

SOUTH TEXAS WATER AUTHORITY
Regular Board of Directors Meeting
March 22, 2022
Minutes

Board Members Present:

Brandon Barrera
Patsy Rodgers
Rudy Galvan, Jr.
Frances Garcia
Imelda Garza
Jose Graveley
Kathleen Lowman
Joe Morales
Angela Pena

Board Members Absent:

None

Staff Present:

John Marez
Frances De Leon
Jo Ella Wagner
Nigel Gomez
Patrick Sendejo

Guests Present:

None.

1. Call to Order.

Mr. Brandon Barrera, Board President, called the Regular Meeting of the STWA Board of Directors to order at 5:30 p.m. A quorum was present.

2. Citizen Comments.

Mr. Barrera opened the floor to citizen's comments. No comments were made.

3. Approval of Minutes.

Ms. Lowman made a motion to approve the minutes of the February 22, 2022 Regular Meeting as presented. Ms. Rodgers seconded. The motion passed by unanimous vote.

4. Treasurer's Report/Payment of Bills.

The following reports were presented for the Board's consideration:

STWA Investment Report for Quarter ended December 31, 2021
Treasurer's Report for period ending December 31, 2021
Revenue Fund Income Statement for period ending December 31, 2021
Tax Fund Income Statement for period ending December 31, 2021
Special Services Income Statement for December 31, 2021
Revenue Fund Balance Sheet -- December, 2021
Revenue Fund Trial Balance for period -- December 2021

STWA Debt Service Fund Income Statement for period ending December 31, 2021
STWA Debt Service Fund Balance Sheet – December, 2021
STWA Debt Service Fund Trial Balance – December 2021
STWA Capital Projects Fund Income Statement for period ending December 31, 2021
STWA Capital Projects Fund Balance Sheet – December, 2021
STWA Capital Projects Fund Trial Balance – December, 2021
Cathodic Protection Expenses Breakdown
STWA 2012 Bond Election Report
Anticipated vs Actual Water Rate Charged Report
Maintenance & Technical Report from O&M Supervisor
Cathodic Protection Update

The following outstanding invoices were presented for Board approval:

• Kevin Kieschnick-NC Tax Assessor	\$ 3,337.02
• Nueces County Appraisal District	\$ 2,712.00
• Kleberg County Appraisal District	\$ 4,120.43
• City of Corpus Christi	\$ 74,922.08
• Caldwell Country Chevrolet	\$ 29,940.00

Mr. Galvan made a motion to approve the Quarterly Report, Treasurer’s Report, and payment of the bills as presented. Ms. Garza seconded and all voted in favor.

The order of the agenda items was changed in order to consult with attorney Bill Flickinger.

6. Update of Wholesale Water Supply Contract with the City of Corpus Christi.
7. Update on conveyance of section of STWA’s 42” waterline to the City of Corpus Christi.
9. Update on Nueces County project for construction of Banquete Pump Station to serve the Nueces County Water Control and Improvement District #5 (Banquete) and Nueces Water Supply Corporation – Utility Conveyance Agreement(s) conveying facilities from Nueces County to South Texas Water Authority and Nueces Water Supply Corporation

Mr. Barrera announced that the Board would convene in Closed Session at 5:46 p.m. pursuant to Sec. 551.071 – Consultation with Attorney in order to discuss the City of Corpus Christi Water Supply Contract, Conveyance of a Section of STWA’s 42” Waterline to the City of Corpus Christi, and the Conveyance Agreement with Nueces County for the facilities at the Banquete Pump Station. The Board reconvened in Open Session at 6:03 p.m. No action was taken during Closed Session, and there was no further discussion or action upon reconvening.

5. Discussion and Action on Part-Time Accountant Assistant.
 - Approval of Part-Time Accountant Assistant Job Description

Mr. Marez presented a job description for the Part-Time Accountant Assistant position. After the Board’s review, Mr. Graveley made a motion to approve the job description as presented. Mr. Galvan seconded and the motion passed unanimously.

8. Update on STWA website.

Ms. De Leon gave a brief demonstration of STWA's redesigned website. Mr. Marez pointed out that an alert system is included for anyone wishing to subscribe for alerts. Ms. De Leon added that the website should be online in the next few days.

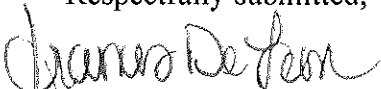
10. Administration Report.

Mr. Marez reminded the Board that the Texas Rural Water Association water conference is scheduled for April 6th - 8th and asked that anyone interested in attending contact staff so that arrangements can be made.

11. Adjournment.

With no further business to discuss, Mr. Galvan made a motion to adjourn the meeting at 6:28 p.m. Ms. Garza seconded. All voted in favor.

Respectfully submitted,


Frances De Leon
Assistant Secretary