compared to 2019 when the STWA cast only 125 votes. The votes can be cast in its entirety for one candidate or split between a portion of candidates.

Nominees & Nominating Body*

Nominee	Entity
Brandon Barrera	Kingsville ISD
Roy Cantu	Rivera ISD
Brian Coufal	Kingsville ISD
Melissa T De La Garza	Ricardo ISD
Albert Garcia	City of Kingsville
Jose Graveley	South Texas Water Authority
Al Higginbotham	Kleberg County
Daniel Morales	Kleberg County

*The following bodies did not offer nominees: Santa Gertrudis ISD, City of Corpus Christi, Kenedy Groundwater Conservation District

Staff Recommendation:

Select the candidate(s) that best represent the interest of the South Texas Water Authority.

Board Action:

Cast votes for the candidate(s) and submit the ballot prior to December 15, 2021.

Summarization:

The Kleberg County Appraisal District's Board of Directors adopts budgets, sets their goals/objectives and provides direction to their staff. The Appraisal District does not establish or appraise the values or proprieties, that function is left up to the county's Appraisal Review Board, which is a separate and independent entity.

KLEBERG COUNTY APPRAISAL DISTRICT
P.O. BOX 1027 * 502 E. KLEBERG * KINGSVILLE, TEXAS 78364
PHONE: (361) 595-5775 * FAX: (361) 595-7984

RECEIVED

NOV 01 2021

DATE: October 29, 2021

TO: ~~RUDY GALVAN, JR.~~ Brandon Barrera
SOUTH TEXAS WATER AUTHORITY, PRESIDENT

FROM: ERNESTINA (TINA) FLORES, R.P.A.
CHIEF APPRAISER OF KLEBERG COUNTY

SOUTH TEXAS WATER AUTHORITY

Enclosed is the ballot listing the nominees for the Board of Directors of the Kleberg County Appraisal District in alphabetical order by candidate's last name. According to the Property Tax Code, I should deliver this ballot before October 30th.

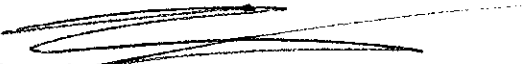
I have also enclosed another copy of the 2022-2023 Board of Directors Votes Per Voting Unit spreadsheet and another copy of the Calculation of Voting Entitlement For Each Voting Unit spreadsheet that were included in the Board of Directors election letter that was dated June 9, 2021.

The Texas Property Tax Code states that the governing body of each taxing unit entitled to vote shall determine its vote **by resolution** and submit it the chief appraiser **before December 15th** (*if the last day of the performance of an act is Saturday, Sunday or legal state or national holiday, the act is timely if performed on the next regular business day*). You may cast all your votes for one candidate or you may distribute the votes among any number of candidates, but the casting of votes must be in the form of a motion in order to be a resolution.

According to the Property Tax Code, a voting entity must cast its votes for a person named on the ballot. The Chief Appraiser may not count any votes for someone not listed on the official ballot. The Chief Appraiser will count the votes and notify the taxing units and the candidates of the results before December 31, 2021.

Thank you for your cooperation in this matter. Please feel free to call me if you have any questions.

Sincerely,


Ernestina "Tina" Flores, R.P.A.
Chief Appraiser

Enclosures

Cc: John E. Marez,

ELECTION OF BOARD OF DIRECTORS
FOR THE
KLEBERG COUNTY APPRAISAL DISTRICT
FOR THE 2022 – 2023 TERM

BALLOT

INSTRUCTION NOTE: All votes may be cast for one candidate or may be distributed among any number of candidates.

<i>CANDIDATES</i>	<i>VOTES</i>
<u>Barrera, Brandon</u> →	_____
<u>Cantu, Roy</u> →	_____
<u>Coufal, Brian</u> →	_____
<u>De La Garza, Melissa T.</u> →	_____
<u>Garcia, Albert</u> →	_____
<u>Gravely, Jose</u> →	_____
<u>Higginbotham, Al</u> →	_____
<u>Morales, Daniel</u> →	_____
TOTAL	_____

KLEBERG COUNTY APPRAISAL DISTRICT
 2022-2023 BOARD OF DIRECTORS
 TAXING ENTITY VOTES

TAXING JURISDICTIONS	2020 LEVIES	PERCENT	TOTAL VOTES	CALCULATED DISTRICT VOTES	ACTUAL VOTES
KLEBERG COUNTY	\$12,199,834.50	0.306459	5000	1532	1530
CITY OF KINGSVILLE	\$7,331,592.33	0.184169	5000	921	920
KINGSVILLE I.S.D.	\$13,237,495.77	0.332525	5000	1663	1665
RICARDO I.S.D.	\$2,083,702.02	0.052342	5000	262	260
RIVIERA I.S.D.	\$2,764,186.22	0.069436	5000	347	345
SANTA GERTRUDIS I.S.D.	\$1,098,656.54	0.027598	5000	138	140
SOUTH TEXAS WATER AUTHORITY	\$1,039,951.49	0.026124	5000	131	130
KENEDY COUNTY GROUNDWATER	\$47,717.90	0.001199	5000	6	5
CITY OF CORPUS CHRISTI	<u>\$5,876.30</u>	0.000148	5000	1	5
TOTAL	\$39,809,013.07	100.00%		5000	5000

KLEBERG COUNTY APPRAISAL DISTRICT
 2022-2023 BOARD OF DIRECTORS
 TAXING ENTITY CALCULATION OF VOTES

KLEBERG COUNTY

$$\begin{array}{r}
 \$12,199,834.50 \div \$39,809,013.07 \\
 0.306459 \times 1000 \\
 306.46 = 306 \\
 306 \times 5 \\
 \hline
 = 1530
 \end{array}$$

CITY OF KINGSVILLE

$$\begin{array}{r}
 \$7,331,592.33 \div \$39,809,013.07 \\
 0.184169 \times 1000 \\
 184.17 = 184 \\
 184 \times 5 \\
 \hline
 = 920
 \end{array}$$

KINGSVILLE I.S.D.

$$\begin{array}{r}
 \$13,237,495.77 \div \$39,809,013.07 \\
 0.332525 \times 1,000 \\
 332.53 = 333 \\
 333 \times 5 \\
 \hline
 = 1665
 \end{array}$$

RICARDO I.S.D.

$$\begin{array}{r}
 \$2,083,702.02 \div \$39,809,013.07 \\
 0.052342 \times 1000 \\
 52.34 = 52 \\
 52 \times 5 \\
 \hline
 = 260
 \end{array}$$

RIVIERA I.S.D.

$$\begin{array}{r}
 \$2,764,186.22 \div \$39,809,013.07 \\
 0.069436 \times 1,000 \\
 69.44 = 69 \\
 69 \times 5 \\
 \hline
 = 345
 \end{array}$$

SANTA GERTRUDIS I.S.D.

$$\begin{array}{r}
 \$1,098,656.54 \div \$39,809,013.07 \\
 0.027598 \times 1,000 \\
 27.60 = 28 \\
 28 \times 5 \\
 \hline
 = 140
 \end{array}$$

KLEBERG COUNTY APPRAISAL DISTRICT
2022-2023 BOARD OF DIRECTORS
TAXING ENTITY CALCULATION OF VOTES

SOUTH TEXAS WATER AUTHORITY

$$\begin{array}{rcl} \$1,039,951.49 & \div & \$39,809,013.07 \\ 0.026124 & \times & 1,000 \\ 26.12 & = & 26 \\ 26 & \times & \underline{5} \\ & = & 130 \end{array}$$

KENEDY COUNTY GROUNDWATER

$$\begin{array}{rcl} \$47,717.90 & \div & \$39,809,013.07 \\ 0.001199 & \times & 1,000 \\ 1.20 & = & 1 \\ 1 & \times & \underline{5} \\ & = & 5 \end{array}$$

CITY OF CORPUS CHRISTI

$$\begin{array}{rcl} \$5,876.30 & \div & \$39,809,013.07 \\ 0.00015 & \times & 1,000 \\ 0.15 & = & 1 \\ 1 & \times & \underline{5} \\ & = & 5 \end{array}$$

ATTACHMENT 7

Resolution 21-30

SOUTH TEXAS WATER AUTHORITY

Resolution 21-30

RESOLUTION CASTING THE SOUTH TEXAS WATER AUTHORITY'S VOTE FOR THE ELECTION OF THE KLEBERG COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS.

WHEREAS, nominations have been received by the Kleberg County Appraisal District,
and

WHEREAS, the South Texas Water Authority, as a conservation and reclamation district established under Art. XVI, Sec. 59 of the Texas Constitution, is eligible to vote for the Board of Directors of the Kleberg County Appraisal District as prescribed in the State Property Tax Code,
and

WHEREAS, the Authority has been allocated 130 votes in accordance with accepted norms for the allocation of votes among taxing jurisdictions in Kleberg County.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the South Texas Water Authority casts the following votes for the nominees:

<u>Nominee</u>	<u>Votes</u>
Brandon Barrera	_____
Roy Cantu	_____
Brian Coufal	_____
Melissa T. De La Garza	_____
Albert Garcia	_____
Jose Graveley	_____
Al Higginbotham	_____
Daniel Morales	_____

Duly adopted this 7th day of December, 2021.

BRANDON BARRERA, PRESIDENT

ATTEST:

IMELDA GARZA, SECRETARY/TREASURER

ATTACHMENT 8

Materials Inventory

Memorandum

To: South Texas Water Authority - Board of Directors
From: John Marez, Administrator
Date: December 2, 2021
Re: Purchasing Stockpile of Materials for Field Operations

Background:

Throughout the COVID19 Pandemic various supplies of materials have been in limited stock including foods and paper products to name a few. Matching that trend, we have observed over the last several months a scarcity of materials in the water utility industry with shortages of PVC pipes, fittings, valves, etc. This is based on the reduced production of petroleum-based products which translates to reduced manufacturing and ultimately rising cost for materials we use to repair water lines or new/existing connections.

While our supplies remain in adequate amounts staff has noticed longer wait times for ordering materials that that in some cases are estimated to take a one and a half (1 ½) to eight (8) months delay in receiving those materials.

Analysis:

All current projects show a continued slow-down of material output for the foreseeable future. This trend also correlates with an increase of materials cost. Immediate action is recommended to gain a substantial amount of supplies to address the corporation's needs.

Staff Recommendation:

Staff recommends purchasing materials to serve as a stockpile to counter the current trends of delays in transporting supplies, decreasing amounts of materials and increasing cost.

Board Action:

Provide staff guidance to purchase materials to ensure the STWA has an adequate stockpile to respond to daily needs, emergencies and small projects.

Summary:

Due to various factors out of our control, the STWA faces a possible shortage of materials to fix daily repairs or emergencies. In addition, without an adequate supply of PVC pipe, fittings and valves places our crews in a bind to provide immediate relief for the member's emergency or everyday needs. Selecting an amount for stockpile will better ensure that the STWA has enough resources on hand to fix most, if not all, problems that arise.



Bid Proposal for Nueces Water Supply Corp. - 3" & 4" Water Line

NUECES WATER SUPPLY CORP
 Bid Date: 11/29/2021
 Core & Main 2065682

Core & Main
 6941 Leopard St
 Corpus Christi, TX 78409
 Phone: 361-289-1388
 Fax: 361-289-2660

Seq#	Qty	Description	Units	Price	Ext Price
DUE TO CURRENT SUPPLY CHAIN DISRUPTIONS, MATERIALS ARE SUBJECT TO PRICING AT TIME OF SHIPMENT. MATERIAL AVAILABILITY AND TIMELINESS OF SHIPMENTS CANNOT BE GUARANTEED. THIS TERM SUPERSEDES ALL OTHER CONTRACTUAL PROVISIONS.					
10		CORE & MAIN			
20		6941 LEOPARD STREET			
30		CORPUS CHRISTI, TX 78409			
40		TELEPHONE: 361-289-1388			
50		FAX: 361-289-2660			
60					
70		BID DATE: 11/08/2021			
80					
90		*****			
100					
110		3" MATERIAL			
120		ETA			
130		3" PIPE NOT AVAILABLE UNTIL			
140		JULY OF 2022			
150	3500	3 PVC SDR21 PR200 PIPE (G)	FT	3.15	11,025.00
160	2	3 SIP EZGRIP PVC REST W/ACC F/ IPS PVC PIPE EZPVCP03	EA	42.00	84.00
170	2	3 MJXIPS PVC TRANS GASKET	EA	6.50	13.00
180	1	3 F6100 MJ RW GV OL ON L/ACC CLOW GATE VALVE EPOXY COATED W/STAINLESS STEEL BOLTS & NUTS	EA	415.00	415.00
190	1	461-S VALVE BOX COMPLETE	EA	71.00	71.00
200	1	6X3 MJ TEE C153 IMP	EA	125.00	125.00
210	20	6 PVC SCH40 PIPE SWB 20'	FT	14.65	293.00
220	2	6 EBAA MEGALUG W/ACC 2006PEC EBAA SEAL GSKT & 6 BOLTS/NUTS (3/4") INCLUDED, F/C900	EA	72.00	144.00
230	1	3 MEGALUG W/ACC F/PVC 2003PEC EBAA SEAL GSKT & 4 BOLTS/NUTS (5/8") INCLUDED	EA	54.00	54.00
240	1	3 MJXIPS PVC TRANS GASKET	EA	6.50	6.50
260	2	226-060012-000 6X12-1/2 REP CLP 5.95-6.35 OD	EA	164.00	328.00
270	4	2X1000' DET TAPE WATER	EA	22.00	88.00
280	4	LUBE 1 GAL F/WTR/SWR PIPE	EA	19.00	76.00
300		PURCHASE BY CORPORATION			
310		NOT BILLED TO CUSTOMER			
320	1	B11-777WNL 2 B CURB FIPT W/LW NO LEAD	EA	305.00	305.00
330	1	DFW1300.12.1R METER BOX W/BLK PLASTIC READER LID	EA	25.00	25.00
340	20	2 PVC SCH40 PIPE SWB 20'	FT	2.95	59.00
350	5	80LB QUIKRETE CONCRETE MIX	EA	5.95	29.75
360	1	3 MJ 90 C153 IMP	EA	62.00	62.00
370	2	3 SIP EZGRIP PVC REST W/ACC F/ IPS PVC PIPE EZPVCP03	EA	42.00	84.00



Bid Proposal for Nueces Water Supply Corp. - 3" & 4" Water Line

Bid #: 2065682

Seq#	Qty	Description	Units	Price	Ext Price
380	2	3 MJXIPS PVC TRANS GASKET	EA	6.50	13.00
390	1	2 ALUM MALE CAMLOCK X FPT "A" ADAPTER, PART "A"	EA	12.75	12.75
400	2	2 PVC S80 MALE ADPT MIPTXH 836-020	EA	16.05	32.10
			3" MATERIAL		13,345.10
420	4" MATERIAL				
430	ETA				
440	4" PIPE NOT AVAILABLE UNTIL				
450	JULY OF 2022				
460	3500	4 PVC SDR21 PR200 PIPE (G)	FT	5.30	18,550.00
470	2	4" SIP EZGRIP PVC JT REST&ACC F/C900, C905 & IPS PIPE	EA	49.00	98.00
480	2	4 MJXIPS PVC TRANS GASKET	EA	7.20	14.40
490	1	4 F6100 MJ RW GV OL ON L/ACC CLOW GATE VALVE EPOXY COATED W/STAINLESS STEEL BOLTS & NUTS	EA	460.00	460.00
500	1	461-S VALVE BOX COMPLETE	EA	71.00	71.00
510	1	6X4 MJ TEE C153 IMP	EA	140.00	140.00
520	20	6 PVC SCH40 PIPE SWB 20'	FT	14.65	293.00
530	2	6 EBAA MEGALUG W/ACC 2006PEC EBAA SEAL GSKT & 6 BOLTS/NUTS (3/4") INCLUDED, F/C900	EA	72.00	144.00
540	1	4 MEGALUG W/ACC F/C900 2004PEC EBAA SEAL GSKT & 4 BOLTS/NUTS (3/4") INCLUDED	EA	60.00	60.00
550	1	4 MJXIPS PVC TRANS GASKET	EA	7.20	7.20
570	2	226-060012-000 6X12-1/2 REP CLP 5.95-6.35 OD	EA	164.00	328.00
580	4	2X1000' DET TAPE WATER	EA	22.00	88.00
590	4	LUBE 1 GAL F/WTR/SWR PIPE	EA	19.00	76.00
610	PURCHASE BY CORPORATION				
620	NOT BILLED TO CUSTOMER				
630	1	B11-777WNL 2 B CURB FIPT W/LW NO LEAD	EA	305.00	305.00
640	1	DFW1300.12.1R METER BOX W/BLK PLASTIC READER LID	EA	25.00	25.00
650	20	2 PVC SCH40 PIPE SWB 20'	FT	2.95	59.00
660	5	80LB QUIKRETE CONCRETE MIX	EA	5.95	29.75
670	1	4 MJ 90 C153 IMP	EA	63.52	63.52
680	2	4" SIP EZGRIP PVC JT REST&ACC F/C900, C905 & IPS PIPE	EA	49.00	98.00
690	2	4 MJXIPS PVC TRANS GASKET	EA	7.20	14.40
700	1	2 ALUM MALE CAMLOCK X FPT "A" ADAPTER, PART "A"	EA	12.75	12.75
710	2	2 PVC S80 MALE ADPT MIPTXH 836-020	EA	16.05	32.10
			4" WATERLINE		20,969.12

Branch Terms:

PIPE TERMS:

PIPE MUST BE ORDERED BY 00/00/00 AND SHIPPED COMPLETE ON OR BEFORE 00/00/00 PER THE MANUFACTURERS QUOTE. AFTER SAID DATES, PIPE PRICES ARE SUBJECT TO MARKET PRICING.

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT:

<https://coreandmain.com/TandC/>



Bid Proposal for SOUTH TEXAS WATER - SDR21 6" - 12"

SOUTH TEXAS WATER AUTHORITY
 Bid Date: 11/29/2021
 Core & Main 2080137

Core & Main
 6941 Leopard St
 Corpus Christi, TX 78409
 Phone: 361-289-1388
 Fax: 361-289-2660

Seq#	Qty	Description	Units	Price	Ext Price
DUE TO CURRENT SUPPLY CHAIN DISRUPTIONS, MATERIALS ARE SUBJECT TO PRICING AT TIME OF SHIPMENT. MATERIAL AVAILABILITY AND TIMELINESS OF SHIPMENTS CANNOT BE GUARANTEED. THIS TERM SUPERSEDES ALL OTHER CONTRACTUAL PROVISIONS.					
10		CORE & MAIN			
20		6941 LEOPARD STREET			
30		CORPUS CHRISTI, TX 78409			
40		TELEPHONE: 361-289-1388			
50		FAX: 361-289-2660			
60					
70		BID DATE: 11/16/2021			
80					
90		*****			
100					
110	20	2 PVC SDR21 PR200 PIPE (G)	FT	1.65	33.00
120	20	3 PVC SDR21 PR200 PIPE (G)	FT	3.45	69.00
130	20	4 PVC SDR21 PR200 PIPE (G)	FT	5.50	110.00
140	20	6 PVC SDR21 PR200 PIPE (G)	FT	11.50	230.00
150	20	8 PVC SDR21 PR200 PIPE (G)	FT	19.25	385.00
160	20	10 PVC SDR21 PR200 PIPE (G)	FT	29.70	594.00
170	20	12 PVC SDR21 PR200 PIPE (G)	FT	42.00	840.00
				Sub Total	2,261.00
				Tax	0.00
				Total	2,261.00

Branch Terms:
 PRICES FOR ESTIMATING ONLY.

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT:

<https://coreandmain.com/TandC/>

ATTACHMENT 9

O&M Supervisor Resignation

Memorandum

To: South Texas Water Authority Board of Directors
From: John Marez, Administrator
Date: December 2, 2021
Re: Resignation of O&M Supervisor

Background:

On November 29, 2021 O&M Supervisor Dony Cantu notified the STWA of his resignation effective immediately. As a result, we do not anticipate any delay in service provided by staff for field operations. In the interim, Field Supervisor Nigel Gomez will serve in both rolls until the board selects a permanent O&M Supervisor.

Analysis:

The O&M Supervisor position was most recently filed approximately a year ago with the board hiring Mr. Cantu. The process will follow the steps memorialized in the STWA Policy Handbook Section C – Statement of Personnel Policy. Nigel Gomez has been designated as interim O&M Supervisor with the next steps convening the Management Selection Standing Committee comprised of five (5) voting members including the Board President, the Board Vice-President, the Board Secretary/Treasurer, a Board member appointed by the Board and the Executive Director designee. The Management Selection Standing Committee shall participate in the interviewing of the candidates and make a recommendation to the full Board for their confirmation. Advertising for the position will occur after the vacancy has been posted in-house and the Management Selection Standing Committee has determined that a promotion from within staff is not recommended. The Management Selection Standing Committee's recommendation shall be adopted by the Board.

Staff Recommendation:

Follow STWA policy and begin the process to search for an internal candidate to become the permanent O&M Supervisor. If no in-house applicants are selected then the position will become open to the public.

Board Action:

Authorize the process for publishing the position internally as prescribed by STWA policy. Convene the Management Selection Committee to screen and interview internal applicants and then bring a formal recommendation to be approved by the full board at the January 2022 monthly board meeting.

Summarization:

With a vacancy for O&M Supervisor the board must convene the Management Selection Committee to advertise and interview internal candidates. If the board does not find a qualified in-house applicant, then the process will be opened to the public.

denied consideration from employment, promotion or salary advancement solely on the basis of race, color, national origin, age, creed, marital status, or handicapped conditions.

2. Vacancies shall be filled on the basis of merit, whether by promotion or by initial appointment. Selection shall be made of the best qualified persons in terms of experience, skills, training, education and aptitude. Internal organizational lines shall not be barriers for promotion consideration. Where qualifications are essentially equal, preferential consideration shall be given to STWA employees. The Executive Director is responsible for, ~~and has full authority to carry out,~~ the assembly and maintenance of a staff in sufficient numbers and qualifications to meet the STWA's statutory and programmatic responsibility.

The Executive Director has the full authority to hire non-management employees. In the case of the O&M Supervisor, Finance Manager and Business/Risk Manager, the Executive Director is authorized to appoint an interim manager until which time the STWA Board confirms the recommendation of the Management Selection Standing Committee. The Management Selection Standing Committee shall be composed of five (5) voting members as follows, the Board President, the Board Vice-President, the Board Secretary Treasurer, a Board member appointed by the Board and the Executive Director. The Management Selection Standing Committee shall participate in the interviewing of the candidates and make a recommendation to the full Board for their

confirmation. Advertising for the position will occur after the vacancy has been posted in-house and the Management Selection Standing Committee has determined that a promotion from within staff is not recommended. The Management Selection Standing Committee's recommendation shall be adopted by the Board.

Adopted 01/28/2020

3. The Executive Director shall prepare annually, and revise as deemed appropriate, a comprehensive budget for staffing and operating the STWA. Once adopted by the

ATTACHMENT 10

TCAP Election

Memorandum

To: South Texas Water Authority Board of Directors
From: John Marez, Interim Administrator
Date: December 3, 2021
Re: Board Ballot for TCAP Board of Directors

Background:

Attached contains documentation from the Texas Coalition for Affordable Power Ballot for the upcoming election to the Board of Directors. TCAP annual membership meeting will be held on Friday, January 7, 2022.

Analysis:

Up to seven (7) votes must be cast in the categories of High, Medium and Low Consumers. There are 3 votes cast for HC, one for MC, two for LC and two for the highest voter getters not elected from all categories.

Staff Recommendation:

Select the candidate(s) that best represent the interest of the South Texas Water Authority. Review attached bios for the candidates up for election.

Board Action:

Cast votes for the candidate(s) and submit the ballot prior to January 7, 2022.

Summarization:

The TCAP represents interest of governmental entities throughout the state for energy consumption advocacy. Electing local representation will benefit the STWA so our advocates are aware of our interests.

Joella Wagner

From: jdevault@tcaptx.com
Sent: Thursday, December 2, 2021 3:46 PM
To: jdevault@tcaptx.com
Subject: 2022-2023 TCAP Board Ballot for TCAP Board of Directors
Attachments: 2022 TCAP BOARD BALLOT.pdf

Attached to this email is the ballot for the election of seven members to the Texas Coalition for Affordable Power (TCAP) Board of Directors for the 2022-2023 term of office.

Nine individuals have volunteered to become candidates for the TCAP Board of Directors, and their brief biographies are included in the PDF file.

New this year is a fillable pdf form that allows you the option to click on your selections, electronically sign your name and click on submit to email back to TCAP.

Your involvement in selecting directors is very important. Only one ballot per member city/entity.

I encourage you to complete the ballot and mail or scan/email the signed ballot to me before the **Thursday, December 30, 2021 deadline**. Ballots can also be presented at the annual membership meeting.

The seating of the board will occur at the TCAP annual membership meeting. That meeting will be held in person and call-in, 11:00 a.m., Friday, January 7, 2022 at the Hilton Austin Airport.

Should you have any questions concerning the election process, please contact me.

Janet DeVault
Board Secretary
(972) 764-2712
jdevault@tcaptx.com

2022-2023 TCAP Board Ballot

BALLOT – 2022/2023 TCAP BOARD OF DIRECTORS

Instructions for Voting:

Only one ballot per member city/entity. The member representative is entitled to cast seven for the seven current positions. PLEASE BE SURE THAT NO MORE THAN SEVEN CANDIDATES HAVE BEEN CHECKED! Ballots with more than seven cast votes will be rejected. No more than one vote may be cast for the same nominee. Places 2, 4, and 6 will be filled by the three candidates in the high consumption (HC) category receiving the most votes. Place 8 will be filled by the candidate in the medium consumption (MC) category receiving the most votes. Place 10 will be filled by the candidate in the low consumption (LC) category receiving the most votes. Places 12 and 14 will be filled by the two candidates receiving the most votes but who were not elected to a particular consumption category. The exception to this rule is the requirement in TCAP Bylaws that stipulates the board of directors include at least one member from each of the four ERCOT zones (North, South, West, and Houston). Nominees who are incumbents (I) are noted on the ballot.

(Vote for seven)

Names were randomly drawn for ballot order

<input type="checkbox"/> Gary Broz, Edna – LC (I)	<input type="checkbox"/> David Esquivel, Tomball – MC (I)
<input type="checkbox"/> Darron Leiker, Wichita Falls – HC (I)	<input type="checkbox"/> Karen Manila, North Richland Hills, HC (I)
<input type="checkbox"/> Miles Risley, Corpus Christi – HC (I)	<input type="checkbox"/> Isom Cameron, DeSoto - MC
<input type="checkbox"/> William Linn, Kenedy - LC	<input type="checkbox"/> Roy Rodriguez, McAllen – HC (I)
<input type="checkbox"/> Courtney Alvarez, Kingsville – MC (I)	

<p style="text-align: center;"><u>Please complete and return by 5 p.m. C.S.T., Thursday, December 30, 2021 to:</u> Janet DeVault, TCAP Secretary 15455 Dallas Parkway, Suite 600 Addison, TX 75001 or jdevault@tcaptx.com You may also submit in person by 11:00 a.m. at the January 7, 2022, TCAP Annual Membership Meeting</p>	<p>Submitted by (MUST BE COMPLETED):</p> <p>_____</p> <p>Printed Name</p> <p>_____</p> <p>Signature</p> <p>_____</p> <p>Member City/Entity:</p> <p style="text-align: center;">Submit Ballot</p>
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2022/2023 TCAP Board Biographies

(alphabetical order)



Courtney Alvarez, City of Kingsville

Courtney Alvarez is the City Attorney for the City of Kingsville, Texas. She has served as a city attorney for Kingsville since 2000. She received a BBA in International Business and a BBA in Finance from the University of Texas in Austin. Courtney attended law school at the South Texas College of Law in Houston and interned at the Texas Supreme Court. Prior to her career in Kingsville, she worked at an insurance defense firm in Corpus Christi. She was involved with the South Texas Aggregation Project (STAP) from its creation in 2001 to its later merger with Cities Aggregation Power Project (CAPP) in 2011 to form TCAP. Courtney has served on the TCAP Board of Directors since its formation in 2011. She has been licensed to practice law in the State of Texas for over twenty-five years. Courtney is a member of several professional organizations which include the State Bar of Texas, the Texas Bar College, the Texas Municipal Courts Association, the International Municipal Lawyers Association, the Texas City Attorneys Association, and the Texas Bar Foundation. She currently serves as the TCAP President.



Gary Broz, City of Edna

Gary was born on September 15, 1955 in San Angelo, Texas. Gary and his siblings grew up in San Angelo. He graduated from Paint Rock High School. Gary went onto college in Sul Ross State University in Alpine, Texas where he graduated in 1977 with a bachelor's degree.

After school, came back home to the family farm and ranch. Mid 1980's were bad farming years. He went to work outside the family farm as General Manager at Paint Rock Wool Warehouse where they brokered wool, lamb feed lot, general store and automotive center.

In 1987, Gary went to work for the City of Brady. He began as Purchasing Agent moved up to Director of Public Works. He soon became Assistant to the City Manager, then Assistant City Manager and was promoted to City Manager in 1997.

After leaving Brady in November 2000 and accepted the position as City Manager in Port Lavaca where he worked there until November 2009. Gary and his wife moved to Liberty. He continued his career as City Manager in Liberty until retirement in 2018. After retiring, he and his wife, moved outside Columbus, Texas to start enjoying retirement. In July 2018, Gary was asked to be the City Manager in Eagle Lake, Texas where he worked until May 2019. The City of Edna proudly hired Gary to be their City Manager where he is now.

Gary has been married to Georgia for forty-one (41) years. They have two children. Their daughter, Shawna and her husband live in Ganado, Texas while son, Jonathan and grandson live in Port Lavaca, Texas.

2022/2023 TCAP Board Biographies

(alphabetical order)



Isom Cameron, City of DeSoto

Isom Cameron is the Deputy City Manager for the City of DeSoto. As Deputy City Manager, Isom oversees the following areas: Public Utilities, Development Services, Parks and Recreation, Environmental Health, Solid Waste Contractual Services, and various special projects. Additionally, Isom serves as the City Manager's liaison to the Fire Department, Southwest Regional 911 Communications Center, and Municipal Court.

Prior to becoming Deputy City Manager, Isom served as the City of DeSoto's Director of Public Utilities from 2010 to 2019 and as Water Superintendent from 2007 to 2010. Before joining the City of DeSoto, Isom spent 15 years with the City of Jackson, Mississippi in various capacities, including 6 years as Water Plant Operations Manager.

Isom earned a Bachelor of Business Administration Degree from Jackson State University and a Master of Business Administration Degree from the Richard DeVos School of Management at Northwood University. He is also a graduate of the National Forum for Black Public Administrators Executive Leadership Institute and an ICMA Credentialed Manager Candidate.



David Esquivel, PE City of Tomball

David Esquivel currently serves as City Manager for the City of Tomball. David previously served the City of Cleburne for 11 years in various capacities including Public Works director and Assistant City Manager. David came to the City of Tomball as the Public Works director and then served as the Assistant City Manager before the City Council appointed him as the City Manager in July 2021. David holds a Bachelor of Science degree in civil engineering from Texas Tech University and is a registered professional engineer. David has a wonderful wife, Brandilyn, and blessed with 3 terrific kids. Twin daughters Nadia and Sophia and a son Joaquin.



Darron Leiker, City of Wichita Falls

Darron Leiker has served as City Manager in Wichita Falls for 16 years. He oversees 1,240 employees and an annual budget of \$196 million. He was an Assistant City Manager here for three years before that. Darron has over 25 years of local government experience, in Texas and Kansas.

He has a Master of Public Administration degree and is a Credentialed City Manager by the International City Management Association (ICMA), a distinction held by less than 13% of members. Darron is also a graduate of the Senior Executive Institute at the University of Virginia.

2022/2023 TCAP Board Biographies

(alphabetical order)



William Linn, City of Kenedy

Mr. Linn is the current City Manager of Kenedy, Texas and a well-seasoned professional with a high overall acuity in addition to a high business and government acumen. The eldest grandson of a life-long public servant in Western Pennsylvania, Mr. Linn's grandfather during his lifetime was considered one of the most respected and influential political figures within Pennsylvania. From silently observing his grandfather's actions, Mr. Linn learned the art of politics and how to bring opposing sides together for the common good of all.

Mr. Linn attended Indiana University's Southeast campus in New Albany, Indiana where he earned his Bachelor of Science Degree in Business. After graduating with his Bachelor's Degree, Mr. Linn was accepted to several law schools where he intended to specialize in business and intellectual property law. However, due to law school strict non-work requirements for incoming first year students and weighing that against needing to support his family, Mr. Linn opted to forego a law degree and enrolled in Southern New Hampshire University where he earned his Master of Business Administration and Master of Science in Organizational Leadership degrees concurrently. In addition to his degrees, Mr. Linn is a Certified Fraud Examiner and a Certified Public Manager and is working to complete both the Lean Six Sigma Black Belt and Project Manager Professional Certifications.

Throughout Mr. Linn's career he has been a participant on a regional CDBG oversight board, a county water supply board, and various other advisory committees for both for-profit and non-profit organizations alike. Additionally, when Mr. Linn is not serving a Governing Body or Municipality, he is busy with his consulting business, ministry, writing, serving as CFO of his wife's coffee shop organization, and enjoying quality time with his family.

Mr. Linn and his wife have been married for over 23 years and have 5 children. Mr. Linn and his family are active within their church, and Mr. Linn's God appointed ministry has led him to preach and teach on a domestic and international level taking God's message to countries like Pakistan.



Karen Manila, City of North Richland Hills

Karen Manila is an Assistant City Manager for the City of North Richland Hills and oversees administrative / fiscal services for the City including budget, finance, information services, municipal court, human resources, legislative analysis, organizational analysis and mineral leasing for city property. She is the city's liaison for franchised utilities including electricity, telephone and gas and has oversight of the city's solid waste contract. Ms. Manila earned a bachelor's of business administration in management from the University of Texas at San Antonio and a master's in public administration from the University of North Texas. She joined the City of North Richland Hills in 1999 as the city's director of budget and research. Prior to this, Ms. Manila held positions with the City of Garland, Texas; the City of Kaufman, Texas and worked for several years in public accounting. She has been on the TCAP board of directors since 2011.

2022/2023 TCAP Board Biographies

(alphabetical order)



Miles Risley, City of Corpus Christi

Miles Risley has served as a director for TCAP since it was established at the beginning of 2011. He is currently President of TCAP. He has served as City Attorney for the cities of Victoria, Wichita Falls, and Corpus Christi. He has been involved in electricity regulation issues since 1994, when he became a municipal attorney in Victoria, Texas, and, in the following years represented Victoria to the Steering Committee of Cities served by Central Power & Light and the South Texas Aggregation Project, Inc. (STAP). In 2009, he became the City Attorney for Wichita Falls and represented it to the Cities Aggregation Power Project (CAPP) and the Oncor Cities Steering Committee. In 2014, he became the City Attorney for Corpus Christi. As a municipal attorney for more than 25 years, Mr. Risley has drafted numerous resolutions and ordinances relating to electric, gas, and other utility issues. He has also negotiated franchise agreements with electric, gas, cable, and telephone providers. In addition, he has lobbied legislators throughout the years on various issues.



Roy Rodriguez, City of McAllen

Since March 2014, Roel Roy Rodriguez, P.E., has served as City Manager for the City of McAllen. Reporting directly to the Mayor and City Commission, Mr. Rodriguez manages 35 departments including two international ports of entry, an international airport, a municipal golf course, and the Convention Center District and has direct oversight over the City's \$197 million operating budget.

Mr. Rodriguez has over 30 years' experience managing diverse fiscal, environmental and community areas. He previously served as General Manager for the McAllen Public Utility where he oversaw all water and wastewater operations, including a capacity of 59 million gallons of treated water per day and growing. He previously worked as the City Engineer, Assistant City Manager and City Manager in Harlingen; the City Engineer in Weslaco; Jefferson County Engineer in Texas; and as Area Engineer in Oklahoma.

Mr. Rodriguez has a Bachelor of Science in Civil Engineering from Texas A&I University and a Master of Public Administration from the University of Texas - Pan American.

He served on the Texas Municipal Retirement System (TMRS) Board of Trustees from 2005 to 2018, to which he was appointed by Governor Rick Perry in 2005. He was also appointed by Governor Rick Perry in 2009 to serve on the Rio Grande Regional Water Authority.

Mr. Rodriguez is a member of the engineering advisory council at the University of Texas Rio Grande Valley as well as South Texas College. He also serves on the Public Administration Advisory Council at South Texas College and the Texas A&M University Kingsville College of Engineering Dean's Advisory Board. He is a member of the Texas City Manager Association and the American Society of Civil Engineers.